

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**WORK SESSION MEETING
June 9, 2010**

MINUTES

- I.** The meeting was **CALLED TO ORDER** at 7:35 PM by President Watson-Nichols.
- II.** The **FLAG SALUTE** was led by Mr. Gardner.
- III.** The **SUNSHINE LAW STATEMENT** was read by President Watson-Nichols.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to The Record and Town News and all persons requesting such notice.

- IV.** The **MISSION STATEMENT** was read by Mr. Murphy.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mr. Ferrante, Mr. Gardner, Mr. Murphy, Mr. Samuel, Mr. Walsh, Dr. Westlake arrived at 7:43 p.m., Mrs. Robertson, Mrs. Watson-Nichols

Absent: Mrs. Norian

Also present were Dr. Maria Nuccetelli, Interim Superintendent, Ms. Rita Cioppi, Business Administrator and approximately 8 members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

Dr. Nuccetelli reported on the following:

- Race to the Top and the meeting held at Passaic County Tech H.S.

- Kindergarten Orientation
- Report Card/Student Attendance
- PTA Thank you breakfast
- Operation Shadow and various field trips

PRESIDENT'S REPORT:

President Watson-Nichols discussed the following:

1. She thanked Dr. Nuccetelli, Ms Cioppi and Mrs. Lynch for the public website.
2. She asked the Board members to let Ms Cioppi know who was attending the 6th grade graduation.
3. She asked everyone to start putting together the Board self evaluation for the Board Retreat in July. It should be ready for July 20, 2010.

VIII. MINUTES

REVIEW OF MEETING MINUTES –

May 12, 2010	Work Session Meeting
May 20, 2010	Special Meeting

APPROVAL OF MINUTES – None at this time.

IX. COMMITTEE REPORTS/ACTION

- A. BI-BOROUGH/SHARED SERVICES - Dr. Westlake, Chairperson mentioned that he met the new Tri-District members and the new Superintendent from River Edge. They discussed the curriculum for the coming school year.
- B. BUILDINGS & GROUNDS/SAFETY – Mr. Murphy, Chairperson mentioned that the new architect was given a tour of the building in anticipation of the OPS Security Project.
- C. CURRICULUM - Mrs. Robertson, Chairperson. Mr. Gardner asked what grades were involved in C2. Dr. Nuccetelli responded grades 3 through 5. Mr. Gardner asked the school will arrange for lunch period. Mrs. Robertson responded that each student will be assigned a homeroom and Mr. Santagato will decide how it will be run. Mr. Gardner asked if OPS is assigning existing staff or new. Dr. Nuccetelli responded that the teacher is from the existing staff, but the aide depends on the needs of the children and the class size. Mr. Samuel asked if an aide would be required in-district as well as out-of-district. Dr. Nuccetelli responded that the less restrictive environment is in-district. Mr. Samuel asked if OPS had the funds for this program. Dr. Nuccetelli responded that OPS has ARRA money for supplies and it's a one time expense.

On a motion by Mrs. Robertson, seconded by Mr. Ferrante and carried 8-0 (Mrs. Norian absent) the board approved C1, C2, C3, C4, C5.

1. Summer Reading List 2010 – It is hereby moved upon recommendation of the Interim Superintendent that the Board approves the Summer Reading List for 2010 as attached.
2. Approval to establish a Learning/Language Disabled Class for 2010-2011 – It is hereby moved, upon the recommendation of the Interim Superintendent, in concert with the Supervisor of Special Services, that the Board approves the establishment of a learning/language disabled class for the 2010-2011 academic school year, and that the program is in accordance with New Jersey Administrative Code (N.J.A.C.) 6A:14, Special Education and N.J.A.C. 6A:26, Educational Facilities.
3. Approval of Field Trip for 2009-2010 School Year - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following field trip(s):

Grade	Destination	Date
First	Oradell Public Library	June 17, 2010 (rain date of June 18, 2010)

4. Approval of End of Year Activities for 2009-2010 School Year - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following end of year class activities at Memorial Field:

Grade	Date
Second Grades- Family Breakfast	June 11, 2010
First Grades	June 22, 2010
Third- Mrs. Pizza	June 24, 2010
Fifth Grades	June 24, 2010
Third- Mr. McGill	June 25, 2010

5. Revision to Grade 4 Science Curriculum for 2010-2011 School Year - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the revision to the Grade 4 Science Curriculum to include Human Body Systems as attached.

D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson said there were two Finance committee meetings, notes will follow.

On a motion by Mr. Samuel, seconded by Mrs. Robertson and carried 8-0 (Mrs. Norian absent) the board approved D1, D2, D3, D4, D5, D7, D8.

1. Professional Services Consultant/Auditor - It is hereby moved upon recommendation of the Interim Superintendent, in conjunction with the Business Administrator/Board Secretary, that the Board re-appoints the firm of Lerch, Vinci & Higgins, Fairlawn, NJ as the District's auditor for the 2010/2011 school year with the following rates:

FY 10 Annual Audit Related Services	\$20,000.00
Partners	\$140-\$170 per hour
Managers	\$100 - \$125 per hour
Senior Accountants	\$ 80-\$100 per hour
Staff Accountants	\$ 70 - \$ 80 per hour
Other Personnel	\$45.00 per hour

- Amend previously approved Agenda Item IX.D7 of the May 26, 2010 Board meeting to reflect speech therapy to be provided by Sunny Days Early Intervention for Student #74.
- Special Education Related Services for 2009-2010 School Year – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves in accord with Chapter 46, Title 18A, NJ Statutes, the related services for the following students.

Program/Service Provider	Description	Total Cost
Alpine Learning Group	Continuation of Social Skills for Student #58 (1 cycle – 10 sessions) May-June 2010	\$1,250.00
Voices Now	Social Skills Group for Student #66 – 1 cycle May-June 2010	480.00

- Special Education Tuition and Related Services Extended School Year 2010 - It is hereby moved upon recommendation of the Interim Superintendent, that the Board approves in accord with Chapter 46, Title 18A, NJ Statutes, the tuition and related services for the following students:

PROGRAM/SERVICE PROVIDER	DESCRIPTION	TOTAL COST
BCSS/Washington South @ Ridgewood	Extended school year tuition for Student #37	4,300.00
BCSS/Washington South @ Paramus	Extended school year tuition for Student #56	4,300.00
BCSS	Additional EYP Speech & PT Sessions for Student #56 (12 sessions @ \$62.00/session)	744.00
Melissa Anglesea	ABA EYP Services for Student #41 (24 hours @ \$30.00/hour)	720.00
Bergen Ctr. for Child Dev.	Extended school year tuition for Student #48	4,960.20
Rickard Rehabilitation	Physical Therapy EYP Services for Student #48 (10 sessions @ \$64.00/session)	640.00
The Valley Program – Norwood	Extended school year tuition for Student #50	6,077.55
The Valley Program – OLV Harrington Park	Extended school year tuition for Student #63	6,077.55
Region III – NVRHS	Occupational Therapy Services for Student #50 (2 sessions weekly @ \$60.00/session)	720.00

Reed Academy	Extended school year tuition for Student #58	13,023.60
Rudolph, Michelle	Weekly Instruction EYP Sessions for student #59 (3 hours @ \$45.00/hour 8/1/10-8/27/10)	540.00
Champagne, Susan	5 hours/wk group ABA @ \$25.00/hour 8/2/10-8/27/10 for Students # 73	300.00
	5 hours/wk individual ABA @ \$25.00/hour 7/6/10-7/30/10 for Student # 73	500.00
		500.00
Bargisen, Johanna	4 hours Behavior Consultation Services @ \$45.00 for Student # 73	180.00
Barpak GHS, Inc.	Occupational Therapy EYP Sessions for Student #59 (2 30-minute sessions/month @ \$75.00/session) 7/1/10-8/20/10	300.00
Sunny Days Early Childhood Developmental Services	Speech Therapy EYP Sessions for Student #74 (1 hour/wk @ \$110.00 for 6 weeks to be utilized 7/6/10-8/27/10)	660.00
YWCA	Preschool Summer Camp 7/26/10-8/06/10 for Student # 68 (includes \$20 registration fee)	290.00
Benna, Nicole	7 hours/wk ABA @ \$40.00/hour for 6 wks for Student # 58	1,680.00

5. Payment of Summer Bills/Invoices – It is hereby moved that the Board of Education authorizes the Business Administrator/Board Secretary to pay bills with retroactive approval at the next scheduled Regular Public Business Meeting of the Oradell Board of Education.

6. *On a motion by Mr. Samuel, seconded by Mrs. Robertson and carried 7-1 (Mrs. Norian absent and (Mr. Walsh voted no)*

Professional Services Consultant-Board Attorney – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board appoints the firm of Lindabury, McCormick, Estabrook & Cooper, P.C. as General Counsel/Special Education/Labor Attorney for the 2010/2011 school year at a rate of \$150.00 per hour.

7. Approval of Region V to conduct Child Study Team Evaluations for July and August 2010- It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the appointment of Region V to conduct Child Study Team Evaluations at \$300.00/evaluation on an as-needed basis during the period of July 1, 2010-August 31, 2010.

8. Approval of work on the Oradell Public School Roof - It is hereby moved, upon recommendation of the Interim Superintendent, in concert with the Business Administrator that the Board approves Hackensack Roofing to perform the following work on the Oradell Public School roofs at a cost of \$3,760.00:

- Replace wind damaged flashing
- Repair and reseal flashing on chimneys
- Remove roof brackets from front single roof

E. PERSONNEL /NEGOTIATIONS– Mr. Gardner, Chairperson
Upon recommendation of the Interim Superintendent, on a motion by Mr. Gardner, seconded by Mr. Samuel and carried 8-0 (Mrs. Norian absent) the board approved E1,E2, E3, E4, E5, E6, E7, E8, E9, E10, E11, E13, E14, E15.

1. Principal, Assistant Principal and Supervisor Of Special Services Salaries for the 2010/2011 School Year – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board re-appoints the following administrators and salaries:

Name	Position	Salary
W. Scott Ryan	Principal	\$135,602.86
John Norton	Assistant .Principal	\$ 78,155.00
Thomas Santagato	Supervisor of Special Services	\$ 96,425.00

2. Approval of Calendar for 12-Month Employees- It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the Calendar for the Administrators/Secretarial/Clerical/Custodian Staff as attached.
3. Approval of Side Letter of Agreement with the Oradell Education Association– It is hereby moved, upon recommendation of the Interim Superintendent, that the Side Letter of Agreement between the Oradell Board of Education and the Oradell Education Association pursuant to the terms and conditions of employment for Mary Hetherington, Part-Time Social Worker, be approved as per the attached.
4. Payment of Accumulated Sick Leave upon Retirement– It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the accumulated sick leave payment upon retirement to Susan Aroldi in the amount of \$5000 (pursuant to Article XII, F2a of the 2007-2010 OEA Contract.)
5. Approval of Part-time Summer Custodians 2010 – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following part-time summer custodians at a rate of \$9.50 p/hr pending receipt of Criminal History Review Background Check:

Ian Gallagher
 Robert Hansen

Nicholas Moltzen
Joseph Ragusa

6. Approval of Substitute Teachers for the 2010/11 School Year – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approve the appointment of the following individuals as substitute teachers for the 2010/11 school year, at a per diem rate of \$80.00 which increases to \$85.00 per day after the 10th day of service:

Colleen Appleblatt	Kerry McDermott
Lori Aramian	Carolyn Montemarano
Juhi Bhatt	Sally Moore
Jessica Bova	Patricia Nicoletti
Mary Carnevale	Maria Pico
Joann Cerelli	Debra Quinn
Stephen Colosimo	Jaki Raider
Nathalie Covo	Maris Sattely
Debbie Domingues	Kim Scalanga
Jennifer Farina	Karin Scotti
Eileen Gallagher	Beth Shuler
Magda Garcia	Leonella Spagnolo
Marisin Gladston	John Spillane
Sherry Herity	Alexandra Sturm
Judy Hoft	Olinda Sturm
Jamie Julis	Mary Ann Travalja
Kathy Kelly	Pamela Trobiano
Meeta Kohli	Cassandra VanPoznak
Barbara Kornfeld	Marianne Winston
Jamie Krupka	
Janet Luyke	

7. Approval of Office Substitutes for 2010-2011 School Year - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approve the following office substitutes for the 2010-2011 school year at a rate of \$11.75 per hour:

Dolores Delia
Rina Kouyoumdjian
Jane DeSimone
Beth Schuler
Eileen Gallagher

8. Approval of Nurse Substitutes for the 2010-2011 School Year - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approve the following nurse substitutes for the 2010-2011 school year at a rate of \$120 per day:

Lorraine Bagnoli
Nicole Rotella

Jacqueline Conte
Jared Birnbaum

9. PSD Social Skills 2010 Summer Program/Personnel – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the implementation of a 2010 Pre-School Social Skills summer program and appoints the following program personnel and the rates of compensation:

Jane Heede	Teacher	(2 weeks)	\$1,237.50
Johanna Bargisen	Teacher	(2 weeks)	\$1,237.50
Aimee Pena	Teacher Aide	(4 weeks)	\$1,237.50

10. Conferences/Workshops 2009/2010 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the below listed staff members/board members to attend the following conference/workshop (and related expenses) as outlined in the A5 School District Accountability Act:

Name: Rita Cioppi

Conference/Seminar/Workshop: NJASBO CAFR Workshop

Date: June 23, 2010

Location: Wyndham Gardens, Mt. Olive, NJ

Registration: \$100.00

Mileage/Tolls: \$30.00

Name: John Walsh

Conference/Seminar/Workshop: Forum on the Future of Local Gov't

Date: June 22, 2010

Location: Hackensack, NJ

Registration: \$0

Mileage/Tolls: \$4.50

11. Approval of Stipend for Assistant Director of Schaefer Explorations 2010 Summer Program – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approve a stipend in the amount of \$3,750.00 payable to Lesley Maklin, Assistant Director of Schaefer Explorations 2010 Summer Program.
12. *Upon recommendation of the Interim Superintendent, on a motion by Mr. Gardner, seconded by Dr. Westlake and carried 8-0 (Mrs. Norian absent) the board approved E12.*

Schaefer Explorations 2010 Summer Program Stipends– It is hereby moved, upon recommendation of the Interim Superintendent, that the Board of

Education approves the following staff and stipends as noted, in relation to the Schaefer Explorations 2010 Summer Program:

<u>Employee</u>	<u>Number of Classes</u>	<u>Total Stipend/Course</u>
Lesley Maklin	1	\$825.00
Carole Orthmann (Nurse)		\$2,475.00/\$825.00
Melissa Golden	3	\$2,475.00/\$825.00
Jennifer Postel	3	\$2,475.00/\$825.00
Linda Gonzalez	2	\$1,650.00/\$825.00
Roberta Kenyon	3	\$2,475.00/\$825.00
Terry McGill	3	\$2,475.00/\$825.00
Sharon McGill	2	\$1,650.00/\$825.00
Katherine Rasovic	3	\$2,475.00/\$825.00
Donna Smith	3	\$2,475.00/\$825.00
Michelle Rudolph	3	\$2,475.00/\$825.00
Scott Duthie	3	\$2,475.00/\$825.00
Lisa Maiella	3	\$2,475.00/\$825.00
Hera Yang	2	\$1,650.00/\$825.00
Sheri Giacomini	3	\$2,475.00/\$825.00
Elinor Goeller	3	\$2,475.00/\$825.00
Gail Tobey	3	\$2,475.00/\$825.00
Melissa Pizza	3	\$2,475.00/\$825.00
Scott Durling	2	\$1,650.00/\$825.00
Toni Boccanfuso	2	\$1,650.00/\$825.00
Kim Scalanga	1	\$825.00
Judi Hoft	1	\$825.00
Julie Helmis	2	\$1,650.00/\$825.00
Jeannie Black	1	\$825.00
Patty Hansen (Aide)	3	\$1,237.50/\$412.50
Debbie Costanzo (Aide)	3	\$1,237.50/\$412.50
Terry Bretan (Aide)	3	\$1,237.50/\$412.50
Cassandra VanPoznak (Aide)	3	\$1,237.50/\$412.50
Carol Walker (Aide)	3	\$1,237.50/\$412.50
Joan Arfsten	3	\$2,475.00/\$825.00
Jamie Sisti	3	\$2,475.00/\$825.00
Amy Kennedy	3	\$2,475.00/\$825.00
Ericka Wright	3	\$2,475.00/\$825.00

13. Appointment of Substitutes for Schaefer Explorations – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approves the appointment of the following personnel as substitutes for the 2010 Schaefer Explorations at the rate of pay at \$130.26 per day or \$43.42 per hour for Teachers; \$65.13 per day or \$21.71 per hour for Aides.

Anne DiScala (nurse sub)
 Christina Cappello (nurse sub)
 Sue Mentes
 Janet Luyke
 Leonella Spagnolo
 Jill Jengo
 Jen Powers

Peter Kasturas
 Judi Hoft
 Kim Scalanga
 Sharon McGill
 Hera Yang
 Lesley Maklin

Linda Gonzalez
Eileen Gallagher
Kathy Kelly
Jamie Krupka

Carol Blakeslee
Lisa Conforti
Magda Garcia
Ruth Simpson Clerk-Aide

14. Approval of 2010 Summer Technology Work– It is hereby moved by upon the recommendation of the Interim Superintendent, that the Board approves 2010 summer technology work for Mrs. Corinne Lynch at the rate of \$45.00p/hr not to exceed 100 hours effective July 1, 2010.

15. Approval of Summer Technology Work – It is hereby moved upon the recommendation of the Interim Superintendent that the Board approves 2010 summer technology work for Mrs. Tracey Killeen at a rate of \$45.00 p/hr not to exceed 25 hours effective July 1, 2010.

F. POLICY – Mr. Ferrante, Chairperson

1. First Reading of Policies - It is hereby moved, upon recommendation of the Interim Superintendent that the Board accepts the First Reading of the following policies:

<u>Policy</u>	<u>Number</u>
Communicating with the Public	1100
Research, Evaluation and Planning	2240
Concepts and Roles in Business and Non-Instructional Operations: Goals and Objectives	3000/3010
State Funds/Federal Funds (SEMI)	3220/3230
Payment for Goods and Services (exceeding PO amounts)	3326
Relations with Vendors	3327
Petty Cash Funds	3451
Safety	3516
District Owned Vehicles	3541.32
Evaluation of Business and Non-Instructional Operations	3600
Nepotism	4112.8/4212.8
Admission	5111
Absences and Excuses	5113
Non-Residents	5118
Conduct/Discipline: Harassment, Intimidation and Bullying	5131
Administering Medication	5141.21
Search and Seizure	5145.12
Emergencies and Disaster Preparedness	6114
HIV Prevention Education	6142.13
Home Instruction	6173
Conflict of Interest	9270

G. PUBLIC RELATIONS/NJQSAC – Mrs. Norian, Chairperson. There is a parent meeting on June 24th at 10:00 AM. Mr. Gardner asked if the meeting should be rescheduled to include working parents who would not be able to attend during the day. Dr. Nuccetelli responded that she would speak to the Principal to possibly reschedule.

- H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate mentioned that he was going to the “Public Forum on the Future of Local Government” being presented at Bergen Community College on June 22nd to represent OPS. He also mentioned that two new legislative bills were coming up; one to negotiate concessions to save positions, and the other to charge for summer school.
- I. KEY COMMUNICATORS – Mrs. Norian. Mr. Walsh mentioned that it was decided in the meeting to pull the parent survey because it would be too negative. It would not be good to send it out at this time.

X. OPEN TO THE PUBLIC

Dr. Edward Michaels discussed the safety of the children in school because the Town Council wants to put up three cell towers which will affect children. It tends to change the nucleus of the body and wants the Board to look further into this issue. He felt that OPS should be taking a stand and looking into it. President Watson-Nichols said it was being looked into by the Building & Grounds Committee.

Mrs. Kennedy, OPS Teacher asked why isn't the 6th grade added to the self-contained class. She also mentioned that 4:00 PM might be a better time for the parent meeting.

XI. OLD BUSINESS

Mr. Samuel asked the curriculum meeting to go over reassessing the students. Mrs. Robertson said they were still researching it.

Mr. Samuel said web improvement on the action item list should be removed. Mr. Samuel also asked for an update on Learnia. Dr. Nuccetelli said they are not sharing data because we are using it as a diagnostic tool because it is only for one more year. Mr. Samuel felt that Learnia is not giving the Board and parent what they asked for and now they find out it doesn't perform any of the items they originally wanted. Mrs. Robertson said that Mr. Santagato was asked to look into MAPP Testing as a comparison.

Mr. Murphy asked where are we at with the parents (Key Communicators). Mr. Walsh said that Dr. Nuccetelli would invite the parents.

XII. NEW BUSINESS

Dr. Nuccetelli mentioned that Mrs. Norian had surgery and that is why she was not present at the Board meeting. Mr. Murphy asked if the Board made provisions for someone to replace her for the Board spots. President Watson-Nichols said “not yet”. Mr. Murphy asked if the Board should sent flowers or something to her. President Watson-Nichols said they would discuss it.

Mr. Gardner asked if the district goals would be compared at the retreat. Dr. Nuccetelli responded that they are usually done at the retreat. Mr. Walsh said he would like the

Administrator responsible for the goal should stand in front of the board and discuss their accomplishments.

XIII. CLOSED SESSION (IF NECESSARY)

It is hereby moved that the Board of Education retire to Closed Session.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

XIV. *On a motion by Dr. Westlake, seconded by Mrs. Watson-Nichols, the meeting adjourned at 9:13 p.m.*

Respectfully submitted,



Rita Cioppi
Business Administrator/Board Secretary