

ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649

PUBLIC HEARING  
Oradell Public School - IMC  
June 23, 2010

MINUTES

I. The meeting was **CALLED TO ORDER** at 7:35 PM by President Watson-Nichols.

II. The **FLAG SALUTE** was led by Mr. Ferrante.

III. The **SUNSHINE LAW STATEMENT** was read by President Watson-Nichols.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to The Record and Town News and all persons requesting such notice.

IV. The **MISSION STATEMENT** was read by Mr. Gardner.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. **ROLL CALL**

**Present:** Mr. Ferrante, Mr. Gardner, Mr. Murphy, Mr. Walsh, Mrs. Robertson,  
Mrs. Watson-Nichols.

**Absent:** Mrs. Norian, Mr. Samuel, Dr. Westlake

Also present were Dr. Maria Nuccetelli, Interim Superintendent, Ms. Rita Cioppi, Business Administrator/Board Secretary, and approximately 7 members of the public.

VI. **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

VII. **SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS**

## VIII. COMMITTEE REPORTS/ACTION

E. PERSONNEL /NEGOTIATIONS– Mr. Gardner, Chairperson  
*Upon recommendation of the Interim Superintendent, a motion by Mr. Gardner, seconded by Mr. Walsh and carried by roll call vote 6-0 (Mrs. Norian, Mr. Samuel and Dr. Westlake absent) the board approved E1.*

1. Business Administrator/Board Secretary Contract – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the Business Administrator/Board Secretary contract for the July 1, 2010 through June 30, 2011 school year (attached).

## IX. OPEN TO THE PUBLIC

## X. OLD BUSINESS

## XI. NEW BUSINESS

## XII. CLOSED SESSION – Not at this time.

It is hereby moved that the Board of Education retire to Closed Session.

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

**XIII. *On a motion by Mr. Gardner, seconded by Mr. Walsh, the meeting adjourned at 7:43 p.m.***

Respectfully submitted,



Rita Cioppi  
Business Administrator/Board Secretary

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**REGULAR SESSION MEETING**

**June 23, 2010**

**MINUTES**

**I.** The meeting was called to order at approximately 7:44 PM following the public hearing.

**II.** The **FLAG SALUTE** was waived.

**III.** The **SUNSHINE LAW STATEMENT** was waived.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to The Record and Town News and all persons requesting such notice.

**IV.** The **MISSION STATEMENT** was waived.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

**V. ROLL CALL**

**Present:** Mr. Ferrante, Mr. Gardner, Mr. Murphy, Mrs. Norian arrived at 8:05 pm, Mr. Samuel arrived at 8:00 pm, Mr. Walsh, Mrs. Robertson, Mrs. Watson-Nichols

**Absent:** Dr. Westlake

Also present were Dr. Maria Nuccetelli, Interim Superintendent, Ms. Rita Cioppi, Business Administrator/Board Secretary and approximately 7 members of the public.

**VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

There were discussions concerning the Tri-District Coordinator by Mrs. Schwartz, Mrs. Peterson, and Mrs. Doran. They were not in favor in having this position because of the following reasons:

- No collaboration in job description with the teachers.

- No consistency in the grade levels.
- OPS does not get the same attention as the Middle School and High School.
- Salary for this position is too high.
- The contract and Coordinator position needs to be reviewed.

## VII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

Dr. Nuccetelli discussed the following:

- ❖ Awards Assembly for the 6<sup>th</sup> grade.
- ❖ Commencement Celebration for the OPS Class of 2010 and the luncheon given at the Hasbrouck Heights Hilton.
- ❖ Retirements for two staff members.
- ❖ Summer Reading List which are being distributed to the OPS students.
- ❖ Reminder that the 2009-2010 school year wraps up on Friday, June 25. Thursday and Friday are half days of school.

### President's Report:

President Watson-Nichols discussed the following:

- Complimented the parents for donating the US flag and the NJ flag.
- Department of Education Professional Development Plan was accepted.
- Asked the Board members to complete the online self-evaluation.
- Commented on how great the 6<sup>th</sup> grade award ceremony/graduation turned out.

## VIII. MINUTES

### REVIEW OF MEETING MINUTES –

- May 26, 2010 Regular Session Meeting
- June 9, 2010 Work Session Meeting

APPROVAL OF MINUTES – *On a motion by Mr. Samuel, seconded by Mr. Walsh and carried by roll call vote the board approved the following minutes. (Mr. Ferrante and Mr. Samuel abstained on the May 20 minutes):*

- May 12, 2010 Work Session Meeting
- May 20, 2010 Special Meeting

## IX. COMMITTEE REPORTS/ACTION

- A. BI-BOROUGH/SHARED SERVICES - Dr. Westlake, Chairperson  
Three dates have been set in the Cherry Hill Library.
- B. BUILDINGS & GROUNDS/SAFETY – Mr. Murphy, Chairperson stated that a meeting has been scheduled for June 24, 2010 to discuss the traffic situation with Councilman Koth.
- C. CURRICULUM - Mrs. Robertson, Chairperson

Mrs. Robertson would like to schedule a meeting. Mrs. Robertson would like to include changes in the job description as per the recommendations by Dr. Nuccetelli.

***On a motion by Mrs. Robertson, seconded by Mr. Samuel and carried by roll call vote 8-0 (Dr. Westlake absent) the board approved C1 provided the changes Dr. Nuccetelli suggested were included in the job description for the Curriculum Coordinator.***

1. Approval of Tri-District Interlocal Services Agreement for the 2010-2011 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the Tri-District Interlocal Agreement for the provision of curriculum services for the 2010-2011 school year as per the attached.

**D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson**

***On a motion by Mr. Samuel, seconded by Mr. Ferrante and carried by roll call vote 8-0 (Dr. Westlake absent) the board approved D1, D2, D3, D4, D5, D6, D7, D8.***

1. Renewal of Contracts with Rickard Rehabilitation Services, Inc. – It is hereby moved, upon the recommendation of the Interim Superintendent, in concert with the Business Administrator/Board Secretary, that the Board approves the renewal of contracts with Rickard Rehabilitation Services, Inc., for Occupational Therapy and Physical Therapy for the Extended School Year 2010 and the regular school year from September 2010-June 2011 as per the following fee schedule (no change in rates over prior year):

Initial Evaluation	\$350.00
Single Session	\$ 64.00
Session w/2 or more Students	\$ 62.00
Session held at Clinic	\$ 62.00

2. Appointment of Accountemps – It is hereby moved, upon the recommendation of the Interim Superintendent, in concert with the Business Administrator/Board Secretary, that the Board approves Accountemps, a division of Robert Half International to recommend a temporary accounts payable employee not to exceed a range of \$24.00 - \$27.00 per hour.
3. Special Education Extended School Year tuition and Services for 2010/2011 School Year– It is hereby moved upon recommendation of the Interim Superintendent, that the Board approves in accord with Chapter 46, Title 18A, NJ Statutes, the 2010/2011 Special Education Extended School Year tuition and related services as follows:

PROGRAM/SERVICE PROVIDER	DESCRIPTION	TOTAL COST
Nicole McCormick	1:1 Aide 7/26/10-8/06/10 for Student #68 at YWCA Camp (3 hours/day @ \$35.00/hour)	1,050.00
Alpine Learning Group	Extended School Year Tuition for Student #41	12,438.00
West Bergen Mental Health Center	Social Skills Group for Student #44 – 1 cycle(\$60.00/session)	360.00
Byrnes, Kimberly	ABA/Parent Training for Student #44 (\$30.00/hour) (4 hours weekly 6/28/10-8/6/10)	720.00
Boyle, Andrea	Parent Training for Student #52 (\$40.00/hour) (2 hours weekly for 6 weeks)	480.00
Alpine Learning Group	Social Skills Group for Student #58 -1 cycle (\$125.00/session)	1250.00
Champagne, Susan	3 hours/wk individual ABA @ \$25.00/hour 7/6/10-7/30/10 for Student #67	300.00
	5 hours/wk group ABA @ \$25.00/hour 8/2/10-8/27/10 for Students # 67	500.00
	3 hours/wk individual ABA @ \$25.00/hour 7/6/10-8/14/10 for Student #58	450.00
Bergen Pediatric Therapy Ctr.	6 30-minute occupational therapy sessions/month @ \$85.00/session (7/6/10-8/31/10) for Student #67	1,020.00
	6 30-minute physical therapy sessions/month @ \$85.00/session (7/6/10-8/31/10) for Student #67	1,020.00
Susan Confrancisco	6 days (6 hours/day) @ \$45.00/hour to prepare and conduct IEP meetings (7/1/10-8/31/10)	1,620.00
Mary R. Hetherington	4 days (6 hours/day) @ \$45.00/hour to prepare and conduct IEP meetings (7/1/10-8/31/10)	1,080.00
Pediatric Occupational Therapy Services	1 Occupational Therapy Session/week for 6 weeks @ \$135.00/session for Student #52	810.00

4. Payment of Invoices – It is hereby moved that the invoices for the period of May 27, 2010 through June 23, 2010 be retroactively approved as follows:

Fund 10 (General Current Expense)	\$ 778,387.69
Fund 12 (Capital Outlay)	\$ 0.00
Fund 20 (Special Revenue Funds)	\$ 12,156.70
Fund 30 (Capital Projects Funds)	\$ 48,990.04
Fund 40 (Debt Service Fund)	\$ 0.00
Fund 50 (Summer School)	\$ 0.00
Fund 51 (Region V)	\$ 0.00
Fund 55 (Milk)	\$ 0.00
Fund 63 (Schaefer Explorations)	\$ 0.00
Fund 64 (Ntl School Lunch Prog)	\$ 674.82

Fund 65 (*Park Academy*)

\$ 113,887.82  
Total \$ 954,097.07

5. Monthly Certifications –The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end May 2010, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A. (10e) that no major account or fund in the 2009/2010 Budget has been over- expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.
6. Transfer of Funds – It is hereby moved upon recommendation of the Interim Superintendent, that the Board approve the attached transfer list in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
7. Membership in Northeast Bergen County School Board Insurance Group (NESBIG) 2010-2013 - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following:

**WHEREAS**, several local school districts have collectively formed or are in the process of forming a School Board Group as such an entity is authorized and described in N.J.S.A. 18A: 18B and the administrative regulations promulgated pursuant thereto and:

**WHEREAS**, the Board has agreed to renew membership in the GROUP and to share in the obligations and benefits flowing from such membership with other members of the GROUP in accordance with and to the extent provided for in the Bylaws of the GROUP and in consideration of such obligations and benefits to be shared by the membership of the GROUP:

**NOW THEREFORE**, it is agreed as follows:

The BOARD accepts the GROUP'S Bylaws as approved and adopted and agrees to be bound by and to comply with each and every provision of the said Bylaws and the pertinent Statutes and Administrative Regulations pertaining to the same.

The BOARD agrees to participate in the GROUP with respect to the types of insurance offered by the GROUP: Self-Insured Workers' Compensation, Property, Liability, Auto, Crime, Excess Liability, Environmental, School Board Legal and any other insurance offered by the GROUP, allowed by law.

The BOARD agrees to renew membership in the GROUP for the period of three (3) years, the commencement of which shall be July 1, 2010.

The BOARD certifies that it has never defaulted any claims if self-insured and has not been canceled for non-payment of insurance premiums for a period of at least two years prior to the date hereof.

In consideration of membership in the GROUP the BOARD agrees that it shall jointly and severally assume and discharge the liability of each and every member of the GROUP, all of whom as a condition of membership in the GROUP shall execute a verbatim counter-part of this Agreement and by execution hereof the full faith and credit of the BOARD is pledged to the punctual payment of any sums which shall become due to the GROUP in accordance with the Bylaws thereof, this Agreement or any applicable Statute.

If the GROUP in the enforcement of any part of this Agreement shall incur necessary expense or become obligated to pay an attorney's fees and/or Court costs the BOARD agrees to reimburse the GROUP for all such reasonable expenses, fees and costs on demand.

The BOARD and the GROUP agree that the GROUP shall hold all monies paid by the BOARD to the GROUP as fiduciaries for the benefit of GROUP claimants all in accordance with NJSA 18a:18a;18b.

The GROUP shall establish separate Trust Accounts for each of the following categories of risk and liability:

- a) Claims or Loss Retention Fund
- b) Administrative
- c) Workers' Compensation Premium

The GROUP shall maintain Trust Accounts aforementioned in accordance with NJSA 18A:18B, the GROUP'S Bylaws and such other Statutes as maybe applicable. Specifically the "Claims or Loss Retention Fund" Trust Account shall be utilized solely for the payment of claims, allocated claim expense and excess insurance or re-insurance premiums for each such risk or liability or as "surplus",

Each BOARD who shall become a member of the GROUP shall be obligated to execute this Agreement.

8. Schaefer Explorations 2010 Summer Program Checking Account – It is hereby moved, upon recommendation of the Interim Superintendent that the Board of Education establish a checking account for the Schaefer Explorations 2010 Summer Program in accord with Board Policy #3451, in the amount of \$2,000.00. This account is for supplies and miscellaneous purchases, not to exceed the sum of \$50.00 per purchase.

E. PERSONNEL /NEGOTIATIONS– Mr. Gardner, Chairperson  
*Upon recommendation of the Interim Superintendent, on a motion by Mr. Gardner, seconded by Mrs. Robertson and carried by roll call vote 8-0(Dr. Westlake absent) the board approved E1, E2, E3, E4, E5, E6.*



1. Appointment of Media Specialist for the 2010-2011 School year– It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the appointment of Jennifer Kasyan, Media Specialist at MA Step 3, at the salary of \$48,210.00 for the 2010-2011 school year.
2. Student Teacher for the 2010/2011 School Year – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approve the following student teacher for the 2010/2011 school year pending Criminal History Review process:

<u>Student Teacher</u>	<u>College/University</u>	<u>Dates</u>	<u>Cooperating Teacher</u>
Ms. Gail Spano	Quinn St. Peter's College	9/13/10-12/10/10	Ms. Jamie Sisti

3. Abolishment of Position – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board abolish the current 25 hour per week Accounts Payable/Clerical Position effective June 30, 2010.
4. 12-month hourly Accounts Payable/Bookkeeper Position and Job Description– It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the establishment of a 12-month hourly Accounts Payable/Bookkeeper position not to exceed 15 hours per week effective July 1, 2010-June 30, 2011 as per the attached job description.
5. Approval of Substitute Teachers for the 2010/11 School Year – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approve the appointment of the following individuals as substitute teachers for the 2010/11 school year, at a per diem rate of \$80.00 which increases to \$85.00 per day after the 10<sup>th</sup> day of service during the 2010/11 school year, pending receipt of Criminal History Review Background Check:

Amanda Muti

6. Approval of Non-Affiliated Employment Contracts for the 2010-2011 school year – It is hereby move, upon recommendation of the Interim Superintendent, that the Board approves the non-affiliated employment contracts for the 2010-2011 school year for the following individuals:

Barbara Barbagallo  
 Cheryl Magill  
 Carolyn Riecken  
 Kevin Williamson

F. POLICY – Mr. Ferrante, Chairperson

Mr. Ferrante read the first reading of Policy 5142. No action is required at this time

***On a motion by Mr. Ferrante, seconded by Mr. Samuel and carried 8-0(Dr. Westlake absent) the board approved F2.***

1. First Reading of Policy 5142 - It is hereby moved, that the Board accepts the first reading of the following policy:

<u>Policy</u>	<u>Number</u>
Pupil Safety	5142

2. Second Reading of Policies - It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the Second Reading and adopts the following policies:

<u>Policy</u>	<u>Number</u>
Communicating with the Public	1100
Research, Evaluation and Planning	2240
Concepts and Roles in Business and Non-Instructional Operations: Goals and Objectives	3000/3010
State Funds/Federal Funds (SEMI)	3220/3230
Payment for Goods and Services (exceeding PO amounts)	3326
Relations with Vendors	3327
Petty Cash Funds	3451
Safety	3516
District Owned Vehicles	3541.32
Evaluation of Business and Non-Instructional Operations	3600
Nepotism	4112.8/4212.8
Admission	5111
Absences and Excuses	5113
Non-Residents	5118
Conduct/Discipline: Harassment, Intimidation and Bullying	5131
Administering Medication	5141.21
Search and Seizure	5145.12
Emergencies and Disaster Preparedness	6114
HIV Prevention Education	6142.13
Home Instruction	6173
Conflict of Interest	9270

- G. PUBLIC RELATIONS/KEY COMMUNICATORS – Mrs. Norian, Chairperson commented that the Parent Survey has changed from the original thought and will not be moving forward at this time. Mrs. Norian also stated that the committee will be working with Realtime on student residency.

- H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate commented that he attended the meeting on June 22 discussed senate bill A444/S295 Criminal History Background.

**X. OPEN TO THE PUBLIC**

Dr. Edward Michaels talked about the cell towers the Oradell Borough wants to install near the school. He is concerned over the health and safety of the children. Dr. Michaels also gave our Board President a DVD and write-up on the effects of cell phones and cell towers especially with Kindergarten children. Mr. Murphy mentioned that the Borough is addressing the situation.

Mrs. Tomasina Schwartz felt the same way about the cell towers.

**XI. OLD BUSINESS**

Mr. Murphy asked if OPS had provisions to get feedback before Friday, June 22<sup>nd</sup> dismissal from 6<sup>th</sup> grade parents. Dr. Nuccetelli responded "yes" and wishes to follow-up with them.

Mr. Murphy also asked if the PTA could get a release for the collage on the school's 80<sup>th</sup> anniversary picture with the children. Mrs. Robertson said we need to get a release from the parents. Dr. Nuccetelli responded that she would contact the Board Attorney.

**XII. NEW BUSINESS**

Mr. Walsh mentioned the July 4<sup>th</sup> town parade and is looking for newcomers. He asked if the 6<sup>th</sup> graders could be in the parade. The Board mentioned that he would need the parents' approval.

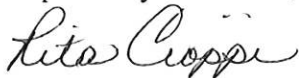
Mr. Gardner asked the Superintendent and Business Administrator/Board Secretary to thank the four non-aligned secretaries for all their hard work and also sends good wishes.

President Watson-Nichols said the Committee Chairperson should remind their members of any upcoming meetings.

**XIII. CLOSED SESSION – Not at this time**

**XIV. *On a motion by Mr. Ferrante, seconded by Mr. Walsh, the meeting adjourned at 9:30 pm.***

Respectfully submitted,



Rita Cioppi  
Business Administrator/Board Secretary

