

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**BOARD RETREAT/PUBLIC WORK SESSION MEETING
JULY 20, 2010**

Oradell Public School Library/Media Center

MINUTES

- I.** The meeting was **CALLED TO ORDER** at **6:35 PM** by President Watson-Nichols.
- II.** The **FLAG SALUTE** was led by Mr. Walsh.
- III.** The **SUNSHINE LAW STATEMENT** was read by President Watson-Nichols.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to The Record and Town News and all persons requesting such notice.

- IV.** The **MISSION STATEMENT** was read by Mr. Gardner.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mr. Ferrante, Mr. Gardner, Mr. Murphy, Mrs. Norian, Mr. Walsh,
Dr. Westlake, Mrs. Robertson, Mrs. Watson-Nichols
Absent: Mr. Samuel

Also present were Dr. Maria Nuccetelli, Interim Superintendent, Ms. Rita Cioppi, Business Administrator/Board Secretary, Mr. W. Scott Ryan, Principal, Mr. Thomas Santagato, Supervisor of Special Services, Mr. John Norton, Assistant Principal, Ms. Susan McCusker, NJSBA Field Representative, and approximately three members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

- 2009/2010 District Goals (attached)

VIII. MINUTES

REVIEW OF MEETING MINUTES –

- June 23, 2010 Public Hearing on Business Administrator's Contract
Regular Session Meeting

APPROVAL OF MINUTES – *A motion by Mr. Gardner, seconded by Mr. Walsh and carried by roll call vote, the Board approved the following minutes:*

- May 26, 2010 Regular Session Meeting (Mrs. Norian, Dr. Westlake abstained)
- June 9, 2010 Work Session Meeting (Mrs. Norian abstained)

IX. COMMITTEE REPORTS/ACTION

A. BI-BOROUGH/SHARED SERVICES - Dr. Westlake, Chairperson

B. BUILDINGS & GROUNDS/SAFETY – Mr. Murphy, Chairperson stated that the district is still waiting for state approval regarding the security project grant.

C. CURRICULUM - Mrs. Robertson, Chairperson
On a motion by Mrs. Robertson, seconded by Dr. Westlake and carried 8-0 (Mr. Samuel absent) the Board approved C1.

1. Approval of Uniform Memorandum of Agreement with 2007 Revisions for 2010/2011- It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the Uniform Memorandum of Agreement with the 2007 Revisions between Education and Law Enforcement Officials for the 2010-2011 school year.

D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson
On a motion by Mr. Gardner, seconded by Mr. Walsh and carried 8-0 (Mr. Samuel absent) the Board approved D1, D2, D3, D4.

1. Payment of Bills/Invoices – It is hereby moved that the Board of Education authorize the Business Administrator/Board Secretary to pay final bills for June 2010 with retroactive approval at the next scheduled Regular Public Business Meeting of the Oradell Board of Education.
2. Payment of Bills/Invoices – It is hereby moved that the Board of Education authorize the Business Administrator/Board Secretary to pay bills for July 2010 with retroactive approval at the next scheduled Regular Public Business Meeting of the Oradell Board of Education.

3. Transfer of Funds – It is hereby moved upon recommendation of the Interim Superintendent, that the Board approve the attached transfer list in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

4. Special Education Tuition and Services for 2010/2011 School Year and Extended Year 2009 Services- It is hereby moved upon recommendation of the Interim Superintendent, that the Board approves in accord with Chapter 46, Title18A, NJ Statutes, the 2010/2011 School Year tuition and related services for the following students:

PROGRAM/SERVICE PROVIDER	DESCRIPTION	TOTAL COST
BCSS-Washington So.	2010-2011 Tuition for Student # 37 to attend Washington South-Emerson	67,600
	2010-2011 Tuition for Student # 56 to attend Washington South-Paramus	67,600
	Additional OT/PT Services for Student #56 (3 sessions weekly @ \$62.00/session)	7,068
Alpine Learning Group	2010-2011 Tuition for Student # 41	74,628
	Social Skills for Student #58 (1 session weekly @ \$125/session)	4,750
Bergen Ctr. for Child Development	2010-2011 Tuition for Student # 48	42,516
Region III (Northern Valley Regional)	2010-2011 Tuition for Student # 50 to attend The Valley Program-Norwood	60,775.45
	2010-2011 Tuition for Student # 63 to attend The Valley Program – Harrington Park	60,775.45
	2010-2011 Tuition for Student # 66 to attend The Valley Program – Norwood	60,775.45
	Occupational Therapy Services for Student # 50 (2 sessions weekly @ \$60.00/session)	4,560
Bergenfield Public School	2010-2011 Tuition for Student # 51 <i>(*Tuition based on a 4% increase from 2009-10)</i>	*31,875
Reed Academy	2010-2011 Tuition for Student # 58	79,443.96
The Community School	2010-2011 Tuition for Student # 72	32,758
Reformed Church Nursery School	2010-2011 Tuition for Student # 68	3,250
Kevin VanHorn	ABA Services for Student # 41 (4 hours weekly @ \$30.00/hour)	4,560

Melissa Anglesea	ABA Services for Student # 41 (4 hours weekly @ \$30.00/hour)	4,560
West Bergen Mental Health Center	Social Skills for Student # 44 (1 session weekly @ \$60.00/session)	2,280
Kimberly Byrnes	Parent Training/ABA Services for Student # 44 (4 hours weekly @ \$30.00/hour)	4,560
Rickard Rehabilitation Services	PT Services for Student # 48 (2 sessions/week @ \$64.00/session)	4,864
Andrea Boyle	Parent Training for Student # 52 (2 hours weekly @ \$40.00/hour)	3,040
Pediatric Occupational Therapy Services	OT Services for Student # 52 (1 session weekly @ \$135)	5,130
Nicole Benna	ABA Services for Student # 58 (7 hours weekly @ \$40.00/hour)	10,640
Bergen Pediatric Therapy Center	OT/PT Services for Student # 67 (2 30-minute sessions weekly each @ \$85.00/session)	12,920
Voices Now	Social Skills for Student # 66	2,400
Sunny Days Early Childhood Developmental Services	Speech Therapy EYP Sessions for Student # 74 (1.5 hours weekly @ \$110.00 hour)	6,270
Susan Champagne	ABA Services for Student # 67 (3 hours weekly @ \$25.00/hour)	2,850

E. PERSONNEL /NEGOTIATIONS– Mr. Gardner, Chairperson
Mrs. Robertson, Mr. Walsh, Mr. Murphy and Dr. Westlake commented that Mr. Gardner will be missed on the Oradell BOE.

Mr. Walsh questioned E4 and asked if the job description was changed from the last time.

Mrs. Robertson questioned E5 and asked if this is a one time only situation? Dr. Nuccetelli responded that the board attorney was consulted for legal advice.

Mr. Walsh asked that E6 should only contain one name.

Upon recommendation of the Interim Superintendent, on a motion by Mr. Gardner, seconded by Dr. Westlake and carried 8-0 (Mr. Samuel absent) the Board approved E1, E2, E3, E4, E5, E6, E7, E8, E9, E10, E11, E12, E13.

1. Acceptance of Board Member Resignation – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts with regret, the resignation of Michael Gardner, Board Member, effective immediately.

2. Approval of Nurse Substitute for the 2010/11 School Year – It is hereby moved, upon the recommendation of the Interim Superintendent, that the

Board approve the appointment of the following individual as nurse substitute for the 2010/11 school year, at a per diem rate of \$120.00 per day.

Kathryn Carlson

3. Appointment of P/T Nurse Aide for the 2010/2011 School Year- It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves that appointment of Christina Cappello, P/T Nurse Aide at \$24/per hour, 15/hours per week.
4. Approval of revised Job Description for Tri-District Curriculum Coordinator for 2010-2011- It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the revised job description for the Tri-District Curriculum Coordinator as per the attached.
5. Approval of Leave of Absence – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the following:

Whereas, Lisa Maiello originally requested Federal Family Leave/Maternity Leave through December 10, 2010 and;

Whereas, Lisa Maiello had previously used Family Leave during the statutory period and;

Whereas, the Board is desirous of granting Mrs. Maiella's request under these circumstances;

Now therefore, be it resolved that the Board approve the recommendation of the Interim Superintendent to grant an unpaid leave of absence with medical benefits from November 29, 2010 through December 10, 2010.

6. Approval of Legal Services Agreement for 2010-2011 School Year– It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the agreement between the Oradell Board of Education and the firm of Lindabury, McCormick, Estabrook & Cooper P.C. to provide legal services from July 1, 2010-June 30, 2011 as per the attached.
7. Approval to increase bid threshold and appointing a Purchasing Agent for the 2010-2011 School Year – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following:

WHEREAS, 18A:18A-3 permits a board of education to authorize its purchasing agent to award contracts that do not exceed in a contract year the annual limit as established by the Governor, and

WHEREAS, local boards of education have been advised by the Local Finance Board through (LFN 2010-13) that the Governor has authorized the following bid and quotation thresholds effective July 1, 2010,

	Bid Threshold	Quotation Threshold
Base Amount	\$26,000	\$3,900

WHEREAS, Rita Cioppi, possesses the designation of Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, Oradell Board of Education desires to increase its bid and quotation thresholds as provided in N.J.S.A. 18A:18A-3;

NOW THEREFORE BE IT RESOLVED, that the governing body of the Oradell Board of Education in the County of Bergen in the State of New Jersey hereby increases its bid threshold to \$26,000 and its quotation threshold to \$3,900 and be it further

RESOLVED, that the governing body hereby appoints Rita Cioppi as the Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.

8. Approval of Summer Hours for 2010-2011 School Year– It is hereby moved, upon recommendation of the Interim Superintendent, in consultation with the Supervisor of Special Services that the Board approves the following staff members to attend IEP meetings during the month of July 2010:

<u>Employee</u>	<u>Duration</u>	<u>Salary</u>
Diane Malwitz	2 days (not to exceed 6 hours/day)	\$45.00/hour
Christine Wood	4 hours (not to exceed)	\$45.00/hour
Michele Rudolph	3 hours (not to exceed)	\$45.00/hour
Lesley Maklin	6 hours (not to exceed)	\$45.00/hour

9. Appointment of Leave Replacement Teacher for the 2010/2011 School Year - It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the appointment of Momoko Aoe, Leave Replacement Physical Education Teacher, BA, Step 1 at the annual salary of \$45,210.00 (salary to be prorated) from September 1, 2010 and concluding on or about December 10, 2010 (pending receipt of the Criminal History Review process).

10. Appointment of 4/5th Teacher for the 2010/2011 School Year - It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the appointment of Rebeca Espinal, 4/5th World Language Teacher, BA, Step 9 at an annual salary of \$51,410.00 (to be prorated) for the 2010/2011 school year (pending receipt of the Criminal History Review process).

*Until a contract agreement is ratified for the 2010/11 school year by the Oradell Board of Education and the Oradell Education Association, the salary and incremental step will be the same as the 2009/10 annual salary. All adjustments will be made after settlement of the new contract.

11. Appointment of Instructional Support Reading Specialist 2010-2011 School Year - It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the appointment of Sheri Giacomini, Instructional Support Reading Specialist, MA Step 7, at an annual salary of \$51,410 for the 2010/2011 School Year.

*Until a contract agreement is ratified for the 2010/11 school year by the Oradell Board of Education and the Oradell Education Association, the salary and incremental step will be the same as the 2009/10 annual salary. All adjustments will be made after settlement of the new contract.

12. Appointment of Speech Language Therapist 2010-2011 School Year – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the appointment of Victoria Munsterman, Speech Language Therapist, MA, Step 2 at an annual salary of \$47,710.00 for the 2010/2011 school year (pending receipt of the Criminal History Review process).

13. Appointment of Leave Replacement Speech Therapist 2010-2011 School Year – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the appointment of Susan Roukema, Leave Replacement Speech Therapist, at MA Step 5 at an annual salary of \$49,610 (to be prorated) on or about September 1, 2010 and concluding on or about November 29, 2010 (pending receipt of the Criminal History Review process.)

Upon recommendation of the Interim Superintendent, on a motion by Mr. Gardner, seconded by Dr. Westlake and carried 7-1 (President Watson Nichols voted no, Mr. Samuel absent) the Board approved E14.

14. Appointment of Part- time Accounts Payable/Bookkeeper Clerk for the 2010-2011 School Year - It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the appointment of Carolyn Youtz, Part-time Accounts Payable/Bookkeeper Clerk at an hourly rate of \$23 per hour, not to exceed 15 hours per week. Effective date of hire pending receipt of the Criminal History Review process.

F. POLICY – Mr. Ferrante, Chairperson

On a motion by Mr. Ferrante, seconded by Mr. Walsh and carried 8-0 (Mr. Samuel absent) the Board approved F1.

1. Second Reading of Policy 5142 - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the second reading of the following policy:

<u>Policy</u>	<u>Number</u>
Pupil Safety	5142

Mr. Gardner left the meeting at 7:40 p.m.

G. PUBLIC RELATIONS/KEY COMMUNICATORS – Mrs. Norian, Chairperson
On a motion by Mrs. Norian, seconded by Mr. Walsh and carried 7-0 (Mr. Samuel and Mr. Gardner absent) the Board approved G1.

1. Re-registration of Students 2010-2011– It is hereby moved that the Board approves the re-registration of a random sample of students in Grades 1-6 as recommended by the Public Relations Committee through the Interim Superintendent.(as per the attached)

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

X. OPEN TO THE PUBLIC – No Comments

XI. OLD BUSINESS – None at this time.

XII. NEW BUSINESS

- New Jersey School Boards Association will lead the Board in its Annual Board Retreat.
- Process for Replacement of Board Member

XIII. CLOSED SESSION -None

XIV. *On a motion by Dr. Westlake seconded by Mr. Ferrante the meeting adjourned at 9:35 p.m.*

Respectfully submitted,



Rita Cioppi
Business Administrator/Board Secretary