

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

Oradell Public School Library/Media Center

August 31, 2010

MINUTES

I. The meeting was **CALLED TO ORDER** at 7:35 PM by President Watson-Nichols.

II. The **FLAG SALUTE** was led by Mr. Walsh.

III. The **SUNSHINE LAW STATEMENT** was read by President Watson-Nichols.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to The Record and Town News and all persons requesting such notice.

IV. The **MISSION STATEMENT** was read by Mr. Samuel.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mr. Ferrante, Mrs. Norian, Mr. Samuel, Mr. Walsh,
Dr. Westlake, Mrs. Watson-Nichols

Absent: Mr. Murphy, Mrs. Robertson

Also present were Dr. Maria Nuccetelli, Interim Superintendent, Ms. Rita Cioppi, Business Administrator/Board Secretary, Ms. Suzanne Lynch, Tri-District Curriculum Coordinator, Ms. Antoinette Capodanna, Tri-District Supervisor of Curriculum and Instruction, and approximately eight members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. SUPERINTENDENT'S REPORT

Presentation by Ms. Suzanne Lynch, Tri-District Curriculum Coordinator, of Data

Analysis of Reading, Writing and Math for 2009-2010 (attached). Mr. Samuel asked to have the NJASK scores to be put on the action item list for the October meeting in order to schedule a future presentation.

Dr. Nuccetelli discussed the following:

1. **Opening of school** – the administration and staff worked very hard to prepare for a smooth opening of school. The custodial staff did a tremendous job cleaning and providing a clean and safe environment. Supplies and materials were ordered and delivered to the classrooms. August 15, letters were mailed to students and staff relative to their class assignments. Dr. Nuccetelli also welcomed everyone back to school.
2. **Tri-District Supervisor of Curriculum and Instruction** – Dr. Nuccetelli wished Suzanne Lynch good luck in her new position as principal of the Paramus School and best wishes for success to Antoinette Capodanna as she joins the Tri-District as of September 1, 2010.
3. **Gearing up for a new school year** – Dr. Nuccetelli spoke of the article in the Town News highlighting the implementation of the modified departmentalized schedule at the 6th grade level.
4. **Back to School Night** – Parents are reminded to mark their calendars for September 22nd (Pre-K to 3) and September 29 (Grades 4 to 6).
5. **Oradell School Times** – the back to school edition of the newsletter has been posted on the website.
6. **Security Project** – the district received final approval for the security project. This approval allows the district to go out to bid.

BOARD PRESIDENT’S REMARKS

President Watson-Nichols commented on the following:

1. There are two applicants for the vacant board member seat. Interviews will be scheduled prior to the September 15th meeting at 6:30 pm. She asked to have a reminder sent to the Board and advertised.
2. Dr. Nuccetelli would like to send out a letter to Trenton regarding the meeting Ms. Cioppi attended with other districts that are running their schools efficiently, yet under adequacy.
3. Mr. Samuel, Mrs. Robertson, Mrs. Watson-Nichols, and Mr. Garrie Murphy interviewed and appointed Mrs. Antoinette Capodanna at the Tri-Boro meeting.
4. There is a resolution to pass the Board of Education goals on September 15. The Board should review these goals prior to the meeting.

VIII. MINUTES

REVIEW OF MEETING MINUTES –

- July 20, 2010 Board Retreat
- August 3, 2010 Emergency Meeting

APPROVAL OF MINUTES - It is hereby moved by Mr. Ferrante, seconded by Mr. Walsh that the Board approves the following minutes:

• June 23, 2010

Public Hearing/Regular Session Meeting
(Mrs. Norian and Dr. Westlake abstained)

IX. COMMITTEE REPORTS/ACTION

A. BI-BOROUGH/SHARED SERVICES - Dr. Westlake, Chairperson

On a motion by Dr. Westlake, seconded by Mr. Samuel and carried 6-0 (Mr. Murphy and Mrs. Robertson absent) the board approved A1. Mrs. Watson-Nichols said we interviewed the candidates and Oradell has a resolution in good faith.

1. Appointment of Tri-District Supervisor of Curriculum and Instruction for the 2010-2011 School Year – It is hereby moved upon recommendation of the Interim Superintendent that the Board approves the following:

Whereas the Oradell Board of Education recognizes the importance of curriculum coordination between the Oradell, River Edge and River Dell School Districts and,

Whereas the Oradell Board of Education recognizes that the coordination of curriculum can best be implemented by the position of a Tri-District Supervisor of Curriculum and Instruction, and

Whereas, the three district superintendents interviewed candidates and presented two finalists to the Bi-Borough Committee for consideration, and

Whereas the committee and the three superintendents selected Ms. Toni Capodanno as the successful candidate; now therefore,

Be it Resolved that the Oradell Board of Education approve this resolution as support for the position and Ms. Capodanno's appointment by the RiverDell Board of Education.

B. BUILDINGS & GROUNDS/SAFETY – Mr. Murphy, Chairperson

Committee meeting minutes were asked to be sent out to board members.

On a motion by Mrs. Norian, seconded by Mr. Ferrante and carried 6-0 (Mr. Murphy and Mrs. Robertson absent) the board approved B1, B2.

1. Use of School Facilities – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board of Education approve the following request for use of school facilities for the 2010-2011 School Year:

Organization	Event	Area of Building	Dates	Time
*Oradell Recreation	Cheerleading	MPR-D	Sept. 8,14,21,28 Oct. 5,12,19,26	3:30-5:00 PM

*Oradell Recreation	Town Halloween Party	All MPRs	October 29, 2010	5-10 PM
*YWCA	Before/After Kindergarten and Before/After School Care	MPRS Kindergarten Classroom	Sept. 7, 2010-June 24, 2011	7:30 AM-1 st bell 3 PM-7 PM 12-3 PM

*No fee charged for use of facilities.

2. Use of School Facilities – It is hereby moved, upon recommendation by the Interim Superintendent that the Board of Education approve the following requests for use of school facilities as per Board Regulation/Policy #1330:

A. Tekeyan Cultural Association – Theatrical Presentation

<u>Dates Requested</u>	<u>Time</u>	<u>Fee</u>	<u>Custodian Overtime</u>
Tuesday, Nov. 16, 2010	7 PM – 11PM	\$250.00 (Rehearsal)	
Wednesday, Nov. 17, 2010	7 PM – 11PM	\$250.00 (Rehearsal)	
Thursday, Nov. 18, 2010	7 PM – 11PM	\$250.00 (Rehearsal)	
Friday, Nov. 19, 2010	7 PM – 11PM	\$250.00 (Rehearsal)	
Saturday, Nov. 20, 2010	6 PM – 11 PM	\$500.00(Performance)	\$215.00 (5hrs @\$43 p/hr)*
Sunday, Nov. 21, 2010	2 PM – 8 PM	\$500.00(Performance)	\$342.00 (6hrs @\$57 p/hr)*

*rates may change pending the outcome of negotiations.

Total cost: \$2,557.00

C. CURRICULUM - Mrs. Robertson, Chairperson

On a motion by Mr. Ferrante, seconded by Dr. Westlake and carried 6-0 (Mr. Murphy and Mrs. Robertson absent) the board approved C1, C2, C3.

1. Revisions to the Sixth Grade Social Studies Curriculum for 2010/2011 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the revisions to the Sixth Grade Social Studies Curriculum for the 2010/2011 School Year as per the attached.
2. Approval of the 2010-2011 District Goals – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the 2010-2011 District Goals as per the attached.
3. Approval of Field Trip for 2010-2011 School Year - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following field trip(s):

Grade	Destination	Date
All Grades	Oradell Public Library	As scheduled
All Grades	Memorial Field	As scheduled
All Grades	Blauvelt Museum	As scheduled
All Grades	Oradell Police Station	As scheduled
All Grades	Local Stores in Oradell	As scheduled
All Grades	Local Banks in Oradell	As scheduled
All Grades	River Dell Regional Schools	As scheduled
All Grades	Emerson Dairy Queen	As scheduled

D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson

On a motion by Mr. Samuel, seconded by Dr. Westlake and carried 6-0(Mr. Murphy and Mrs. Robertson absent) the board approved D1, D2, D3, D4, D5, D6, D7, D8, D9, D10, D11.

1. Approval and Acceptance of IDEA Application and Grant Award FY 2011- It is hereby moved, upon the Interim Superintendent that the Board authorizes the submission of the IDEA Application for FY 2011 and accepts the grant award of the funds upon subsequent approval of the FY 2011 IDEA application.
2. Accepts funding allocation amounts for FY 2011 IDEA Basic and Pre-School– It is hereby moved, upon the recommendation of the Superintendent, that the Oradell Board of Education acknowledges the following FY 2011 IDEA Basic and Preschool Grant allocation amounts:

IDEA Basic	\$151,192.00
(Non-Public Share	\$ 36,054.00)
Preschool	\$ 11,382.00
(Non Public Share	\$ 1707.00)
3. Approval of Annual Contract for Hospital Instruction for the 2010/2011 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves a contract with Bergen County Special Services to provide Hospital Instruction for the 2010/2011 school year for students who are confined during school hours for medical and/or rehabilitative care at a rate of \$60.00 per hour.
4. Monthly Certifications –The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end June 2010, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A. (10e) that no major account or fund in the 2009/2010 Budget has been over- expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

5. Monthly Certifications –The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end July 2010, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A. (10e) that no major account or fund in the 2010/2011 Budget has been over- expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.
6. **Revised - Payment of Invoices** – It is hereby moved that the invoices for the period of August 1, 2010 through **August 31, 2010** be retroactively approved as follows:

Fund 10 (<i>General Current Expense</i>)	\$ 448,925.27
Fund 12 (<i>Capital Outlay</i>)	\$ 0.00
Fund 20 (<i>Special Revenue Funds</i>)	\$ 0.00
Fund 30 (<i>Capital Projects Funds</i>)	\$ 0.00
Fund 40 (<i>Debt Service Fund</i>)	\$ 27,062.50
Fund 50 (<i>Summer School</i>)	\$ 0.00
Fund 51 (<i>Region V</i>)	\$ 0.00
Fund 55 (<i>Milk</i>)	\$ 0.00
Fund 63 (<i>Schaefer Explorations</i>)	\$ 947.47
Fund 64 (<i>Ntl School Lunch Prog</i>)	\$ 0.00
Fund 65 (<i>Park Academy</i>)	\$ 0.00
<i>Voided check</i>	<u>\$ -292.50</u>
Total	\$ 476,642.74

7. Travel Reimbursement for Employees and Board Members for 2010/2011– It is hereby moved, upon the recommendation of the Superintendent, that the Oradell Board of Education approves the following resolution regarding Travel Reimbursement for Employees and Board Members:

Whereas, district policy #9520 Travel Reimbursement for Employees and Board Members and NJAC 6A:23B01.2(b) and NJSA 18A:11-12 provides that the Oradell Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement,

Whereas the Oradell Board has incurred travel and related expenses as of June 30, 2010 in the amount of \$5,530.53 for the 2009/2010 school year; and

Whereas, district policy #9520 Travel Reimbursement for Employees and Board Members and NJAC 6A:23B01.2(b) provides that the Oradell Board of Education shall establish in the annual school budget a maximum reimbursement for the 2010/2011 school year.

Therefore be it resolved that the Oradell Board of Education hereby establishes the school district travel maximum for the 2010/2011 school year the amount of \$7,100.00.

Be it further resolved that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

8. It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approves in accord with Chapter 46, Title 18A, NJ Statutes, the 2010/2011 School Year tuition and related services for the following students:

<u>Student #</u>	<u>Description</u>	<u>Cost</u>
#75	ARC of Essex County/Stepping Stones	\$51,000
#76	Susan Champagne to provide ABA services 5 hours/week for 3 weeks @ \$25.00/hour retroactive to 8/5/10	\$ 375
#76	Susan Champagne to provide ABA services 6 hours individual, 4 hours group weekly @ \$25.00/hour beginning 9/7/10	\$ 9,500
#58	Susan Champagne to provide ABA services 3 hours weekly September through October 2010 @ \$25.00/hour	\$ 600
#76	Bergen Pediatric Therapy to provide 1 session occupational therapy weekly @ \$85.00/session beginning September 2010	\$ 3,230

9. Approval for Region V to provide PT services - It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves Region V to provide make-up physical therapy direct service sessions for 2 in-district students retroactive to 7/6/10 (Total cost: \$1,320.00.)
10. Rate of Service – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approved the amended rate of service for Pediatric Occupational Therapy Services from \$135.00/session to \$140.00/session (previously approved on July 20, 2010.)
11. Approval of IEP Training for Teachers – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves IEP Training through RealTime for Special Services/Special Area Teachers on October 11, 2010 at a cost not to exceed \$750.00.

E. PERSONNEL /NEGOTIATIONS–Chairperson

Upon recommendation of the Interim Superintendent, a motion by Mr. Samuel, seconded by Dr. Westlake and carried 6-0 (Mr. Murphy, Mrs. Robertson absent) the board approved with revisions E1, E2, E3, E4, E8,

E9, E10, E11, E12, E13, E14, E15, E16. The board, with the recommendation of the Interim-Superintendent, pulled E5, E6 and E7.

1. Approval for Leave of Absence 2010-2011 School Year – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the paid leave of absence for Diane Malwitz, Teacher, from September 1, 2010 through October 14, 2010 and an unpaid leave of absence from October 15, 2010 to **October 25, 2010**.
2. Appointment of Leave Replacement Teacher – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approve the appointment of Adriana Pestrichella, Leave Replacement Teacher (for D. Malwitz) at BA/Step 1, annual salary of \$45,210 (to be prorated) effective September 1, 2010 and concluding on or about November 8, 2010.
3. Appointment of Long Term P. M. Substitute Instructional Aide for 2010-2011 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves Patricia Hansen, (in addition to her position as Part -Time A. M. Special Education Aide) to the position of Long Term P.M. Substitute Instructional Aide effective September 1, 2010 and concluding on or about November 8, 2010, at a rate of \$ _____.
4. Appointment of Special Education Aides for the 2010/2011 School year – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the appointment of the following Special Education Aides for the 2010/2011 School year:

Donna Harris	(Special Education Aide, Part Time)	\$ 9,718.00
Rosemary Irvine	(Special Education Aide, Part Time)	\$ 9,718.00
Lisa Ludwig	(Special Education Aide, Part Time)	\$ 9,718.00
Eileen Nelson	(Special Education Aide, Part Time)	\$ 9,718.00
Robyn Sperlazzo	(Special Education Aide, Part Time)	\$ 9,718.00
Debra Tashjian	(Special Education Aide, Part Time)	\$ 9,718.00
Judith Tirador	(Special Education Aide, Part Time)	\$ 9,718.00
Emily Chiciak	(Special Education Aide, Part Time)	\$ 9,718.00
Whitney White	(Special Education Aide, Part Time)	\$ 9,718.00

*Until a contract agreement is ratified for the 2010/11 school year by the Oradell Board of Education and the Oradell Education Association, the salary will be the same as the 2009/10 annual salary. All adjustments will be made after settlement of the new contract.

5. **To be carried over to the September 15, 2010 Board Meeting pending further review by the Personnel Committee-** Abolish position of Leave Replacement Teacher - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board abolishes the position of Leave Replacement Teacher effective January 1, 2011.

6. **To be carried over to the September 15, 2010 Board Meeting pending further review by the Personnel Committee-** Creation of Long Term Substitute Teacher Position – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the establishment of Long Term Substitute Teacher position as per the attached job description effective January 1, 2011.
7. **To be carried over to the September 15, 2010 Board Meeting pending further review by the Personnel Committee -**Approve the proposal for Long Term Substitute Teacher Salary Guide – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the attached Long Term Substitute salary guide.
8. Approval of Substitute Instructional Aide Rates for 2010/2011 School Year- It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the Substitute Instructional Aide Rates for the 2010/2011 School year at a per diem rate of \$60 which increases to \$65.00 per day after the 10th day of service.
9. Approval of Substitute Instructional Aides for the 2010/2011 School Year- It is hereby moved, upon the recommendation of the Interim Superintendent that the Board approves the appointment of the following individuals as substitute instructional aides for the 2010/11 school year:

Joan Bayley
Jessica Bova
Theresa Bretan
Emily Chiciak
Susan Champagne
Debra Costanzo
Kathleen Ferrante
Eileen Gallagher
Ivonne Garcia
Patricia Hansen
Donna Harris
Kathy Kelly
Lisa Ludwig
Eleanor Noel
Aimee Pena
Rubiela Salamanca
Adriana Pestrichella
Karen Scotti
Robyn Sperlazzo
Debra Tashjian
Judith Tirador
Mary Ann Travalja

Cassandra VanPoznak
Carol Walker
Whitney White

10. Approval of Substitute Teacher Rates for the 2010/2011 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the substitute teacher per diem rate of \$80.00 which increases to \$85.00 per day after the 10th day of service.
11. Approval of Substitute Teachers for the 2010/11 School Year – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approve the appointment of the following individuals as substitute teachers for the 2010/11 school year:

Joan Bayley	Adriana Pestrichella
Emily Chiciak	Robyn Sperlazzo
Patricia Hansen	Judith Tirador
Donna Harris	Carol Walker
Lisa Ludwig	
Whitney White	

12. Conferences/Workshops 2010/2011 School Year – It is hereby moved, upon recommendation of the Superintendent that the Board approves the below listed staff members/board members to attend the following conference/workshop (and related expenses) as outlined in the A5 School District Accountability Act:

Name: John Walsh, Board Member
Conference/Seminar/Workshop: NJSBA Annual Convention
Date: October 19, 2010-October 20, 2010
Location: Somerset, NJ
Registration: \$ 100.00
Mileage/Tolls: \$50.00

Name: Katherine Norian, Board Member
Conference/Seminar/Workshop: NJSBA Annual Convention
Date: October 19, 2010-October 20, 2010
Location: Somerset, NJ
Registration: \$100.00
Mileage: \$50.00

Name: Dr. Maria Nuccetelli, Interim Superintendent
Conference/Seminar/Workshop: NJSBA Annual Convention
Date: October 20, 2010
Location: Somerset, NJ
Registration: \$100.00

Mileage: \$50.00

Name: Rita Cioppi, BA/BS

Conference/Seminar/Workshop: NJSBA Annual Convention

Date: October 19, 2010-October 20, 2010

Location: Somerset, NJ

Registration: \$100.00

Mileage: \$50.00

***Tabled until next board meeting - Name: John Walsh, Board Member/Delegate**

Conference/Seminar/Workshop: NJSBA Delegates Assembly

Date: November 20, 2010

Location: Somerset, NJ

Registration: No charge for Delegate

Mileage/Tolls: \$57.26

13. Rescind Offer of Employment – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board rescind the offer of employment to Ms. Susan Roukema as a Leave Replacement Speech Therapist for the 2010-2011 school year, previously approved at the July 20, 2010 Board Meeting.

14. Rescind Offers of Employment for Part-time Special Education Aides– It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board rescind offers of employment to the following:

- Jamie Trachtenberg
- Mary Ann Travalja
- Nicole McCormick

15. Approval of payment to attend IEP Meetings for 2010-2011 School Year – It is hereby moved, upon the recommendation of the Interim Superintendent, in consultation with the Supervisor of Special Services that the Board approves payment to the following staff members for attendance at IEP meetings during July/August 2010:

<u>Employee</u>	<u>Duration</u>	<u>Salary</u>
Elinor Goeller	3 hours	\$45.00/hour
Lesley Maklin	1 day (not to exceed 6 hours/day)	\$45.00/hour
Mary Hetherington	3 days (not to exceed 6 hours/day)*	\$45.00/hour
Donna Smith	1 hour	\$45.00/hour

*In addition to those previously approved at the June 23, 2010 Board Meeting.

16. Approval of Lunch Aides for the 2010/11 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board

approves the appointment of the following individuals as Lunch Aides for the 2010/11 school year, at an hourly rate of \$14.00:

Denise Albanese	Donna Nobile
Jeanne Buesser	Denise Pallotta
Dolores Delia	Maureen Perusse
Susan Dickson	Beth Schuler
Rina Kouyoumdjian	Lisa Quinn
Deborah Lynch	Robin Weinzierl
Susan McDonald	
Tina Muscat	

F. POLICY – Mr. Ferrante, Chairperson

On a motion by Mr. Ferrante, seconded by Dr. Westlake and carried 6-0 (Mr. Murphy and Mrs. Robertson absent) the board approved F1.

1. Second Reading of Policy # 4151.2 – Family Leave – It is hereby moved upon recommendation of the Interim Superintendent, that the Board approves the second reading of the following policy:
 - 4151.2 – Family Leave

G. PUBLIC RELATIONS/KEY COMMUNICATORS – Mrs. Norian, Chairperson read the minutes from the last committee meeting. Mrs. Norian asked who made the change in the Oradell School Times and why was it not addressed at the Public Relations Committee. Mrs. Norian believed Eye on OPS was decided on by a competition among students.

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

X. OPEN TO THE PUBLIC –

Mrs. Linda Conti commented on the 6th grade letter sent home to parents concerning departmentalization. She asked if all the 6th grade teachers will be switching classes? Dr. Nuccetelli responded “yes.” Mrs. Conti asked if students will know who their teachers are on the first day of school? Dr. Nuccetelli responded “yes.”

XI. OLD BUSINESS

Ms. Toni Capadonna introduced herself as the Tri-District Supervisor of Curriculum and Instruction for the new school year. She commented that Everyday Math puts students up two grade levels in lieu of regular math. It is a superior instructional math and benefits in NJASK will be seen in future tests.

Mr. Samuel asked if OPS did an approval for last years goals in any of the prior minutes. He also was concerned over the charts that were presented by Mrs. Lynch and asked if her job description clearly addressed what she is doing.

XII. NEW BUSINESS - none

XIII. CLOSED SESSION (IF NECESSARY)

It is hereby moved that the Board of Education retire to Closed Session.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

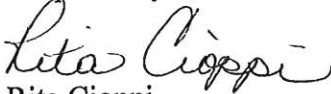
WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

XIV. On a motion by Dr. Westlake, seconded by Mr. Samuel the meeting adjourned at 8:50 p.m.

Respectfully submitted,



Rita Cioppi

Business Administrator/Board Secretary

