

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**REORGANIZATION MEETING
May 6, 2009**

MINUTES

- I. Ms. Rita Cioppi, Board Secretary called the meeting to order at 8:10 p.m.
- II. The **FLAG SALUTE** was led by Mrs. Watson-Nichols.
- III. The **SUNSHINE LAW STATEMENT** was read by Ms. Cioppi.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to The Record, and Town News and all persons requesting such notice.

- IV. The **MISSION STATEMENT** was read by Dr. Westlake.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

- V. **ROLL CALL**

Present: Mr. Murphy, Mrs. Norian arrived at 9:00 p.m., Mr. Samuel, Mr. Walsh arrived at 8:43 pm, Mrs. Watson- Nichols, Dr. Westlake

Also present were Mr. Mohre, Superintendent of Schools, Ms. Rita Cioppi, Business Administrator/Board Secretary, Mr. Gardner, Mrs. Robertson, Mr. Ferrante, Mr. Schwartz and approximately 6 members of the public.

- VI. **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY** – None at this time.

REORGANIZATION MEETING

- VII. **BOARD SECRETARY'S REPORT ON ELECTION RESULTS**

Ms. Cioppi called the meeting to order served as President Pro-Tem until the new Board Members are sworn in and the Board elects a new President.

1. Election Results - The Board acknowledges the election results from April 21, 2009, as reported herein by the Business Administrator/Board Secretary.

**Annual School Election Results
Tuesday, April 21, 2009**

Budget proposition voted upon: Resolved, That there should be raised for General Funds \$10,009,035 for the ensuing School Year (2009-2010).

	District 1	District 2	District 3	District 4	District 5	District 6	Absentees	Provisional	Total
Yes	113	100	94	129	127	159	6	1	729
No	62	31	73	49	53	58	5		331

Official results certified by the Bergen County Board of Elections

**Board Candidate Results
(3) Full Three Year Terms**

	District 1	District 2	District 3	District 4	District 5	District 6	Absentees	Total
Michael Gardner	114	83	105	110	128	154	7	
Christine Robertson	125	87	106	110	134	153	6	
Write-in Louis Ferrante	12	21	10	29	23	21		116

Official results certified by the Bergen County Board of Elections

2. Oath is administered by the Board Secretary based on these results to the following newly elected Board Members:

Michael Gardner – 3-year term
Christine Robertson – 3-year term
Louis Ferrante– 3 year term

3. Roll Call – Mr. Ferrante, Mr. Gardner, Mr. Murphy, Mrs. Norian, Mrs. Robertson, Mr. Samuel, Mr. Walsh, Mrs. Watson-Nichols, Dr. Westlake
4. 2009/10 Oradell Board of Education Trustees and Expiration of Terms of Office:

Trustee Expiration of Term

Louis Ferrante	2012
Michael Gardner	2012
Richard G. Murphy	2011
Mary Katherine Norian	2011
Christine Robertson	2012
John Samuel	2011
John Walsh	2010
Dorothy Watson-Nichols	2010
Eugene Westlake	2010

5. Nomination and Election of President – On a motion by Mr. Murphy, seconded by Mrs. Robertson, nominated Michael Gardner for President. Being there were no other nominations, Ms. Cioppi casts one unanimous vote for the election of Michael Gardner as President of the Board.

6. Nomination and Election of Vice-President - On a motion by Mrs. Robertson, seconded by President Gardner, nominated Mrs. Watson-Nichols for Vice-President. Ms. Cioppi casts one unanimous vote for the election of Mrs. Watson-Nichols as Vice-President of the Board.

Ms. Cioppi, Board Secretary relinquishes the chair to the newly elected president.

7. Recognition of outgoing trustee, Robert Schwartz, by Board President. Mr. John Walsh had a letter of recognition to Mr. Schwartz (read by Mrs. Watson-Nichols) to be included with the minutes.

On a motion by Dr. Westlake, seconded by Mrs. Watson-Nichols and carried by roll call vote 7-0 (Mrs. Norian and Mr. Walsh absent) the board approved #8, #9, #10, #11, #12, #14, #15, #16,#17,#18, #19,#22, #23, #27,#28, #29,#30, #31,#32, #33, #34, #35,#36,#37, #38,#39,#40,#41,#42,#43,#44,#45,#46,#47,#48,#49,#50.

8. Meeting Dates - It is hereby moved, that the Board of Education approves the Public Work Session meetings and Public Business Session meetings to be held on the 2nd and 4th Wednesday of the month (unless otherwise stated) at 8:00 p.m. in the OPS Auditorium as follows:

**2009/2010
Oradell Board of Education Meeting Dates**

<u>Public Work Session</u>	<u>Public Business Meetings</u>
July---	July 22, 2009
August ---	August 26, 2009

September 9, 2009	September 23, 2009
October 7, 2009	October 21, 2009
November ---	November 11, 2009
December ---	December 9, 2009
January 13, 2010	January 27, 2010
February 10, 2010	February 24, 2010
March 11, 2010(Thursday)	March 24, 2010(Budget Hearing)
April 7, 2010	April 28, 2010
May 5, 2010(Reorganization)	May 26, 2010
June 9, 2010	June 23, 2010

Note: Action is taken at all Public Business Meetings. Closed session meetings may precede and/or follow the work/business session meetings. Meeting location, dates & times subject to change. Notices for all meetings (scheduled, non-scheduled and cancelled or changed) are posted in the hall outside the OPS main office, The Oradell Public Library and the Oradell Town Hall.

9. Official Depositories - It is hereby moved that the Board approve the following as official depositories for funds of this Board of Education for the 2009/2010 school year:

Bank of New York
Bank of America
TD Bank

10. Official Newspapers - It is hereby moved that the Board approve The Record, The Star Ledger and The Town News as the official newspapers of the Oradell Board of Education for the 2009/2010 school year.

11. Designation of Signatories - It is hereby moved that the Board approve the following checking accounts of the Oradell Board of Education, and Signatories for the 2009/10 school year:

<u>Account</u>	<u>Signatories</u>
Regular General Fund (3 required)	Board President or Board Vice-President Board Secretary or Superintendent Treasurer of School Moneys
Payroll (1 required)	Treasurer of School Moneys or Board Secretary
Payroll Agency (1 required)	Treasurer of School Moneys or Board Secretary or Board President
Student Activity	Principal

(2 required)	Board Secretary or Treasurer of School Moneys
Summer School (2 required)	Summer School Director or Summer School Assistant Director Board Secretary
2004 Referendum (2 required)	Board Secretary or Superintendent Treasurer of School Monies or Board President or Board Vice-President

And furthermore, approves the use of facsimile signature stamp(s) for the Board President, Board Vice President, Board Secretary, Superintendent and Treasurer of School Monies as may be required in the event that the individuals are unavailable for personally affixing their signature.

12. Approval of Chart of Accounts - It is hereby moved that the Board approve the Chart of Accounts for the 2009/2010 school year, which are on file in the Board Secretary's Office.
13. Appointment of Treasurer of School Moneys – *On a motion by Dr. Westlake, seconded by Mrs. Robertson*, upon recommendation of the Superintendent, that the Board appoints Ronald J. Amorino, as Treasurer of School Moneys from May 2009 through June 30, 2010 at an annual salary of \$2,700.00.

Motion carried 7-0 (Mrs. Norian and Mr. Walsh absent)

14. Appointment of Board Secretary – It is hereby moved that the Board of Education appoint Rita Cioppi as Board Secretary from this date until the 2010 Reorganization Meeting pending her reappointment as School Business Administrator at this evening's subsequent meeting.
15. Appointment of Acting Board Secretary – It is hereby moved that the Board of Education appoint the Superintendent as Acting Board Secretary, to serve on an emergency basis only, from this date until the 2010 Reorganization Meeting.
16. Petty Cash Accounts - It is hereby moved that the Board of Education establishes the following petty cash accounts for the 2009/2010 school year in accordance with Board Policy #3451 and that the said accounts are to be replenished by vouchers and reported to the Board on an annual basis.

<u>Account</u>	<u>Amount</u>	<u>Not to Exceed Per Incident</u>	<u>Signatories</u>
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Superintendent	\$200	\$150	Superintendent
Business Office	\$200	\$150	Bus.Admin./Bd.Secy.
Principal	\$400	\$ 25	Principal
Special Services	\$100	\$ 25	Director of Special Services
Park Academy	\$100	\$ 25	Director of Region V*
Custodian Office	\$200	\$150	Bus. Admin/Bd. Secy

*Note: The Park Academy Special Education Program is a special education program created and coordinated by Region V and administered by the Oradell Public School District. Any expenditures associated with this program are collected by the Oradell Business Office from the students' home districts. Such expenses are not part of and in no way impacts the Oradell Public School's 2009/10 budget.

17. Professional Consultant/School Physician - It is hereby moved that Ann M. DeAngelo, M.D. be appointed as professional consultant/school physician, at an annual salary of \$4,000.00 for the 2009/2010 school year.
18. Professional Consultant/Medical Examiner - It is hereby moved that Stephen G. Varhol, M.D. be appointed as school medical examiner for the 2009/2010 school year. Such services will be rendered on a case-by-case basis at \$75.00 per case.
19. Professional Services Agreement – It is hereby moved that the Board authorizes the Business Administrator/Board Secretary to enter into an agreement with the Bergen County Department of Health to offer bloodborne pathogen training and Hepatitis B vaccinations as part of the bloodborne pathogen compliance program for the 2009/2010 school year.
20. Professional Services Consultant/Auditor – *On a motion by Mr. Samuel, seconded by Mrs. Watson-Nichols*, that Lerch, Vinci & Higgins, Certified Public Accountants, be approved as the District's auditor for the 2009/2010 school year, to conduct the fiscal year audit and other services deemed necessary by the Superintendent and/or Business Administrator/Board Secretary with billing rates as follows:

FY 09 Annual Audit Related Services	\$19,600.00
Partners	\$140-\$170 per hour
Managers	\$100 - \$125 per hour
Senior Accountants	\$ 80-\$100 per hour
Staff Accountants	\$ 70 - \$ 80 per hour
Other Personnel	\$45.00 per hour

Motion carried 7-0 (Mrs. Norian and Mr. Walsh absent)

21. ***On a motion by Mr. Murphy, seconded by Dr. Westlake and carried 8-0 (Mrs. Norian absent) the board tabled Resolution #21.***

Professional Services Consultant-Architect of Record – It is hereby moved that the Board appoints Cubellis, Architect of Record, for the 2009/2010 school year with billing rates as follows.

Principal-Charles Koch	\$190 per hour
Sr. Project Manager	\$145 per hour
Project Manager	\$125 per hour
Job Captain	\$110 per hour
Cad Operator/Technical	\$ 95 per hour
Jr. Draftsperson	\$ 65 per hour
Office Support	\$ 50 per hour
Clerical	\$ 40 per hour

22. Professional Services Consultant-Board Attorney – It is hereby moved that the Board appoint Malachi Kenney, Esq. of the firm of Kenney, Gross, Kovats & Campbell as Board Attorney for the 2009/2010 school year at a rate of \$150.00 per hour.
23. Professional Services Consultant-Bond Counsel – It is hereby moved that the Board appoints the firm of Schenck, Price, Smith and King LLP as Special Education Board Attorney for the 2009/2010 school year at a rate of \$165.00 per hour plus the cost of any disbursements or unusual expenses incurred on the Board’s behalf such as filing fees, delivery charges, travel, parking and tolls. In addition, an administration fee equal to 3% of each monthly bill will be assessed to the board to cover the expense of postage, copying, telephone use, and facsimile.
24. Professional Services Consultant-Bond Counsel – *On a motion by Mr. Samuel, seconded by Dr. Westlake* that the Board appoints the firm of Wilentz, Spitzer and Goldman as Bond Counsel, at their prevailing rate of \$150.00 per hour for the 2009/2010 school year.

Motion carried 8-0 (Mrs. Norian absent)

25. ***On a motion by Mr. Samuel, seconded by Mr. Murphy and carried 8-0 (Mrs. Norian absent) the board tabled Resolution #25.***

Professional Consultant/Comprehensive Computer Management Services-Budgeting/Accounting – It is hereby moved that Systems 3000 be approved to provide comprehensive computer management services for the 2009/2010 school year at a cost of \$13,499. Furthermore, the Board Secretary is hereby authorized and directed to execute an agreement with the aforementioned company.

26. Professional Consultant/Computer Management Services – *On a motion by Mr. Samuel, seconded by Mr. Walsh and carried 8-0 (Mrs. Norian absent)* that RealTime Information Technology, Inc. be approved to provide student system software and support during the 2009/2010 school year at the following costs:
- | | |
|----------------------|------------|
| Student Systems | \$6,758.50 |
| Special Services IEP | \$2,750.00 |
27. Professional Consultant/Computer Management Services – *On a motion by Mr Gardner, seconded by Mr. Samuel and carried 8-0 (Mrs. Norian absent)*It is hereby moved that ProMedia Technology Service, Inc. be approved to provide technology software and support during the 2009/2010 school year at an annual rate of \$140.00 per hour. Furthermore, the Board Secretary is hereby authorized and directed to execute an agreement with the aforementioned company.
28. Employee Benefits Broker – It is hereby moved that LDP Consulting Group, Inc., of Lambertville, NJ be appointed as the District's Employee Benefits Broker of Record for the 2009/2010 school year.
29. Affirmative Action Officer - It is hereby moved that the Board appoints W. Scott Ryan, as Affirmative Action Officer and Title IX Compliance Coordinator for the 2009/2010 school year.
30. 504 Compliance Officer – It is hereby moved that the Board appoint W. Scott Ryan, Principal, as 504 Compliance Officer for the 2009/2010 school year.
31. Integrated Pest Management Coordinator – *On a motion by Mr. Samuel, seconded by Mr. Walsh and carried 8-0 (Mrs. Norian absent)*- It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of Rita Cioppi, as Integrated Pest Management Coordinator for the 2009/10 school year, pending her re-appointment as School Business Administrator at this evening's subsequent meeting.
32. Custodian of Records – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of Rita Cioppi Business Administrator/Board Secretary, as Custodian of Records for the 2009/10 school year, pending her re-appointment as School Business Administrator at this evening's subsequent meeting.
33. Purchasing Agent – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of Rita

Cioppi, Business Administrator/Board Secretary, be appointed as the District's Purchasing Agent for the 2009/10 school year and be approved to make purchases for the District in accordance with the provisions of statute as cited in 18A:18A-3 (establishment of bid threshold of \$21,000.00), 18A:18A-4 (bidding requirements \$3,150.00), and such other aspects of 18A:18A as may apply to the procurement of equipment, materials, or services, pending her re-appointment as School Business Administrator at this evening's subsequent meeting.

34. Liaison for Homeless Children – It is hereby moved that the Board approve the appointment of Mary Hetherington, School Social Worker, as the District's Liaison for Homeless Children for the 2009/2010 school year.

35. 403 B Agent Authorization - It is hereby moved that the Board approve the following 403 B plans for the 2009/2010 school year:

AXA Equitable Life Insurance Company (formerly Equitable)
MetLife Investors (formerly Security First Group)
The Variable Annuity Life Insurance Company
The Vanguard Company

36. Public Agency Compliance Officer (P.A.C.O.) – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of Rita Cioppi, Business Administrator/Board Secretary, as Public Agency Compliance Officer for the 2009/2010 school year pending her reappointment as School Business Administrator at this evening's subsequent meeting.

37. NJ Department of Agriculture Designees for National School Lunch Program – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the following appointments for the 2009/2010 school year:

Rita Cioppi - Certifier (pending her reappointment as School Business Administrator at this evening's subsequent meeting.)
Jeffrey S. Mohre - Alternate Certifier
Carolyn Riecken - Submitter
Cindy Kennedy - Alternate Submitter

38. Designee Non-Public Nursing Services – It is hereby moved that the Board authorizes the Business Administrator/Board Secretary to enter into an agreement with the Mid-Bergen Regional Health Commission to provide non- public nursing services to St. Joseph's students for the

2009/2010 school year, at an annual rate not to exceed the District's entitlement for non-public nursing aid.

39. Chapters 192/193 Service Agreement/Non-Public School Services – It is hereby moved that the Board authorizes the Business Administrator/Board Secretary to enter into an agreement with Bergen County Special Services to provide remedial and auxiliary services to eligible students attending non- public schools within the Oradell School District as required under Chapter 192/193 laws for the 2009/2010 school year at an annual rate not to exceed the district's entitlement.
40. Job Descriptions – It is hereby moved, upon the recommendation of the Superintendent, that the Board re-adopts the existing job descriptions covering all employees of the Oradell Board of Education, for the 2009/2010 school year.
41. Policies and Bylaws - It is hereby moved that the Board re-adopts existing policies and bylaws of the Board of Education for the 2009/10 school year.
42. Membership in Bergen County Region V – It is hereby moved, upon the recommendation of the Superintendent, that the Oradell Board of Education continues its membership in the Bergen County Region V Council for Special Education for the 2009/2010 school year; does hereby accept, adopt and agree to comply with the Region V Bylaws; designate the Superintendent as its representative to Region V; empower him to cast all votes and take all other action necessary to represent its interest in Region V. The Board further approves the Joint Transportation Agreements for all Oradell students who are transported through Region V.
43. Membership in Northeast Bergen County School Board Insurance Group (NESBIG) – It is hereby moved, upon the recommendation of the Superintendent, that the Oradell Board of Education approves, pursuant to the provision of Title 18A:18A-42, participation of the District as a member of the Northeast Bergen County School Board Insurance Group (NESBIG) in the Workers Compensation Pool and as a member for other joint insurance services for the 2009/2010 school year.
44. Membership in New Jersey School Boards Association (NJSBA) – It is hereby moved, upon the recommendation of the Superintendent, that the Oradell Board of Education approves membership in the New Jersey School Boards Association for the 2009/2010 school year.

- 45. Membership in the Horizon Blue Cross/Blue Shield of NJ Health Benefits Program – It is hereby moved, upon the recommendation of the Superintendent, that the Oradell Board of Education approves participation by the District in Horizon Blue Cross/Blue Shield of NJ for health benefits for the 2009/2010 school year.
- 46. Prescribed Mileage Reimbursement – It is hereby moved, upon the recommendation of the Superintendent, that the Oradell Board of Education approves the reimbursement rate for auto travel at \$.31 per mile for the 2009/10 school year, to conform with the per mile rate established by the OMB Circular for the calendar year 2009.
- 47. Student Accident Insurance – It is hereby moved that the Oradell Board of Education approve the appointment of Maskin Group Pennsauken, NJ as the student insurance carrier for the 2009/2010 school yea at a cost of \$3,800.00.
- 48. Cooperative Pricing Program – It is hereby moved that the Oradell Board of Education approve an agreement with the Educational Data Services Inc, for the district to participate in a cooperative pricing program for the 2009/2010 school year at an annual cost of \$2,480.00.
- 49. Cash Management – It is hereby moved that the Oradell Board of Education authorizes the Business Administrator/Board Secretary to perform the following:
 - a. Transfer funds among the various bank accounts of the District.
 - b. Transfer line item accounts among the various budgetary accounts.
 - c. Invest school funds as The Investment Officer of the Board, as permitted by statute.
 - d. Make payment on the Bills and Claims, prior to their approval by the Board when it is deemed necessary, and then present them for approval at the next Board Meeting.
- 50. Procurement of Goods/Services – It is hereby moved, upon the recommendation of the Superintendent, in concert with the Business Administrator, that the Board authorizes the procurement of goods and services from the following vendors through the state agency for the 2009/2010 school year as provided for in Title 18A:18A-10 without advertising for bids, or after having rejected all bids obtained pursuant to advertising.

<u>Vendor</u>	<u>State Contract #</u>
Apple Computer	81253
Cascade	65589
Dell	81247
Lee Distributors	56314
Promedia	81225, T0483

Stewart Industries	46727,46624
Xerox	51145
WB Mason	59767 Addendum T-0052
Pitney Bowes	63753
School Specialty	65606

51. Code of Ethics – *On a motion by Mr. Walsh, seconded by Mr. Ferrante.* It is hereby moved, that the Board adopts the following Code of Ethics developed by the New Jersey School Boards Association as the code to which each Oradell Board Member subscribes:

I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

I will confine my board action to policymaking, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.

I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.

I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.

I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

I will support and protect school personnel in proper performance of their duties.

I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

VIII. ADJOURNMENT

On a motion by Dr. Westlake, seconded by Mrs. Robertson that the Board adjourn the Reorganization meeting at 9:07 pm.

The Board took a five-minute recess at this point.

Respectfully submitted,

A handwritten signature in cursive script that reads "Rita Cioppi".

Rita Cioppi
Business Administrator/Board Secretary

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

Regular Session Meeting – May 6, 2009

MINUTES

- I.** The meeting was called to order by President Gardner at 9:12 pm.
- II.** The Flag Salute was led by Mrs. Watson-Nichols.
- III.** The Sunshine Law statement was read by Mr. Walsh.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to The Record and Town News and all persons requesting such notice.

- IV.** The Mission Statement was read by Dr. Westlake.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mr. Ferrante, Mr. Murphy, Mrs. Norian, Mrs. Robertson,
Mr. Samuel, Mr. Walsh, Dr. Westlake Mrs. Watson-Nichols,
Mr. Gardner,

Also present were Mr. Jeffrey Mohre, Superintendent, Ms. Rita Cioppi, BA/BS and approximately three members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

Mrs. Norian suggested that the district put a sign on the front lawn thanking the voters for passing the budget.

Mr. Potolski asked Mr. Mohre to explain the following:

1. What is the function of Park Academy?
2. How field trips work, how are they funded.
3. What is meant by emergent hire.

Mrs. Perez felt that cancelled board meetings should be posted somewhere so that the public is aware of the date change.

VII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

Mr. Mohre shared the following as part of the Superintendent's Report:

- Activities planned by the PTA and OPS Administrative Team to honor the OPS faculty during Teacher Appreciation Week.
- A letter was received from Commissioner Davy citing that the Oradell Public School District has been designated as a High Performing School District as a result of January's NJQSAC monitoring.
- The SwiftReach Calling System will dial a second or third number only if the primary number does not work. Officer Kahill is working to resolve the issue.

President Gardner reported the following:

- Welcomed Mr. Louis Ferrante to the Board.
- Mentioned that there would be a 5th grade DARE graduation on May 15th at 10:00AM.
- Noted that the building looked nice.

VIII. MINUTES

REVIEW OF MEETING MINUTES –

March 31, 2009	Budget Presentation/Regular Session
April 13, 2009	Closed Session
April 15, 2009	Regular Session
April 21, 2009	Closed Session

APPROVAL OF MINUTES –

On a motion by Mr. Gardner, seconded by Mr. Samuel the board tabled the March 12, 2009 minutes to include revisions/attachments and will vote on them at the next meeting.

On a motion by Mr. Gardner, seconded by Mr. Walsh and carried by roll call vote, 7-0-2 (Mr. Ferrante and Mr. Murphy abstained) the board approved the following minutes:

March 25, 2009	Regular Session/Closed
April 6, 2009	Closed Session

IX. COMMITTEE REPORTS/ACTION

- A. BI-BOROUGH/SHARED SERVICES - Dr. Westlake, Interim Chairperson noted that a meeting is scheduled for May 19th at 7PM at River Edge.

B. BUILDINGS & GROUNDS/SAFETY – Mr. Murphy, Interim Chairperson included a handout “Name a Chair in Honor of Your OPS Student”. Mr. Murphy talked about the fall gala fundraiser for auditorium chairs and asked for a board consensus on the handout which will be placed in the students back packs. Approximately \$100,000 will be needed to refurbish all the auditorium chairs, which could be a two-year project. Mr. Gardner asked the board members to e-mail their comments to Garrie. Dr. Westlake said the Foundation that is to be born to take on the responsibility of getting the funding for the chairs, let that develop and let them come back with ideas on what will be done so the Board has a chance to say yeh or neh. The Board should not get involved until the Foundation has questions for the Board on how to proceed. The Foundation doesn’t take long to form, it’s the funding that takes time.

C. CURRICULUM - Mrs. Robertson, Interim Chairperson

On a motion by Mrs. Robertson, seconded by Dr. Westlake and carried 9-0 the board approved C1.

1. Park Academy Field Trips – It is hereby moved, upon recommendation of the Superintendent, that the board approves the following school sponsored trips for Park Academy:

- Field Day walking trip to Memorial Park in River Edge on June 15th with a rain-date of June 16th, 2009

Note: The Park Academy Special Education Program is a special education program created and coordinated by Region V and administered by the Oradell Public School District Program. Salary and benefits associated with this program are paid for with tuition moneys collected by the Oradell Business Office from the students’ home districts. Such expenses are not part of and in no way impact the Oradell Public School’s 2008/09 budget.

D. FINANCE – Mr. Samuel, Interim Chairperson

On a motion by Mr. Samuel, seconded by Mrs. Watson-Nichols and carried by roll call vote 9-0 the board approved D1, D2, D3, D4. Agenda Item D5 was carried by 7-0-2(Mrs. Norian and Mr. Walsh abstained.) Mr. Samuel thanked the administration and the public who voted for our budget because it makes life a lot easier to proceed.

1. Monthly Certifications –The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end March 2009, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A. (10e) that no major account or fund in the 2008/2009 Budget has been over-expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.
2. Payment of Invoices – It is hereby moved that the invoices for the period of March 26, 2009 to April 22, 2009 be retroactively approved as follows:

Fund 10 (<i>General Current Expense</i>)	\$ 862,886.31
Fund 12 (<i>Capital Outlay</i>)	\$ 0.00
Fund 20 (<i>Special Revenue Funds</i>)	\$ 24,837.88
Fund 30 (<i>Capital Projects Funds</i>)	\$ 0.00
Fund 40 (<i>Debt Service Fund</i>)	\$ 382,864.45
Fund 50 (<i>Summer School</i>)	\$ 0.00
Fund 51 (<i>Region V</i>)	\$ 0.00
Fund 55 (<i>Milk</i>)	\$ 0.00
Fund 63 (<i>Schaefer Explorations</i>)	\$ 0.00
Fund 64 (<i>Ntl School Lunch Prog</i>)	\$ 289.80
Fund 65 (<i>Park Academy</i>)	\$ 67,553.07
Total	\$1,338,431.51

3. Acceptance of PTA Mini Grant 2008/2009 School Year – It is hereby moved, upon recommendation of the Superintendent that the Board approves the following mini grant from the Oradell PTA:

<u>Grade</u>	<u>Mini Grant Use</u>	<u>Amount</u>
Kindergarten	Mother Goose	\$250.00
	Language Arts Assembly	

4. Approval of Legal Depositories-Bank for Deposits/Withdrawals/Safe Deposit Box – It is hereby moved, upon recommendation of the Superintendent that the Board approves the following:

BE IT RESOLVED, that the Board of Education authorize the Business Administrator to invest school district funds within statutory limitations.

BE IT FURTHER RESOLVED, that the Board of Education approves the district's participation in the Bergen County Banking Consortium (BCBANC) from July 1, 2009 through June 30, 2010 and authorize the School Business Administrator to serve as a trustee.

BE IT FURTHER RESOLVED, that the Board of Education designate TD Bank as the bank for deposits and withdrawals for the General Fund Account, Payroll Account, Payroll Agency Account, Summer Pay Program, and Student Activity Account, and approve the use of a safe deposit box at TD Bank, from July 1, 2009 through June 30, 2010.

BE IT FURTHER RESOLVED, that the Board of Education approves the designated signatures on the above accounts as outlined in the attached document with the Board President and Vice-President added as recommended by the Superintendent.

5. Conferences/Workshops 2008/2009 School Year – It is hereby moved, upon recommendation of the Superintendent that the Board approves the below listed staff members/board members to attend the following conference/workshop (and related expenses) as outlined in the A5 School District Accountability Act:

Name: John Walsh
Conference/Seminar/Workshop: NJSBA Annual Delegates Assembly
Date: May 16, 2009
Location: Wyndham Conference Center, Plainsboro, NJ
Registration Fee: No charge for delegate
Mileage: \$36.66

Name: John Walsh
Conference/Seminar/Workshop: Bergen County Spring Mtg/Delegates Assembly - Shared Services
Date: May 7, 2009
Location: Norman Bleshman School, Paramus, NJ
Registration Fee: No charge

Name: Katherine Norian
Conference/Seminar/Workshop: Bergen CSBA Spring Mtg/Delegates Assembly - Shared Services
Date: May 7, 2009
Location: Norman Bleshman School, Paramus, NJ
Registration Fee: No charge

E. PERSONNEL –
President Gardner asked questions concerning the credentials of the new Head Custodian. Ms. Cioppi stated that since the position is Head Custodian, the certificate for Supervisor of Building and Grounds is not mandatory.

Mrs. Robertson asked to table the vote on E5 and Mr. Mohre reminded the board of the impending timeline regarding renewal and or non-renewal of non-tenured certificated faculty.

Upon recommendation of the Superintendent, a motion made by Mr. Walsh, seconded by Mrs. Watson-Nichols and carried by roll call vote 9-0 the board approved E1.

1. Approval of Head Custodian – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the appointment of Mr. Kevin Williamson to the position of Head Custodian at an annual salary of \$52,000.00 (to be prorated), effective on or before May 11, 2009 pending the Emergent Hiring Process by the Executive County Superintendent, and the Criminal History Review Unit.

Upon recommendation of the Superintendent, a motion made by Mr. Walsh, seconded by Mr. Samuel and carried by roll call vote 9-0 the board approved E2, E3, E4. #E7 was carried by 8-0-1(Mrs. Norian abstained)

2. Approval of Second Grade Replacement Teacher – It is hereby moved upon recommendation of the Superintendent, that the board approves the appointment of Ms. Michelle Reilly, Second Grade Leave Replacement Teacher, at a prorated annual salary of \$43,714 (BA Step 3/4) retroactive to Monday, April 20, 2009. This motion replaces and rescinds the previous motion acted upon by the board on April 15, 2009.

3. Approval of Specialist – It is hereby moved, upon recommendation of the Superintendent, that the board approves Ms. Michelle Lockwood, Positive Behavior Support Specialist for The New Jersey Coalition for Inclusive Education, to design and present a workshop to parents on the topic of Positive Behavior Support (PBS) on the evening of May 28, 2009, 7:30 - 9:30 p.m., at a rate of \$300.00.

4. Professional Faculty, Tenure Year - It is hereby moved, upon recommendation of the Superintendent, that the following professional staff members be approved for contract renewal for the 2009 – 2010 school year and be awarded tenure effective September 1, 2009:

Judith Bishopp
 Melissa Golden
 Jane Jeffs
 Jennifer Postel
 Jennifer Powers
 Jamie Schraer

Upon recommendation of the Superintendent, a motion made by Mr. Walsh, seconded by Mrs. Watson-Nichols and carried by roll call vote 8-0-1 (Mr. Ferrante abstained) the board approved E5.

5. Professional Faculty, Non-Tenured - It is hereby moved, upon recommendation of the Superintendent, that the following professional non-tenured staff members be approved for employment for the 2009 – 2010 school year.

Allison Bartels(ParkAcademy)	Debra Bendett
Keri Byrne (Park Academy)	Rita Cioppi
Debbie Domingues	Marcia Forte(Park Academy)
Kimberly Lasch	Donna Marinelli
Carole Natiello	Laverne O'Boyle
Amy Rabinowitz	Michelle Rudolph
Kim Scalanga	Jennifer Tashjian

Upon recommendation of the Superintendent, a motion made by Mr. Walsh, seconded by Dr. Westlake and carried by roll call vote 9-0 the board approved E6.

6. Approval of P/T Instructional Aide – It is hereby moved, upon recommendation of the Superintendent, that the board approves the emergent hiring of Ms. Sarah Feder as PT (.5) Teacher Aide effective on or about May 10, 2009 through June 30, 2009, at a of \$9,299.50(to be prorated) pending approval from the Executive County Superintendent and the Criminal History Review Unit.

7. Approval of Substitute Teachers for the 2008/09 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individuals as substitute teachers for the 2008/09 school year, at a per diem rate of \$80.00 which increases to \$85.00 per day after the 10th day of service during the 2008/09 school year:

Lindsey Coffman
Danielle Rosenzweig
Alexandra Sturm
Olinda Sturm

- F. POLICY – Mrs. Watson-Nichols, Interim Chairperson

- G. PUBLIC RELATIONS/NJQSAC – Mrs. Norian, Interim Chairperson

- H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Interim Delegate stated that he and Mrs. Norian would be attending a workshop on May 7th concerning shared services. Ms. Cioppi sent the necessary information to School Boards to help with the meeting. Mr. Walsh will attend the NJSBA Delegate's Meeting on May 16th representing Oradell Public School. He presented for discussion the resolution that will be discussed at the Delegate's Meeting regarding the acceptable proofs of residency brought to the meeting by the Bloomfield Board of Education.

X. OLD BUSINESS

The Board discussed the following items (as requested by the board at the April 15, 2009 board meeting):

Regarding A & B, the following will be provided by Mr. Mohre for the May 27, 2009 meeting:

- A. A copy of the procedure that monitors and records the attendance and punctuality of the staff and administration (BOE Policy #4151)
- B. Faculty attendance report from July 1, 2008 to present (BOE Policy #4151)
- C. A copy of the procedures for the assignment of substitutes and the methods used for evaluating substitutes (BOE Policy #4121).

Discussions centered on the Tri-District initiative, the Interlocal Agreement, and mathematics program for Grade 6 students. Mr. Mohre referenced the memorandum issued to the board

which highlighted and gave status of the questions raised as part of the board's April 15, 2009. He also discussed that planning for sixth grade mathematics is ongoing.

Mr. Samuel suggested that the Board wait for May 19th to have the three districts meet, discuss the results at the May 27th board meeting and then make a decision at the June 6th board meeting whether or not to approve the Interlocal Agreement.

A request was made for information by Mrs. Robertson relevant to the Tri-District Curriculum Office. Due to the nature of the request, Mr. Mohre will pursue and inform Mrs. Robertson whether or not an Open Public Records Act Request Form will need to be filed.

Mrs. Watson-Nichols asked about the consultants for the Tri-District. She also asked how much Oradell paid for the Tri-District for 2007-08, 2008-09 vs. the new coming year. Mr. Mohre stated that Tom Bonfiglio sent the information requested by the Board and that it was included in the Board packet. Mr. Mohre shared that the consultants' fees are a projection for the school year and is not truly finalized until the school year is at a close. It is only a commitment of funds.

Mr. Samuel asked what the consultants will do and how does OPS benefit from their time. Mr. Samuel also asked what the Tri-District's plans were for the 2009-2010 school year.

Mr. Mohre highlighted the quality of professional development emanating from the Tri-District Office, citing the professional development days, a literacy coach for OPS classrooms, and the district's partnerships with the universities of Columbia and Montclair State.

President Gardner asked that Mr. Schwartz's comments be incorporated into the minutes.

Mrs. Robertson asked when the mid year math assessment results would be received by the board. Mr. Mohre said that information would go out one week from Friday (May 15) after sharing with the OPS staff.

Mrs. Robertson asked when will the "Parent Emergency Contact Forms" be electronic. Mr. Mohre stated that it will be part of an online access system that can be printed off of our website and returned.

Mrs. Robertson also asked about the notification by OPS to the PTA regarding board meeting changes. Mr. Mohre noted that, in the past, the PTA liaison would contact Mrs. Barbagallo to inquire about any changes. He noted that he communicated with the PTA and that placing such notifications in the PTA mailbox was agreeable to all.

Mr. Ferrante asked about changes to the board's meeting schedule being posted on the web site. Mr. Mohre shared that such were made, but the April 22 cancellation may not have been part of the updates made. He will double check and get back to the board.

Mrs. Watson-Nichols asked that the agenda be posted on the web site on Friday.

XI. NEW BUSINESS

Mr. Samuel asked if it was possible to e-mail the revised agenda to the board members. Mr. Mohre shared that the e-mailing of any revised agenda could be e-mailed.

Mrs. Norian spoke about the article that appeared in the Bergen Record regarding the Tri-District and mathematics. Mrs. Norian clarified that her comment, which was included in the article, was in reference to teachers being involved in the committee process.

Mr. Samuel asked that the revised agenda be e-mailed to the Board members ahead of time for review. Mr. Mohre shared that that could be done.

XII. OPEN TO THE PUBLIC

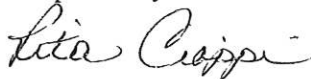
Mr. Potolski mentioned that changes to the board agenda should be on the OPS website for the public. He didn't think a board member needed an OPRA request when asking for information. He mentioned that we should not go to businesses and ask for funding to refurbish auditorium chairs if we do not use their services. He also asked for clarification about the purchase of food items for faculty in light of the Teacher Appreciation Week luncheon. Mr. Mohre shared that the PTA provided the luncheon. Also, RiverDell is helping River Edge to write a curriculum that will be utilized for students going from 6th to 7th grade. Does that mean our Oradell students will be at a disadvantage?

XIII. CLOSED SESSION (IF NECESSARY)

XIV. ADJOURNMENT

On a motion by Mr. Samuel, seconded by Mrs. Norian the meeting adjourned at 12:00 a.m.

Respectfully submitted,



Rita Cioppi

Business Administrator/Board Secretary

