

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

Work Session Meeting - October 15, 2008

MINUTES

- I. The meeting was **CALLED TO ORDER** by President Gardner at 8:03 p.m.
- II. The **FLAG SALUTE** was led by Mrs. Norian.
- III. The **SUNSHINE LAW STATEMENT** was read by President Gardner.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to The Record and Town News and all persons requesting such notice.

- IV. The **MISSION STATEMENT** was read by Mr. Schwartz.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

- V. **ROLL CALL**

Present: Mrs. Norian, Mrs. Robertson., Mr. Samuel arrived at 8:05 pm, Mr. Walsh arrived at 8:25 pm, Mrs. Watson-Nichols, Dr. Westlake, Mr. Schwartz, Mr. Gardner

Absent: Mr. Murphy,

Also present were Mr. Jeffrey Mohre, Superintendent, Ms. Rita Cioppi, Business Administrator/Board Secretary, and approximately 8 members of the public

A motion made by President Gardner, seconded by Mrs. Robertson and carried 6-3 the board voted to go into closed session to discuss a legal issue.

A motion made by Mr. Schwartz, seconded by Dr. Westlake and carried 8-1 (Mr. Murphy absent) the board resumed the meeting at 8:50 p.m.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

Mr. Mohre reported on the positive feedback from the October 13th *Professional Development Afternoon*. Among the workshops offered were *Reading and Writing Workshop for the Kindergarten class: Writing Workshop: Units of Study – Grades 1 & 2; and Writing Workshop Grades 3-6*.

Mr. Mohre noted that Mr. Ryan and Ms. Lasch would plan for the observance of Violence Vandalism week scheduled for the third week in October. A variety of activities are planned and will be shared with parents by Mr. Ryan via a school-home communication.

The Administration will present an assessment data from the 2007-2008 school year at the Board's November 12th meeting.

Mr. Mohre reviewed the agenda items added to this evening's meeting agenda.

President Gardner commented that the Every Day Math program was well attended.

VIII. MINUTES

REVIEW OF MEETING MINUTES –

- September 25, 2008 Regular Session Meeting
- October 6, 2008 Closed Session Meeting

APPROVAL OF MINUTES – It is hereby moved by Dr. Westlake, seconded by Mrs. Watson-Nichols that the following minutes be approved:

- August 27, 2008 Regular Session (with revision) 7-1 (*Mr. Walsh voted no, Mr. Murphy was absent*)
- September 10, 2008 Work Session 6-1-1(*Mr. Walsh voted no, Mr. Murphy was absent, Mrs. Norian abstained*)

IX. COMMITTEE REPORTS/ACTION

A. BI-BOROUGH/SHARED SERVICES - Dr. Westlake, Chairperson

B. BUILDINGS & GROUNDS/SAFETY – Mr. Murphy, Chairperson
On a motion by Mrs. Robertson, seconded by Dr. Westlake and carried by roll call vote 8-0 (Mr. Murphy absent) the board approved B1.

1. Change in Previously Approved Facility Use Date – It is hereby moved that the board approve a change in one of dates for the Adelphi Orchestra

to use the OPS Auditorium for rehearsal (previously approved at the 9/25/08 board meeting) from December 10, 2008 to December 11, 2008. The time and fee charged remain the same.

C. CURRICULUM - Mrs. Robertson, Chairperson

Mrs. Robertson asked to pull C1, President Gardner asked to pull C2. Mrs. Robertson asked "for the record, A promise that the Sharpe Reservation Trip would consist of 2 chaperones for every room?" Mr. Mohre replied that an answer regarding this issue will be forthcoming on October 16. Mr. Schwartz commented "for the record" that he would like to know that the Superintendent would ask the question of the principal and then push the people and administrators to have the correct number of people to chaperone the trip. Dr. Westlake contributed that the children, chaperones and parents would be very disappointed if the trip were cancelled. Dr Westlake didn't feel the teachers and administration would allow a trip like this without the proper amount of chaperones.

President Gardner commented on C2, regarding the district's Mentoring Plan. He had questions on various sections of the Plan. Mr. Mohre answered each of his questions.

On a motion by Mrs. Robertson, seconded by Dr. Westlake and carried by roll call vote 8-0 (Mr. Murphy absent) the board approved C1, C2, C3.

1. Sharpe Reservation Trip - It is hereby moved, upon recommendation of the Superintendent, that the Board approve the Fifth Grade Outdoor Education Trip to Sharpe Reservation, Fishkill, NY, which will take place on the following dates: October 22, 23, 24, 2008.
2. Approval of District Mentoring Plan – It is hereby moved, upon recommendation of the Superintendent, that the Board approve the 2008-2011 District Mentoring Plan thus authorizing the plan's submittal to the New Jersey Department of Education.
3. Tri-District 5-yr Curriculum Plan, 2008-2013- It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Tri-District 5-Year Curriculum Plan, 2008-2013.

D. FINANCE – Mr. Samuel, Chairperson

On a motion by Mr. Samuel, seconded by Dr. Westlake and carried by roll call vote 8-0 (Mr. Murphy absent) the board approved D1, D2, D3 (Mr. Gardner abstained), D4. Mr. Samuel pulled D1.

1. Payment of October 2008 Bills/Invoices – It is hereby moved that the Board of Education authorizes the Business Administrator/Board Secretary

to pay bills during the month of October 2008 with retroactive approval at the next scheduled Regular Public Business Meeting of the Oradell Board of Education.

2. Monthly Certifications – It is hereby moved that the Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end August 2008, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A.(10e) that no major account or fund in the 2008/2009 Budget has been over-expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.

3. Conferences/Workshops 2008/2009 School Year – It is hereby moved, upon recommendation of the Superintendent that the Board approves the below listed staff members/board members to attend the following conference/workshop (and related expenses) as outlined in the A5 School District Accountability Act:

Name: Karen Chang
Conference/Seminar/Workshop: No More Meltdowns
Date: January 16, 2009
Location: Region V
Registration Fee: None
Mileage:

Name: Patty Cuddy
Conference/Seminar/Workshop: Positive Behavior Supports in Classroom
Date: February 6, 2009
Location: Region V
Registration Fee: None
Mileage:

Name: Jane Jeffs
Conference/Seminar/Workshop: Practical Applications of Positive Behavior Supports in the Classroom
Date: February 6, 2009
Location: Region V
Registration Fee: None
Mileage:

Name: Susan Confrancisco
Conference/Seminar/Workshop: NJASP Convention
Date: December 19, 2008
Location: Jamesburg, NJ

Registration Fee: \$100.00

Mileage: \$32.24

Name: Michael Gardner

Conference/Seminar/Workshop: NJASBA Governance II: Finance

Date: October 28, 2008

Location: Atlantic City Convention Center

Registration Fee: 0.00 (cost is included with registration for NJSBA Workshop)

4. Approval of Special Services – It is hereby moved, upon the recommendation of the Superintendent, in concert with the Supervisor of Special Services, that the Board approve the following special services, covering the 2008/09 school year, for the students set forth below:

Suhair Nahjjar - 4 hours weekly ABA services @ \$30.00/hr for student #41 effective 10/20/08 (therapist is assuming 4 of the hours board previously approved for Brooke Martire)

- E. PERSONNEL – Mr. Schwartz, Chairperson, asked Mr. Mohre if he would reach out to members of the committee for a committee meeting date. Mr. Schwartz pulled E2 to properly introduce the new Supervisor of Special Services. Mrs. Robertson asked to pull E8. Mrs. Robertson asked if this person is a reading specialist. Mr. Mohre spoke about the credentials of Ms. Yang.

Upon recommendation of the Superintendent, on a motion by Mr. Schwartz, seconded by Dr. Westlake and carried by roll call vote 8-0 (Mr. Murphy absent, the board approved E1, E2, E3, E4, E5, E6, E7, E8, E9,

- 1) BA/BS Employment Contract 08/09 – It is hereby moved, upon recommendation of the Superintendent, that the Board acknowledges the 2008-2009 employment contract for Ms. Rita Cioppi, School Business Administrator, as formally approved by the County Executive Superintendent, Dr. Aaron Graham, in accordance with N.J.A.C.6A:23A-3.1
- 2) Appointment of Supervisor of Special Education/Student Support Services – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the appointment of Mrs. Laverne O'Boyle to the position of Supervisor of Special Education and Student Support Services effective on or about December 15, 2008 through June 30, 2009 at an annual pro-rated salary of \$87,000.00.
- 3) Approval of Substitute Aide Appointment - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the appointment of Mrs. Karen DeStefano as a substitute teacher aide for the 2008/2009 school year.

- 4) Approval of Extended Leave - It is hereby moved, upon recommendation of the Superintendent, that the Board approves an extended leave of absence for Mrs. Lisa Maiella, effective on or about January 5, 2009 and concluding on or about January 30, 2009. Following said leave, the board further approves an unpaid leave of absence for Mrs. Maiella, in accordance with the New Jersey Family Leave Act, commencing on or about February 2, 2009 and ending on or about April 24, 2009.
- 5) Approval of Extended Leave - It is hereby moved, upon recommendation of the Superintendent, that the Board approves an extended leave of absence for Mrs. Nancy Treby, effective on or about November 17, 2008 and concluding on or about January 2, 2009. Following said leave, the board further approves an unpaid leave of absence for Mrs. Treby, in accordance with the New Jersey Family Leave Act, commencing on or about January 2, 2009 and ending on or about April 3, 2009. Furthermore, the board approves a Child Rearing Leave for Mrs. Treby commencing on or about April 3, 2009 for the remainder of the 2008-2009 school year.
- 6) Approval of Lunch Aide Appointment - It is hereby moved, upon recommendation of the Superintendent, that the Board retroactively approve the appointment of Janice Giannantonio to the position of lunch aide for the 2008-2009 school year at an hourly rate of \$14.00.
- 7) Appointment of Professional Consultant: Interim Supervisor of Special Education/Student Support Services – It is hereby moved, upon recommendation of the Superintendent, that the Board approve the appointment of Mrs. Antonia DeLuca to the position of Part-Time Interim Supervisor of Special Education and Student Support Services at a per diem rate of \$400.00, commencing October 27, 2008 and terminating on or about December 12, 2008, with services being provided for approximately 21 days.
- 8) Replacement Teacher – It is hereby moved, upon recommendation of the Superintendent, that the Board approve the appointment of Leave Replacement Instructional Support Language Arts/Literacy Teacher, Hera Yang, effective on or about November 17, 2008 through June 30, 2009 at an annual pro-rated salary of \$44,815.00 (MA Step 1 of the Teacher Salary Guide).
- 9) Approval of Substitute Teachers for 2008/2009 - It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individuals as substitute teachers for the 2008/09 school year, at a per diem rate of \$80.00 which increases to \$85.00 per day after the 10th day of service during the 2007/08 school year:

Cassandra Jiminez-Van Poznak

F. POLICY – Mrs. Watson-Nichols, Chairperson
On a motion by Mrs. Watson-Nichols, seconded by Mr. Walsh and carried by roll call vote 8-0 (Mr. Murphy absent) the board approved F1.

1. Approval of Second Reading of 4000 Series- It is hereby moved that the board approves and adopts the second reading of the following 4000 Series policies:

<u>Policy#</u>	<u>Name</u>
4111	Recruitment, Selection and Hiring
4111.1	Non-Discrimination/Affirmative Action
4112.2	Certification
4112.4	Employee Health
4112.6	Personnel Records
4112.8	Nepotism
4113/4114	Assignment, Transfer
4115	Supervision
4116	Evaluation
4117.4	Reduction in Force/Abolishing a Position
4117.5	Standards for Confidentiality
4117.41	Non-Renewal
4119.21	Conflict of Interest
4119.22	Conduct and Dress
4119.23	Employee Substance Abuse
4121	Substitute Teachers
4122	Student Teachers/Interns
4123	Classroom Aides (paraprofessionals)
4131/4131.1	Staff Development, In-service Education/Visitations/Conferences
4138	Non-School Employment
4138.2	Private Tutoring
4147	Employee Safety
4151	Attendance Patterns
4151.1	Personal Illness and Injury/Health and Hardship
4151.6	Religious Observance
4215	Supervision – Support Staff
4216	Evaluation – Support Staff
4231/4231.1	Staff Development – Support Staff

*Policies are available for viewing in the Superintendent's Office

G. PUBLIC RELATIONS/NJQSAC – Mrs. Norian, Chairperson stated that a meeting has not been scheduled due to the priority of NJQSAC.

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

X. OLD BUSINESS

President Gardner read a letter he received from NJSBA to honor the Oradell Board of Education for earning sufficient board member academy credits to

receive its board recertification which will be announced and presented at the NJSBA Oct 30th at the annual convention. President Gardner asked if any board members were to be present at that time, perhaps they could accept the award.

Mr. Walsh spoke about the District Goals discussed at the September 25, 2008 board meeting. Mr. Walsh suggested an amendment to C2A to add "that 80% of the students in grades 1,3 & 5 will score at least 85% or better developed by December 4th and on or before March 31, 2009 .

On a motion by Mr. Walsh, seconded by Mr. Schwartz, the board proposed an amendment to the previously approved District Goal C2A.

Mr. Mohre commented that this goal was not a part of the board retreat. He further commented "for the record" that this is a contractual matter and he extended to the full board an invitation to discuss this matter in closed session.

On a motion by Mrs. Norian, seconded by Mrs. Watson-Nichols, the board entered into closed session at 9:38 p.m.

On a motion by Mr. Gardner, seconded by Mrs. Robertson, the board resumed the meeting at 9:40 p.m.

Board discussion followed on approving/amending District Goal A.

Mr. Walsh stated that at the September 25th meeting, he did make a motion to amend District Goal A but did not receive a second.

Dr. Westlake reminded the board that a motion was on the floor. President Gardner indicated that the motion could be tabled at this time. Board discussion followed. *On a motion by Mr. Walsh, seconded by Mr. Gardner to table the (prior) motion on the proposed amendment to District Goal A.*

Dr. Westlake stated that there is a December and March timeline for working on the goal. Evaluations are done at the end of the program. First there is work on objectives and then a test at the end of the school year.

Board discussion followed about listening to the September 25, 2008 minutes.

Mrs. Robertson inquired about the following: regarding the numbering of the windows-she thought it was a safety issue; status of MAP testing; the status of Parent Meetings with Mr. Ryan as there hasn't been any; update of the EveryDay Math program presentation by the staff.

Mrs. Robertson also stated "for the record" that she would like a presentation of the EveryDay Math Program at the December 10th board meeting. President Gardner agreed that a meeting to present the progress of EveryDay Math would be helpful to those parents who have a concern.

XI. NEW BUSINESS

Per Ms. Cioppi, Mr. Murphy asked for feedback on the fundraising efforts, and further requested board support regarding having a fundraiser run through OK Kids.

XII. CLOSED SESSION (IF NECESSARY)

On a motion by Mr. Gardner, seconded by Mr. Samuel, the board entered into closed session at 10:00 pm.

On a motion by Mr. Gardner, seconded by Mr. Samuel, the board resumed the meeting at 10:03 p.m.

XIII. ADJOURNMENT

It is hereby moved by Dr. Westlake, seconded by Mrs. Norian that the meeting adjourn at 11:02 p.m.

Respectfully submitted,



Rita Cioppi
Business Administrator/Board Secretary

