

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

Work/Regular Session Meeting – November 12, 2008

MINUTES

- I. The meeting was **CALLED TO ORDER** at 8:08 p.m. by President Gardner.
- II. The **FLAG SALUTE** was led by Mrs. Norian.
- III. The **SUNSHINE LAW STATEMENT** was read by President Gardner.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to The Record and Town News and all persons requesting such notice.

- IV. The **MISSION STATEMENT** was read by Mr. Samuel.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students with a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

- V. **ROLL CALL**

Present: Mr. Murphy, Mrs. Norian, Mrs. Robertson., Mr. Samuel, Mr. Walsh, Mrs. Watson-Nichols arrived at 8:20 p.m., Dr. Westlake, Mr. Schwartz arrived at 8:40 p.m., Mr. Gardner

Also present were Mr. Jeffrey Mohre, Superintendent, Ms. Rita Cioppi, Business Administrator/Board Secretary, Mr. W. Scott Ryan, Principal, Ms. Kim Lasch, Assistant Principal, and approximately eight members of the public.

- VI. **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

- VII. **SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS**

Testing Report – Mr. Mohre, Mr. Ryan, and Ms. Lasch gave a testing presentation to the Board and public featuring the Spring 2008 Test Results.

Parent Visitation – Mr. Mohre announced that OPS opened its classroom doors to parents for Parent Visitation 2008. He noted that the turnout was very positive and extended his appreciation to the parents for taking the time to visit their children’s classrooms. He extended a special thanks to the faculty for creating this opportunity for parents.

Internet Safety Night – Mr. Mohre shared that the New Milford Police Department and the Bergen County Prosecutors Office are co-sponsoring an Internet Safety Night on the evening of December 3rd at New Milford High School. He noted that the Department extended an invitation to parents from neighboring towns. A notice will be posted on the OPS web site.

President Gardner spoke about the Sharpe Trip for the 5th graders. As a chaperone, he further commented that the trip was a lot of fun and enjoyable, the teachers did a great job, and the two parents per cabin worked out nicely.

VIII. MINUTES

REVIEW OF MEETING MINUTES –

- October 15, 2008 Work Session
- October 15, 2008 Closed Session

APPROVAL OF MINUTES – It is hereby moved by Dr. Westlake, seconded by Mrs. Robertson that the following minutes be approved:

- October 6, 2008 Closed Session 7-0-1 (*Mr. Murphy abstained, Mrs. Watson-Nichols absent*)
- September 25, 2008 minutes did not receive a second, and was not approved at this time.

IX. COMMITTEE REPORTS/ACTION

A. BI-BOROUGH/SHARED SERVICES - Dr. Westlake, Chairperson

B. BUILDINGS & GROUNDS/SAFETY – Mr. Murphy, Chairperson
Mr. Murphy stated that the year 2009 will be the 80th anniversary of Oradell Public School. There is a need to refurbish the auditorium chairs and improve the landscaping. The OK Kids Foundation offered to fundraise for OPS for these improvements. Mr. Murphy further asked the board to allow OK Kids to do two fundraisers to assist OPS with these school improvements. Board discussion followed.

Mrs. Robertson asked to pull B2. Several Board members asked questions on the use of the building by outside groups. Board discussion followed.

On a motion by Mr. Murphy, seconded by Dr. Westlake and carried by a vote of 8-0-1 (Mrs. Watson-Nichols absent) the board approved B1, B2.

1. Violence and Vandalism Report for 2008/2009 – It is hereby moved, upon recommendation of the Superintendent, that the Board approve the Violence and Vandalism Report Form for the 2008-2009 school year.
2. Building Use Request for 2008/2009- It is hereby moved that the Board of Education approve the following requests for use of school facilities for the 2008-2009 school year:
 - ***The Junior Women’s Club of Oradell, River Edge and New Milford Tri-Community Spelling Bee*** –To be held on Sunday, January 11, 2009 from 12 Noon until 4:00 PM with a rain/snow date of January 25, 2009. All associated custodial costs and charges for the use of the Auditorium for this event are waived.
 - ***Water Works Conservancy Inc, Oradell NJ – “A Christmas Carol”-*** Rehearsals to be held in the OPS Auditorium on Nov. 17 & 18, 2008 from 3-6 and Dec. 3, 2008 from 6:30-10:00 PM, with the performance on Dec. 5, 2008 from 4:00-10:00 PM. All associated custodial overtime costs above and beyond \$250.00 to be paid for by the Water Works Conservancy Inc.
3. Fundraising by OK Kids Foundation- *It is hereby moved on a motion by Mr. Schwartz, seconded by Dr. Westlake and carried by a vote of 7-0-1 (Mrs. Robertson abstained, Mrs. Watson Nichols absent) the board authorizes and approves fundraising by OK Kids Foundation on behalf of the Oradell Public School.*

C. CURRICULUM - Mrs. Robertson, Chairperson

Mrs. Robertson asked to pull C1. She asked if the board is required to approve Student Code of Conduct every year. Mrs. Norian responded that due to NJQSAC this approval is mandatory. President Gardner asked that C3 be pulled. He inquired if this resolution is consistent with discussion from the September 25, 2008 board meeting.

On a motion by Mrs. Robertson seconded by Mr. Walsh and carried by a vote of 8-0-1, (Mrs. Watson-Nichols absent) the board approved C1.

1. Student Code of Conduct - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Student Code of Conduct for the 2008-2009 school year.

On a motion by Mrs. Robertson seconded by Dr. Westlake and carried by a vote of 8-0-1, (Mrs. Watson-Nichols absent) the board approved C2, C4

2. Social Studies Curriculum Addendum Adoption - It is hereby moved, upon recommendation of that the Board approves the *social studies curriculum addendum* until which time the regional social studies curriculum revision project is completed by the Tri-District Office of Curriculum and Instruction.

On a motion by Mrs. Robertson seconded by Dr. Westlake and carried by a vote of 7-1-1 (Mr. Walsh voted no, Mrs. Watson-Nichols absent) the board approved C3.

3. Revised District Goal for 2008-2009- It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following revised district goal for the 2008-2009 school year: 80% of students in grades 1-6 will score at 85% or better on a district developed/adopted criterion-referenced mathematics test administered in June.
4. Tri-District Curriculum Adoption: Musical/Visual/Performing Arts; and English as a Second Language - It is hereby moved, upon recommendation of the Superintendent that the Board approves the *Tri-District Musical/Visual/Performing Arts; and English as a Second Language* curricula.

D. FINANCE – Mr. Samuel, Chairperson

On a motion by Mr. Samuel, seconded by Dr. Westlake and carried by a vote of 9-0, the board approved D1, D2, D3, D5, D6, D6,D7,D8,D9. Resolution D4 was carried by a vote 5-0-0, Mr. Walsh, Mrs. Watson-Nichols, Mr. Schwartz, Mrs. Robertson abstained.

1. Monthly Certifications – It is hereby moved that the Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end September 2008, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A.(10e) that no major account or fund in the 2008/2009 Budget has been over-expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.
2. Payment of Invoices – It is hereby moved that the invoices for the period of September 26, 2008 through October 23, 2008 be approved as follows:

Fund 10 (<i>General Current Expense</i>)	\$ 851,945.76
Fund 12 (<i>Capital Outlay</i>)	\$ 0.00
Fund 20 (<i>Special Revenue Funds</i>)	\$ 32,399.20
Fund 30 (<i>Capital Projects Funds</i>)	\$ 0.00
Fund 40 (<i>Debt Service Fund</i>)	\$ 384,920.18
Fund 50 (<i>Summer School</i>)	\$ 0.00
Fund 51 (<i>Region V</i>)	\$ 0.00

Fund 55 (<i>Milk</i>)	\$	0.00
Fund 63 (<i>Schaefer Explorations</i>)	\$	0.00
Fund 64 (<i>Ntl School Lunch Prog</i>)	\$	486.91
Fund 65 (<i>Park Academy</i>)	\$	<u>17,609.18</u>
Total		\$1,287,361.23

3. Transfer of Funds and Monthly Transfer Reports for the Month End, October 2008– Approval the transfer of funds and monthly transfer reports for October 2008 as per the attached Agenda Item D3:

4. Conferences/Workshops 2008/2009 School Year – It is hereby moved, upon recommendation of the Superintendent that the Board approves the below listed staff members/board members to attend the following conference/workshop (and related expenses) as outlined in the A5 School District Accountability Act:

Name: John Walsh, Board Member
Conference/Seminar/Workshop: BCSBA Fall Meeting
Date: December 2, 2008
Location: Pascack Hills High School, Montvale, NJ
Registration Fee: No Charge
Mileage/Tolls: \$ 6.39

Name: Rita Cioppi
Conference/Seminar/Workshop: NJASBO Budget Preparation
Date: December 16, 2008
Location: Wyndham Gardner, Mt. Olive
Registration Fee: \$100.00
Mileage/Tolls: \$30.00

Name: Rita Cioppi
Conference/Seminar/Workshop: New Accountability Regulations
Date: December 2, 2008
Location: Robbinsville, NJ
Registration Fee: \$100.00
Mileage/Tolls: \$50.00

Name: Carole Natiello
Conference/Seminar/Workshop: Supporting Students in General Ed. Environments
Date: December 3, 2008
Location: Region V
Registration Fee: None
Mileage:

Name: Kim Lasch

Conference/Seminar/Workshop: Distributed Leadership Information Session

Date: November 17, 2008

Location: Monroe Township, NJ

Registration Fee: None

Mileage: \$9.61

Name: Richard Murphy

Conference/Seminar/Workshop: Board Member Mandated Training

Date: November 15, 2008

Location: Mt. Lakes High School

Registration Fee: \$125.00

Mileage: \$17.40

Name: Mary Hetherington

Conference/Seminar/Workshop: Toxic Anger

Date: January 14, 2009

Location: Parsippany, NJ

Registration Fee: \$189.00

Mileage: \$15.50

Name: Karen Chang

Conference/Seminar/Workshop: Reducing Disputes When Parents Request 1:1 Aide

Date: November 14, 2008

Location: Region V

Registration Fee: None

Mileage:

Name: Mary Hetherington

Conference/Seminar/Workshop: Mental Illness & Effects of Medication

Date: November 19, 2008

Location: Region V

Registration Fee: None

Mileage:

Name: Susan Confrancisco

Conference/Seminar/Workshop: Social Skills During Lunch

Date: December 1, 2008

Location: Region V

Registration Fee: None

Mileage: \$5.89

Name: Susan Confrancisco

Conference/Seminar/Workshop: Assistive Technology in the IEP Process

Date: January 23, 2009

Location: Region V

Registration Fee: None

Mileage:

Name: Judy Crystal

Conference/Seminar/Workshop: Speech Therapy and Social Skills Support for Students with Social Communication Problems

Date: December 9, 2008

Location: Region V

Registration Fee: None

Mileage:

Name: Amy Rabinowitz

Conference/Seminar/Workshop: Speech Therapy and Social Skills Support for Students with Social Communication Problems

Date: December 9, 2008

Location: Region V

Registration Fee: None

Mileage:

Name: Dorothy Watson-Nichols

Conference/Seminar/Workshop: NJSBA Governance I-NJQSAC

Date: December 4, 2008

Location: West Orange High School

Registration Fee: \$37.00

Mileage:

Name: Robert Schwartz

Conference/Seminar/Workshop: NJSBA Governance II-Finance

Date: December 4, 2008

Location: West Orange High School

Registration Fee: \$37.00

Mileage:

Name: Christine Robertson

Conference/Seminar/Workshop: NJSBA Governance II-Finance

Date: December 4, 2008

Location: West Orange High School

Registration Fee: \$37.00

Mileage: \$6.51

5. Approval of Special Services – It is hereby moved, upon the recommendation of the Superintendent, in concert with the Supervisor of Special Services, that the Board approve the following special services, covering the 2008/09 school year, for the students set forth below:

- Georgette Dickman: Additional staff training/consultation @ \$500.00 (in addition to training/consultation approved on 8/27/08 and 9/25/08)
 - Johanna Bargisen: 1 hour/month Parent Training @ \$45.00/hour and 1 hour/month Coordination @ \$45.00/hour for Student #49 (September 2008 through June 2009)
6. Sending School Districts with respect to Lunch Program 2008-2009 - It is hereby moved by Mr. Samuel, seconded by Dr. Westlake, upon recommendation of the Superintendent, that the Board approves the following resolution:

Whereas, The Forum School is a non-profit, approved private school for students with disabilities; and

Whereas, the Oradell Board of Education has contracted to send to The Forum School students with disabilities who reside in the district; and

Whereas, The Forum School does not charge any of its students for meals;

Now, therefore be it resolved that the Oradell Board of Education does not require The Forum School to charge students for reduced and/or paid meals in accordance with the income eligibility criteria established by the Child Nutrition Program as administered by New Jersey Department of Agriculture; and it is

Further Resolved that the Oradell Board of Education understands and acknowledges that the foregoing actions do not increase the contracted tuition rate for students with disabilities sent by the district to The Forum School.

7. Payment of November 2008 Bills/Invoices – It is hereby moved that the Board of Education authorizes the Business Administrator/Board Secretary to pay bills during the month of November 2008 with retroactive approval at the next scheduled Regular Public Business Meeting of the Oradell Board of Education.
8. Comprehensive Maintenance Plan 2007-2010 – It is hereby moved upon the recommendation of the Superintendent, in concert with the Business Administrator, that the Board approves the District's list of required maintenance activities as reasonable to keep the school open and safe and maintain the validity of existing warranties; and furthermore, authorizes the Business Administrator/Board Secretary to submit the Comprehensive Maintenance Plan in compliance with Department of Education requirements.

9. Payment of Invoices – It is hereby moved that the invoices for the period of October 24, 2008 through November 12, 2008 be approved as follows:

Fund 10 (<i>General Current Expense</i>)	\$ 465,103.67
Fund 12 (<i>Capital Outlay</i>)	\$ 0.00
Fund 20 (<i>Special Revenue Funds</i>)	\$ 46,219.14
Fund 30 (<i>Capital Projects Funds</i>)	\$ 0.00
Fund 40 (<i>Debt Service Fund</i>)	\$ 0.00
Fund 50 (<i>Summer School</i>)	\$ 0.00
Fund 51 (<i>Region V</i>)	\$ 0.00
Fund 55 (<i>Milk</i>)	\$ 0.00
Fund 63 (<i>Schaefer Explorations</i>)	\$ 217.68
Fund 64 (<i>Ntl School Lunch Prog</i>)	\$ 356.60
Fund 65 (<i>Park Academy</i>)	\$ 9,751.97
Total	\$ 521,649.06

- E. PERSONNEL – Mr. Schwartz, Chairperson stated a meeting is scheduled for November 19, 2008.

Upon recommendation of the Superintendent, upon roll call vote of the board and carried 9-0 the board approved E1, E2, E3, E4, E5, E6.

1. Increase in hours for PT Aide - It is hereby moved, upon recommendation of the Superintendent, that the Board approve an elevation of employment for Part Time Teacher Aide, Karen DeStefano, from .25 FTE to .5FTE retroactive to September 29, 2008.
2. Approval of Nurse Substitute - It is hereby moved, upon recommendation of the Superintendent, that the Board approve Myra Teplitzky as a Nurse Substitute at a per diem rate of \$120.00.
3. Approval of Lunch Aide Substitutes - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following lunch aide substitutes at an hourly rate of \$14.00.
 - Tina Muscat
 - Robin Weinzierl
 - Maria Pico
4. Approval of Substitute Teachers for the 2008/09 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individuals as substitute teachers for the 2008/09 school year, at a per diem rate of \$80.00 which increases to \$85.00 per day after the 10th day of service during the 2008/09 school year:

Maria Pico
William Stern
Sophie Chrisomalis
Pamela Trobiano

5. Appointment of Park Academy Consultant for the 2008/09 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment(s) of the following faculty for Region V’s Park Academy

<u>Consultant</u>	<u>Hourly Rate</u>	<u>Projected Salary</u>
Catherine Campbell Music Consultant	\$71.76/hour	\$5,167.00

Note: The Park Academy Special Education Program is a special education program created and coordinated by Region V and administered by the Oradell Public School District Program. Salary and benefits associated with this program are paid for with tuition moneys collected by the Oradell Business Office from the students’ home districts. Such expenses are not part of and in no way impact the Oradell Public School’s 2008/09 budget.

6. Change in Employment Status – It is hereby moved, upon recommendation of the Superintendent, that the Board approves an elevation in employment status for Mrs. Eleanor Noel, Part-Time Teacher Aide, from .42 to .44 retroactive to November 10, 2008 (annual salary 8,183.56).

F. POLICY – Mrs. Watson-Nichols, Chairperson

President Gardner asked when will the policies be on the website.

G. PUBLIC RELATIONS/NJQSAC – Mrs. Norian, Chairperson stated a meeting will be scheduled shortly.

On a motion by Mrs. Norian, seconded by Dr. Westlake and carried by a vote of 9-0, the board approved G1.

1. Submission of Completed NJSQSAC District Performance Review Sheets and Statement of Assurance - It is hereby moved, upon the recommendation of the Superintendent, in concert with the District's New Jersey Single Accountability Continuum Committee, that the Board approves the submission of the completed *NJQSAC District Performance Review Sheets* and the *Statement of Assurance* to the New Jersey Department of Education in preparation for District Monitoring scheduled for January 6, 2009.

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

X. OLD BUSINESS - None

XI. NEW BUSINESS

Mrs. Norian brought gifts to all board members from the NJSBA convention. She further spoke about the starfish story.

XII. OPEN TO THE PUBLIC

Mrs. Conti asked if there is a policy to have two parents on the Sharpe Trip. She also asked if the Key Communicators group is still meeting.

XIII. CLOSED SESSION –None at this time.

XIV. ADJOURNMENT

On a motion by Mrs. Norian, seconded by Dr. Westlake the meeting adjourned at 10:30 pm.

Respectfully submitted,



Rita Cioppi
Business Administrator/Board Secretary

