

**ORADELL BOARD OF EDUCATION
Media Center
ORADELL, NEW JERSEY 07649**

Regular Session Meeting - July 23, 2008

MINUTES

- I. The meeting was called to order at 8:06 p.m. by President Gardner.
- II. The **FLAG SALUTE** was led by Mrs. Robertson.
- III. The **SUNSHINE LAW STATEMENT** was read by President Gardner.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to The Record and Town News and all persons requesting such notice.

- IV. The **MISSION STATEMENT** was read by Mr. Schwartz.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

V. ROLL CALL

Present: Mr. Murphy, Mrs. Norian, Mrs. Robertson, Mr. Samuel, Mr. Walsh, Mrs. Watson-Nichols, Dr. Westlake, Mr. Schwartz, Mr. Gardner

Absent: None

Also present were Mr. Jeffrey Mohre, Superintendent, Ms. Rita Cioppi, Business Administrator/Board Secretary, and one member of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

There were no comments/questions from the public at this time.

VII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

Mr. Mohre reported that Mr. Ryan, Miss Cioppi, and he attended a meeting at the County Office regarding the upcoming NJQSAC monitoring. He also shared that he registered the required NJQSAC Committee with the NJDOE.

Mr. Mohre noted a change in the agenda for the evening citing that incoming Speech/Language Teacher Mrs. Rabinowitz will assist with IEP Speech meetings this summer.

Mr. Mohre reported that the auditorium is currently being painted in preparation for the installation of new carpeting. In addition, the draperies are also being cleaned and the stage refinished as the school prepares for the opening of the new school year.

Mr. Mohre asked for the Board's feedback regarding the continuation of the annual Board Retreat. The Board indicated a preferred date of August 27, 2008. The Board's regular meeting would begin at 7 PM and the retreat would commence at 8:00 p.m. Mr. Mohre will discuss this option with NJSBA's Mrs. Nancy Stern.

President Gardner stated he received letters from parents, Mr. Mosket and Mrs. Lubben.

President Gardner commented on the painting of the auditorium and asked the board to brainstorm on ways of getting new auditorium chairs. Mr. Samuel suggested that the community might like to donate individual chairs. Mrs. Principato suggested that the PTA could do a fundraiser to include the public and that any funds collected should go directly to the school as a public donation.

VIII. MINUTES

REVIEW OF MEETING MINUTES –

June 25, 2008

Regular Session

July 9, 2008

Board Retreat

Mrs. Robertson asked that all of the minutes for board approval be tabled until the August 27th board meeting whereby the board will have the chance to review the revisions to the minutes.

APPROVAL OF MINUTES – It is hereby moved that the following minutes be approved:

- May 14, 2008 Work Session
- May 28, 2008 Regular Session
- June 11, 2008 Work Session

IX. COMMITTEE REPORTS/ACTION

A. BI-BOROUGH/SHARED SERVICES - Dr. Westlake, Chairperson

- B. BUILDINGS & GROUNDS/SAFETY – Mr. Murphy, Chairperson discussed community involvement/fundraising for repairs to the bathrooms. President Gardner asked to make a request to Pascack Valley Mayor’s Association to apply for community funds for bathrooms.
- C. CURRICULUM - Mrs. Robertson, Chairperson stated that a meeting was held on July 3 and 22nd. Mr. Murphy, Mr. Schwartz, Mr. Walsh, Mrs. Robertson asked the following about MAP Testing: what is the time line, when can it start, is it possible at the next meeting to have a projected time line, which students are targeted. Mr. Mohre and Mr. Gardner discussed MAP testing and the possibility to start the program in September 2008. Mrs. Robertson asked if a vote would be taken by the board regarding their feelings on the program.

Consensus taken and carried by roll call vote of 7-1 (Mrs. Norian abstained, Dr. Westlake voting no) the board approved C1.

1. MAP Testing: It is hereby moved by that the Oradell Board of Education support the recommendation of the Superintendent on MAP Testing once three teachers and Supervisor of Special Services has the opportunity to utilize the program on line and give feedback as to the benefits that the program has to offer the targeted students.

On a motion by Mrs. Robertson, seconded by Mr. Gardner, and carried by roll call vote of 8-1 (Mr. Walsh voting no) the board approved C2.

2. Approval of Professional Development Plan 2008/2009 - It is hereby moved, upon recommendation of the Superintendent that the Board approves the Professional Development Plan for the 2008/2009 school year.

D. FINANCE – Mr. Samuel, Chairperson

On a motion by Mr. Samuel, seconded by Dr. Westlake, and carried by roll call vote of the board 9-0 the board approved D1, D2, D3, D4, D5, D7. Mr. Walsh inquired about D3 and D6.

1. Approval of I.D.E.A Contract for 2008 - It is hereby moved, upon recommendation of the Superintendent that the Board approves the 2008/2009 I.D.E.A Contract between the Oradell Board of Education and Bergen County Special Services School District to provide services to non-public school students in the amount not to exceed funding allocated to Oradell Public School.
2. Revised Prescribed Mileage Reimbursement – It is hereby moved, upon the recommendation of the Superintendent, that the Oradell Board of Education approves the reimbursement rate for auto travel at

\$.585 per mile effective July 1, 2008-Dec. 31, 2008 school year, to conform with the revised per mile rate established by the Internal Revenue Service for the calendar year 2008.

3. I.D.E.A 2006/2007 Carryover Funds – It is hereby moved, upon the recommendation of the Superintendent, that the Oradell Board of Education that the Board approves the IDEA 2006/2007 carryover funds in the amount of \$44.00 to be expended in support of special education programming at St. Joseph School, Oradell, NJ (non-public).
4. Approval of Annual Contract for Hospital Instruction 2008/2009– It is hereby moved, upon the recommendation of the Superintendent, that the Oradell Board of Education approves a contract with Bergen County Special Services to provide Hospital Instruction for the 2008/2009 school year for students who are confined during school hours for medical and/or rehabilitative care at a rate of \$55.00 per hour.
5. Approval of 2008/2009 NCLB(No Child Left Behind)Grant – It is hereby moved, upon the recommendation of the Superintendent, that the Oradell Board of Education acknowledges the following 2008/2009 NCLB Grant amounts and authorizes River Dell Regional School District to make application on behalf of the Oradell Public School District.

Title II	\$22,269.00
Title III	\$ 1,878.00
Title IV	\$ 2,632.00

On a motion by Mr. Samuel, seconded by Mr. Walsh and carried by roll call vote 9-0, the board approved D6.

6. Approval donation from OK Kids Foundation – It is hereby moved, upon the recommendation of the Superintendent, that the Oradell Board of Education accepts a donation from the OK Kids Foundation in the amount of \$500.00 to be used for the 6th grade wing boys and girls bathrooms.
7. Payment of Invoices – It is hereby moved that the invoices for the period of June 26, 2008 through June 30, 2008 be approved as follows:

Fund 10 (<i>General Current Expense</i>)	\$ 431,637.19
Fund 12 (<i>Capital Outlay</i>)	\$ 0.00
Fund 20 (<i>Special Revenue Funds</i>)	\$ 11,353.12
Fund 30 (<i>Capital Projects Funds</i>)	\$ 3,035.51

Fund 40 (<i>Debt Service Fund</i>)	\$	0.00
Fund 50 (<i>Summer School</i>)	\$	0.00
Fund 51 (<i>Region V</i>)	\$	0.00
Fund 55 (<i>Milk</i>)	\$	0.00
Fund 63 (<i>Schaefer Explorations</i>)	\$	0.00
Fund 64 (<i>Ntl School Lunch Prog</i>)	\$	97.38
Fund 65 (<i>Park Academy</i>)	\$	<u>16,312.43</u>

Total \$ 462,435.63

Ms. Cioppi discussed with the board plans to work with the Oradell Borough regarding the sharing of services, specific to grounds keeping/ lawn cutting.

8. On a motion by Mr. Murphy, seconded by Mr. Gardner and carried by roll call vote of the board 9-0, the Oradell Board of Education approves an Interlocal Shared Agreement between the Borough of Oradell and the Oradell Board of Education for Lawn Cutting services as follows:

The Borough shall perform or shall provide lawn-cutting services to the Board including the cutting, trimming and edging of grass to the board as follows:

- Twice weekly April through July, when necessary
- Once weekly July through September unless additional weekly cutting is necessary. Additional weekly cutting will be determined by the Oradell Dept. of Public Works Superintendent, or his designee, based upon growing conditions.
- No shrub or tree maintenance or leaf removal shall be provided by the Borough under this agreement.

The Borough shall provide the Work described in paragraph 1 in the flowing years: the remainder of 2008, 2009, 2010, 2011, and 2012.

The Board shall pay the Borough a total of \$8,500.00 for the work. The Board shall make its first payment of \$4,250.00 September 9, 2008, and a second payment of \$4,250.00 by September 8, 2010. The payment due dates may be amended by mutual agreement of the parties.

Mrs. Robertson asked if snow removal and maintenance of the district truck could be added to this resolution. Ms. Cioppi commented that the maintenance of the district truck is not included in this agreement but will be part of a separate agreement with the Oradell Borough.

E. PERSONNEL – Mr. Schwartz, Chairperson

Mrs. Robertson asked to pull E7 and E13. Mr. Walsh asked for E6 and E12 be pulled and voted separately.

Upon recommendation of the Superintendent, a motion made by Mr. Schwartz, seconded by Mrs. Norian and carried by roll call vote 9-0, the Board approved E1, E2, E3, E4, E5, E8, E9, E10, E11, E12, and E13.

1. Appointment of Special Education Aides - It is hereby moved, upon recommendation of the Superintendent that the Board approves the appointment of the following Special Education Aides for the 2008/2009 school year:

Michele Arcaro	(Special Education Aide, Full Time)	\$18,599.00
Joan Bayley	(Special Education Aide, Full Time)	\$18,599.00
Debbie Costanzo	(Special Education Aide, Full Time)	\$18,599.00
Leighann Giacalone	(Special Education Aide, Full Time)	\$18,599.00
Patricia Hansen	(Special Education Aide, Full Time)	\$18,599.00
Aimee Pena	(Special Education Aide, Full Time)	\$18,599.00
Rubiela Salamanca	(Special Education Aide, Full Time)	\$18,599.00
Judy Squeglia	(Special Education Aide, Full Time)	\$18,599.00
Mary Ann Travalja	(Special Education Aide, Part Time)	\$ 9,299.50
Cassandra Van Poznak	(Special Education Aide, Part Time)	\$ 9,299.50
Tara Wroblewski	(Special Education Aide, Part Time)	\$ 9,299.50

2. Appointment of Summer Employment for 2008 - It is hereby moved, upon recommendation of the Superintendent that the Board retroactively approve up to 25 hours of summer employment for Mrs. Judith Crystal for participation in Annual Review Meetings as conducted by the Oradell Public School Special Services Department.
3. Appointment of Summer Employment for 2008 - It is hereby moved, upon recommendation of the Superintendent that the Board retroactively approves up to 12 hours of summer employment for Mrs. Diane Malwitz for participation in Annual Review Meetings as conducted by the Oradell Public School Special Services Department.
4. Appointment of Summer Employment for 2008 - It is hereby moved, upon recommendation of the Superintendent that the Board retroactively approves up to 6 hours of summer employment for Mr. Scott Duthie for participation in Annual Review Meetings as conducted by the Oradell Public School Special Services Department.
5. Appointment of Summer Employment for 2008 - It is hereby moved, upon recommendation of the Superintendent that the Board approve up to 6 hours of summer employment for Ms. Lesley Maklin for participation in Annual Review Meetings as conducted by the Oradell Public School Special Services Department.

Upon recommendation of the Superintendent, on a motion by Mr. Schwartz, seconded by Mrs. Norian, and carried by roll call vote of the board 8-1 (Mr. Walsh voting no) the board approved E6.

6. Approval of Certificated Staff Salaries for 2008/2009 – It is hereby moved, upon the recommendation of the Superintendent that the Board re-authorizes the Business Administrator/Board Secretary to issue employment/salary contracts to certificated staff as set forth below:

<u>Employee</u>	<u>Col</u>	<u>Step</u>	<u>Salary</u>	<u>Longevity</u>	<u>Total Salary</u>
Choka, E.	1	22	\$81,100.00	\$1,000.00	\$82,100.00
Dekhayser, K.	3	3	\$45,315.00		
Hetherington, M. (.6)	3	22	\$51,330.00	\$ 600.00	\$51,930.00
Kenyon, R.	3	7	\$47,419.00		
Killeen, T.	5	21	\$82,696.00	\$1,000.00	\$83,696.00
Mele, M.	2	22	\$83,320.00	\$2,000.00	\$85,320.00
Richard, C.	3	22	\$85,550.00	\$1,000.00	\$86,550.00

Upon recommendation of the Superintendent, on a motion by Mr. Schwartz, seconded by Mrs. Norian and carried by roll call vote of the board 5-4 (Mrs. Robertson, Mr. Samuel, Mr. Gardner and Mrs. Watson-Nichols voting no) the board approved E7.

7. Approval of Certificated Staff Salaries for 2008/2009 – It is hereby moved, upon the recommendation of the Superintendent that the Board authorizes the Business Administrator/Board Secretary to issue employment/salary contracts to certificated staff as set forth below:

<u>Employee</u>	<u>Col</u>	<u>Step</u>	<u>Salary</u>
Domingues, D. (.1)	1	5	\$ 4,421.50
Heede, J.	1	11	\$49,965.00
Giacomini, S. (.5)	3	8	\$24,153.00
Marinelli, D.	3	6	\$46,415.00

8. Conferences/Workshops 2008/2009 School Year – It is hereby moved, upon recommendation of the Superintendent that the Board approves the below listed staff members/board members to attend the following conference/workshop (and related expenses) as outlined in the A5 School District Accountability Act:

Name: Lisa Bernardo
Conference/Seminar/Workshop: ELS Supervisor Training
Date: September 22, 2008
Location: Edison, NJ
Registration Fee: None
Mileage: \$50.71

Name: Susan Aroldi
Conference/Seminar/Workshop: Once Upon a Time
Date: October 17, 2008

Location: Edison, NJ
Registration Fee: \$179.00

9. Appointment of Park Academy Teachers 08/09 School Year – It is hereby moved, upon the recommendation of the Superintendent that the Board approves the appointments of the following faculty for Region V’s *Park Academy*:

<u>Employee</u>	<u>Col/Step</u>	<u>Salary</u>
Allison Bartels, Teacher	3 (MA) 1	\$44,815.00
Marcia Forte, Teacher	3 (MA) 2	\$44,815.00
Keri Byrne, Teacher	1 (BA) 2	\$43,215.00

Note: The Park Academy Special Education Program is a special education program created and coordinated by Region V and administered by the Oradell Public School District Program. Salary and benefits associated with this program are paid for with tuition moneys collected by the Oradell Business Office from the students’ home districts. Such expenses are not part of and in no way impact the Oradell Public School’s 2008/09 budget.

10. Appointment of Park Academy Consultants 08/09 School Year – It is hereby moved, upon the recommendation of the Superintendent that the Board approves the appointments of the following faculty for Region V’s *Park Academy*:

<u>Consultant</u>	<u>Hourly Rate</u>	<u>Projected Salary</u>
Christine Pollinger, Art Consultant	\$71.76/hour	\$5,167.00
Deborah Surace, Music Consultant	\$71.76/hour	\$5,167.00

Note: The Park Academy Special Education Program is a special education program created and coordinated by Region V and administered by the Oradell Public School District Program. Salary and benefits associated with this program are paid for with tuition moneys collected by the Oradell Business Office from the students’ home districts. Such expenses are not part of and in no way impact the Oradell Public School’s 2008/09 budget.

11. Appointment of Teacher for 2008/2009 – It is hereby moved, upon recommendation of the Superintendent that the Board approves the appointment of Mrs. Debra Bendett at an annual salary of \$43,215.00 (BA Step 2) for the 2008-2009 school year.

12. Approval of Administrators’ Performance Goal Payments for 2007/08 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the following payments, based on their attainment of specific goals, for the administrators set forth below:

<u>Name</u>	<u>Bonus</u>
Kimberly Lasch, Assistant Principal	\$2,500.00
William Scott Ryan, School Principal	\$2,500.00

13. Appointment of Speech Language Consultant – It is hereby moved, upon recommendation of the Superintendent that the Board approves the 2008 summer employment for Mrs. Amy Rabinowitz, Speech-Language Teacher Consultant up to 4 hours at a rate of \$45.00 per hour, for participation in Speech IEP Meetings as conducted by the Oradell Public School Special Services Department.

F. POLICY – Mrs. Watson-Nichols, Chairperson

On a motion by Mrs. Watson-Nichols, seconded by Mr. Walsh and carried by roll call vote 9-0, the board approved F2.

1. First Reading 3000 Series – It is hereby moved that the board accepts the first reading of Policies #3290, #3455, #3517, #3530, #3533.
2. Second Reading of 3000 Series – It is hereby moved that the board approve the second reading and adoption of the following policies:

3000/3010	Concepts and Roles in Business and Non-instructional Operations: Goals and Objectives
3100	Budget Planning, Preparation and Adoption
3160	Transfer of Funds between Line Items/Amendments/Purchases Not Budgeted
3220/3230	State Funds; Federal Funds
3250	Income from Fees, Fines, Charges
3260/3270	Sale and Disposal of Books, Equipment and Supplies; Sale, Licensing and Rental Property
3280	Gifts, Grants, and Bequests
3320	Purchasing Procedures
3326	Payment for Goods and Services
3327	Relations with Vendors
3400	Accounts
3440	Inventories
3450	Money in School Buildings
3451	Petty Cash Funds
3453	School Activity Funds
3510	Operation and Maintenance of Plant
3514	Equipment
3515	Smoking Prohibition
3516	Safety
3541.3	Non-school Use of District Vehicles
3541.31	Privately Owned Vehicles
3541.33	Transportation Safety
3542	Food Service
3542.31	Free or Reduced-Price Lunches/Milk
3570	District Records and Reports
3571.4	Audit

*Please note that copies of the above-mentioned policy drafts are available for public viewing in the Superintendent's Office.

G. PUBLIC RELATIONS/NJQSAC – Mrs. Norian, Chairperson

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

X. **OLD BUSINESS**

Mrs. Robertson spoke about the following: dialog meeting; grade level meeting throughout next year. Regarding the \$1,000 expenditure the board voted on at the last meeting for the backfield area, Mrs. Robertson stated “for the record” that she wished she knew significant constraints on the budget as she would not have voted positively in support.

President Gardner will speak to Mr. Parcells as a follow-up on the status of repairing the backfield.

Mr. Samuel inquired about the LRFP and technology plan finances.

Mr. Schwartz commented on his conversation with the Oradell Borough CFO, Mr. Albrecht, regarding school recycling.

Mrs. Robertson asked where would the “Y” aftercare program to be held? Mr. Walsh asked about the fee the “Y” charges.

Mr. Walsh spoke to the OEA about an award in honor of former custodian, Tommy Murray for recycling.

Mr. Schwartz asked if substitutes go through a formal evaluation. Mrs. Norian responded that substitutes write a narrative on what was accomplished and gives that information to the classroom teacher.

XI. **NEW BUSINESS**

Mr. Samuel inquired if there is a budget versus actual report on the 2007-2008 year for the board to review.

XII. **OPEN TO THE PUBLIC**

None at this time.

XIII. **CLOSED SESSION (IF NECESSARY)**

It is hereby moved by Mr. Gardner, seconded by Mr. Samuel that the Board adjourns to Closed Session at 10:27 p.m.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

XIV. ADJOURNMENT

It is hereby moved Mrs. Norian, seconded by Mr. Gardner that the meeting adjourn at 11:19 p.m.

Respectfully submitted,



Rita Cioppi
Business Administrator/Board Secretary

