

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

REGULAR SESSION – JANUARY 23, 2008

MINUTES

- I. CALL TO ORDER** - The Meeting of the Oradell Board of Education was called to order at 7:40 p.m. by President Gardner.
- II. FLAG SALUTE** – The flag salute was led by Mr. Walsh.
- III. SUNSHINE LAW STATEMENT** – The Sunshine Law was read by President Gardner.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk and the Oradell Free Public Library, faxed to the Town News, The Ridgewood News, The Record and all persons requesting such notice.

- IV. MISSION STATEMENT** – The Mission Statement was read by Mrs. Watson-Nichols.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

V. ROLL CALL

Present: Mr. Gallow, Mrs. Norian, Mr. Schwartz, Mr. Walsh,
Mrs. Watson-Nichols, Mr. Spadaccini, Mr. Gardner
Absent: Dr. Westlake, Mrs. Robertson

Also present were Mr. Jeffrey Mohre, Superintendent, Ms. Rita Cioppi, Business Administrator/Board Secretary, Mrs. Nancy Stern, NJSBA Field Representative, four faculty members, and 16 members of the public.

- VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**
No comments or questions from the public.

VII. MINUTES

REVIEW OF MEETING MINUTES –

- January 9, 2008 Work Session, Closed Session 1 & 2

APPROVAL OF MINUTES – It is hereby moved by Mr. Schwartz, seconded by Mr. Walsh, that the Board approve the following minutes (with revisions):

- December 12, 2007 Work Session, Closed Session

ROLL CALL

Ayes: Mrs. Norian, Mr. Schwartz, Mr. Walsh,
Mrs. Watson-Nichols, Mr. Spadaccini, Mr. Gardner
Absent: Mrs. Robertson, Dr. Westlake
Nays: Mr. Gallow

VIII. SUPERINTENDENT’S REPORT/BOARD PRESIDENT’S COMMENTS

- Mr. Mohre welcomed and introduced Mrs. Nancy Stern, New Jersey School Boards Association Field Services Representative, who worked with the Board to establish a time line for the completion of the annual Superintendent evaluation.
- **Technology Presentation:** Mr. Mohre introduced faculty members Mrs. Blakeslee, Mrs. Lynch, and Mrs. Scalanga who made a presentation on technology to the Board and public.
- **Traffic/Safety:** Mr. Mohre met with Wolfgang Albrecht (Boro Administrator), Police Chief Emanuel, and Detective Oslackey to discuss approximately \$100,000.00 in grant moneys that the Boro has earmarked for traffic/safety improvements in and around Oradell Public School. He shared that Mr. Albrecht has contacted the Bergen County Engineer’s office for assistance in determining how that money might best serve our community in terms of making traffic/safety improvements. A Public Safety Committee meeting will be scheduled when additional information and opinions are secured from the County.
- **QAAR:** The New Jersey Department of Education has completed its review of the Oradell Public School District’s Quality Assurance Annual Report and has deemed to report to be consistent with all code requirements.
- **Professional Development Afternoon – 1/21/08:** OPS hosted a Suicide Prevention and Awareness workshop for faculty members this past Monday afternoon in accordance with New Jersey Department of Education guidelines. Special thanks to Mrs. Confrancisco, Mrs. Chang, and Mrs. Orthmann for facilitating the session.
- **NASA 3-D Explorer Program:** OPS will be participating in NASA’s 3-D Explorer program anticipated for the 2008-2009 school year. Through the use of technology children will be able to study the Earth and its landforms in a visually robust, 3-dimensional mode as if they were flying around our globe in their very own NASA air-craft. OPS is in the process for scheduling teacher training for this spring.

- **Study Island:** Study Island, a web-based NJASK test preparation program is up and running the Grades 5 and 6. Training took place this month and implementation has begun. The program enables students to complete exercises from any computer connected to the world wide web.
- **Intervention and Referral Services:** The district's Intervention and Referral Services Team made a presentation to our staff at the December faculty meeting. The Team outlined the process for referring a child to the Team who may be in need of intervention. The Child Study Team also presented an overview of the process for making a referral in terms of formal testing by the district learning consultant, psychologist, and social worker.
- **Instructional Supervisory Model:** OPS continues to employ an Instructional Supervisory Model to promote teacher observation, feedback, and development. Approximately 50 formal classroom observations have been completed to date using the instrument, which is now in its second year.

Mr. Mohre honored the trustees on the occasion of Board Member Recognition Month.

IX. COMMITTEE REPORTS/ACTION

- A. BI-BOROUGH - Dr. Westlake, Chairperson stated that a committee meeting is scheduled on January 24th in the school library.
- B. BUILDINGS & GROUNDS - Mr. Gallow, Chairperson stated that a summary of the recent meeting will be placed in the next board packet.
- C. CURRICULUM - Mrs. Robertson, Chairperson
Resolutions C1, C2: On a motion by Mrs. Norian, seconded by Mr. Spadaccini and carried by roll call vote 7-0-2.
 1. Field Trips for The Park Academy –The Board approves the following school sponsored trips for The Park Academy for the 2007-2008 school year:
 - Miracle Worker: February 13, 2008
Papermill Playhouse, Millburn, NJ
 - Frost Valley: March 26-28, 2008
Frost Valley YMCA, Claryville, NY
 - Therapeutic Adventure: May 2008
Bergen County Special Services, Rockleigh Campus, NJ

Note: The Park Academy Special Education Program is a special education Program created and coordinated by Region V and administered by the Oradell Public School District. Salary and benefits associated with this program are paid for with tuition moneys collected by the Oradell Business Office from the students' home districts. Such expenses are not part of and in no way impact the Oradell Public School's 2007/08 budget.

2. Approval of Newly Revised Uniform Memorandum of Agreement for 2007-08- Upon recommendation of the Superintendent, the Board approves the Newly Revised Uniform Memorandum of Agreement between Education and Law Enforcement Officials for the 2007-2008 school year.
- D. FINANCE - Mr. Spadaccini, Chairperson stated that the committee is waiting for final numbers on the budget from Ms. Cioppi. Mr. Schwartz asked that Agenda Item D7 be pulled. Board discussion centered on the Board and Finance Committee roles in the budget process.

Resolutions D1, D2, D, D4, D5, D6, D7, and D8: On a motion by Mr. Spadaccini, seconded by Mrs. Watson-Nichols and carried by roll call vote. Mr. Gardner abstained from D5, Mrs. Norian abstained from D6.

1. Monthly Certifications –The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end December 2007, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A. (10e) that no major account or fund in the 2007/2008 Budget has been over-expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.
2. Retainage Payment to Integrated Construction Enterprises –Upon recommendation of the Superintendent, in concert with the Architect, that the Board approves the release of payment to Integrated Construction Enterprises in the amount of \$84,455.77.
3. Transfer of Funds and Monthly Transfer Reports for the Month End, November/December 2007– Approval the transfer of funds and monthly transfer reports for November/December 2007 as follows.

Account	Amount	Description
11-000-223-500-03-	-164.00	INSTR.TR.-OTHER SERV
11-000-223-580-03-	164.00	INSTR.TRAIN.-TRAVEL
11-000-223-500-03-	-10.00	INSTR.TR.-OTHER SERV
11-000-223-580-03-	10.00	INSTR.TRAIN.-TRAVEL
11-000-291-270- -	-42.00	HEALTH & DENTAL INS
11-000-291-290- -	42.00	OTHER EMP. BENEFITS
11-000-223-500-03-	-12.00	INSTR.TR.-OTHER SERV
11-000-223-580-03-	12.00	INSTR.TRAIN.-TRAVEL
11-190-100-610-03-0200	-1,800.00	UNDISTR.-GEN.SUPPS.
11-190-100-640-03-0204	1,800.00	UNDISTR.-L.A.TEXTS
11-000-223-500-03-	475.00	INSTR.TR.-OTHER SERV
11-000-230-610-01-	-475.00	SUPT.-SUPPLIES
		REL. SERV.-
11-000-216-320-04-	600.00	PURCH.PROF
11-204-100-610-04-	-600.00	NI-GEN.SUPPS
		OTHER PURCHASED
11-000-262-490-06-	-60.00	PROPERTY
		MISCELLANEOUS
11-000-262-590-06-	60.00	PURCHASED

11-190-100-610-03-0212	12.00	UNDISTR.-SCIENCE SUPPS
11-190-100-640-03-0208	-12.00	UNDISTR.-MATH TEXTS
11-000-213-100-50-	2,020.00	SCH. NURSE - SALARY
11-000-216-100-50-	-17,378.00	RELATED SERVS.-SALS.
11-000-217-100-50-	18,303.00	EXTRAORD.SERVS.-SALS.
11-000-217-101-51-	500.00	EXTRAORD.SERVS.-SUBS
11-000-219-104-50-	-585.00	SPEC.SERVS.-SALARIES
11-000-219-105- -	241.00	SPEC.SERVS.-CLERICAL SAL
11-000-222-100- -	-8,000.00	LIBRARY -LIBRARIAN SAL.
11-000-222-105- -	166.00	LIBRARY - CLERICAL SALS
11-000-240-103- -	-8,000.00	PRINCIPAL-SALARIES
11-000-240-105- -	1,407.00	PRINCIPAL-CLERICAL
11-000-240-110-51-	1,500.00	PRINCIPAL-SUBS
11-000-251-100- -	-4,000.00	BUSI.OFFICE-SALARIES
11-000-261-100- -	5,595.00	SALARIES
11-000-262-100- -	5,085.00	CUSTODIAL SALARIES
11-000-262-101-51-	-4,625.00	CUSTODIAL SALARIES - SUB
11-000-262-102-54-	15,000.00	CUSTODIAL OVERTIME
11-000-262-106- -	771.00	SALARIES
11-110-100-101-50-	-14,247.00	GRADE K INSTR.STAFF
11-120-100-101-50-	5,815.00	GRADES 1-5 INSTR.STAFF
11-120-100-101-52-	120.00	GRADES 1-5 MISC SALS
11-130-100-101-50-	312.00	GRADE 6 INSTR.STAFF
11-204-100-101-50-	1,500.00	NI-SALS.TEACHERS
11-204-100-106- -	84.00	NI-SALS.AIDES
11-213-100-101-50-	-10,000.00	RES.-SALS.TEACHERS
11-215-100-101-50-	2,059.00	PSD-SALS.TEACHERS
11-215-100-106- -	168.00	PSD-SALS.AIDES
11-230-100-106-50-	11,625.00	B.S.-SALS.TEACHERS
11-230-100-106-51-	150.00	B.S.-SALS.SUBS
11-240-100-106-50-	-5,586.00	BILING-SALS.TEACHERS
11-000-222-100- -	-160.00	LIBRARY -LIBRARIAN SAL.
11-000-222-101-51-	160.00	LIBRARY - SUBS
11-000-291-270- -	-4,500.00	HEALTH & DENTAL INS
11-000-291-290-PR-	4,500.00	OTHER EMPLOYEE BENEFITS
11-190-100-320-04-	1,550.00	UNDISTR.ED.-PURCH.PROF.
11-190-100-640-03-0204	-800.00	UNDISTR.-L.A.TEXTS
11-190-100-640-03-0213	-750.00	UNDISTR.-SOC.ST.TEXTS
11-000-262-100- -	2,115.96	CUSTODIAL SALARIES
11-000-262-101-51-	-2,114.42	CUSTODIAL SALARIES - SUB
11-000-262-102-54-	-1.54	CUSTODIAL OVERTIME
	-0.00	

4. Payment of Invoices – The invoices for the period of December 20, 2007 through January 23, 2008 be approved as follows:

Fund 10 (*General Current Expense*)

\$ 909,342.12

Fund 12 (<i>Capital Outlay</i>)	\$	0.00
Fund 20 (<i>Special Revenue Funds</i>)	\$	26,553.19
Fund 30 (<i>Capital Projects Funds</i>)	\$	25,700.66
Fund 40 (<i>Debt Service Fund</i>)	\$	0.00
Fund 50 (<i>Summer School</i>)	\$	0.00
Fund 51 (<i>Region V</i>)	\$	0.00
Fund 55 (<i>Milk</i>)	\$	0.00
Fund 63 (<i>Schaefer Explorations</i>)	\$	0.00
Fund 64 (<i>Ntl School Lunch Prog</i>)	\$	694.86
Fund 65 (<i>Park Academy</i>)	\$	<u>20,308.91</u>
Total	\$	982,599.74

5. Approval of Special Services – Approval of the following special services covering the 2007/2008 school year, for the student set forth below:

Social Skills Services provided by Voices Now, Inc, for Student #39, December 2007-February 7, 2008 at a cost of \$480.00.

6. Conferences/Workshops 2007-2008 School Year - Upon recommendation of the Superintendent, the Board approves, the below listed staff members/board members to attend the following conference (and related expenses) as outlined in the A5 School District Accountability Act:

Name: Jeffrey Mohre, Superintendent
Conference/Seminar/Workshop: NJSBA Public Relations Forum
Date: January 25, 2008
Location: Mercerville, NJ
Registration: \$75.00
Travel Reimbursement as per board policy

Name: Katherine Norian, Board Member
Conference/Seminar/Workshop: NJSBA Public Relations Forum
Date: January 25, 2008
Location: Mercerville, NJ
Registration: \$75.00
Travel Reimbursement as per board policy

Name: Barbara Barbagallo, Secretary to BA/BS
Conference/Seminar/Workshop: Central Office Administrative Secretaries
Date: February 20, 2008
Location: Mt. Olive, NJ
Registration: \$100.00
Travel Reimbursement as per Board Policy

Name: Corinne Lynch, Teacher
Conference/Seminar/Workshop: NJECC 2008 Conference
Date: March 18, 2008
Location: Montclair University
Registration: \$90.00
Travel Reimbursement as per Board Policy

Name: Christine Robertson, Board Member
Conference/Seminar/Workshop: NJSBA Mandatory Board Member Training
Date: Feb. 6, 2008
Location: Middlesex County College, Edison, NJ
Registration: \$32.00
Travel Reimbursement as per Board Policy

Name: Lisa Maiello
Conference/Seminar/Workshop: 2008 NJAHPERD Annual Convention
Date: Feb. 26, 2008
Location: East Brunswick, NJ
Registration: 50.00
Travel Reimbursement as per Board Policy

Name: Judith Hoft
Conference/Seminar/Workshop: 2008 NJAHPERD Annual Convention
Date: Feb. 26, 2008
Location: East Brunswick, NJ
Registration: 50.00
Travel Reimbursement as per Board Policy

7. Annual School Election 2008 – It is hereby moved that the following Election and Budget Timetable be approved as follows:

Deadline for Filing Nominating Petitions	Feb. 25, 2008 – 4:00 PM
Last Day to File Objections to Candidates' Petitions	February 29, 2008
Last Day for Candidates to Withdraw/Amend Defective Petitions	March 3, 2008
Drawing for Position on Ballot (Board Conference Room)	March 5, 2008 – 4:00 PM
Advertise budget for public hearing	March 14, 2008
Public Hearing – Adopt Final Budget	March 26, 2008
ANNUAL SCHOOL ELECTION AND BUDGET VOTE	Tues., April 15, 2008 2:00PM – 9:00 PM

8. Acceptance of PTA Mini-grants 07-08 School Year - The Board accepts the following PTA Mini Grants for the 2007/2008 school year:

<u>Grade</u>	<u>Program</u>	<u>Amount</u>
Pre-K	Tricycle/Helmet	\$ 125.94
1 st Grade	Butterfly Presentation	\$ 365.00
2 nd Grade	LSC/Wonders of Weather	\$ 750.00
3 rd Grade	Magician	\$ 400.00
	LSC/Electricity & Magnetism	\$ 210.00
	LSC field Trip	\$ 140.00
5 th Grade	Revolutionary War Presentation	\$ 750.00
6 th Grade	Great Road Rallye	\$ 750.00
		\$3490.94

E. PERSONNEL – Mr. Schwartz, Chairperson

Mr. Walsh asked how many attorneys were interviewed. Mr. Mohre responded there were two. Mr. Mohre and Mr. Schwartz asked that the E4 be pulled. Mr. Mohre and several Board Members wished Dr. DiGiovachino well in his new endeavor.

Upon recommendation of the Superintendent, resolutions E1, E2, E3, E4: motion by Mr. Schwartz, seconded by Mr. Spadaccini and carried by roll call vote 7-0-2.

1. Professional Services Consultant/Attorney – The Oradell Board of Education approves the appointment of Schenck, Price, Smith, and King, LLP as Special Education Board Attorney for the remainder of the 2007/2008 school year at a rate of \$165.00 per hour, plus the cost of any disbursements or unusual expenses incurred on the Board's behalf such as filing fees, delivery charges, travel, parking, and tolls. In addition, an administrative fee equal to 3% of each monthly bill will be assessed to the Board to cover the expense of postage, copying, telephone use, and facsimile.
2. Resignation of Park Academy Teacher – The Board accepts the resignation of Tara Montalbano, Park Academy Teacher, effective February 8, 2008.
3. Student Teachers for the 2007/2008 school year – The Board approves the following student teachers for the 2007/2008 school year:

<u>Student Teacher</u>	<u>College/University</u>	<u>Dates</u>	<u>Cooperating Teacher</u>
Kelly Burke	Felician College	2/12-4/29/08	Mrs. Gail Tobey
Elizabeth DiLorenzo	Felician College	2/12-4/29/08	Mrs. Kate DeRobertis
Ashli Kolheffer	Felician College	2/12-4/29/08	Mrs. Linda Masiello
Genee Maimone	Felician College	2/12-4/29/08	Mrs. Michele Mele

4. Resignation of Director of Special Services – The Board accepts with regret, a letter of resignation from Dr. John DiGiovachino, Director of Special Education, effective January 21, 2008.

F. POLICY – Mrs. Watson-Nichols, Chairperson reported that a meeting is scheduled for January 28th at 12:30 p.m. The committee is in the process of reviewing the 1000 & 2000 Series.

G. PUBLIC RELATIONS – Mrs. Norian, Chairperson stated that at the January 11th meeting, the following committee goals were established:

- Plan and host Building Rededication Ceremony
- Share school information with school community via regularly released newsletters and website updates.
- Seek ideas for enhancing current public relations efforts.

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

I. PUBLIC SAFETY – Mrs. Robertson

X. OLD BUSINESS

Mr. Schwartz inquired about the November 14th minutes. Mr. Mohre reviewed the reason for the November 14th minute defeat and presented concrete evidence of his statement regarding technology purchases.

Mr. Schwartz introduced a motion regarding technology purchases being subjected to board approval and subsequently withdrew the motion.

Mr. Mohre asked for a motion to approve the November 14th minutes. On a motion by Mr. Gardner, seconded by Mrs. Norian, November 14, 2007 minutes were approved by a roll call vote of 6-1-2 (Mr. Gallow voted no).

Mr. Schwartz inquired about a progress report on district goals. On a motion by Mr. Schwartz, by Mr. Gardner, the Board and Mr. Mohre agreed that a presentation on district goals be made at the board meeting on February 13, 2008. The Board President requested that the presentation be brief.

XI. NEW BUSINESS

Mr. Gardner apologized to the PTA for not thanking them for their PTA Mini Grant contribution earlier in the board meeting.

Mr. Spadaccini pointed out the cold temperature in the Auditorium. It was mentioned that Energy for America was responsible for the heat being shut off at 8:30pm despite an override call to the company. A discussion ensued about future energy management solutions. Ms. Cioppi has already begun exploring new vendors.

Mr. Schwartz requested for the record, tape recording of minutes. The Board asked Ms. Cioppi to look into the purchase of a tape recorder.

Mr. Mohre presented a proposal on the 2008/2009 OPS calendar. Further discussion will take place on 2/13/08.

Mr. Gallo requested that NJSBA return to OPS to conduct yet another training session for the board members on the minute taking process. Mr. Gardner will email Mrs. Stern (NJSBA Field Representative.)

The board held a discussion regarding the Kindergarten dialog meeting.

Mr. Gardner asked for a copy of the River Dell calendar to compare holidays.

XII. OPEN TO THE PUBLIC

The meeting opened to the public at 10:39 pm.

Mrs. Lombardi requested clarification on the district Parent Complaint Policy and Letter Retention Policy. She also asked about student attendance on January 21, 2008.

Mrs. Weiss inquired about continuity of special services in light of Dr. DiGiovachino's impending departure. She also asked how will needs be addressed if the position is not filled before Dr. DiGiovachino leaves. Mr. Gardner noted that the district would work diligently to fill the position.

Ellen Solinas commented on Dr. DiGiovachino's position and inquired as to who would offer support during an IEP meeting.

Mr. Potolsky commented on the board meeting. He also commented on his son's involvement in the casino project and felt the concept was good, but objected to the "casino" project title and felt it should be changed. Mr. Potolsky also commented that it was a good idea to coordinate River Dell and OPS Calendar. Mr. Potolsky further commented on the minutes and felt the minutes should be recorded as accurately as possible.

XIII. CLOSED SESSION (IF NECESSARY)

It is hereby moved by Mr. Spadaccini, seconded by Mr. Walsh that the Board adjourn to Closed Session at 11:00 p.m.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

XIV. ADJOURNMENT

It is hereby moved by Mr. Gardner, seconded by Mrs. Norian that the meeting adjourns at 11:22 p.m.

Respectfully submitted,



Rita Cioppi
Business Administrator/Board Secretary