

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

REGULAR SESSION – NOVEMBER 28, 2007

MINUTES

I. CALL TO ORDER

The Public Work Session Meeting of the Oradell Board of Education was called to order at 8:08 p.m. by President Gardner.

II. FLAG SALUTE

The flag salute was led by Mrs. Norian.

III. SUNSHINE LAW STATEMENT

The Sunshine Law Statement was read by President Gardner.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk and the Oradell Free Public Library, faxed to the Town News, The Ridgewood News, The Record and all persons requesting such notice.

IV. MISSION STATEMENT

The Mission Statement was read by Mr. Spadaccini.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

V. ROLL CALL

Present: Mr. Gallow, Mrs. Norian, Mrs. Robertson, Mr. Schwartz,
Mr. Walsh, Mrs. Watson-Nichols, Mr. Spadaccini, Mr. Gardner

Absent: Dr. Westlake

Also present were Mr. Jeffrey Mohre, Superintendent, Ms. Rita Cioppi, Business Administrator/Board Secretary, Mr. Jeff Bliss, Auditor, Lerch Vinci & Higgins LLP, Mr. Phil Nisonoff, Business Administrator/Board Secretary, Emerson, NJ, and one member of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. MINUTES

REVIEW OF MEETING MINUTES

September 11, 2007

Work Session (with corrections)

September 27, 2007

Regular Session (with corrections)

October 17, 2007

Regular Session

APPROVAL OF MINUTES – None at this time

VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S COMMENTS

1. Mr. Jeffrey Bliss, CPA, of the accounting firm of Lerch, Vinci & Higgins, LLP presented the Comprehensive Annual Financial Report (CAFR) for fiscal year ended June 30, 2007 to the Board and members of the public.
2. Mr. Phil Nisonoff, Business Administrator/Board Secretary made a presentation to the Board regarding BCBANC Consortium. Many discussions were raised concerning the existence of the consortium and its future. The Board seemed to be comfortable with changing from Bank of America to the BCBANC Consortium.

Mr. Mohre shared the following information items as part of his report:

- Parent-Teacher Conferences will be held on Tuesday, Wednesday, and Thursday of next week. Afternoon conferences will take place on Tuesday and Thursday, evening conferences on Wednesday. There will be 12:30 dismissals on Tuesday and Thursday. Wednesday will be a typical 2:30 day.
- 5th and 6th students will once again be performing at Paramus Park Mall as part of the Mall's holiday concert series. This year's event is scheduled for Wednesday, December 12th. The 5th graders will be singing at noon, and the 6th graders at 1:00 p.m. All are welcome!
- The fall edition of the EYE on OPS newsletter is heading to the district's printer and should reach Oradell homes and businesses in about ten days. All are encouraged to look for the publication in their mailboxes.
- Parents are invited to attend Informational "coffees" with Mr. Ryan and Ms. Lasch, scheduled as follows: January 17th – Kindergarten; February 13th - Grades 1 & 2, March 13th - Grades 3 & 4; April 17th - Grades 5 & 6.
- A Public Safety meeting is projected to take place on either December 3rd or 4th of next week. Mr. Mohre to confirm.
- OPS will be planning a presentation on technology for a January Board meeting and will soon receive a visit from Mr. Camins of the Oradell Lions Club who will present awards to the sixth grade winners of this year's Peace Poster Contest.
- The administration will be meeting tomorrow afternoon to discuss "next steps" following the tabulation of last spring's *Full-Day Kindergarten Survey*. A copy of the survey results will appear in the upcoming issue of Eye on OPS.

IX. COMMITTEE REPORTS/ACTION

A. BI-BOROUGH - Dr. Westlake, Chairperson

B. BUILDINGS & GROUNDS - Mr. Gallow, Chairperson

1. It is hereby moved by Mr. Gallow, seconded by Mrs. Norian that the Board of Education approve the following request(s) for use of school facilities for the 2007-2008 school year:

Mrs. Robertson asked that these Agenda Items be pulled. There is a concern over the protection of the building because not all the children were Oradell residents. Mr. Mohre responded: true, some of the children are not Oradell residents; they are all children with special needs. Mr. Schwartz mentioned getting gates to block off areas inside the school to keep people from roaming the building. Mrs. Cioppi is already looking into getting metal gates, but needs approval from the fire chief because we are not allowed to block certain areas of the school. Mr. Gardner requested that the administration send a letter to the recreation officials directing parents, players and coaches to access the gymnasium and MPRs during off hours via the Center Street entrance. Mr. Gardner suggested this to "keep the honest person honest".

Members of the Board were concerned that children should bring sneakers or other shoes so as not to ruin the new gym floor.

a. Special Stars Basketball – To be held in the MPR-A,B,C,D on Sundays, commencing January 6, 2008 and continuing on January 13, 20, 27; February 3, 2008 from 1:00 – 4:00 PM. This event is sponsored by the Oradell Junior Basketball Committee. All associated custodial costs and charges for the use of the MPR to be paid for by the Oradell Junior Basketball Committee.

b. The Junior Women's Club of Oradell, River Edge and New Milford Tri-Community Spelling Bee –To be held on Sunday, January 13, 2008 from 12 Noon until 4:00 PM with a rain/snow date of January 27, 2008. All associated custodial costs and charges for the use of the Auditorium for this event are waived.

ROLL CALL

Ayes: Mr. Gallow, Mrs. Norian, Mrs. Robertson, Mr. Schwartz,
Mr. Walsh, Mrs. Watson-Nichols, Mr. Spadaccini, Mr.
Gardner

Nays: None

Absent: Dr. Westlake

C. CURRICULUM - Mrs. Robertson, Chairperson

1. Field Trips for The Park Academy – It is hereby moved by Mr. Spadaccini, seconded by Mrs. Norian upon recommendation of the Superintendent, that the Board approves the following school sponsored trips for The Park Academy for the 2007-2008 school year:

Mrs. Robertson asked C1 be pulled and voted separately. There was a concern over the safety of the Park Academy children going into New York City. Mr. Walsh asked to revisit an unwritten rule about trips to New York City.

- a. Liberty Science Center, Jersey City, NJ
Grades 6-8
December 4, 2007
- b. Cirque Du Soleil, Madison Square Garden, NY, NY
Grades 6-8
December 14, 2007

Note: The Park Academy Special Education Program is a special education Program created and coordinated by Region V and administered by the Oradell Public School District. Salary and benefits associated with this program are paid for with tuition moneys collected by the Oradell Business Office from the students' home districts. Such expenses are not part of and in no way impact the Oradell Public School's 2007/08 budget.

ROLL CALL

Ayes: Mr. Gallow, Mrs. Norian, Mr. Schwartz, Mr. Walsh, Mrs. Watson-Nichols, Mr. Spadaccini, Mr. Gardner

Nays: Mrs. Robertson

Absent: Dr. Westlake

2. Tri-District Regional Curriculum Guides– It is hereby moved by Mrs. Robertson, seconded by Mr. Spadaccini upon recommendation of the Superintendent, that the Board adopts the following Tri-District Regional Curriculum Guides:
 - o Study Skills
 - o Career Education and Consumer, Family and Life
 - o Technology

ROLL CALL

Ayes: Mr. Gallow, Mrs. Norian, Mrs. Robertson, Mr. Schwartz, Mr. Walsh, Mrs. Watson-Nichols, Mr. Spadaccini, Mr. Gardner

Nays: None

Absent: Dr. Westlake

- D. FINANCE - Mr. Spadaccini, Chairperson
Resolutions D1, D2, D3, D4, D5, D6, D7, D8, D: motion by Mr. Spadaccini, seconded by Mr. Walsh and carried by roll call 8-0-1(Dr. Westlake absent).

1. Acceptance of Comprehensive Annual Financial Report (CAFR) –Upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Board approves the 2006-2007 Audit and the CAFR for the fiscal year ended June 30, 2007 with the following Corrective Action Plan:

II. Financial Planning, Accounting and Reporting

Internal control procedures will be reviewed and revised to ensure costs that are part of the approved referendum project are charged to the appropriate accounts in the Capital Projects fund.

Corrective Action

Interpretation of wording in referendum was vague in the area recommended by audit. Subsequently, costs relating to the referendum were corrected for the 06/07 school year.

Person Responsible for Implementation

Rita Cioppi

Completion Date of Implementation

July 1, 2007

IX. Facilities and Capital Assets

Formal approval will be given by Board resolution when late registration fees are waived for the extended year summer program.

Corrective Action

Late registration fees waved for the summer programs will be given formal approval by Board resolution.

Person Responsible for Implementation

Rita Cioppi and Jeffrey Mohre

Completion Date of Implementation

October 1, 2007

2. Payment of Invoices –Invoices for the period October 24, 2007 through November 26, 2007 be retroactively approved as follows:

Fund 10 (<i>General Current Expense</i>)	\$ 881,888.57
Fund 12 (<i>Capital Outlay</i>)	\$ 0.00
Fund 20 (<i>Special Revenue Funds</i>)	\$ 26,660.00
Fund 30 (<i>Capital Projects Funds</i>)	\$ 23,289.64
Fund 40 (<i>Debt Service Fund</i>)	\$ 0.00

Fund 50 (Summer School)	\$	0.00
Fund 51 (Region V)	\$	0.00
Fund 55 (Milk)	\$	0.00
Fund 63 (Schaefer Explorations)	\$	0.00
Fund 64 (Nil School Lunch Prig)	\$	619.01
Fund 65 (Park Academy)	\$	21,742.17
Total	\$	954,199.39

3. Transfer of Funds and Monthly Transfer Reports for the Month End, October 2007–The Board approves the transfer of funds and monthly transfer reports.

FROM	AMOUNT	TO	AMOUNT
11-000-291-270	4,000.00	11-190-100-890-03	5,200.00
11-190-100-610-03-0209	1,200.00		
11-190-100-610-04-0233	4,000.00	11-000-216-320-04	4,000.00
11-190-100-610-03-0209	331.10	11-000-223-610-03	612.70
11-190-100-890-03	2,500.00	11-000-230-101-54	35.00
		11-190-100-320-04	390.00
		11-190-100-610-02-0213	653.40
		11-190-100-640-03-0204	140.00
		11-213-100-640-04	1,000.00
11-000-222-600-05	305.00	11-000-222-101-51	305.00
11-190-100-610-03-0200	566.80	11-190-100-640-03-0204	566.80
11-000-223-500-03	100.00	11-000-223-610-03	100.00
11-000-270-503	1,350.00	11-000-2170-512	1,350.00
11-204-100-610-04	318.50	11-000-216-320-04	1,068.50
11-213-100-610-04	750.00		
11-000-240-600-03	266.00	11-000-240-800-03	266.00
TOTAL	15,687.40	TOTAL	15,687.40

4. Conferences/Workshops 2007-2008 School Year - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the below listed

staff members/board members to attend the following conference (and related expenses) as outlined in the A5 School District Accountability Act:

Name: Cheryl Gardner

Conference/Seminar/Workshop: Utilizing Technology to Increase Student Achievement

Date: 1/14/08

Location: The Park Academy

Registration: \$99.00

Travel Reimbursement as per board policy

Note: The Park Academy Special Education Program is a special education Program created and coordinated by Region V and administered by the Oradell Public School District. Salary and benefits associated with this program are paid for with tuition moneys collected by the Oradell Business Office from the students' home districts. Such expenses are not part of and in no way impact the Oradell Public School's 2007/08 budget.

Name: Marcia Forte

Conference/Seminar/Workshop: Formative Assessment

Date: 4/9/08

Location: The Park Academy

Registration: \$99.00

Travel Reimbursement as per board policy

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Name: Tara Montalbano

Conference/Seminar/Workshop: Performance Assessment

Date: 4/16/08

Location: The Park Academy

Registration: \$99.00

Travel Reimbursement as per board policy

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Name: Robert Schwartz, Board Member

Conference/Seminar/Workshop: NJSBA Mandatory Board Member Training

Date: December 6, 2007

Location: Clifton High School, Clifton NJ

Registration: \$ 32.00
Travel Reimbursement as per board policy

Name: John Walsh, Board Member
Conference/Seminar/Workshop: NJSBA Mandatory Board Member Training
Date: December 6, 2007
Location: Clifton High School, Clifton NJ
Registration: \$ 32.00
Travel Reimbursement as per board policy

Name: Dr. Eugene Westlake
Conference/Seminar/Workshop: NJSBA Mandatory Board Member Training
Date: December 6, 2007
Location: Clifton High School, Clifton NJ
Registration: \$ 32.00
Travel Reimbursement as per board policy

Name: Dr. John DiGiovachino
Conference/Seminar/Workshop: No More Meltdowns: Managing Challenging Behaviors and Teaching Social Skills to Students with Autism Spectrum Disorders and Other Social Difficulties
Date: February 29, 2008
Location: Hasbrouck Heights, NJ
Registration: \$170.00
Travel Reimbursement as per board policy

Name: Rita Cioppi
Conference/Seminar/Workshop: NJASBO Budget Development 08/09
Date: December 6, 2007
Location: Wyndam Garden, Mt. Olive NJ
Registration: \$100.00
Travel Reimbursement as per board policy

Name: Jane Jeffs
Conference/Seminar/Workshop: Institute for Multi-Sensory Education, 30 Hour Orton-Gillingham Comprehensive Training
Date: December 3-7, 2007
Location: Secaucus, NJ
Registration: \$900.00
Travel Reimbursement as per board policy

5. 457 Plan Authorization with AXA Equitable - Upon recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Board approves the 457 Plan for the purpose of making available to eligible employees an eligible deferred compensation plan as defined in Section 457 of the

Internal Revenue Code of 1986, as amended, and further authorizes the contractor, AXA Equitable, to offer investment funding vehicles for said plan.

6. Retroactive Approval of Special Services –Upon the recommendation of the Superintendent, in concert with the Director of Special Services, that the Board approves the following special services for the student(s) set forth below:

<u>Consultant</u>	<u>Student</u>	<u>Services Provided</u>	<u>Rate</u>	<u>Hours</u>	<u>Duration</u>
Chrissie Grimes	#49	Coordination Services	\$75.00	11.5	July/August 2007
		Clinic Services	\$75.00	4	July/August 2007
		ABA Services	\$50.00	40	July/August 2007

7. Acceptance of donation - The Board accepts the donation of a Ricoh GX 3050N color printer, valued at approximately \$300.00, from Superintendent Mr. Jeffrey S. Mohre.
8. Acceptance of PTA Mini Grant 07-08 School Year - Upon recommendation of the Superintendent that the Board accepts the PTA Mini Grant award in the amount of \$440.00 to the Fourth Grade for the Lenape Lifeways presentation.
9. Bergen County School District Banking Consortium - Upon recommendation of the Superintendent, in concert with the Business Administrator that the Board approves the following:

Whereas, the State of New Jersey and the County of Bergen have requested that local municipalities and school districts explore shared services to improve governmental efficiency and reduce property taxes; and

Whereas, Bergen County Boards of Education have historically pioneered innovative shared services and are recognized statewide for their spirit of inter-district collaboration and cooperative ventures; and

Whereas Pursuant to N.J.S.A. 18A:17-34 and 18A:20-37 school districts are permitted to designate a bank for the deposit of public funds and/or are permitted to temporarily invest money not required for immediate expenditures as provided for therein; and

Whereas, approximately twenty-three (23) Bergen County school districts have expressed interest in forming a consortium, known as the Bergen County School District Banking Consortium "BCBANC" to bid on banking services with the goal of maximizing interest earnings on their investments, increasing efficiency of fiscal management and creating a fair and open competitive process for selection of banking services; and

Whereas each school district will maintain its own separate bank accounts with separate bank agreements between each school district and the selected banking institution; and

Whereas any school district that wishes to join the BCBANC may at any time withdraw from the consortium with no bank or consortium imposed penalty and with no liability.

Now therefore be it resolved that the Oradell Board of Education authorizes the School Business Administrator to submit a non-binding letter of intent to participate in the Bergen County School District Banking Consortium and to supply the BCBANC and prospective banking institutions with required banking data including recent bank statement, and authorizes the School Business Administrator to participate in all matters pertaining to the consortium to the extent such participation remains in the best interest of the School District.

10. Approval of 2007/2010 Agreement – It is hereby moved by Mr. Spadaccini, seconded by Mr. Walsh, upon recommendation of the Superintendent, that the Board approves the 2007-2010 Agreement between the Board of Education of Oradell and the Oradell Administrators Association and furthermore authorizes the Business Administrator/Board Secretary to execute the agreement and take action on its contents as needed.

ROLL CALL

Ayes: Mr. Gallow, Mrs. Norian, Mrs. Robertson, Mr. Schwartz, Mr. Walsh, Mrs. Watson-Nichols, Mr. Spadaccini, Mr. Gardner

Nays: None

Absent: Dr. Westlake

E. PERSONNEL – Mr. Schwartz, Chairperson

Motions E1, E4, E5, E6, E7, E8: by Mr. Spadaccini, seconded by Mrs. Norian and carried by roll call of the board 8-0-1 (Dr. Westlake absent)

Mr. Walsh asked that E2 be pulled and voted on separately. Mr. Walsh felt there should be a timeline on administrative goals 11 & 12, it should start September and end June. Other members of the board were comfortable with the goals as they stand, plus June is a very difficult time of year.

Mrs. Watson-Nichols asked that E3 be pulled because she wanted to see the timeline updated.

1. Short-Term Leave of Absence – Upon recommendation of the Superintendent, the Board approves an unpaid short-term leave of absence for Miss Kari Hymowitz for the period of January 24 through January 29, 2008.
2. Performance Goal for Principal 2007-2008 – It is hereby moved by Mr. Schwartz, seconded by Mr. Gardner, upon recommendation of the Superintendent, that the Board approves W. Scott Ryan's 2007-2008 performance goal entailing the delivery of the Junior Great Books Program to third and fourth grade students.

ROLL CALL

Ayes: Mr. Gallow, Mrs. Norian, Mrs. Robertson, Mr. Schwartz, Mrs. Watson-Nichols, Mr. Spadaccini, Mr. Gardner

Nays: Mr. Walsh

Absent: Dr. Westlake

3. Performance Goal for Assistant Principal 2007-2008 – It is hereby moved by Mr. Schwartz, seconded by Mr. Gardner, upon recommendation of the Superintendent, that the Board approves Kimberly Lasch's 2007-2008 performance goal entailing the creation of a periodic student newspaper.

ROLL CALL

Ayes: Mr. Gallow, Mrs. Norian, Mrs. Robertson, Mr. Schwartz,
Mr. Walsh, Mrs. Watson-Nichols, Mr. Spadaccini, Mr.
Gardner
Nays: None
Absent: Dr. Westlake

4. Performance Goal Award for 2006-2007– Upon recommendation of the Superintendent, the Board approves the Performance Goal Award for 2006-2007 in the amount of \$2,500.00 for Nancy M. Ciavaglia regarding the development of a Business Office Support Staff Procedure Manual.
5. Kindergarten Literacy Teacher – Upon recommendation of the Superintendent, the Board approves the appointment of Mrs. Debbie Domingues to the position of kindergarten literacy teacher (part time .1 FTE) at an annual pro-rated salary of \$4,200.00 (.1 of the BA Step 4 salary) retroactive to November 26, 2007.
6. Approval of Substitute Teachers for the 2007/08 School Year – Upon the recommendation of the Superintendent, the Board approves the appointment of the following individuals as substitute teachers for the 2007/08 school year, at a per diem rate of \$80.00 which increases to \$85.00 per day after the 10th day of service during the 2007/08 school year:

Debbie Domingues
Jamie Krupka

7. Approval of Substitute Custodian for the 2007/08 School Year –Upon the recommendation of the Superintendent, the Board retroactively approves the appointment of Peter Hemans, substitute custodian for the 2007/08 school year at \$15.00 per hour.
8. Speech Language Teacher for the 2007/08 School Year – Upon the recommendation of the Superintendent, the Board approves the appointment of Kristin Guinane to the position of Speech Language Teacher at an annual pro-rated salary of \$41,800.00 (BA +15 Step 1) retroactive to November 27, 2007 pending approval of Ms. Guinane's Emergency Certification by the NJ Department of Education for the 2007-2008 school year.

E. POLICY – Mrs. Watson-Nichols, Chairperson stated that a policy meeting would be held on Monday, December 3, 2007 at 12:30 p.m.

F. PUBLIC RELATIONS – Mrs. Norian, Chairperson

G. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

H. PUBLIC SAFETY COMMITTEE – Mrs. Robertson, Chairperson

X. OLD BUSINESS
None at this time.

XI. NEW BUSINESS

Mr. Schwartz asked why the construction sign is still up. Mr. Mohre responded that so long as the project is not completely finished, the sign must remain in order to apply for NJSCC funding.

Mr. Schwartz inquired about the letter received from Hillsdale Board of Education and asked if the two confidential letters received should be followed up by the board. Mr. Mohre responded, once a complaint is directed to the board, it's in the board's court.

Mr. Walsh mentioned that another district adopted a resolution to overturn the 60% total voter approval for second questions on the ballot that was just adopted by the State. He felt that Oradell should also be proactive and develop a resolution of its own.

XII. OPEN TO THE PUBLIC

No questions or comments from the public at this time.

XIII. CLOSED SESSION (IF NECESSARY)

No closed session.

XIV. ADJOURNMENT

It is hereby moved by Mrs. Norian, seconded by Mrs. Robertson that the meeting adjourn at 10:38 p.m.

Respectfully submitted,


Rita Cioppi

Business Administrator/Board Secretary