

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

REGULAR PUBLIC SESSION –OCTOBER 18, 2006

MINUTES

I. CALL TO ORDER

The Public Work Session Meeting of the Oradell Board of Education was called to order at 8:20 p.m. by President Halligan.

II. FLAG SALUTE

The flag was lead by Dr. Westlake.

III. SUNSHINE LAW STATEMENT

The Sunshine Law Statement was read by President Halligan.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk and the Oradell Free Public Library, faxed to the Town News, The Record and all persons requesting such notice.

IV. MISSION STATEMENT

The Mission Statement was read by Mrs. Robertson.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

V. ROLL CALL

Present: Mr. Gardner, Mrs. Robertson, Mr. Schwartz,
Dr. Westlake, Mr. Halligan

Absent: Mr. Gallow arrived at 8:30 p.m., Mrs. Norian arrived at 8:45 p.m.
Mr. Walsh arrived at 8:35 p.m., Mr. Spadaccini

Also present were Mr. Jeffrey Mohre, Superintendent, Ms. Nancy Ciavaglia, Business Administrator/Board Secretary, Dr. John DiGiovacchino, Director of Special Services, and approximately 12 members from the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

There were no comments from the public.

VII. MINUTES

REVIEW OF MINUTES – Public Work Session Meeting, September 13, 2006 and Regular Work Session Meeting, September 27, 2006.

APPROVAL OF MINUTES- It is hereby moved by Mrs. Robertson, seconded by Mr. Gardner, that the Board of Education approve the Minutes of the Regular Session Meeting of August 30, 2006.

ROLL CALL

Ayes: Mr. Gardner, Mrs. Robertson, Mr. Schwartz,
Dr. Westlake Mr. Halligan

Absent: Mr. Gallow, Mrs. Norian, Mr. Spadaccini, Mr. Walsh

VIII. CORRESPONDENCE

IX. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

Mr. Mohre shared information regarding the installation of the new classroom HVAC systems, OPS' planned Violence Awareness Week activities, and school security in which he acknowledged a letter he received from two concerned parents.

This evening's Superintendents' Report featured a presentation of the Quality Assurance Annual Report (QAAR) for the 2005/2006 school year. As part of the presentation, Mr. Mohre shared the following statement as part of the required annual violence and vandalism reporting:

The State of New Jersey requires that public school districts report all acts of violence and vandalism that occurred in the school district during the previous school year. Such information must be shared at a public hearing in October of each year. At this time I am reporting that Oradell Public School had two such acts during the 2005-2006 school year. Oradell Public School will continue to implement character education programming that compliments the child-rearing efforts of our students' parents.

X. COMMITTEE REPORTS/ACTION

A. BI-BOROUGH - Dr. Westlake, Chairperson

B. BUILDINGS & GROUNDS - Mr. Schwartz, Chairperson reported that a meeting was held on 10/12/06. Security concerns were discussed.

C. CURRICULUM - Mrs. Norian, Chairperson

1. Approval of Trip to Sharpe Reservation – It is hereby moved by Dr. Westlake, seconded by Mr. Gallow, upon the recommendation of the Superintendent, that the Board approve a trip for all fifth graders to the Sharpe Reservation, Camp Hidden Valley, Fishkill, NY from Wednesday, November 1, 2006 to Friday, November 3, 2006.

ROLL CALL

Ayes: Mr. Gallow, Mr. Gardner, , Mrs. Norian, Mrs. Robertson,
Mr. Schwartz, Mr. Walsh, Dr. Westlake, Mr. Halligan

Absent: Mr. Spadaccini

- 2. Submission of Quality Assurance Annual Report (QAAR) SY 2005/2006 – It is hereby moved by Dr. Westlake, seconded by Mr. Gallow, upon the recommendation of the Superintendent, that the Board accept and approve the submission of the District’s QAAR for the 2005/2006 school year to the New Jersey Department of Education, Bergen County Office.

ROLL CALL

Ayes: Mr. Gallow, Mr. Gardner, , Mrs. Norian, Mrs. Robertson,
Mr. Schwartz, Mr. Walsh, Dr. Westlake, Mr. Halligan

Absent: Mr. Spadaccini

- 3. Comprehensive Maintenance Plan 2005-2008 – It is hereby moved by Dr. Westlake, seconded by Mr. Gallow, upon the recommendation of the Superintendent, in concert with the Business Administrator, that the Board approves the District’s list of required maintenance activities as reasonable to keep the school open and safe and maintain the validity of existing warranties; and furthermore, authorize the Business Administrator/Board Secretary to submit the Comprehensive Maintenance Plan to the State for approval as part of the QAAR.

ROLL CALL

Ayes: Mr. Gallow, Mr. Gardner, , Mrs. Norian, Mrs. Robertson,
Mr. Schwartz, Mr. Walsh, Dr. Westlake, Mr. Halligan

Absent: Mr. Spadaccini

D. FINANCE - Mr. Spadaccini, Chairperson

- 1. Petty Cash Account - It is hereby moved by Dr. Westlake, seconded by Mr. Gallow, that the Board of Education increase the following petty cash account for the 06/07 school year in accordance with Board Policy #3451 and that the said account is to be replenished by vouchers and reported to the Board on an annual basis.

<u>Account</u>	<u>Previous Amount</u>	<u>New Amount</u>	<u>Not to Exceed Per Incident</u>	<u>Signatory</u>
Principal	\$200.00	\$400.00	\$25.00	Principal

ROLL CALL

Ayes: Mr. Gallow, Mr. Gardner, , Mrs. Norian, Mrs. Robertson,
Mr. Schwartz, Mr. Walsh, Dr. Westlake, Mr. Halligan

Absent: Mr. Spadaccini

2. Submission of FY'07 IDEIA Consolidated Grant - Individuals with Disabilities Education Act IDEA-PART B COMBINED) Funds – It is hereby moved by Dr. Westlake, seconded by Mr. Gallow, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Board submits the IDEA-B application and funding allocations for FY 07 as follows:

	OPS	St. Joseph School	Total
IDEA Basic	\$ 142,016.00	\$38,833.00	\$180,849.00
IDEA Preschool	\$ 12,244.00	\$ 980.00	\$ 13,224.00

Furthermore, the Board hereby authorizes the Business Administrator/Board Secretary to complete and sign all pertinent documentation for receipt of the aforementioned funding allocations and submit the same to the State Department of Education, Bergen County Office.

ROLL CALL

Ayes: Mr. Gallow, Mr. Gardner, , Mrs. Norian, Mrs. Robertson, Mr. Schwartz, Mr. Walsh, Dr. Westlake, Mr. Halligan

Absent: Mr. Spadaccini

3. Payment of Invoices – It is hereby moved by Mr. Gallow, seconded by Dr. Westlake that the invoices for the period of 9/28/06 through 10/18/06 be approved as follows:

Fund 11 (<i>General Current Expense</i>)	\$ 675,600.48
Fund 12 (<i>Capital Outlay</i>)	\$ 0.00
Fund 20 (<i>Special Revenue Funds</i>)	\$ 19,502.20
Fund 30 (<i>Capital Projects Funds</i>)	\$ 191,630.13
Fund 40 (<i>Debt Service Fund</i>)	\$ 409,119.97
Fund 50 (<i>Summer School</i>)	\$ 0.00
Fund 51 (<i>Region V</i>)	\$ 0.00
Fund 55 (<i>Milk</i>)	\$ 0.00
Fund 63 (<i>Schaefer Explorations</i>)	\$ 40.84
Fund 64 (<i>Ntl School Lunch Prog</i>)	\$ 0.00
Fund 65 (<i>Park Academy</i>)	\$ 17,981.41
Total	\$1,313,875.03

ROLL CALL

Ayes: Mr. Gallow, Mr. Gardner, , Mrs. Norian, Mrs. Robertson, Mr. Schwartz, Mr. Walsh, Dr. Westlake, Mr. Halligan

Absent: Mr. Spadaccini

4. Monthly Certifications – It is hereby moved by Mrs. Norian, seconded by Mr. Gallow, that the Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end, August 2006, be accepted as attached and, furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A.10(e) that no major account or fund in the 2005/2006

Budget has been over-expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.

ROLL CALL

Ayes: Mr. Gallow, Mr. Gardner, , Mrs. Norian, Mrs. Robertson, Mr. Schwartz, Mr. Walsh, Dr. Westlake, Mr. Halligan

Absent: Mr. Spadaccini

5. Transfer of Funds and Monthly Transfer Report for the Month End, August 2006 -It is hereby moved by Mr. Gallow, seconded by Mrs. Norian, that the Board retroactively approves the transfer of funds as per the attached.

ROLL CALL

Ayes: Mr. Gallow, Mr. Gardner, , Mrs. Norian, Mrs. Robertson, Mr. Schwartz, Mr. Walsh, Dr. Westlake, Mr. Halligan

Absent: Mr. Spadaccini

6. Elect to offer the State of New Jersey's Long-Term Care Insurance Plan to employees and retirees - It is hereby moved by Mrs. Norian, seconded by Dr. Westlake, upon recommendation of the Superintendent, that the Board approves the following resolution:

Ms. Ciavaglia gave an explanation for the resolution. Mr. Walsh asked questions.

WHEREAS, the STATE, through the Division of Purchase and Property, awarded a Long Term Care Insurance Plan Contract for State employees to Prudential Insurance Company of America (hereinafter "Prudential") on May 4, 2001 (hereinafter "the Contract"); and

WHEREAS, N.J.S.A. 52:18-11.2, provides that the State Treasurer shall negotiate and arrange for a long term care insurance plan to employees and retirees of any local public employer contracting unit adopting a resolution offering its employees and retirees the opportunity to participate, at their own cost; and

WHEREAS, the Contract has been amended to permit participation by eligible active and retired employees of any local contracting unit adopting a resolution of offering its employees and retirees the opportunity to participate in the Contract; therefore

BE IT RESOLVED:

1. The Oradell School District hereby offers the Long-Term Care Insurance Plan that is the subject of the Contract to its employees and retirees.
2. We understand that submission of a certified copy of this resolution to the Division of Pensions and Benefits ("the Division") is a prerequisite to any of our employees and retirees applying to enroll in the Plan options and benefits offered under the Contract.

3. We understand that following its receipt of a certified copy of this resolution, the Division will advise Prudential that our employees and retirees are eligible to apply to Prudential for enrollment in the Plan options and benefits offered under the Contract.
4. We acknowledge that we will cooperate with Prudential in making the opportunity for our employees and retirees to apply to Prudential for enrollment in the plan options and benefits offered under the Contract.
5. We understand that an employee or retiree eligible to participate in the plan options and benefits offered under the Contract shall pay the entire cost associated therewith.
6. We understand that an enrolled employee may elect to have a deduction made from his or her salary for the payment of premiums due Prudential under the Contract.

ROLL CALL

Ayes: Mr. Gallow, Mr. Gardner, , Mrs. Norian, Mrs. Robertson,
Mr. Schwartz, Mr. Walsh, Dr. Westlake, Mr. Halligan
Absent: Mr. Spadaccini

7. Approval of Travel and Related Expenses – It is hereby moved Mrs. Norian, seconded by Mr. Gallow, upon recommendation of the Superintendent that the following be approved:

Name: W. Scott Ryan

Conference/Seminar/Workshop: NJPSA Fall Convention

Date (s): November 8-10, 2006

Location: Atlantic City, NJ

Lodging/Meals/Travel: \$369.00

Mr. Walsh asked questions.

ROLL CALL

Ayes: Mr. Gallow, Mr. Gardner, , Mrs. Norian, Mrs. Robertson,
Mr. Schwartz, Mr. Walsh, Dr. Westlake, Mr. Halligan
Absent: Mr. Spadaccini

E. PERSONNEL – Mr. Gallow, Chairperson

1. Approval of Substitute Teacher(s) for the 2006/07 School Year – It is hereby moved by Dr. Westlake, seconded by Mr. Gallow, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individual(s) as teacher substitute(s) for the 2006/07 school year, at a per diem rate of \$75.00 which increases to \$80.00 per day after the 10th day of service during the 2005/06 school year:

Audrey Bida

ROLL CALL

Ayes: Mr. Gallow, Mr. Gardner, , Mrs. Norian, Mrs. Robertson,
Mr. Schwartz, Mr. Walsh, Dr. Westlake, Mr. Halligan

Absent: Mr. Spadaccini

2. Increase in Hours for Instructional Aide - It is hereby moved by Dr. Westlake, seconded by Mr. Gallow, upon recommendation of the Superintendent, that the Board approve an increase in the employment status of Mrs. Rubiella Salamanca, Special Education Teacher Aide, from .8 to 1.0 (full-time) for the 2006-2007 school year at an annual salary of \$16,299 (Schedule N of the Agreement between the Oradell Board of Education and the Oradell Education Association) retroactive to October 10, 2006.

(Note: Until a contract agreement is ratified for the 2006/07 school year by the Oradell Board of Education and the Oradell Education Association, the 2005/06 salary guide will remain in effect. All adjustments will be made after the settlement of the new contract.)

ROLL CALL

Ayes: Mr. Gallow, Mr. Gardner, , Mrs. Norian, Mrs. Robertson, Mr. Schwartz, Mr. Walsh, Dr. Westlake, Mr. Halligan

Absent: Mr. Spadaccini

3. Approval of Short-Term leave of Absence: It is hereby moved by Dr. Westlake, seconded by Mr. Gallow, upon recommendation of the Superintendent, that the Board approve an unpaid short-term leave of absence for Ms. Lisa Gerdenits for the period of October 31, 2006 through November 13, 2006.

ROLL CALL

Ayes: Mr. Gallow, Mr. Gardner, , Mrs. Norian, Mrs. Robertson, Mr. Schwartz, Mr. Walsh, Dr. Westlake, Mr. Halligan

Absent: Mr. Spadaccini

4. Approval of Substitute Custodians for the 2006/07 School Year – It is hereby moved by Dr. Westlake, seconded by Mr. Gallow, upon the recommendation of the Superintendent, that the Board approves the following individuals, for the 2006/07 school year, at the rate of \$15.00 per hour:

Carl Vasi

ROLL CALL

Ayes: Mr. Gallow, Mr. Gardner, , Mrs. Norian, Mrs. Robertson, Mr. Schwartz, Mr. Walsh, Dr. Westlake, Mr. Halligan

Absent: Mr. Spadaccini

5. Increase in Employment Status- It is hereby moved by Dr. Westlake, seconded by Mr. Gallow, upon recommendation of the Superintendent, that the Board approves an increase in the employment status of Mrs. Judith Hoft, Physical Education Teacher, from .2 to .3 (full-time equivalent) for the 2006-2007 school year at an annual salary of \$13,710.00 (three-tenths of \$45,700.00 which is BA Step 11 of the salary guide, stipulated in the Agreement

between the Oradell Board of Education and the Oradell Education Association) retroactive to September 1, 2006.

ROLL CALL

Ayes: Mr. Gallow, Mr. Gardner, , Mrs. Norian, Mrs. Robertson, Mr. Schwartz, Mr. Walsh, Dr. Westlake, Mr. Halligan

Absent: Mr. Spadaccini

- F. POLICY – Mr. Walsh, Chairperson reported the committee met last week and discussed policy on retention and access of parent letters.
- G. PUBLIC RELATIONS – Mrs. Robertson, Chairperson commented that the committee will meet November 1st to discuss the further use of the Key Communicators.
- H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate commented that he attended two meetings and will be attending the Delegates General Assembly in November.
- I. PUBLIC SAFETY COMMITTEE – Mrs. Robertson, Chairperson reported that the committee met with the Oradell Police Department. The Police will petition the Council to approve OPS “drop & go” procedure; asked for additional signs to be placed on streets near the school; police officers to come to school and make security recommendations.

XI. OPEN TO THE PUBLIC

Al Jacobs spoke about his daughter’s third grade class and the size discrepancy with the five, third grade classrooms and he presented a letter to the Board.

Mr. McGill spoke about his classroom and other third grade classrooms.

Mr. Gardner commented that he has a child in the same class as Mr. Jacobs. Mr. Gardner reported on his child enjoying class and his perspective as a parent of a child in that class and that the classroom meets the needs of the students.

Patti Urban spoke about having a child in the same class and feels children are safe and comfortable in that class and to take them out would be disruptive and would be a disservice to the students.

Amy Skroce asked for an explanation of class pictures and whether personal items of students were in the pictures.

Stephanie Landau asked about the paving project of the town and coordination with OPS; she asked about the possibility of a survey regarding a crossing guard at Soldier Hill; and she commented that a crossing guard gave bags of lollipops to second grade teachers.

Linda Conti commented about cigarette smoke in the building and teachers smelling cigarette smoke in classrooms.

Tracy Shoenberg reported that a student with an IEP assaulted another student and questioned why a letter did not go home.

XII. OLD BUSINESS

XIII. NEW BUSINESS

Mrs. Robertson asked about the lock down drill procedures and if letters would go home; she also asked if there will be parental involvement during Violence and Vandalism week.

Mr. Walsh asked if the police can come in and speak during Violence and Vandalism Awareness Week. Mr. Mohre noted that a visit by the OPD had already been scheduled.

XIV. CLOSED SESSION (IF NECESSARY)

There was no closed session meeting.

XV. ADJOURNMENT

It is hereby moved by Dr. Westlake, seconded by Mr. Gardner that the Board adjourns the meeting at 11:00 p.m.

Respectfully submitted,



Nancy M. Ciavaglia, CPA
Business Administrator/Board Secretary

