

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**BUDGET HEARING/REGULAR PUBLIC BUSINESS MEETING  
MARCH 29, 2006**

**MINUTES**

**I. CALL TO ORDER**

The Regular Public Business Meeting of the Oradell Board of Education was called to order at 8:01 p.m. by Vice President Norian.

**II. FLAG SALUTE**

The flag salute was led by Mr. Gallow.

**III. SUNSHINE LAW STATEMENT**

The Sunshine Law Statement was read by Mrs. Norian.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News, The Record and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Mission Statement was read by Mr. Spadaccini.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

**V. ROLL CALL**

PRESENT: Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian

ABSENT: Mr. Feigenson, Mr. O'Connor

Also present were Mr. Jeffrey S. Mohre, Superintendent, Ms. Nancy M. Ciavaglia, Business Administrator/Board Secretary, Board Attorney Mal Kenney, nine members of the public, one faculty member.

## **VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

Christine Robertson asked about agenda item B2, kindergarten enrollment affecting Grade 1 sections, revenues associated with the after-school program, special education tuitions and transportation.

Amy Scroce asked about the regional curriculum coordinator position and the outcome of a budget defeat affecting administrative positions.

Serafina Bergelt asked about the number of new kindergartners for 2006, instructional aide positions for the first grade and new library capacity. Mrs. Bergelt commented that the new budget shows no increase of funds for the OPS library.

Robert Schwartz asked about the curriculum coordinator in regards to ASK test scores and how to bring up test scores.

Michael Gardner asked if special education tuition went down.

Victor Scipioni spoke about the \$100 increase to the taxpayers, and without any reduction of current programs. Mr. Scipioni commended the board's efforts with the budget. Mr. Scipioni questioned the curriculum coordinator position.

## **VII. MINUTES**

### **REVIEW OF MINUTES**

Public Work Session Meeting of Wednesday, March 1, 2006  
Special Session Meeting of Wednesday, March 10, 2006 and Closed Session.

### **APPROVAL OF MINUTES**

It is hereby moved by Mr. Kramer, seconded by Mr. Spadaccini, that the Board of Education approve the Minutes of the Work Session and Closed Session meetings of February 8, 2006.

### **ROLL CALL**

**Ayes:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian

**Nays:** None

**Absent:** Mr. Feigenson, Mr. O'Connor

## VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

This evening's Superintendent's Report will feature the 2006/2007 Budget Presentation given by the Superintendent and the Business Administrator/Board Secretary, followed by a question and answer period from the audience.

1. It is hereby moved by Mr. Spadaccini, seconded by Mr. Kramer, that the Oradell Board of Education approve/adopt a 2006/2007 school district budget for submission to the voters as follows:

BE IT FURTHER RESOLVED, that the Oradell Business Administrator/Board Secretary be authorized to place the following question on the ballot for the April 18, 2006, election:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$8,839,659.00	\$7,681,644.00
Special Revenue Fund	\$ 374,098.00	\$ 0.00
Debt Service Fund	\$1,336,474.00	\$1,331,741.00

BE IT FURTHER RESOLVED to apply the following statutory Spending Growth Limitation Adjustment (SGLA) to the 2006/07 school budget:

Special Education Costs over \$40,000.00: \$ 19,014.00

That there should be raised for General Funds \$ 7,681,644 for the ensuing School Year (2006-2007).

*Note: Budget detail on file in the Office of the Board Secretary.*

Dr. Westlake explained the 5-year plan for curriculum revisions. Mr. Walsh asked about the evaluation process for the curriculum coordinator position.

Mr. Halligan asked if the \$140K for the roof replacement is still safeguarded.

Mr. Walsh asked questions concerning roof replacement and refinancing of ERIP debt.

## ROLL CALL

**Ayes:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian

**Nays:** None

**Absent:** Mr. Feigenson, Mr. O'Connor

## IX. COMMITTEE REPORTS/ACTION

A. BI-BOROUGH - Dr. Westlake, Chairperson

B. BUILDING & GROUNDS - Mr. O'Connor, Chairperson

1. Application for Dual Use of Educational Space – It is hereby moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Board approve the *Application for Dual Use of Educational Space* for the 2005/06 school year; and furthermore authorize the Business Administrator/Board Secretary to submit all associated paperwork to the Bergen County Superintendent of Schools for review and approval.

#### **ROLL CALL**

**Ayes:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian

**Nays:** None

**Absent:** Mr. Feigenson, Mr. O'Connor

2. Application for Alternative to Toilet Room Facilities for Kindergarten Class – It is hereby moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Board approve the *Application for an Alternate Method of Compliance for Toilet Facilities* for the 2005/06 school year for the relocated kindergarten class; and furthermore, authorize the Business Administrator/Board Secretary to submit all associated paperwork to the Bergen County Superintendent of Schools for review and approval.

Mr. Walsh and Mr. Halligan asked questions.

#### **ROLL CALL**

**Ayes:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Dr. Westlake, Mrs. Norian

**Nays:** Mr. Walsh

**Absent:** Mr. Feigenson, Mr. O'Connor

3. Referendum Change Order #1: It is hereby moved by Mr. Kramer, seconded by Mr. Spadaccini, upon recommendation of the Superintendent, in concert with the Business Administrator, that the Board approve Change Order #1 of the contract with Integrated Construction Enterprises, Inc., in connection with the referendum as submitted and approved by Seyffer & Koch, and furthermore authorizes the Business

Administrator/Board Secretary to complete and execute all pertinent paperwork summarized as follows:

- Phase 1 Substantial Completion: Change from Dec. 25, 2006 to February 16, 2007 (63 Calendar Days)
- Substantial Completion of all Work: Change from January 12, 2007 to February 16, 2007 (35 Calendar Days)
- Final Completion/Close Out of all Work: Change from February 15, 2007-March 12, 2007 (25 Calendar Days)
- Contract Sum is unchanged by this Change Order.

### **ROLL CALL**

**Ayes:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian

**Nays:** None

**Absent:** Mr. Feigenson, Mr. O'Connor

#### **C. CURRICULUM - Mrs. Norian, Chairperson**

1. Kindergarten Calendar Revision: 2005/2006 School Year– It is hereby moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve the following revision to the 2005/06 School Year Calendar for Kindergarten students only:

Single Session Day-June 1, 2006

### **ROLL CALL**

**Ayes:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian

**Nays:** None

**Absent:** Mr. Feigenson, Mr. O'Connor

#### **D. FINANCE - Mr. Spadaccini, Chairperson**

1. Monthly Certifications – It is hereby moved by Mr. Kramer, seconded by Mr. Spadaccini, that the Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end, February, 2006, be accepted as attached and, furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A.10(e) that no major account or fund in the 2004/2005 Budget has been over-expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.

### **ROLL CALL**

**Ayes:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian  
**Nays:** None  
**Absent:** Mr. Feigenson, Mr. O'Connor

2. Payment of Invoices – It is hereby moved by Mr. Kramer, seconded by Mr. Spadaccini, that the invoices for the period of February 24, 2006 through March 29, 2006, be approved as follows:

Fund 11 ( <i>General Current Expense</i> )	\$ 789,198.89
Fund 12 ( <i>Capital Outlay</i> )	\$ 0.00
Fund 20 ( <i>Special Revenue Funds</i> )	\$ 49,065.24
Fund 30 ( <i>Capital Projects Funds</i> )	\$ 39,425.58
Fund 40 ( <i>Debt Service Fund</i> )	\$ 362,000.63
Fund 50 ( <i>Summer School</i> )	\$ 0.00
Fund 51 ( <i>Region V</i> )	\$ 0.00
Fund 55 ( <i>Milk</i> )	\$ 0.00
Fund 64 ( <i>Ntl School Lunch Prog</i> )	\$ 996.73
Fund 65 ( <i>Park Academy</i> )	\$ 19,993.94
TOTAL	\$1,260,681.01

**ROLL CALL**

**Ayes:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian  
**Nays:** None  
**Absent:** Mr. Feigenson, Mr. O'Connor

3. Transfer of Funds and Monthly Transfer Report for the Month End, February 2006– It is hereby moved by Mr. Kramer, seconded by Mr. Spadaccini, that the Board approve the following transfer of funds as attached.

**ROLL CALL**

**Ayes:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian  
**Nays:** None  
**Absent:** Mr. Feigenson, Mr. O'Connor

4. Acceptance of FY'06 Teacher Mentoring Funds – It is hereby moved, by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, in concert with the Business Administrator, that the Board approve the receipt of the following FY'06 Teacher Mentoring Award of \$1,284.00, and furthermore, the Board hereby authorizes the

Superintendent to complete and sign all pertinent documentation for receipt of the aforementioned funding allocation and submit the same to the State Department of Education, Bergen County Office.

### **ROLL CALL**

**Ayes:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian

**Nays:** None

**Absent:** Mr. Feigenson, Mr. O'Connor

5. Approval of Special Services – It is hereby moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, in concert with the Director of Special Services, that the Board approve the following Special Services, covering the 2005/06 school year, for the students set forth below:

- ABA Services for Student #49, provided by Kerri Hinsdale, in the amount of \$4,800.00 ( \$40.00 per hour, 6 hours per week, retroactive to 9/13/05)
- ABA Services for Student #49, provided by \*Nicole Benna, in the amount of \$3,200.00 ( \$40.00 per hour, 4 hours per week, retroactive to 9/13/05)
- Speech Services for Student #49, provided by Jessica Scheuer, in the amount of \$2,000.00 ( \$50.00 per hour, 2 hours per week, retroactive to 9/13/05)
- Home/School Program Coordination Services for Student #49, provided by \*Andrea Gonzalez, in the amount of \$1,200.000 ( \$60.00 per hour, 4 hours per week, retroactive to 9/13/05)
- Supervision/Consultant Services for Student #39, provided by Elizabeth Hamilton, in the amount of \$1,040.00 (\$65.00 per hour, 4 hours per month, March 2006-June 2006)

\*Contractual Purchase Orders already exist for these vendors who provide services for other students in the district.

### **ROLL CALL**

**Ayes:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian

**Nays:** None

**Absent:** Mr. Feigenson, Mr. O'Connor

6. Approval to Operate an Education Services Commission – It is hereby moved by Mr. Kramer, seconded by Mr. Spadaccini, upon recommendation of the Superintendent, that the Board approve the recommendation to petition the State Board of Education for approval to Operate an Educational Services Commission with the limited purpose of providing the same programs and services that are currently offered through the Valley Program which is operated by the Northern Valley Regional High School District.

**ROLL CALL**

**Ayes:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian

**Nays:** None

**Absent:** Mr. Feigenson, Mr. O'Connor

- 7. Acceptance of a Monetary Gift – It is hereby moved by Mr. Kramer, seconded by Mr. Spadaccini, upon recommendation of the Superintendent, that the Board accept, with deep appreciation, a monetary gift in the amount of \$475.00 from The Provident Bank as a result in the Oradell Public School’s participation in the summer 2005 Reading Rocks Program.

**ROLL CALL**

**Ayes:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian

**Nays:** None

**Absent:** Mr. Feigenson, Mr. O'Connor

- 8. Acceptance of FY’06 Funding Title III Allocation – It is hereby moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent that the Board approves the receipt of the FY’06 Title III District Allocation funding awards for private and public schools as follows:

Oradell Boro	\$2,205.00
St. Joseph School	<u>\$ 630.00</u>
<b>Total</b>	<b>\$2,835.00</b>

Furthermore, the Board hereby authorizes the Business Administrator/Board Secretary to complete and sign all pertinent documentation for receipt of the aforementioned funding allocations and submit the same to the State Department of Education, Bergen County Office.

**ROLL CALL**

**Ayes:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian

**Nays:** None

**Absent:** Mr. Feigenson, Mr. O'Connor



9. Approval of Travel Maximum Reimbursement -It is hereby moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Board approve the following:

**Whereas**, school district policy 9250b1 and NJAC 6A:23B-1.2 (b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 06/07 school year,

**Now Therefore Be It Resolved**, that the Oradell Board of Education hereby establishes the school district travel maximum reimbursement for the 06/07 school year at the sum of \$15,000.00, and

**Be It Further Resolved** that the School Business Administrator shall track and record these costs to insure that the maximum reimbursement amount is not exceeded.

#### **ROLL CALL**

**Ayes:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian  
**Nays:** None  
**Absent:** Mr. Feigenson, Mr. O'Connor

#### **E. PERSONNEL – Mr. Gallow, Chairperson**

1. Approval of Substitute Teacher(s) for the 2005/06 School Year – It is hereby moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individuals as substitute teachers for the 2005/06 school year, at a per diem rate of \$75.00 which increases to \$80.00 per day after the 10<sup>th</sup> day of service during the 2005/06 school year:

Jennifer Mittleman                      Jessica Jacobson  
Diane Moschetta

#### **ROLL CALL**

**Ayes:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian  
**Nays:** None  
**Absent:** Mr. Feigenson, Mr. O'Connor

2. Approval of Lunchroom Aide Substitute for the 2005/2006 school year – It is hereby moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve the appointment of

the following individual(s) as lunchroom aide substitute(s) for the 2005/06 school year, at an hourly wage of \$13.50 during the 2005/06 school year:

Lisa Wilkins  
Tara Wroblewski

Susan Ottogalli

### **ROLL CALL**

**Ayes:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian

**Nays:** None

**Absent:** Mr. Feigenson, Mr. O'Connor

3. Approval of Clerical Substitutes for the 2005/06 School Year – It is hereby moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individual(s) as Clerical Substitutes for the 2005/06 school year at an hourly wage of \$10.88 during the 2005/06 school year:

Linda Amorese

### **ROLL CALL**

**Ayes:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian

**Nays:** None

**Absent:** Mr. Feigenson, Mr. O'Connor

4. Resignation of Night Custodian– It is hereby moved by Mr. Gallow, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board accepts with regret, the resignation of Wayne Graff, effective March 31, 2006.

### **ROLL CALL**

**Ayes:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian

**Nays:** None

**Absent:** Mr. Feigenson, Mr. O'Connor

5. Retirement of Custodian– It is hereby moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board accepts with regret, the retirement of Maurice Mallet, effective June 30, 2006.  
Mr. Walsh commented that Mr. Mallet has worked 40 years in the district.

## ROLL CALL

**Ayes:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian

**Nays:** None

**Absent:** Mr. Feigenson, Mr. O'Connor

6. Unpaid Medical Leave– It is hereby moved by Mr. Kramer, seconded by Mr. Spadaccini upon the recommendation of the Superintendent, that the Board approve an extended unpaid leave of absence for Mrs. Carole Orthmann for a period of approximately 2-6 weeks effective March 27, 2006. Said leave shall be without pay but with full benefit coverage.

## ROLL CALL

**Ayes:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian

**Nays:** None

**Absent:** Mr. Feigenson, Mr. O'Connor

7. Approval of Instructional Aide for the 2005/06 School Year – It is hereby moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve the appointment of Ms. Sheryl Canino, as a F/T Instructional Aide (Kindergarten), effective May 1 – June 30, 2006 at a prorated salary of \$3,259.80 per Schedule N of the Agreement between the Oradell Board of Education and the Oradell Education Association.

## ROLL CALL

**Ayes:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian

**Nays:** None

**Absent:** Mr. Feigenson, Mr. O'Connor

8. Approval of the appointment of Teacher Assistant to The Park Academy- It is hereby moved by Mr. Kramer, seconded by Mr. Spadaccini upon the recommendation of the Superintendent, that the Board approve the appointment of Ms. Rola Rafeh, as Teacher Assistant at the Park Academy at the prorated salary of \$5,609.18 effective March 27, 2006-June 30, 2006

**Note:** Ms. Rafeh will serve as a teacher assistant with the Park Academy, a special education program created and coordinated by Region V and administered by the Oradell Public School District. Salary and benefits associated with this position are paid for with tuition moneys collected by the Oradell Business Office from the

students' home districts. Such expenses are not part of and in no way impact the Oradell Public School's 2005-2006 budget.

**ROLL CALL**

**Ayes:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian  
**Nays:** None  
**Absent:** Mr. Feigenson, Mr. O'Connor

9. Approval of Long-Term Substitute - It is hereby moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve the appointment of Phyllis Spinelli as a long-term substitute teacher commencing on or before April 3, 2006 and concluding on or about June 5, 2006, at a per diem rate of \$75.00 which increases to \$197.50 (1/200 of MA Step 5 salary) per day after the 10<sup>th</sup> day of service.

**ROLL CALL**

**Ayes:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian  
**Nays:** None  
**Absent:** Mr. Feigenson, Mr. O'Connor

F. POLICY – Mr. Kramer, Chairperson

A committee meeting is scheduled for March 30, 2006 at 8:00 p.m.

1. Approval of Policy – It is hereby moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve the following policies for a second reading:

#1410 - Local Units

#4151 - Attendance Patterns

**ROLL CALL**

**Ayes:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian  
**Nays:** None  
**Absent:** Mr. Feigenson, Mr. O'Connor

G. PUBLIC RELATIONS - Mr. Halligan, Chairperson

The committee meeting held last week focused on upcoming events.

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

**X. OPEN TO THE PUBLIC**

Serafina Bergelt asked about agenda item E-9 and when the OPS library will be available.

Amy Scroce asked about agenda item B-2 and safety issues.

Christine Robertson asked about the closing of the OPS library and air-conditioners in courtyard rooms.

Michael Gardner asked if OPS could have a bookmobile.

**XI. OLD BUSINESS**

None

**XII. NEW BUSINESS**

Mr. Walsh asked to check the district's policy as to the Board President's authority to sign letters going home to students.

Mr. Mohre thanked the PTA Election Committee for the April 18, 2006 school election magnets.

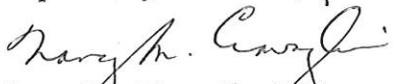
**XIII. CLOSED SESSION (IF NECESSARY)**

There was no Closed Session.

**XIV. ADJOURNMENT**

It was moved by Mr. Spadaccini, seconded by Mr. Kramer, that the meeting be adjourned at 10:10 p.m.

Respectfully submitted,

  
Nancy M. Ciavaglia, CPA  
Business Administrator/Board Secretary

