

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK SESSION – SEPTEMBER 7, 2005**

**MINUTES**

**I. CALL TO ORDER**

The Public Work Session Meeting of the Oradell Board of Education was called to order at 8:00 p.m. by President Feigenson.

**II. FLAG SALUTE**

The flag salute was led by Mr. Feigenson.

**III. SUNSHINE LAW STATEMENT**

The Sunshine Law Statement was read by Mr. Feigenson.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, Town News, The Record and all persons requesting such notice within the forty-eight hours prescribed by law.

**IV. MISSION STATEMENT**

The Mission Statement was read by Mrs. Norian.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

**V. ROLL CALL**

PRESENT: Mr. Gallow, Mr. Halligan (arrived at 8:08pm), Mr. Kramer, Mr. O'Connor, Mr. Spadaccini, Dr. Westlake, Mrs. Norian, Mr. Feigenson  
ABSENT: Mr. Walsh

Also present were Mr. Jeffrey S. Mohre, Superintendent, Ms. Nancy M. Ciavaglia, Business Administrator/Board Secretary and two members of the community.

**VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

There were no comments at this time.

**VII. MINUTES**

**REVIEW OF MINUTES**

Special Public Meeting of Thursday, August 25, 2005

**APPROVAL OF MINUTES**

It was moved by Mr. Kramer, seconded by Mrs. Norian, that the Board of Education approve the Minutes of the Regular Public Business Meeting of Wednesday, June 22, 2005 (with changes made as requested by Mr. Walsh).

**ROLL CALL**

**Motion carried by roll call vote with two abstentions (Mr. Gallow, Mr. Spadaccini).**

It was moved by Mr. Kramer, seconded by Mrs. Norian, that the Board of Education approve the Minutes of the Special Public Meeting of Wednesday, June 22, 2005 (7:00 p.m.) Closed Session.

**ROLL CALL**

**Motion carried by roll call vote with one abstention (Mr. Gallow).**

It was moved by Mr. Kramer, seconded by Mrs. Norian, that the Board of Education approve the Minutes of the Regular Public Business Meeting of Thursday, June 30, 2005.

**ROLL CALL**

**Motion carried by roll call vote with one abstention (Mr. Gallow).**

It was moved by Mr. Kramer, seconded by Mr. O'Connor, that the Board of Education approve the Minutes of the Special Public Business Meeting of Wednesday, July 21, 2005.

**ROLL CALL**

**Motion carried by roll call vote with three abstentions (Mr. Gallow, Mr. Spadaccini, Mrs. Norian).**

It was moved by Mr. Kramer, seconded by Dr. Westlake, that the Board of

Education approve the Minutes of the Regular Public Business Meeting of Wednesday, July 27, 2005 and the Closed Session following that meeting.

## **ROLL CALL**

**Motion carried by roll call vote with four abstentions (Mr. Gallow, Mr. Spadaccini, Mrs. Norian, Mr. O'Connor).**

## **VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS**

Mr. Mohre acknowledged and thanked the entire OPS staff for making Opening Day 2005 such a huge success! He reported that OPS welcomed 754 students on September 6<sup>th</sup> and added that the children were greeted by a clean school, manicured grounds, new supplies and materials, and classrooms that were warm and inviting – thus setting a positive tone for a year of discovery and learning.

Mr. Mohre shared that he had received positive traffic reports from the Police regarding the first two school days. He stated that the staggered drop-off procedure is once again in place and will continue to be monitored.

Mr. Mohre shared that the Church Street parking lot extension was completed and is now opened. He expressed thanks to Ms. Ciavaglia and Mr. McCue (Borough Administrator) who were able to have the lot striped at no cost to the taxpayers. He added that the grounds surrounding the lot will be restored in the forthcoming week. The District will be installing a fence to separate the lot from the play areas.

Mr. Mohre reported that the District is currently working with the original installer of its playground to disassemble and store our play equipment, which needs to be done prior to the start of construction – expected to begin later this fall.

Mr. Mohre announced the following Back-to-School Nights for September:

September 14 <sup>th</sup>	-	Grades Pre K-3
September 21 <sup>st</sup>	-	Grades 4-6 and Mrs. Geiss

The Board President thanked the custodians for their excellent job of summer cleanup to get OPS ready for Opening Day and also thanked the School Business Administrator, Nancy M. Ciavaglia, for arranging to have the grounds manicured for the school start.

Mr. Feigenson also thanked the PTA for their efforts in providing a breakfast for the teachers and for the parents on opening day.

He asked the administration to inquire of Mr. Ryan what arrangements are being made for the Schaefer Explorations Program in the summer of 2006 when OPS will be under construction.

**IX. COMMITTEE REPORTS/ACTION**

**A. BI-BOROUGH - Dr. Westlake, Chairperson**

**B. BUILDING & GROUNDS – Mr. O’Connor, Chairperson**

The Board President called for a consent agenda with the exception of IX.D.1, D.2 and D5.

**C. CURRICULUM – Mrs. Norian, Chairperson**

1. Approval/Adoption of District’s Newly Revised *Health and Family Life Curriculum Guide* – It was moved by Mr. Kramer, seconded by Mr. O’Connor, upon the recommendation of the Superintendent, that the Board approve and adopt the newly revised *Health and Family Life Curriculum Guide*.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

**D. FINANCE – Mr. Spadaccini, Chairperson**

1. Approval of Professional Services Contract with Promedia Technology Services, Inc. – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board of Education authorize the Business Administrator/Board Secretary to enter into an agreement with Promedia Technology Services, Inc. for the 2005/06 school year, at the following rates:

Technician Level	\$ 95.00/hour
Engineering Level	\$110.00/hour
Professional level	\$150.00-\$300.00/hour

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

2. Delegation of Authority to Superintendent to Approve Change Orders related to 2004 Referendum Project – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, that the Board of Education authorize the

Superintendent to approve change orders related to the 2004 Referendum Project, up to \$20,000.00 with a monthly cap of \$50,000.00; however any change order which causes the total of all change orders to exceed the original contract by twenty (20%) percent requires Board approval and compliance with the Local Public Contracts Law. In addition, the Board's architect, or engineer, must sign off on the change order prior to the Superintendent's approval and the School Business Administrator must certify that funds are available for the change order. All change orders approved by the Superintendent will be ratified at the next Board meeting.

### **ROLL CALL**

**Motion defeated by roll call vote with one yes (Mr. O'Connor).**

After some discussion a new resolution was presented, as follows:

### ***MOTION***

Delegation of Authority to Superintendent Jeffrey S. Mohre, to Approve Change Orders related to 2004 Referendum Project – It was moved by Mr. O'Connor, seconded by Dr. Westlake, that the Board of Education authorize Superintendent Jeffrey S. Mohre to approve change orders related to the 2004 Referendum Project, up to \$15,000.00, with a monthly cap of \$30,000.00; however any change order which causes the total of all change orders to exceed the original contract by twenty(20%) percent requires Board approval and compliance with the Local Public Contracts Law. In addition, the Board's architect, or engineer, must sign off on the change order prior to the Superintendent's approval and the School Business Administrator must certify that funds are available for the change order. All change orders approved by the Superintendent will be ratified at the next Board meeting.

### **ROLL CALL**

**Motion carried by roll call vote with three no's (Mr. Gallow, Mr. Spadaccini, Mr. Kramer).**

3. Approval of Special Services – It was moved by Mr. Kramer, seconded by Mr. O'Connor, upon the recommendation of the Superintendent, in concert with the Director of Special Services, that the Board approve the following special services, covering the 2005/06 school year, for the student(s) set forth below:

Therapy Services provided by Kimberly Byrne (to replace A. Zimmerman) for Student #44, for 4hrs./week of ABA Therapy and 1hr./wk. of supervision/clinic, at \$30./hr. for each service, covering the period 9/5/05 through 4/19/06.

## ROLL CALL

**Motion carried by a unanimous roll call vote.**

4. Approval of FY '06 Funding Individuals with Disabilities Education Act (IDEA-B) Submission – It was moved by Mr. Kramer, seconded by Mr. O'Connor, that the Board authorize the submission of the IDEA-B application for fiscal year 2006 in the following amounts:

Preschool	\$ 13,257.00
Basic	\$154,000.00

## ROLL CALL

**Motion carried by a unanimous roll call vote.**

5. Ratification of Change Order #1 with Promedia Technology Services, Inc. – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent in, concert with the Business Administrator/Board Secretary, that the Board ratify Change Order #1 to the telecommunication contract with Promedia Technology Services, Inc. to provide additional telephones and related equipment at a cost of \$5,528.00.

## ROLL CALL

**Motion carried by a unanimous roll call vote.**

### ***E. PERSONNEL – Mr. Gallow, Chairperson***

1. Appointment of Special Education Assistant Teacher – It was moved by Mr. Kramer, seconded by Mr. O'Connor, upon the recommendation of the Superintendent, that the Board approve the appointment of Luanne McGlone as a special education teacher's assistant, effective September 1, 2005 through June 30, 2006, at the annual salary of \$17,259.00, to be paid in 20 equal semi-monthly installments.

**Note:** Ms. McGlone will serve as a teacher's assistant with the Park Academy, a special education program created and coordinated by Region V and administered by the Oradell Public School District. Salary and benefits associated with this position are paid for with tuition moneys collected by the Oradell Business Office from the student's home districts. Such expenses are not part of and in no way impact the Oradell Public School's 2005-2006 budget.

## ROLL CALL

**Motion carried by a unanimous roll call vote.**

2. Approval of 2005/2006 District Mentoring Plan – It was moved by Mr. Kramer, seconded by Mr. O'Connor, upon the recommendation of the Superintendent, that the Board approve the 2005/06 District Mentoring Plan as developed by Oradell Public School's Professional Development Committee in accordance with the guidelines set forth by the New Jersey State Department of Education.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

***F. POLICY – Mr. Kramer, Chairperson***

The next policy meeting is scheduled for September 28 at 7:15 p.m.

***G. PUBLIC RELATIONS – Mr. Halligan, Chairperson***

Mr. Halligan asked the Superintendent to continue to send out "Key Communicator" to parents.

***H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate***

**X. OLD BUSINESS**

Mr. O'Connor commented that although the new parking lot is finished, the staff is not parking there. Mr. Mohre said the teachers were told the lot is available for their use.

Mr. Halligan was asked by Mr. Walsh to ask for an update on the roof and if there has been any communication with the former architect, Mr. Larry Parisi.

**XI. NEW BUSINESS**

Mr. Gallow questioned how the Design Committee works and whether the entire Board is involved in decisions made regarding the referendum construction.

Mr. Spadaccini commented on the outstanding condition of the grounds at OPS on Opening Day the past two years and asked the Board to consider a referendum stipend for the Head Custodian who is being asked to do additional work beyond his usual duties. The matter was referred to the Personnel Committee.

Mr. Mohre discussed a recent request to use OPS facilities after school for a Children's Fitness Program Class and requested consultation with the Board attorney.

**XII. CLOSED SESSION (IF NECESSARY)**

There was no Closed Session.

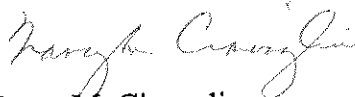
**XIII. ADJOURNMENT**

It was moved by Mr. Kramer, seconded by Mr. Spadaccini, that the meeting be adjourned at 9:40 p.m.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

Respectfully submitted,



Nancy M. Ciavaglia  
Board Secretary/Business Administrator