

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**REGULAR BUSINESS SESSION MEETING  
NOVEMBER 30, 2005**

**MINUTES**

**I. CALL TO ORDER**

The Regular Public Business Meeting of the Oradell Board of Education was called to order at 8:10 PM by President Feigenson.

**II. FLAG SALUTE**

The flag salute was led by Mr. Walsh.

**III. SUNSHINE LAW STATEMENT**

The Sunshine Law Statement was read by President Feigenson.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News, The Record and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Mission Statement was read by Mr. Kramer.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

**V. ROLL CALL**

PRESENT: Mr. Gallow, Mr. Kramer, Mr. Walsh, Mrs. Norian, Mr. Feigenson

ABSENT: Mr. Halligan, Mr. O'Connor, Mr. Spadaccini, Dr. Westlake

Also present were Mr. Jeffrey S. Mohre, Superintendent, Ms. Nancy M Ciavaglia, Business Administrator/Board Secretary, Mr. Jeff Bliss, Auditor, Lerch, Vinci & Higgins, Mr. Mal Kenney, Board Attorney, Mr. Ray Crispino and Ms. Carla Martin, Turner Construction, three members of the public and one PTA representative.

**VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

There were no comments at this time.

## **VII. MINUTES**

### **REVIEW OF MINUTES**

Regular Public Business Session Meeting of Wednesday, November 16, 2005.

Closed Session Meetings (2), Wednesday, November 16, 2005.

Special Public Business Meeting Tuesday, November 22, 2005.

There were no comments from Board Members on these minutes.

### **APPROVAL OF MINUTES**

It is hereby moved by Mr. Kramer, seconded by Mr. Walsh, that the Board of Education approve the Minutes of the Regular Public Business Session Meeting of October 19, 2005 and Closed Session Meeting of October 19, 2005

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

## **VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS**

- A. A presentation of the Comprehensive Annual Financial Report (CAFR) for fiscal year ended, June 30, 2005 was given by Mr. Jeffrey Bliss, CPA, of the accounting firm of Lerch, Vinci & Higgins, LLP. Mr. Bliss concluded his report by commenting that he was please that the Oradell School was in healthy financial shape. President Feigenson congratulated and thanked Ms. Ciavaglia for her hard work and efforts as Oradell's SBA. Ms. Ciavaglia commented that she shared this award with her predecessor, Mr. John Esposito, and with her accounting staff Ms. Cindy Kennedy and Ms. Carolyn Riecken, both of whom are very well versed in their professions and are very dedicated employees of the Oradell School District.
- B. Representatives from Turner K-12 Education Inc, Mr. Ray Crispino and Ms. Carla Martin shared information with the Board regarding the district's impending construction project.
- C. President Feigenson commented on Senate Bill #2278 and Senate Bill #S2379 to amend Senate Bill #S1701. Copies of the amended bill were given out to board members and the PTA. President Feigenson also reported on a NJSBA workshop on Advanced Negotiations which involved role-play situations.

## **IX. COMMITTEE REPORTS/ACTION**

- A. BI-BOROUGH - Dr. Westlake, Chairperson  
The next meeting is scheduled for tomorrow evening at 7:00 P.M. in the Cherry Hill School library.

B. BUILDING & GROUNDS - Mr. O'Connor, Chairperson

C. CURRICULUM - Mrs. Norian, Chairperson  
A meeting date will be scheduled.

D. FINANCE - Mr. Spadaccini, Chairperson  
The next meeting is scheduled for December 14, 2005 at 7:30 P.M. in the Board Conference Room.

1. Monthly Certifications – It is hereby moved by Mr. Kramer, seconded by Mr. Gallow, that the Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end, September 2005, be accepted as attached and, furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A.10(e) that no major account or fund in the 2005/2006 Budget has been over-expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.

#### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

2. Transfer of Funds and Monthly Transfer Report for the Month End, September 2005– It is hereby moved by Mr. Kramer, seconded by Mr. Gallow, that the Board approve the following transfer of funds, as attached.

#### **ROLL CALL**

**Motion carried by a unanimous roll call vote**

3. Monthly Certifications – It is hereby moved by Mr. Kramer, seconded by Mr. Gallow, that the Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end, October 2005, be accepted as attached and, furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A.10(e) that no major account or fund in the 2005/2006 Budget has been over-expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.

#### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

4. Payment of Invoices – It is hereby moved by Mr. Kramer, seconded by Mr. Gallow, that the invoices for the period of 10/20/05 through 11/30/05 be approved as follows:

|  |                       |
|--|-----------------------|
| Fund 11 ( <i>General Current Expense</i> ) | \$1,095,410.56        |
| Fund 12 ( <i>Capital Outlay</i> )          | \$ 0.00               |
| Fund 20 ( <i>Special Revenue Funds</i> )   | \$ 46,989.33          |
| Fund 30 ( <i>Capital Projects Funds</i> )  | \$ 90,486.12          |
| Fund 40 ( <i>Debt Service Fund</i> )       | \$ 0.00               |
| Fund 65 ( <i>Region V-Park Academy</i> )   | \$ 29,074.39          |
| <b>TOTAL</b>                               | <b>\$1,261,960.40</b> |

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

- 5.— Transfer of Funds and Monthly Transfer Report for the Month End, October 2005– It is hereby moved by Mr. Kramer, seconded by Mr. Gallow, that the Board approve the following transfer of funds, as attached.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

6. Acceptance of Comprehensive Annual Financial Report (CAFR) – It is hereby moved by Mr. Kramer, seconded by Mr. Gallow, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Board approve the CAFR for the fiscal year ended June 30, 2005; and the Corrective Action Plan associated with the audit. (Note: No audit comments received. No Corrective Action Plan required.)

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

7. Payment of December 2005 Bills/Invoices – It is hereby moved by Mr. Kramer, seconded by Mr. Gallow, that the Board of Education authorizes the Business Administrator/Board Secretary to pay bills during the month of December 2005 with retroactive approval at the next scheduled Regular Public Business Meeting of the Oradell Board of Education.

**ROLL CALL**

**Motion carried by a unanimous roll call vote**

8. Execution of Construction Contract – It is hereby moved by Mr.

Kramer, seconded by Mr. Gallow, that the Board of Education authorizes its President to execute the Board's construction contract with Integrated Construction Enterprises, Inc., as outlined in the bid specifications and reviewed by the Board Attorney. The contract will be ratified at the next board of education meeting.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote**

#### **E. PERSONNEL – Mr. Gallow, Chairperson**

1. Retirement/Resignation – It is hereby moved by Mr. Gallow, seconded by Mrs. Norian, upon the recommendation of the Superintendent, that the Board acknowledges the retirement and accepts with regret, the resignation of Janet Opp, effective June 30, 2006.  
Mr. Walsh commented that he disappointed to see experienced teachers leave the district. Mrs. Norian thanked Mrs. Opp for her years of service and wished her well.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

2. Approval of Substitute Teacher(s) for the 2005/06 School Year – It is hereby moved by Mr. Gallow, seconded by Mrs. Norian, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individual(s) as teacher substitute(s) for the 2005/06 school year, at a per diem rate of \$75.00 which increases to \$80.00 per day after the 10<sup>th</sup> day of service during the 2005/06 school year:

Patricia Nicoletti

### **ROLL CALL**

**Motion carried by a unanimous roll call vote**

3. Appointment of Part-Time Instructional Aide – It is hereby moved by Mr. Gallow, seconded by Mrs. Norian, upon the recommendation of the Superintendent, that the Board approve the appointment of Elisa Schleiger to the position of Part-Time (.5) Instructional Aide for the period of December 1, 2005 through February 1, 2006 at an annual salary of \$8,149.50 (prorated).

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

3. APPROVAL OF DISABILITY LEAVE– It is hereby moved by Mr.Gallow, seconded by Mrs. Norian, upon the recommendation of the Superintendent, that the Board approve the leave of absence for Mr. Wayne Graff, effective November 11, 2005 through January 25, 2006. Said period shall be without pay, but with full benefits coverage.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

F. POLICY – Mr. Kramer, Chairperson

1. Approval of Policy – It is hereby moved Mr. Kramer, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Board approve the following policies for a second reading:

- #1120 - Board of Education Meetings
- #1250 - Visitors

**ROLL CALL**

**Motion carried by a unanimous roll call vote**

2. Approval of Policy – It is hereby moved by Mr. Kramer, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Board approve the following policies for a first reading:

- #9250b1 - Expenses – Non Abbotts
- #1330 - Use of School Facilities

**ROLL CALL**

**Motion carried by a unanimous roll call vote**

- G. PUBLIC RELATIONS - Mr. Halligan, Chairperson  
Discussion followed regarding the Ground Breaking Ceremony.
- H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

1. Resolution urging NJSBA to keep the Northern Field Office Open- It is hereby moved by Mr. Walsh, seconded by Mrs. Norian, upon the recommendation of the Superintendent, that the Oradell Board of Education adopts the following resolution:

**WHEREAS**, Bergen County School board members and administrators were made aware that the NJSBA Board of Directors is giving consideration to closing field offices including the northern field office; and

**WHEREAS**, the NJSBA Northern Office serves 258 local Boards of Education on Bergen, Essex, Hudson, Hunterdon, Morris, Passaic, Sussex, and Warren Counties; and

**WHEREAS**, the Northern Office has provided many much needed services to all of the northern school boards including providing meeting spaces for individual boards and county associations; and

**WHEREAS**, the Executive Committee of the Bergen County School Boards Association believes that closing the northern field office will have a detrimental affect on the quality of services received from NJSBA; now therefore be it,

**RESOLVED**, that the Bergen County School Boards Association Executive Committee urges the NJSBA to maintain their Northern Field Office; and be it further,

**RESOLVED**, that the Bergen County School Boards Association Executive Committee recommends to all NJSBA delegates to support a proposal that would maintain the existence of the NJSBA Northern Field Office; and be it further;

**RESOLVED**, that a copy of this resolution be sent to all Bergen County district board offices and Board Presidents, all County Presidents and NJSBA Board of Directors Delegates in the Northern Region, NJBSA Officers and the Executive Director of NJSBA.

## **ROLL CALL**

**Motion carried by a unanimous roll call vote**

Mr. Walsh asked the Board members to sign the letter to send to Governor-Elect Jon Corzine.

## **X. OPEN TO THE PUBLIC**

There were no comments from the public.

## **XI. OLD BUSINESS**

The Board discussed the following items:

- Funds for the bleachers.
- Disassembly of the playground.
- Possibility of River Dell as the venue for Explorations.

## **XII. NEW BUSINESS**

The Board discussed the following items:

- Buy or lease a new district truck.
- Fiber optic technology through Verizon.

**XIII. CLOSED SESSION (IF NECESSARY)**

It is hereby moved by Mr. Kramer, seconded by Mrs. Norian that the Board adjourns to Closed Session.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

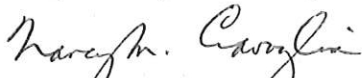
**XIV. ADJOURNMENT**

It was moved by Mr. Kramer, seconded by Mrs. Norian, that the meeting be adjourned at 10:30 p.m.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

Respectfully submitted,



Nancy M. Ciavaglia, CPA  
Business Administrator/Board Secretary