

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**REGULAR PUBLIC BUSINESS MEETING  
JULY 27, 2005**

**MINUTES**

**I. CALL TO ORDER**

The Regular Public Business Meeting of the Oradell Board of Education was called to order at 8:05 p.m. by President Feigenson.

**II. FLAG SALUTE**

The flag salute was led by Mr. Kramer.

**III. SUNSHINE LAW STATEMENT**

The Sunshine Law Statement was read by Mr. Feigenson.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News, The Record and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Mission Statement was read by Mr. Halligan.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

**V. ROLL CALL**

PRESENT: Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. Walsh, Mr. Feigenson

ABSENT: Mr. O'Connor, Mr. Spadaccini, Dr. Westlake, Mrs. Norian

Also present were Mr. Jeffrey S. Mohre, Superintendent, Ms. Nancy M. Ciavaglia, Business Administrator/Board Secretary and a representative of the Oradell PTA.

**VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

There were no members of the public present.

## **VII. MINUTES**

### **REVIEW OF MINUTES**

There were no Minutes ready for review at this time.

### **APPROVAL OF MINUTES**

There were no Minutes ready for approval at this time.

## **VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS**

Mr. Mohre shared the following information as it pertains to OPS' facilities project:

- It is anticipated that the parking lot expansion project will begin the week of August 8 and will take about two (2) weeks to complete.
- The new phone system will be installed beginning the week of August 8 and is expected to be complete by August 19.
- There were no bids made in conjunction with our roofing project. As this was the second unsuccessful bidding process, a plan for negotiating directly with contractors will be coordinated by the administration and Seyffer & Koch Architectural Group.
- The next Board of Education's Design Committee meeting will be Thursday, August 11, at 4:30 p.m. in the Board Conference Room.

Mr. Mohre noted that staffing for September, 2005 is nearing completion. Mr. Ryan is currently in the process of interviewing for the positions of P/T Math Support and P/T Language Arts Support.

The Superintendent called for a meeting of the Curriculum Committee to discuss such items as the Health/Family Life Curriculum and the District's Mentoring Plan.

The District's newsletter, "Eye on OPS", is currently being prepared for distribution in August.

Dr. Dylan William, Director of the Training and Teaching Research Center for Educational Testing Service and internationally renowned expert on education assessment, will be working with OPS this school year. Dr. William will work with a cadre of faculty members who expressed interest in learning about "assessment for learning" which focuses on providing students with meaningful feedback so that they may improve their understanding and learning. Mr. William will lead a workshop here at OPS this Friday and will work with teachers approximately 6 times, at half-day intervals, throughout the school year.

The Board President call for a consent agenda.

**IX. COMMITTEE REPORTS/ACTION**

- A. BI-BOROUGH – Dr. Westlake, Chairperson
- B. BUILDING & GROUNDS – Mr. O’Connor, Chairperson
- C. CURRICULUM – Mrs. Norian, Chairperson
- D. FINANCE – Mr. Spadaccini, Chairperson

- 1. Payment of Invoices – It was moved by Mr. Kramer, seconded by Mr. Halligan, that the invoices for the period of June 23, 2005 through June 30, 2005, be approved as follows:

Fund 11 ( <i>General Current Expense</i> )	\$292,108.03
Fund 12 ( <i>Capital Outlay</i> )	\$ .00
Fund 20 ( <i>Special Revenue Funds</i> )	\$ 43,480.68
Fund 30 ( <i>Capital Projects Funds</i> )	\$ 26,011.37
Fund 40 ( <i>Debt Service Fund</i> )	\$ 4,254.57
Fund 50 ( <i>Summer School</i> )	\$ 747.44
Fund 51 ( <i>Region V</i> )	\$ 7,176.22
Fund 55 ( <i>Milk</i> )	<u>\$ 4,781.71</u>
TOTAL	\$378,560.02

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

- 2. Payment of Invoices – It was moved by Mr. Kramer, seconded by Mr. Halligan, that the invoices for the period of July 1, 2005 through July 27, 2005, be approved as attached.
- 3. Transfer of Funds and Monthly Transfer Report for the Month End, June 2005 – It was moved by Mr. Kramer, seconded by Mr. Halligan, that the Board approve the transfer of funds and monthly transfer report as attached.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

- 4. Approval of Member Participation in the Educational Cooperative Pricing System – It was moved by Mr. Kramer, seconded by Mr. Halligan, upon

the recommendation of the Superintendent, in concert with the Business Administrator, that the Board authorize the Business Administrator to enter into an agreement with Educational Data Services, Inc. to facilitate the bidding and procurement process for the 2005-06 school year at an annual cost of \$2,360.00.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

5. Retroactive Approval of Special Education Extended School Year Tuition Contract 2005/06 School Year – It was moved by Mr. Kramer, seconded by Mr. Halligan, that the Board approve in accord with Chapter 46, Title 18A, NJ statutes, tuition to be paid for the student listed below to attend an extended school year program at the school listed below at the tuition cost indicated:

Student	Placement	Tuition
#28	Stepping Stones Fair Lawn Public Schools	\$6,000.00*

\*Extended year program only.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

6. Professional Support Services/Shared Services Agreement for 2005/06 – It was moved by Mr. Kramer, seconded by Mr. Halligan, upon the recommendation of the Superintendent, that the Board of Education authorize the Business Administrator/Board Secretary to enter into an agreement with Educational Services Commission of Morris County to provide services/professional support services as required by the District for the 2005/06 school year.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

7. Approval of Contract for Parking Lot Paving as Part of the 2004 Oradell Board of Education Referendum Project – It was moved by Mr. Kramer, seconded by Mr. Halligan, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Board approve the contract award to the Borough of Oradell, as lead agency for the parking lot paving project, in the amount of

\$80,646.50, as part of the 2004 Oradell Board of Education Referendum Project.

## **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

8. Retroactive Approval of Contract for a Telecommunications System in OPS with Promedia Technology Services, Inc. – It was moved by Mr. Kramer, seconded by Mr. Halligan, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Board retroactively approve a contract with Promedia Technology Services, Inc. (State Contract No. A81225) for the installation of a telecommunications system in the Oradell Public School at a cost of \$89,969.00 as part of the 2004 Oradell Public School Referendum Project.

## **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

9. Approval of Special Services – It was moved by Mr. Kramer, seconded by Mr. Halligan, upon the recommendation of the Superintendent, in concert with the Director of Special Services, that the Board approve the following special services, covering the 2005/06 school year, for the students set forth below:

- ABA Services & Program Coordination/Supervision (Home Program) for Student #43, provided by Monica Kallini, in the amount of \$1,530.00 from 7/5/05 to 8/12/05
- Programming/Consultation for Student #42, provided by Gianna Pentrelli, in the amount of \$4,500.00 (at \$75./hr., five hours per month) for the EYP and 2005/06 school year
- ABA Therapy for Student #42, provided by Andrea Gonzalez, in the amount of \$7,860.00 including EYP
- ABA Therapy for Student #41, provided by Andrea Gonzalez, in the amount of \$840.00 for the EYP only
- ABA Therapy for Student #42, provided by Renee Nemeth, in the amount of \$10,800.00 (at \$40./hr., 6 hours per week)
- OT Services for Student #40, provided by the Cerebral Palsy Center, in the amount of \$7,020.00 (2 sessions weekly at \$78.00/session)
- Home Program Services for Student #44, provided by Claire Lockwood, in the amount of \$7,050.00 (4 hrs./wk. @\$30./hr. ABA) (1 hr./wk. @\$30./hr. Clinic)
- OT Services for Student #28, provided by Roberta Cohen, in the amount of \$4,700.00 (1 session/wk. for 8 weeks EYP @\$100./session; 1 session/wk. for 2005/06 school year @\$100./session)
- Speech Therapy Services for Student #28, provided by Maryann L. Wejnert, in the amount of \$3,760.00 (1 session/wk. for 8 weeks EYP @ \$80./session; 1 session/wk. for 39 weeks @\$80./session)

- Social Shadow for student #28, provided by Lora Siedlarczyk, in the amount of \$9,165.00 for EYP and 2005/06 school year (6.5 hrs./wk. @ \$30./hr.)
- Programming/Consultation for Student #28, provided by Programs for Little Learners, in the amount of \$4,500.00 (\$100./hr., 6 hours total for EYP, 4 hrs./month Sept.-June)
- Transition/School Coordination for Student #28, provided by Programs for Little Learners, in the amount of \$1,690.00 (per student's IEP \$65./hr.)
- Occupational Therapy Services for Student #42, provided by Miriam Skydell in the amount of \$690.00 (6 sessions at \$115./session)
- Home Program Services for Student #44, provided by Lindsey Buerkle, in the amount of \$11,280.00 (7 hrs. ABA weekly @ \$30./hr.; 1 hr. weekly clinic @ \$30./hr.)
- Home Program for Student #44, provided by Heather Peer, in the amount of \$9,870.00 (6 hrs. ABA weekly @ \$30./hr.; 1 hr. weekly clinic @ \$30./hr.)
- Home Program for Student #44, provided by Kelly Zimmerman, in the amount of \$7,050.00 (4 hrs. ABA weekly @ \$30./hr.; 1 hr. weekly @ \$30./hr.)
- Program Coordination for Student #44, provided by Alpine Learning Group, Inc., in the amount of \$16,215.00 (3 hrs./wk. @ \$115./hr. EYP and 2005/06 school year)
- Home Program for Student #44, provided by Karen Lindgren, in the amount of \$7,050.00 (4 hrs. ABA weekly @ \$30./hr.; 1 hr. weekly clinic @ \$30./hr.)
- Home Program for Student #43, provided by Evelyn Grijalva, in the amount of \$1,120.00 (5 hrs. ABA weekly @ \$35./hr. EYP)
- OT/PT Services for Students #8, 18, 21, 24, 28 and 43, provided by Rickard Rehabilitation, in the amount of \$40,368.00 (\$58./session for the 2005/06 school year, including EYP where applicable)
- OT Services for Student #39, provided by Pediatric Occupational Therapy Services, in the amount of \$630.00 (one 45-minute session/week, 8/1/05 through 8/31/05)
- ABA Therapy for Student #43, provided by Hetal Naik, in the amount of \$900.00 (EYP only)
- Social Skills Group for Preschool Students for Student #43, provided by Hetal Naik, in the amount of \$1,000.00
- Speech Services for 3 In-District Students, provided by Jessica Scheuer, in the amount of \$450.00 (six 30-minute sessions each for a total of 18 sessions)
- Individual OT Sessions for Student #46, provided by Jason's Sensory Gym, in the amount of \$750.00 (6 sessions @ \$125./ea.)
- Speech Therapy Services for Student #42, provided by Communication Therapy Center, in the amount of \$480.00 (6 sessions @ \$80./ea.)

## **ROLL CALL**

### **Motion carried by a unanimous roll call vote.**

#### **E. PERSONNEL – Mr. Gallow, Chairperson**

1. Retroactive Appointment of Part-time Summer Custodial Help – It was moved by Mr. Kramer, seconded by Mr. Halligan, upon the recommendation of the Superintendent, that the Board retroactively approve, Bryce Simpson, for summer help hours, effective Wednesday,

July 6, 2005 through August 31, 2005 at a rate of \$8.00/hour, for a period not to exceed twenty-five (25) hours per week.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

2. Amendment to Custodial Staff List for the 2005/06 School Year – It was moved by Mr. Kramer, seconded by Mr. Halligan, upon the recommendation of the Superintendent, that the Board authorize the Business Administrator/Board Secretary to issue a new 2005/06 employment contract, (rescinding that portion of the resolution set forth on the June 30, 2005 Agenda pertaining to Brian Spano), to Brian Spano, as a part-time (49%), Step 6, 12 months custodian, effective July 1, 2005 through June 30, 2006 at the annual salary of \$15,734.88, as set forth on the Oradell Education Association's 2005/06 Custodial Salary Guide, to be paid in 24 equal semi-monthly installments.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

3. Approval of Student Teachers – It was moved by Mr. Kramer, seconded by Mr. Halligan, upon the recommendation of the Superintendent, that the Board approve the following individuals as student teachers:
  - Amanda Ax, a student at Caldwell College, to perform her student teaching assignment with Mrs. Linda Masiello, Grade 1, commencing September 7, 2005 and concluding December 9, 2005.
  - Michael Delia, a student at William Paterson University, to perform his student teaching assignment with Mrs. Gail Tobey, Grade 3, commencing September 7, 2005 and concluding December 15, 2005.
  - Sharon Sherman, a student at Felician College, to perform her student teaching assignment with Mrs. Kerri Klein, Grade 2, commencing September 20, 2005 and concluding December 6, 2005.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

4. Acceptance of Resignation of Park Academy Instructional Aide – It was moved by Mr. Kramer, seconded by Mr. Halligan, upon the recommendation of the Superintendent, that the Board accept the

resignation, with regret, of Lisa Marie Sgambati, Instructional Aide at Park Academy, effective August 31, 2005.

**Note:** Ms. Sgambati served as an instructional aide with the Park Academy, a special education program created and coordinated by Region V and administered by the Oradell Public School District. Salary and benefits associated with said position were paid for with tuition moneys collected by the Oradell Business Office from the students' home districts. Such expenses were not a part of and in no way impacted the Oradell Public School's budget.

## **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

5. Appointment of Special Education Teacher – It was moved by Mr. Kramer, seconded by Mr. Halligan, upon the recommendation of the Superintendent, that the Board approve the appointment of Shannon Morris as a special education teacher (7<sup>th</sup> and 8<sup>th</sup> grade class), at BA/Step 1, effective September 1, 2005 through June 30, 2006, at the annual salary of \$36,627.00, as set forth on the Oradell Education association's 2005/06 Teacher's Salary Guide, to be paid in 20 equal semi-monthly installments.

**Note:** Ms. Morris will serve as a teacher with the Park Academy, a special education program created and coordinated by Region V and administered by the Oradell Public School District. Salary and benefits associated with this position are paid for with tuition moneys collected by the Oradell Business Office from the students' home districts. Such expenses are not part of and in no way impact the Oradell Public School's 2005-2006 budget.

## **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

6. Appointment of Special Education Teacher – It was moved by Mr. Kramer, seconded Mr. Halligan, upon the recommendation of the Superintendent, that the Board approve the appointment of Jane Quigley as a special education teacher (4<sup>th</sup> and 5<sup>th</sup> grade class), at MA/Step 1, effective September 1, 2005 through June 30, 2006, at the annual salary of \$37,400.00, as set forth on the Oradell Education association's 2005/06 Teacher's Salary Guide, to be paid in 20 equal semi-monthly installments.

**Note:** Ms. Quigley will serve as a teacher with the Park Academy, a special education program created and coordinated by Region V and administered by the Oradell Public School District. Salary and benefits associated with this position are paid for with tuition moneys collected by the Oradell Business Office from the students' home districts. Such expenses are not part of and in no way impact the Oradell Public School's 2005-2006 budget.



## **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

7. Retroactive Approval of Summer Technology Work – It was moved by Mr. Kramer, seconded by Mr. Halligan, upon the recommendation of the Superintendent, that the Board retroactively approve Corinne Lynch for summer technology work at the rate of \$40.00/hr., for a period not to exceed seventy-five (75) hours.

## **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

8. Retroactive Approval of Summer Technology Work – It was moved by Mr. Kramer, seconded by Mr. Halligan, upon the recommendation of the Superintendent, that the Board retroactively approve Brian Lynch and Chris Watkins for summer technology work at the rate of \$15.00/hr., for a period not to exceed sixty (60) hours for each individual.

## **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

9. Approval of Summer Hours for Technology Worker – It was moved by Mr. Kramer, seconded by Mr. Halligan, upon the recommendation of the Superintendent, that the Board approve Tracy Killeen for summer technology work at the rate of \$40.00/hr., for a period not to exceed twenty (20) hours.

## **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

10. Approval of Business Administrator/Board Secretary's Salary for 2005/06 School Year – It was moved by Mr. Kramer, seconded by Mr. Halligan, upon the recommendation of the Superintendent, that the Board approve an annual salary for the 2005/06 school year of \$102,910.00\* for Nancy M. Ciavaglia, School Business Administrator/Board Secretary, as per contract.

\*Includes a \$500 Park Academy Stipend (not included in base salary).

## **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

11. Appointment of Occupational Therapist/Services SY 2005-2006 – It was moved by Mr. Kramer, seconded by Mr. Halligan, upon the recommendation of the Superintendent, that the Board approve the appointment of Maria Grau as Occupational Therapist, effective September 1, 2005 through June 30, 2006, at the rate of \$70.00 per hour.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

F. POLICY – Mr. Kramer, Chairperson

G. PUBLIC RELATIONS - Mr. Halligan, Chairperson

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

**X. OPEN TO THE PUBLIC**

**XI. OLD BUSINESS**

**XII. NEW BUSINESS**

**XIII. CLOSED SESSION (IF NECESSARY)**

It was moved by Mr. Kramer, seconded by Mr. Walsh, that the Board adjourn to Closed Session at 8:40 p.m.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good, now therefore, be it

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

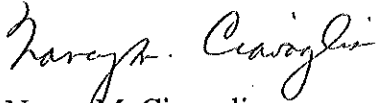
#### **XIV. ADJOURNMENT**

It was moved by Mr. Kramer, seconded by Mr. Gallow, that the Closed Session of the Meeting be adjourned at 9:11 p.m.

#### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

Respectfully submitted,



Nancy M. Ciavaglia  
Business Administrator/Board Secretary

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