

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**REGULAR PUBLIC BUSINESS MEETING  
JANUARY 26, 2005**

**MINUTES**

**I. CALL TO ORDER**

The Regular Public Business Meeting of the Oradell Board of Education was called to order at 8:05 p.m. by President Feigenson.

**II. FLAG SALUTE**

The flag salute was led by Mr. Gallow.

**III. SUNSHINE LAW STATEMENT**

The Sunshine Law Statement was read by Mr. Feigenson.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News, The Record and all persons requesting such notice on January 21, 2005.

**IV. MISSION STATEMENT**

The Mission Statement was read by Mr. Spadaccini.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

**V. ROLL CALL**

PRESENT: Mr. Gallow, Mr. Halligan (arrived 8:10 p.m.), Mr. Kramer, Mr. O'Connor, Mr. Spadaccini, Mr. Walsh, Mrs. Norian (arrived 8:10 p.m.), Mr. Feigenson

ABSENT: Dr. Westlake

Also present were Mr. Jeffrey S. Mohre, Superintendent, Ms. Nancy M. Ciavaglia, Business Administrator/Board Secretary and approximately seventy members of

the community.

**VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

There were no comments at this time.

**VII. MINUTES**

**REVIEW OF MINUTES**

Regular Public Business Meeting of Wednesday, December 22, 2004.

Public Work Session Meeting of Wednesday, January 12, 2005 and the Closed Session following that meeting.

There were no comments from Board Members on these Minutes.

**APPROVAL OF MINUTES**

There were no current Minutes for approval.

**VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS**

Mr. Mohre introduced the OPS Beginning Handbell Ensemble, consisting of 5<sup>th</sup> graders, who proceeded with a special performance to "ring in the New Year".

Mr. Feigenson thanked and commended Mr. Schwam for the music concert. He also thanked the custodial staff for the excellent job they did cleaning the school grounds after the recent snow storm.

Mr. Spadaccini also gave kudos to Mr. Schwam and requested the Board send him a thank you note.

Mrs. Norian commented that it was nice to see so many young men in handbells.

Rubin Camins of the Oradell Lion's Club presented awards to sixth grade students based on their winning entries in the Lion's annual *Peace Poster Contest*.

The Superintendent and School Business Administrator made a presentation to the Board in celebration of School Board Recognition Month.

1. Commending the Efforts of School Board Members – It was moved by Mr. Feigenson, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the following resolution be adopted by the Oradell Board of Education:

**WHEREAS**, the New Jersey School Boards Association and the National School Boards Association have declared January 2005 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

**WHEREAS**, The Oradell Board of Education is one of more than 600 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

**WHEREAS**, The Oradell Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS**, New Jersey's local school boards help determine community goals for the education of more than 1.4 million children in Pre-Kindergarten through 12<sup>th</sup> grade; and

**WHEREAS**, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

**WHEREAS**, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**WHEREAS**, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

**WHEREAS**, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

**RESOLVED**, That the Oradell Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2005 as SCHOOL BOARD RECOGNITION MONTH; and be it further

**RESOLVED**, That the Oradell Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

Mr. Feigenson called for a consent Agenda with the following exceptions:  
IX. D. 5., IX. D. 6., and VIII. 1.

**IX. COMMITTEE REPORTS/ACTION**

A. BI-BOROUGH - Dr. Westlake, Chairperson

The committee met last evening and will create a report on how productive the meeting was.

B. BUILDING & GROUNDS - Mr. Gallow, Chairperson

The Building & Grounds committee meeting was postponed until February 7<sup>th</sup>.

1. Use of School Facilities – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, that the Board of Education approve the following request for use of school facilities:

- a. ***Summer Recreation Program*** – sponsored by the Oradell Recreation Committee to be held beginning Monday, June 27 through Friday, August 5 (9 a.m. – 3 p.m.), requesting use of the gymnasium. In addition they would like to borrow three lunch tables for their Arts & Crafts program. They will transport them to the Borough Hall for the start of their program and clean and return them on Friday, August 5<sup>th</sup>.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

C. CURRICULUM - Mrs. Norian, Chairperson

Mrs. Norian shared with the Board that the Regional Instructional Supervisory Committee met earlier in the day.

1. Retroactive Approval of Professional Development Workshop – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board retroactively approve the delivery of the following in-service workshop:

January/February 2005 – *Using Literacy Centers to Enhance Your Reading and Writing Program* (Lisa Pitingolo, Facilitator)

## ROLL CALL

**Motion carried by a unanimous roll call vote.**

2. Approval of Professional Development Workshop – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board approve the delivery of the following in-service workshop:

February-April 2005 – Seven Keys to Comprehension Book Study  
(Jacqueline Frangis and Scott Ryan, Facilitators)

## ROLL CALL

**Motion carried by a unanimous roll call vote.**

- D. FINANCE - Mr. Spadaccini, Chairperson

A Finance Committee meeting is scheduled for 7:30 p.m. on February 9<sup>th</sup>.

1. Monthly Certifications – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, that the Financial Reports of the Board Secretary and the Treasurer of School Moneys for the month end, December, 2004, be accepted as attached and, furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A.10(e) that no major account or fund in the 2004/05 Budget has been over-expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.

## ROLL CALL

**Motion carried by a unanimous roll call vote.**

2. Payment of Invoices – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, that the invoices for the period of December 23, 2004 through January 26, 2005, be approved as follows:

Fund 11 ( <i>General Current Expense</i> )	\$740,173.03
Fund 12 ( <i>Capital Outlay</i> )	\$ .00
Fund 20 ( <i>Special Revenue Funds</i> )	\$ 54,204.10
Fund 30 ( <i>Capital Projects Funds</i> )	\$ 2,500.00
Fund 40 ( <i>Debt Service Fund</i> )	\$ .00
Fund 50 ( <i>Summer School</i> )	\$ 1,689.07
Fund 51 ( <i>Region V</i> )	\$ 23,306.51
Fund 55 ( <i>Milk</i> )	\$ <u>296.06</u>

TOTAL \$822,168.77

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

- Transfer of Funds – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, that the Board approve the following transfer of funds as noted:

Meeting of January 26, 2005

Transfer of Funds\*

#	From Account (Credit)	To Account (Debit)	Amount
1	11-000-230-331-00-0103	11-000-100-562-00-0801	\$16,000.00
2	11-000-270-503-00-0000	11-000-216-320-00-0000	\$10,525.00
3	11-000-223-110-00-0214	11-000-216-320-00-0000	\$4,290.00
4	11-000-219-104-00-0202	11-000-219-104-00-0222	\$52.50
5	11-000-223-320-00-0214	11-000-222-600-01-0208	\$0.69
6	11-000-230-332-00-0106	11-000-230-339-00-0106	\$275.00
7	11-000-230-585-00-0112	11-000-230-610-00-0112	\$506.31
8	11-000-262-420-00-0609	11-000-240-440-00-0105	\$1,141.00
9	11-000-251-610-00-0100	11-000-251-890-00-0100	\$953.00
10	11-000-262-420-00-0609	11-000-262-420-00-0607	\$9,537.26
11	11-000-262-420-00-0609	11-000-262-610-00-0606	\$327.17
12	11-110-100-101-00-0207	11-110-100-101-00-0220	\$55.00
13	11-120-100-101-00-0230	11-120-100-101-00-0220	\$480.00
14	11-130-100-101-00-0228	11-130-100-101-00-0220	\$60.00
15	11-190-100-610-00-0209	11-190-100-106-00-0222	\$160.00
16	11-190-100-610-00-0209	11-190-100-610-00-0204	\$624.07
17	11-190-100-610-00-0209	11-190-100-610-00-0213	\$1,361.86
18	11-215-100-101-00-0222	11-215-100-106-00-0222	\$5.00
19	11-000-262-420-00-0609	11-240-100-101-00-0222	\$240.00
20	11-000-270-514-00-0502	11-000-223-110-00-0214	\$1,596.00
		<b>Total</b>	<b>\$48,189.86</b>

\* Transaction Date For Above Transfers December 31, 2004

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

- 4. Approval to Transfer Interest Earnings from Capital Projects Fund – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Board authorize the transfer of interest earnings from Capital Projects Fund to be recorded as general fund interest income in accordance with N.J.A.C. 6A 26-4.1.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

- 5. Acceptance of Monetary Gift – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board accept, with deep appreciation, a monetary gift in the amount of \$200.00 from a family who wishes to remain anonymous.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

- 6. Acceptance of Mini Grant Funds – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board approve the acceptance of mini grant funds from the Oradell Kids Foundation, Inc. (said funds to be forthcoming) in the amount listed:

▪ Kindergarten	- Ecology	\$ 500.00
▪ Grade 1	- World of Butterflies (admission only)	\$ 289.00
▪ Art	- Media	\$ 200.00
▪ Grade 5	- Colonial Life	<u>\$ 350.00</u>
	TOTAL	\$1,339.00

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

Mr. Feigenson commended the OK Kids Foundation for their great work.

It was noted that the OK Kids Foundation will be holding its annual fundraiser on March 12<sup>th</sup> at the Hackensack Country Club.



7. Resolution for Increasing Bid Threshold and Appointing a Qualified Purchasing Agent Pursuant to N.J.S.A. 18A:18A-3a and N.J.A.C. 5:34-5 et seq. – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board approve the following resolution:

**WHEREAS**, the recent changes to the Public School Contracts Law gave boards of education the ability to increase their bid threshold up to \$25,000; and

**WHEREAS**, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

**WHEREAS**, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

**WHEREAS**, Nancy M. Ciavaglia possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

**WHEREAS**, the Oradell Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3; now therefore, be it

**RESOLVED**, that the governing body of the Oradell Board of Education, in the County of Bergen, in the State of New Jersey hereby increases its bid threshold to Twenty-five Thousand (\$25,000.00) Dollars; and be it further

**RESOLVED**, that the governing body hereby appoints Nancy M. Ciavaglia as the Qualified Purchasing Agent, for the 2004/05 school year, to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further

**RESOLVED**, that in accordance with N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Nancy M. Ciavaglia's Certification to the Director of the Division of Local Government Services.

#### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

8. Acceptance of New Jersey Character Partnership Initiative Funds – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the



recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Board of Education accept the New Jersey Character Education Partnership (NJCEP) Initiative funds in the amount of \$4,000.00 for the Fiscal Year 2005, with budget as follows:

20-435-223-500-00-217      \$4,000.00

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

- E. PERSONNEL – Mr. O’Connor, Chairperson
1. Approval of Substitute Teacher(s) for the 2004/05 School Year – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individual(s) as teacher substitute(s) for the 2004/05 school year, at a per diem rate of \$75.00 which increases to \$80.00 per day after the 10<sup>th</sup> day of service during the 2004/05 school year:

Deborah J. Cafaro

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

2. Custodian of Records – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board approve the appointment of Nancy M. Ciavaglia as Custodian of Records for the 2004/05 school year.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

3. Public Agency Compliance Officer – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board approve the appointment of Nancy M. Ciavaglia as Public Agency Compliance Officer for the 2004/05 school year.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

4. Integrated Pest Management Coordinator – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board approve the appointment of Nancy M. Ciavaglia as Integrated Pest Management Coordinator for the 2004/05 school year.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

5. Right-to-Know Coordinator – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board approve the appointment of Nancy M. Ciavaglia as Right-to-Know Coordinator for the 2004/05 school year.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

- F. POLICY – Mr. Kramer, Chairperson

Mr. Kramer informed those present that a meeting took place earlier regarding two policies in the works. He also stated that Mr. Ryan, school principal, was gathering information from other schools concerning student dress code.

- G. PUBLIC RELATIONS - Mr. Halligan, Chairperson

- H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

1. Resolution Calling for all Bergen County Legislators and Municipal Officials to Join Together to Ensure More Equitable Funding – It was moved by Mr. Walsh, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, in concert with the Business Administrator, that the Oradell Board of Education adopt the following resolution:

**WHEREAS**, the Oradell Board of Education urges the State of New Jersey to distribute educational funding to Bergen County Schools in proportion to Bergen County's contribution to the State tax revenue:

**WHEREAS**, financial data proves that Bergen County residents contribute a major percentage of tax revenue to the State of New Jersey;  
and

**WHEREAS**, it has been clearly shown that Bergen County school districts, and therefore school children, are not receiving a commensurate portion of State education aid, as compared to other counties; and

**WHEREAS**, Department of Education figures show that no county receives less education aid than Bergen County; and

**WHEREAS**, the 2000 census figures show that Bergen County is far from the wealthiest of New Jersey's counties.

**THEREFORE, BE IT RESOLVED** that the Bergen County Board of Chosen Freeholders urge the communities of Bergen County to join a united effort directed to guaranteeing that the students of Bergen County receive a share of whatever educational funding the State provides that is proportional to Bergen County's contributions to the State tax revenues; and

**BE IT FURTHER RESOLVED**, that the Bergen County Board of Chosen Freeholders call on Bergen County's school districts; and

**BE IT FURTHER RESOLVED** that a copy of the resolution be forwarded to all seventy municipalities in the County of Bergen, all of the school districts of Bergen County and the entire State legislative delegation of Bergen County.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

**X. OLD BUSINESS**

**XI. NEW BUSINESS**

There was no new business to be discussed.

**XII. OPEN TO THE PUBLIC**

**XIII. CLOSED SESSION (IF NECESSARY)**

It was moved by Mr. Kramer, seconded by Mr. Spadaccini, that the Board adjourn to Closed Session at 9:00 p.m.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

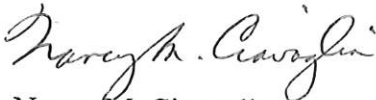
#### **XIV. ADJOURNMENT**

It was moved by Mrs. Norian, seconded by Mr. Spadaccini, that the Closed Session of the meeting be adjourned at 9:10 p.m.

#### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

Respectfully submitted,



Nancy M. Ciavaglia  
Board Secretary/Business Administrator

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**CLOSED SESSION REGULAR PUBLIC BUSINESS MEETING  
JANUARY 26, 2005**

**MINUTES**

**I. CALL TO ORDER**

The Closed Session of the Regular Public Business Meeting of the Oradell Board of Education was called to order at 9:03 p.m. by President Feigenson.

**II. ROLL CALL**

**PRESENT:** Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. O'Connor, Mr. Spadaccini Mr. Walsh, Mrs. Norian, Mr. Feigenson.

**ABSENT:** Dr. Westlake

**Also present were Mr. Jeffrey S. Mohre, Superintendent and Ms. Nancy M. Ciavaglia, Business Administrator/Board Secretary.**

**WHEREAS,** a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS,** public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED,** that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED,** that the Minutes of this meeting be sealed until the matter is resolved.

The Board discussed Ms. Ciavaglia's contract.

**III. ADJOURNMENT**

It was moved by Mrs. Norian, seconded by Mr. Spadaccini, that the Closed Session of the meeting be adjourned at 9:10 p.m.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

Respectfully submitted,

A handwritten signature in cursive script that reads "Nancy M. Ciavaglia".

Nancy M. Ciavaglia  
Business Administrator/Board Secretary