

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**REGULAR PUBLIC BUSINESS MEETING
SEPTEMBER 29, 2004**

MINUTES

I. CALL TO ORDER

The Regular Public Business Meeting of the Oradell Board of Education was called to order at 8:03 p.m. by President Feigenson.

II. FLAG SALUTE

The flag salute was led by Mr. Feigenson.

III. SUNSHINE LAW STATEMENT

The Sunshine Law Statement was ready by Mr. Feigenson.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News, The Record and all persons requesting such notice on September 24, 2004.

IV. MISSION STATEMENT

The Mission Statement was read by Mr. Gallow.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

V. ROLL CALL

PRESENT: Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. O'Connor, Mr. Spadaccini, Mr. Walsh, Dr. Westlake, Mr. Feigenson

ABSENT: Mrs. Norian

Also present were Mr. Jeffrey S. Mohre, Superintendent, John Esposito, Business Administrator/Board Secretary, Mr. William Scott Ryan, Principal, Jacqueline Frangis, Assistant Principal, Dr. John DiGiovacchino, Director of Special

Services, the Braun Family, fourteen new employees (consisting of teachers and aides) and five members of the community.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

**VII. MINUTES
REVIEW OF MINUTES**

Mr. Esposito noted that Mr. Walsh pointed out changes to the Minutes of the Special Public Business Meeting of Wednesday, August 11. The Minutes will be revised and sent out in the next Board packet.

There were no other comments on the Minutes.

VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

Mr. Feigenson spoke first and thanked everyone who worked hard on the referendum to get it passed. He said that the children of Oradell are the real winners, and that the expansion and renovation would help OPS maintain its high level of academic excellence.

The Board president then thanked Bill Braun, head custodian, and his staff for an excellent job in cleaning the school this summer. He stated that several people told him that the building hasn't looked this clean in years.

Mr. Feigenson, Mr. Mohre and Mr. Esposito then congratulated and thanked Mr. Braun for his efforts in putting out the recent fire in the school. The Board presented a gift to Mr. Braun for his bravery.

Mr. Mohre then talked about the new teachers and staff hired for the 2004-2005 school year. He asked those present to introduce themselves and briefly comment on their plans for the children of OPS.

Mr. Feigenson called for a brief recess at 8:25 p.m. After a reception for the new staff members, he called the meeting back to order at 8:45 p.m.

At this time the Superintendent talked about the following items:

- He expressed his deep appreciation to the Oradell community for its support of the school referendum and said thank you to all.
- He stated that the Regional Language Arts Committee had a very successful first meeting on Monday, September 27. He also noted that the first meeting of the Instructional/Supervisory Model design team is scheduled for October 1.

- He shared that OPS will be issuing a new monthly “school news” bulletin to parents as a means of enhancing communication between school and home. The first issue will debut in late September.
- Mr. Mohre also reminded all present of the Dollar \$ & Sense Forum scheduled for Wednesday evening, October 13, 2004, at Paramus High School.

Mr. Feigenson talked about how excited he was that the referendum passed, and he thanked the PTA, the CAC for School Facilities, teachers, Mr. Koch and the community for their hard work in getting the project done.

He thanked the Oradell Education Association for their wonderful job in making sure the children were safe and accounted for during the recent fire. He also thanked the PTA for sponsoring breakfasts for new OPS staff.

Mr. Feigenson called for a consent agenda, with the following items pulled from Section IX. for further discussion: B.1., B.4., D.1., and D.8 through D.11.

IX. COMMITTEE REPORTS/ACTION

A. BI-BOROUGH - Dr. Westlake, Chairperson

Mr. Walsh read the meeting summary from September 21, 2004. Topics included:

- Report on Regional Initiatives
- Referendum Project Update
- Shared Services Meeting scheduled for September 29, 2004
- Tri-District Administrative Summit held September 10, 2004
- Sixth grade Parents Night

The next meeting is November 16, 2004, 7:00 p.m. at OPS.

B. BUILDING & GROUNDS - Mr. Gallow, Chairperson

There was no report, and the committee set a tentative meeting date of October 27, 2004 before the Board meeting.

Mr. Esposito explained motion B.1., renewal applications for classroom use.

1. Renewal of Application for Alternative to Toilet Room Facilities for Pre-Kindergarten Class – It was moved by Mr. Gallow, seconded by Mr. Kramer, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Board approve the *Renewal Application for an Alternate Method of Compliance for Toilet Facilities* for

the 2004/05 school year as it relates to the continued use of classroom 131 as a Pre-kindergarten room; and furthermore, authorize the Business Administrator/Board Secretary to submit all associated paperwork to the Bergen County Superintendent of Schools for review and approval.

ROLL CALL

Motion carried by a unanimous roll call vote.

2. Renewal Application for Substandard Instructional Space – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Board approve the *Renewal Application for Substandard Instructional Space for the Auditorium Stage* for the 2004/05 school year; and furthermore, authorize the Business Administrator/Board Secretary to submit all associated paperwork to the Bergen County Superintendent of Schools for review and approval.

ROLL CALL

Motion carried by a unanimous roll call vote.

3. Renewal Application for Substandard Instructional Space – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Board approve the *Renewal Application for Substandard Instructional Space for the Board Conference Room* for the 2004/05 school year, and furthermore, authorize the Business Administrator/Board Secretary to submit all associated paperwork to the Bergen County Superintendent of Schools for review and approval.

ROLL CALL

Motion carried by a unanimous roll call vote.

4. Approval of DARE Clothing Bin Placement – It was moved by Mr. Gallow, seconded by Mr. Kramer, upon the recommendation of the Superintendent, in cooperation with the Oradell Police Department, the placement of one (1) clothing bin on the school grounds. The bin will be furnished by American Recycling Technologies, Inc., who will, in turn, donate \$700.00 annually to the Oradell Police Department to support Drug Abuse Resistance Education (DARE) at the Oradell Public School.

The Board then engaged in a discussion of B.4., placing a clothing bin on school property to benefit the DARE program. Mr. Feigenson said that the

DARE officer does a great job with the kids, and the \$700.00 would help the program.

Mr. O'Connor and Mr. Halligan expressed concerns about having the bin on school property. Mr. Spadaccini noted that grant money for DARE had been cut, and the funds are needed to keep the program alive.

ROLL CALL

Motion carried by roll call vote with two no's (Mr. O'Connor and Mr. Halligan).

C. CURRICULUM - Mrs. Norian, Chairperson

No report was given.

1. Uniform State Memorandum of Agreement for the 2004/05 School Year – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve the *Uniform State Memorandum of Agreement for the 2004-2005 School Year*; an agreement stipulating that local education and law enforcement officials will work together to safeguard the youth of Oradell.

ROLL CALL

Motion carried by a unanimous roll call vote.

2. Mentoring Plan Statement of Assurance and Intent for 2004/05 – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board accept the *2004-2005 Mentoring Plan Statement of Assurance and Intent* and that the document, once accepted, be executed and submitted to the Bergen County Superintendent's Office.

ROLL CALL

Motion carried by a unanimous roll call vote.

D. FINANCE - Mr. Spadaccini, Chairperson

Mr. Esposito will be scheduling a meeting to discuss the 2005/2006 budget.

1. Monthly Certifications – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, that the Financial Reports of the Board Secretary and the Treasurer of School Moneys for the month end, July, 2004, be accepted as attached and,

furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A.10(e) that no major account or fund in the 2004/05 Budget has been over-expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.

ROLL CALL

Motion carried by a unanimous roll call vote.

2. Monthly Certifications – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, that the Financial Reports of the Board Secretary and the Treasurer of School Moneys for the month end, August, 2004, be accepted as attached and, furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A.10(e) that no major account or fund in the 2004/05 Budget has been over-expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.

ROLL CALL

Motion carried by a unanimous roll call vote.

3. Payment of Invoices – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, that the invoices for the period of August 26, 2004 through September 29, 2004, be approved as follows:

| | |
|--|--------------|
| Fund 11 (<i>General Current Expense</i>) | \$647,153.43 |
| Fund 12 (<i>Capital Outlay</i>) | \$ 5,158.00 |
| Fund 20 (<i>Special Revenue Funds</i>) | \$ 12,943.98 |
| Fund 40 (<i>Debt Service Fund</i>) | \$.00 |
| Fund 50 (<i>Summer School</i>) | \$.00 |
| Fund 51 (<i>Region V</i>) | \$ 8,626.53 |
| Fund 55 (<i>Milk</i>) | \$.00 |
| TOTAL | \$673,881.94 |

ROLL CALL

Motion carried by a unanimous roll call vote.

4. Transfer of Funds – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, that the Board approve the following transfer of funds as noted:

Meeting of September 29, 2004
Transfer of Funds*

| # | From Account (Credit) | To Account (Debit) | Credit | Debit |
|-------|------------------------|------------------------|------------|------------|
| 1 | 11-190-100-610-00-0213 | 11-000-240-600-00-0236 | \$2,017.01 | \$2,017.01 |
| 2 | 11-190-100-610-00-0213 | 11-000-240-800-00-0235 | \$1,865.00 | \$1,865.00 |
| 3 | 11-190-100-610-00-0213 | 11-000-240-440-00-0105 | \$200.00 | \$200.00 |
| 4 | 11-190-100-610-00-0213 | 11-000-219-580-00-0202 | \$155.52 | \$155.52 |
| 5 | 11-190-100-610-00-0213 | 11-000-213-600-00-0223 | \$80.60 | \$80.60 |
| 6 | 11-190-100-610-00-0213 | 11-213-100-610-00-0815 | \$71.89 | \$71.89 |
| 7 | 11-190-100-610-00-0213 | 11-000-291-290-00-0806 | \$65.00 | \$65.00 |
| Total | | | \$4,455.02 | \$4,455.02 |

* Transaction Date For Above Transfers August 31, 2004

ROLL CALL

Motion carried by a unanimous roll call vote.

- Approval of Receiving Students for Park Academy Special Education Program – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Oradell Board of Education, in administering the Park Academy Special Education Program for Bergen County region V Council for Special Education, approve the following students and tuition for the 2004/05 school year as follows:

| <u>Student</u> | <u>Sending District</u> | <u>Tuition</u> |
|----------------|-------------------------|----------------|
| P #1-04 | Hillsdale | \$33,432.17 |
| P #2-04 | Hillsdale | \$33,432.17 |
| P #3-04 | Dumont | \$33,432.17 |
| P #4-04 | Bergenfield | \$33,432.17 |
| P #5-04 | Hillsdale | \$33,432.17 |
| P #6-04 | Bergenfield | \$33,432.17 |
| P #7-04 | Demarest | \$33,432.17 |
| P #8-04 | River Vale | \$33,432.17 |

Note: The Park Academy Special Education Program is a special education program created and coordinated by Region V and administered by the Oradell Public School District. Salary and benefits associated with this program are paid for with tuition moneys collected by the Oradell Business Office from the students' home districts. Such expenses are not part of and in no way impact the Oradell Public School's 2004/05 budget.

ROLL CALL

Motion carried by a unanimous roll call vote.

6. Retroactive Approval of All Park Academy Region V Personnel – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, in concert with the Business Administrator, that the Board retroactively approve the following personnel for the Park Academy for the 2004/05 school year:

| <u>Name</u> | <u>Position</u> |
|------------------|---------------------------|
| Nancy Kelly | Teacher |
| Cheryl Gardner | Teacher |
| Suzanne Cariddi | Aide |
| Lisa Sgambati | Aide |
| Daniel Lu | Aide |
| Shannon Morris | Aide |
| Diane Carbone | Art Therapist |
| Deborah Surace | Music Therapist |
| Peter DeSisto | Cooperative Discipline |
| Brian Connelly | APE |
| Harry Saslow | Administrative Consultant |
| Noreen LaFergola | Curriculum Coordinator |

Note: The Park Academy Special Education Program is a special education program created and coordinated by Region V and administered by the Oradell Public School District. Salary and benefits associated with this program are paid for with tuition moneys collected by the Oradell Business Office from the students' home districts. Such expenses are not part of and in no way impact the Oradell Public School's 2004/05 budget.

ROLL CALL

Motion carried by a unanimous roll call vote.

7. Approval of Lease Agreement – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Oradell Board of education enter into a lease agreement as Sublessee, together with the River Vale Board of Education/ Sublessor/Tenant, and Grace Lutheran Church, 925-5th Avenue, River Edge, NJ to house the Park Academy Special Education Program. The annual lease obligation for the Oradell School District is \$50,000.00. Payment of the annual rent is divided equally between the Oradell Board of Education and the River Vale Board of Education. The term of the lease is one year, commencing September 1, 2004 and terminating August 31, 2005.

Note: The Park Academy Special Education Program is a special education program created and coordinated by Region V and administered by the Oradell

Public School District. Salary and benefits associated with this program are paid for with tuition moneys collected by the Oradell Business Office from the students' home districts. Such expenses are not part of and in no way impact the Oradell Public School's 2004/05 budget.

ROLL CALL

Motion carried by a unanimous roll call vote.

Following discussion by the Board members the following Resolutions were passed (8., 9., 10. and 11.):

8. Renewal of Contract with Educational Services Commission of Morris County – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, in concert with the Director of Special services, that the Oradell Board of Education renew the contract with Educational Services Commission of Morris County for the 2004/05 school year, to provide Occupational/Physical Therapy services to special education students, as needed.

ROLL CALL

Motion carried by a unanimous roll call vote.

9. Approval of Member Participation in the Educational Cooperative Pricing System – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, in concert with the Business Administrator, that the Board authorize the Business Administrator to enter into an agreement with Educational Data Services, Inc. to facilitate the bidding and procurement process for the 2004/05 school year, at an annual cost of \$\$2,300 (an increase of 2.7% over the current year.)

ROLL CALL

Motion carried by a unanimous roll call vote.

10. Terrorism Insurance Coverage – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Oradell Board of Education add terrorism property and liability coverage to its package and umbrella insurance policies at a cost of \$1,511.00.

Note: A majority of schools in the NESBIG insurance consortium must elect to add this coverage; the insurance will not be available if a majority rejects the coverage

ROLL CALL

Motion carried by a unanimous roll call vote.

11. Architect Reimbursable Expenses – It was moved by Mr. Spadaccini, seconded by Mr. Halligan, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Board approve an additional \$6,000.00 to be paid to Seyffer & Sklar Architectural Group, for reimbursable expenses related to pre-referendum services provided above and beyond the original contracted amount.

ROLL CALL

Motion carried by roll call vote with one abstention (Mr. Kramer).

12. Submission of No Child Left Behind Consolidated Formula Sub-grant Application for the 2005 Fiscal Year – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve the submission of the District's No Child Left Behind Consolidated Formula Sub-grant Application for the 2005 Fiscal Year to the New Jersey Department of Education upon its impending completion.

ROLL CALL

Motion carried by a unanimous roll call vote.

E. PERSONNEL – Mr. O'Connor, Chairperson

No report was given.

1. Retroactive Approval of Appointment of Long Term Substitute Teacher – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board retroactively approve the appointment of Melissa McManus, as a long-term substitute teacher, effective Wednesday, September 1, 2004 through Friday, November 19, 2004, at a per diem rate of \$75.00 for the first 10 days of service, which increases to \$173.64 per day thereafter. (This is a pro-rated amount representing BA/Step 4, at the annual salary of \$37,400.00 on the Oradell Education Association's 2004/05 Teacher's Salary Guide.)

ROLL CALL

Motion carried by a unanimous roll call vote.

2. Retroactive Appointment of Part-time (.4) Technology Teacher – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the

recommendation of the Superintendent, that the Board retroactively approve the appointment of Nancy L. Collins, as part-time (.4) technology teacher, effective September 1, 2004 through June 30, 2005, on BA15/Step 2, at the annual salary of \$14,780.00 (pro-rated) as set forth on the Oradell Education Association's 2004/05 Teacher's Salary Guide.

ROLL CALL

Motion carried by a unanimous roll call vote.

3. Approval of Substitute Teacher for the 2004/05 School Year – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve the appointment of Sonja Saranovic as a substitute teacher for the 2004/05 school year, at a per diem rate of \$75.00 which increases to \$80.00 per day after the 10th day of service during the 2004/05 school year.

ROLL CALL

Motion carried by a unanimous roll call vote.

F. POLICY – Mr. Kramer, Chairperson

No report was given.

G. PUBLIC RELATIONS - Mr. Halligan, Chairperson

Mr. Halligan reviewed the meeting summary of September 9, 2004. The focus of the meeting was the public information campaign for the OPS bond referendum, which included: September newsletter, bulletin board displays, OPS web site, Public Forum, presentations to the mayor, council and planning committee and items for the *Town News*.

X. OLD BUSINESS

Mr. O'Connor will provide the Board with a catalogue for bleachers for the back field.

XI. NEW BUSINESS

Mr. Spadaccini expressed concern that some of the new window screens had fallen out. Mr. Esposito said that the number of screens coming out was limited, but the installer is coming back to ensure they're secured properly.

Mr. Feigenson asked about refinancing for the 1989 debt, and Mr. Esposito will

Speak to our bonding attorneys for advice.

Five Board members will attend a retirement dinner for Fred LaMonica.

XII. OPEN TO THE PUBLIC.

Serafina Bergelt, PTA president thanked everyone for their work in getting the referendum passed.

Questions from the public were about the following topics:

- Work Language curriculum
- NCLB funding
- Window Screens
- Time-line for Referendum
- Compliments for teachers' actions during the fire
- Doors being unlocked
- Role of Assistant Principal

XIII. CLOSED SESSION

It was moved by Mr. Spadaccini, seconded by Mr. Kramer, that the Board adjourn to Closed Session at 10:00 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

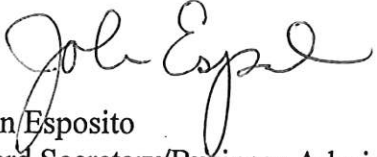
XIV. ADJOURNMENT

It was moved by Mr. Kramer, seconded by Mr. Spadaccini, that the Closed Session of the meeting be adjourned at 10:10 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote

Respectfully submitted,



John Esposito
Board Secretary/Business Administrator

ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649

CLOSED SESSION REGULAR PUBLIC BUSINESS MEETING
SEPTEMBER 29, 2004

MINUTES

I. CALL TO ORDER

The Closed Session of the Regular Public Business Meeting of the Oradell Board of Education was called to order at 10:05 p.m. by President Feigenson.

II. ROLL CALL

PRESENT: Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. O'Connor, Mr. Spadaccini Mr. Walsh, Dr. Westlake, Mr. Feigenson.

ABSENT: Mrs. Norian

Also present were Mr. Jeffrey S. Mohre, Superintendent and Mr. John Esposito, Business Administrator/Board Secretary.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

Mr. Feigenson informed the Board that Mr. Esposito had resigned his position.

III. ADJOURNMENT

It was moved by Mr. Kramer, seconded by Mr. Spadaccini, that the Closed Session of the meeting be adjourned at 10:10 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "John Esposito".

John Esposito
Business Administrator/Board Secretary