

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**REGULAR PUBLIC BUSINESS MEETING
MAY 26, 2004**

MINUTES

I. CALL TO ORDER

The Regular Public Business Meeting of the Oradell Board of Education was called to order at 8:00 p.m. by President Feigenson.

II. FLAG SALUTE

The flag salute was led by Mr. Gallow.

III. SUNSHINE LAW STATEMENT

The Sunshine Law Statement was read by Mr. Feigenson.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News, The Record and all persons requesting such notice on May 21, 2004.

IV. MISSION STATEMENT

The Mission Statement was read by Mr. Walsh.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

V. ROLL CALL

PRESENT: Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. O'Connor, Mr. Spadaccini (8:20 p.m.), Mr. Walsh, Mrs. Norian, Mr. Feigenson
ABSENT: Dr. Westlake

Also present were Mr. Jeffrey S. Mohre, Superintendent, John Esposito, Business Administrator/Board Secretary, Marie Bilik, Senior Field Representative from NJ School Board's Association, a Town News reporter and one member of the

community.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

There were no comments made at this time from the public.

VII. MINUTES
REVIEW OF MINUTES

Review of Minutes – Public Business Meeting of Wednesday, April 21, 2004, and the Closed Session following that meeting.

Review of Minutes – Public Business/Reorganization Meeting of Wednesday, May 5, 2004 and the Closed Session following that meeting.

There were no comments from Board Members on these Minutes.

APPROVAL OF MINUTES

It was moved by Mr. Kramer, seconded by Mrs. Norian, that the Board of Education approve the Minutes of the Special Public Business Meeting of Wednesday, March 3, 2004.

ROLL CALL

Motion carried by a roll call vote with two abstentions (Mr. Halligan, Mr. O'Connor).

It was moved by Mr. Kramer, seconded by Mrs. Norian, that the Board of Education approve the Minutes of the Public Work Session of Wednesday, March 10, 2004.

ROLL CALL

Motion carried by roll call vote with two abstentions (Mr. Halligan, Mr. O'Connor).

It was moved by Mr. Kramer, seconded by Mrs. Norian, that the Board of Education approve the Minutes of the First Closed Session of the Public Work Session of Wednesday, March 10, 2004 (mid-meeting, 8:41 p.m.)

ROLL CALL

Motion carried by roll call vote with two abstentions (Mr. Halligan, Mr. O'Connor).

It was moved by Mr. Kramer, seconded by Mrs. Norian, that the Board of Education approve the Minutes of the Second Closed Session of the Public Work Session of Wednesday, March 10, 2004.

ROLL CALL

Motion carried by roll call vote with two abstentions (Mr. Halligan, Mr. O'Connor).

It was moved by Mr. Kramer, seconded by Mrs. Norian, that the Board of Education approve the Minutes of the Special Public Business Meeting/ Closed Session of Wednesday, March 31, 2004 (held prior to the originally scheduled meeting).

ROLL CALL

Motion carried by roll call vote with two abstentions (Mr. Halligan, Mr. O'Connor).

It was moved by Mr. Kramer, seconded by Mrs. Norian, that the Board of Education approve the Minutes of the Budget Hearing/Regular Public Business Meeting of Wednesday, March 31, 2004.

ROLL CALL

Motion carried by roll call vote with two abstentions (Mr. Halligan, Mr. O'Connor).

It was moved by Mr. Kramer, seconded by Mrs. Norian, that the Board of Education approve the Minutes of the Closed Session of the Budget Hearing/Regular Public Business Meeting of Wednesday, March 31, 2004 (following the meeting).

ROLL CALL

Motion carried by roll call vote with two abstentions (Mr. Halligan, Mr. O'Connor).

It was moved by Mr. Kramer, seconded by Mrs. Norian, that the Board of Education approve the Minutes of the Special Public Business Meeting/Closed Session of Wednesday, April 7, 2004 (7:30 p.m.).

ROLL CALL

Motion carried by roll call vote with two abstentions (Mr. Halligan, Mr.

O'Connor).

It was moved by Mr. Kramer, seconded by Mrs. Norian, that the Board of Education approve the Minutes of the Public Work Session of Wednesday, April 7, 2004.

ROLL CALL

Motion carried by roll call vote with two abstentions (Mr. Halligan, Mr. O'Connor).

VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

Mr. Mohre introduced Ms. Marie Bilik, of NJSBA, who presented the outcome of the Board's recent self-evaluation. This is an annual process, designed to assess the Board's progress as a governing body. Ms. Bilik stated that the results for the past year were excellent, and one of the best in Bergen County.

Following the presentation, the Superintendent congratulated the cast and crew of last week's musical production of *How to Eat Like a Child and Other Lessons in NOT Being Grown-up*. He expressed his appreciation to all the teachers and parents who teamed up to bring this production to the children of Oradell.

Mr. Mohre talked about a memo he received from Commissioner William Librera, regarding World Language requirements in high school. Students may now demonstrate language competency through recommended proficiency assessments. Districts may provide eighth grade and high school students the option of taking and passing this assessment in order to receive five high school credits. Of equal importance was the personal commendation extended to elementary districts who are offering quality, well articulated world language programs, citing that students who have access to such programs will be well positioned to pass a competency-based world language assessment during their high school years.

The Superintendent gave an update on the planned September 28, 2004 referendum. He stated that a meeting of the Citizens Advisory Committee for School facilities and interested members of Oradell's Key Communicator Network is scheduled for Thursday, June 10, at 7:30 p.m. in the IMC. The purpose of the meeting is to develop a plan for garnering support for the referendum. In addition, a special news bulletin will be sent to all community members on the topic of the referendum, in order to promote community awareness of the issues and action plan for this capital project.

On July 13, 2004, Mr. Charles Koch, architect and Mr. Mohre will be presenting the building expansion and renovation specifics to the Oradell Planning Board. In

addition, the Superintendent is working on confirming that a similar presentation will be made to the Oradell PTA on the evening of June 7th.

The Board President, Mr. Feigenson, congratulated all staff members, including Ms. Richardi, Ms. Tice, Ms. Puppo, Mr. Kasturas and Ms. Gordon, for their great job on this year's musical production. He read a letter he wrote to Ms. Richardi thanking her for all her hard work with the children.

He thanked everyone involved with the DARE graduation, including the parents, Oradell Police Department, and all teachers who helped with this program.

Mr. Feigenson stated that the Board should put pressure on the State Senate to re-authorize IDEA funding for special education. This legislation is currently funded well below the 100% level.

The Board president noted that committee assignments had been handed out, and chairpersons should schedule a meeting as soon as possible.

He also asked that anyone who could attend a June 3rd meeting at Town Hall regarding the July 4th Parade should please do so.

Mr. Feigenson then called for a consent agenda. Resolution IX.D.4 was pulled for further discussion.

IX. COMMITTEE REPORTS/ACTION

A. BI-BOROUGH - Dr. Westlake, Chairperson

B. BUILDING & GROUNDS - Mr. Gallow, Chairperson

C. CURRICULUM - Mrs. Norian, Chairperson

1. End of Year (2003/2004) Calendar Revisions – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve the following revisions to the 200304 School Year Calendar:

Wednesday, June 2, 2004

To be a single session day for
Kindergarten Students Only
(for the purpose of conducting
Kindergarten Orientation for
Incoming kindergarten children
and their parents)

Wednesday, June 16, 2004

Single Session Day, 12:30 Dismissal

ROLL CALL

Motion carried by roll call vote with one abstention (Mr. O'Connor).

D. FINANCE - Mr. Spadaccini, Chairperson

1. Monthly Certifications – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, that the Financial Reports of the Board Secretary and the Treasurer of School Moneys for the month end, April, 2004, be accepted as attached and, furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A.10(e) that no major account or fund in the 2003/04 Budget has been over-expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.

ROLL CALL

Motion carried by roll call vote with one abstention (Mr. O'Connor).

2. Payment of Invoices – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, that the invoices for the period of April 22, 2004 through May 26, 2004, be approved as follows:

Fund 11 (<i>General Current Expense</i>)	\$640,861.18
Fund 12 (<i>Capital Outlay</i>)	\$.00
Fund 20 (<i>Special Revenue Funds</i>)	\$ 32,795.90
Fund 40 (<i>Debt Service Fund</i>)	\$390,706.25
Fund 50 (<i>Summer School</i>)	\$.00
Fund 51 (<i>Region V</i>)	\$ 65,210.91
Fund 55 (<i>Milk</i>)	<u>\$ 405.84</u>
TOTAL	\$1,129,980.08

ROLL CALL

Motion carried by roll call vote with one abstention (Mr. O'Connor).

3. Transfer of Funds – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, that the Board approve the following transfer of funds as noted:

**Meeting of May 26, 2004
Transfer of Funds***

#	From Account (Credit)	To Account (Debit)	Credit	Debit
1	11-000-100-562-00-0801	11-000-262-100-00-0614	\$4,000.00	\$4,000.00
2	11-000-100-562-00-0801	11-000-262-420-00-0606	\$3,500.00	\$3,500.00
3	11-000-100-566-00-0801	11-120-100-101-00-0230	\$2,000.00	\$2,000.00
4	11-000-100-566-00-0801	11-000-262-490-00-0602	\$1,000.00	\$1,000.00
5	11-000-100-566-00-0801	11-110-100-101-00-0229	\$1,000.00	\$1,000.00
6	11-000-100-566-00-0801	11-213-100-101-00-0222	\$800.00	\$800.00
7	11-000-100-566-00-0801	11-000-290-610-00-0100	\$700.00	\$700.00
8	11-000-100-566-00-0801	11-190-100-106-00-0222	\$400.00	\$400.00
9	11-000-100-562-00-0801	11-000-213-300-00-0224	\$285.00	\$285.00
10	11-000-100-562-00-0801	11-000-213-600-00-0223	\$240.00	\$240.00
11	11-000-100-566-00-0801	11-130-100-101-00-0220	\$20.00	\$20.00
Total			\$13,945.00	\$13,945.00

* Transaction Date For Above Transfers April 30, 2004

ROLL CALL

Motion carried by roll call vote with one abstention (Mr. O'Connor).

4. Refusal of LEA (LEA Code: 3870 – 04) Allocation – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Board resolve not to apply for the funds indicated for the Title(s) below for Fiscal Year 2004:

*Title III, Part A: Grants and Subgrants for English
Language Acquisition and Language Enhancement*

Furthermore, it is understood that this refusal to accept funds for Fiscal Year 2004 will not prevent the District from applying for or receiving its allocation for any subsequent year.

Prior to voting on this Motion, Mr. Mohre explained that the District was only receiving \$1,200.00, but needed to form a consortium with a minimum of \$10,000.00 in order to get this money. Attempts to do so with River Dell and other schools were unsuccessful.

ROLL CALL

Motion carried by a unanimous roll call vote.

5. Membership in Bergen County Region V – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Oradell Board of Education continue its membership in the Bergen County Region V Council for Special Education for the 2004/05 school year; does hereby accept, adopt and agree to comply with the Region V Bylaws; designate the Superintendent as its representative to Region V; empower him to cast all votes and take all other action necessary to represent its interest in Region V. The Board further approves the Joint Transportation Agreements for all Oradell students who are transported through Region V.

ROLL CALL

Motion carried by roll call vote with one abstention (Mr. O'Connor).

E. PERSONNEL – Mr. O'Connor, Chairperson

1. Approval of Disability and Child Rearing Leaves – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve a disability leave, utilizing any accumulated sick days for Mrs. Colleen Orsini, effective June 7 for the remainder of the 2003/04 school year. In addition, Mrs. Orsini will begin an unpaid child rearing/family leave per negotiated agreement (inclusive of the statutory 12 week period provided under Chapter 261, P.L. 1989 – Family Leave Act). Such leave will commence on September 1, 2004 and continue through November 19, 2004. Said period shall be without pay, but with full benefits coverage.

ROLL CALL

Motion carried by roll call vote with one abstention (Mr. O'Connor).

2. Approval of Child Rearing Leave – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board of Education approve a child rearing leave, without pay and medical/dental benefits for Mrs. Joanne Certo. Said leave will be for the 2004/05 school year.

ROLL CALL

Motion carried by roll call vote with one abstention (Mr. O'Connor).

3. Appointment of Full-time Night Custodian – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve the appointment of Wayne D. Graff as full-time night

custodian, effective June 1, 2004, through June 30, 2004, on Step 7, as set forth on the Oradell Education Association's 2003/04 Custodial Guide, at the annual salary of \$32,382.00 (inclusive of a \$400 boiler license and \$700 night differential), to be paid in equal semi-monthly installments.

ROLL CALL

Motion carried by roll call vote with one abstention (Mr. O'Connor).

4. Resignation of School Psychologist – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board accept the resignation of Jacqueline McClane, school psychologist, effective June 30, 2004.

ROLL CALL

Motion carried by roll call vote with one abstention (Mr. O'Connor).

5. Resignation of Classroom Teacher –It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board accept the resignation of teacher, Dana Fiore, effective June 30, 2004.

ROLL CALL

Motion carried by roll call vote with one abstention (Mr. O'Connor).

6. Appointment of Program Supervisor for Park Academy – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve the appointment of Paula Varassi, as Program Supervisor/Clinical Director of the Park Academy, effective September 1, 2004, through June 30, 2005, at the annual salary of \$65,000.00, to be paid in 20 equal semi-monthly installments.

Note: Mrs. Varassi will serve as Program Supervisor/Clinical Director of the Park Academy, a special education program created and coordinated by Region V and administered by the Oradell Public School District. Salary and benefits associated with this position are paid for with tuition moneys collected by the Oradell Business Office from the students' home districts. Such expenses are not part of and in no way impact the Oradell Public School's 2004-2005 budget.

ROLL CALL

Motion carried by roll call vote with one abstention (Mr. O'Connor).

7. Approval of Movement on the Teacher Salary Guide –It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the

Superintendent, that the Board of Education approve movement on guide for the 2004/05 school year, for the following staff member:

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Jillian Jengo	BA 15/Step 3	MA/Step 3	\$37,900.00

ROLL CALL

Motion carried by roll call vote with one abstention (Mr. O'Connor).

8. Approval of Substitute Teacher(s) for the 2003/04 School Year – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve the following individual(s) as substitute teacher(s) for the 2003/04 school year, at a per diem rate of \$75.00 which increases to \$80.00 per day after the 10th day of service during the 2003/04 school year:

Kirsten Kelly
Debra Quinn

ROLL CALL

Motion carried by roll call vote with one abstention (Mr. O'Connor).

9. Approval of Summer Hours for School Nurse – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve summer hours for Carole Orthmann, school nurse, commencing June 22, 2004 and continuing through August 31, 2004, at a rate of \$40.00/hr., for a period not to exceed thirty (30) hours.

ROLL CALL

Motion carried by roll call vote with one abstention (Mr. O'Connor).

10. Approval of Summer Part-time Nurse's Aide – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve the appointment of Anne DiScala as a part-time nurse's aide commencing June 22, 2004 and continuing through August 31, 2004, at a rate of \$18.50/hr., for a period not to exceed thirty (30) hours.

ROLL CALL

Motion carried by roll call vote with one abstention (Mr. O'Connor).

11. Teacher Staff List for 2004/2005 School Year – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board authorize the Business Administrator/Board Secretary to issue employment/salary contracts as set forth on the attached Teaching Staff 2004 – 2005 List.

ROLL CALL

Motion carried by roll call vote with one abstention (Mr. O'Connor).

12. Approval of Tech Support/Maintenance Help – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve Brian Lynch and Chris Watkins to provide technology maintenance services effective May 27, 2004 through June 30, 2004, at a rate of \$12.00/hr., not to exceed one hundred (100) total hours.

ROLL CALL

Motion carried by roll call vote with one abstention (Mr. O'Connor).

13. Approval of Student Teacher – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve the following individual as a student teacher:

- Nancy Kobes, a student at William Paterson University, to perform her Student teaching assignment with Mrs. Dale Geiss, special education cooperating teacher, commencing September 1, 2004 and concluding December 22, 2004.

ROLL CALL

Motion carried by roll call vote with one abstention (Mr. O'Connor).

F. POLICY – Mr. Kramer, Chairperson

1. Approval of Policy – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent in concert with the Business Administrator/Board Secretary, that the Board approve the following policy for first reading:

#3518 - Integrated Pest Management Plan

ROLL CALL

Motion carried by roll call vote with one abstention (Mr. O'Connor).

G. PUBLIC RELATIONS - Mr. Walsh, Chairperson

X. OLD BUSINESS

Mr. O'Connor asked about sending a letter to the Little League president regarding new bleachers. Mr. Esposito will draft and send the letter to Mrs. Didio.

MOTION It was moved by Mr. Kramer, seconded by Mr. Halligan, upon the recommendation of the Superintendent, that the Board approve the following revisions to the 2004/05 School Calendar:

Thursday, September 2, 2004	To be a single session day for students.
Friday, September 3, 2004	To be a single session day for students.

ROLL CALL

Motion carried by a unanimous roll call vote.

XI. NEW BUSINESS

Mr. Mohre talked about a draft version of Board committees, phone numbers, etc., and asked everyone to confirm its accuracy.

There was a discussion regarding changes to the 2004-05 school calendar, in which the first two days of school would be half-days for students.

The Board then commented on the great job done by parents, teachers and students on the musical.

XII. OPEN TO THE PUBLIC

XIII. CLOSED SESSION

It was moved by Mr. Spadaccini, seconded by Mr. Kramer, that the Board adjourn to Closed Session at 8:45 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

XIV. ADJOURNMENT

It was moved by Mr. Kramer, seconded by Mr. Spadaccini, that the Closed Session of the meeting be adjourned at 9:14 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

Respectfully submitted,


John Esposito
Board Secretary/Business Administrator

ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649

CLOSED SESSION REGULAR PUBLIC BUSINESS MEETING
MAY 26, 2004

MINUTES

I. **CALL TO ORDER**

The Closed Session of the Regular Public Business Meeting of the Oradell Board of Education was called to order at 8:50 p.m. by President Feigenson.

II. **ROLL CALL**

PRESENT: Mr. Gallow, Mr. Halligan, Mr. Kramer, Mr. O'Connor, Mr. Spadaccini Mr. Walsh, Mrs. Norian, Mr. Feigenson.

ABSENT: Dr. Westlake

Also present were Mr. Jeffrey S. Mohre, Superintendent and Mr. John Esposito, Business Administrator/Board Secretary.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

Mr. Mohre gave an overview of a request for a short leave of absence (5 days) by a teacher. It was decided she could take the days off without pay.

At 9:00 p.m. Mr. Mohre and Mr. Esposito left the meeting as the Board was to engage in discussion of the Superintendent's evaluation.

III. **ADJOURNMENT**

It was moved by Mr. Kramer, seconded by Mr. Spadaccini, that the Closed Session of the meeting be adjourned at 9:14 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

Respectfully submitted,

A handwritten signature in cursive script that reads "Alan Feigenson". The signature is fluid and extends across the width of the text below it.

Alan Feigenson
Board President