

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**SPECIAL PUBLIC BUSINESS MEETING  
CLOSED SESSION ONLY  
MARCH 31, 2004 (7:00 PM)**

**MINUTES**

**I. CALL TO ORDER**

The Special Public Meeting of the Oradell Board of Education was called to order at 7:05 p.m. by President Feigenson.

**II. FLAG SALUTE**

The flag salute was led by Mr. Feigenson.

**III. SUNSHINE LAW STATEMENT**

The Sunshine Law Statement was read by Mr. Feigenson.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News and all persons requesting such notice on April 11, 2002.

**IV. MISSION STATEMENT**

The Mission Statement was read by Mr. Feigenson.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education on June 26, 2002

**V. ROLL CALL**

PRESENT: Mr. Gallow, Mr. Julis, Mr. Kramer, Mr. O'Connor, Mr. Spadaccini, Mr. Walsh, Dr. Westlake, Mrs. Norian Mr. Feigenson,

Also present were Mr. Jeffrey S. Mohre, Superintendent, Mr. John F. Esposito, Business Administrator/Board Secretary, Mr. William Scott Ryan, Principal, and Dr. John DiGiovachino.

## VI. CLOSED SESSION

It was moved by Mr. Kramer, seconded by Mrs. Norian, that the Board adjourn to Closed Session at 7:07 pm.

### ROLL CALL

**Motion carried by a unanimous roll call vote.**

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

The Board discussed non-tenured staff members.

Mr. Mohre and Mr. Ryan talked about another personnel situation.

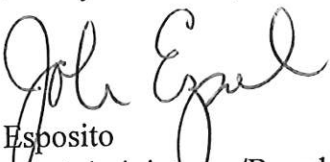
## VII. ADJOURNMENT

It was moved by Mr. Kramer, seconded by Mrs. Norian, that the Closed Session of the Special Public Business meeting be adjourned at 7:58 p.m.

### ROLL CALL

**Motion carried by a unanimous roll call vote.**

Respectfully submitted,

  
John Esposito  
Business Administrator/Board Secretary

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**BUDGET HEARING/REGULAR PUBLIC BUSINESS MEETING  
MARCH 31, 2004**

**MINUTES**

**I. CALL TO ORDER**

The Budget Hearing/Regular Public Business Meeting of the Oradell Board of Education was called to order at 8:07 by President Feigenson.

**II. FLAG SALUTE**

The flag salute was led by Mr. O'Connor.

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News, The Record, and all persons requesting such notice on March 26, 2004.

**IV. MISSION STATEMENT**

The Mission Statement was read by Mr. Gallow.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

**V. ROLL CALL**

PRESENT: Mr. Gallow, Mr. Julis, Mr. Kramer, Mr. O'Connor, Mr. Spadaccini, Mr. Walsh, Mrs. Norian, Mr. Feigenson

ABSENT: Dr. Westlake

Also present were Mr. Jeffrey S. Mohre, Superintendent, Mr. John Esposito, Business Administrator/Board Secretary, Mr. William Scott Ryan, Principal, Dr. John DiGiovachino, Director of Special Services, several OPS teachers and ten residents.

**VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

There were no comments from the public at this time.

**VII. MINUTES**

There were no minutes for Review or Approval at this time.

**VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS**

Mr. Mohre invited everyone to attend the Technology Expo, which is scheduled for Thursday, April 1, 2004.

This evening's Superintendent's Report featured the 2004-2005 Budget Presentation given by the Superintendent and the Business Administrator/Board Secretary. A question and answer period from the Board and audience followed.

Mr. Feigenson talked about the following items:

- ◆ Thanked the school administration for their hard work in putting together this budget.
- ◆ Congratulated Dr. Westlake on being named interim Superintendent in River Dell.
- ◆ Asked everyone to submit their Board evaluations
- ◆ Cited an article on strangers approaching children, and stated that there will be a presentation on this subject for adults on May 6, and one for kids on May 10 in a school assembly.
- ◆ Acknowledged a thank-you card from Mrs. Shinevar
- ◆ Polled the Board for who will be attending the Memorial Day parade.

Mr. Feigenson called for a consent agenda (motion IX.B.1 was pulled for discussion.)

1. It was moved by Mr. Kramer, seconded by Mr. Gallow, upon the recommendation of the Superintendent, in concert with the Business Administrator, that the following motions be voted on:

BE IT RESOLVED, That the Oradell Board of Education adopt the following budget for the 2004-2005 school year:

General Current Expense	\$7,813,896.00
Debt Service	\$ 806,615.00
Special Revenue Fund	<u>\$ 333,739.00</u>
<b>TOTAL</b>	<b>\$8,954,250.00</b>

Tax Levy General Fund	\$7,192,392.00
Tax Levy - Debt Service	\$ 806,580.00
<b>Tax Levy - Grand Total</b>	<b>\$7,998,972.00</b>

Special Revenue Fund	\$ 333,739.00
State/Federal Aid	\$ 487,007.00
Fund Balances	\$ 85,035.00
Miscellaneous Revenues	\$ 49,497.00
<b>Budget Total</b>	<b>\$8,954,250.00</b>

The budget includes Spending Growth Limitation Adjustments for:

Special Education	\$ 71,934.00
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**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

BE IT RESOLVED, That the Oradell Business Administrator/Board Secretary be authorized to place the following question on the ballot for the April 20, 2004 election:

RESOLVED, That there should be raised for General Funds \$7,192,392.00 for the ensuing school year 2004-2005.

*Note: Budget detail on file in the Office of the Board Secretary.*

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

**IX. COMMITTEE ACTION**

A. BI-BOROUGH – Dr. Westlake, Chairperson

Mr. Walsh read the summary of a meeting held March 11, 2004 at River Dell:

- ◆ Sixth grade Parent Night
- ◆ Tri-district Articulation
- ◆ 2004-05 School Calendar
- ◆ River Dell Project Committee Report
- ◆ Update on Oradell Referendum
- ◆ Committee members' suggested topics

B. BUILDING & GROUNDS – Mr. O’Connor, Chairperson

1. Window Screen Project Award – It was moved by Mr. O’Connor, seconded by Mr. Kramer, upon the recommendation of the Superintendent, in concert with the Business Administrator, that the Board, having previously authorized the Business Administrator to solicit bids for the window screen project, due March 1, 2004 at 2:00 pm., and received as follows:

<u>Name of Bidder</u>	<u>Base Bid</u>
Rure Associates	\$35,694
RD Architectural Products	\$40,000
Window Repair Systems	\$65,795
Cherokee, Inc.	\$97,700

does now, upon the approval of Mr. Esposito and the recommendation of Charles Koch, architect, award the bid for the window screen project at the Oradell Public School building to Rure Associates, the lowest responsible bidder.

Furthermore, the Board hereby authorizes the Business Administrator/Board Secretary to issue the necessary purchase order and enter into a contract with Rure Associates, to perform the aforementioned window screen project in accordance with the Plans and Specifications provided by Charles Koch, architect.

*Note: This project will be funded by a donation from the Oradell PTA.*

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

C. CURRICULUM – Mrs. Norian, Chairperson.

Mr. Mohre noted that a copy of the district’s 2004-05 Professional Development plan is attached. As is protocol, the plan was first submitted to the County Professional Development Board, where it was approved.

Dr. DiGiovachino and his committee have completed the District’s 2004-07 Comprehensive Equity Plan. The Board needs to approve the plan and authorize that it be sent to the NJ State Department of Education.

1. Approval of Professional Development Plan – It was moved by Mr. Kramer, seconded by Mr. Gallow, upon the recommendation of the Superintendent, that the Board approve the Professional Development Plan for the 2004/05 School Year.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

- 2. Approval and Submission of Comprehensive Equity Plan 2004-2007 – It was moved by Mr. Kramer, seconded by Mr. Gallow, upon the recommendation of the Superintendent, that the Board approve the Comprehensive Equity Plan 2004-2007 as prepared by the Affirmative Action Team; and furthermore, authorizes that the Plan be submitted to the State Department of Education as required.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

**D. FINANCE – Mr. Spadaccini, Chairperson**

- 1. Monthly Certifications – It was moved by Mr. Kramer, seconded by Mr. Gallow, that the Financial Reports of the Board Secretary and the Treasurer of School Moneys for the month end, February, 2004, be accepted as attached and, furthermore, that the Board certify in accordance with N.J.A.C. 6A:23-2.11(c)3 that no major account or fund in the 2003/2004 Budget has been over-expended in violation of N.J.A.C.6:A:23.11 (a) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

- 2. Payment of Invoices – It was moved by Mr. Kramer, seconded by Mr. Gallow that the invoices for the period February 26, 2004 through March 24, 2004 be approved as follows:

Fund 11 ( <i>General Current Expense</i> )	\$645,837.84
Fund 20 ( <i>Special Revenue</i> )	\$ 33,558.29
Fund 40 ( <i>Debt Service Fund</i> )	\$ 5,500.00
Fund 50 ( <i>Summer School</i> )	\$ .00
Fund 51 ( <i>Region V</i> )	\$ 15,549.28
Fund 55 ( <i>Milk</i> )	\$ 389.17
TOTAL	\$700,834.58

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

- Transfer of Funds – It was moved by Mr. Kramer, seconded by Mr. Gallow, that the Board approve the following transfer of funds as noted:

**Meeting of March 31, 2004  
Transfer of Funds\***

#	From Account (Credit)	To Account (Debit)	Credit	Debit
1	11-000-100-562-00-0801	11-000-261-420-00-0607	\$5,000.00	\$5,000.00
2	11-000-100-562-00-0801	11-000-262-420-00-0607	\$5,000.00	\$5,000.00
3	11-000-100-562-00-0801	11-000-230-339-00-0106	\$4,000.00	\$4,000.00
4	11-000-100-562-00-0801	11-000-262-610-00-0607	\$4,000.00	\$4,000.00
5	11-000-100-562-00-0801	11-000-262-100-00-0614	\$3,000.00	\$3,000.00
6	11-000-100-562-00-0801	11-000-213-600-00-0223	\$2,400.00	\$2,400.00
7	11-000-100-562-00-0801	11-213-100-101-00-0222	\$1,000.00	\$1,000.00
8	11-000-100-562-00-0801	11-204-100-610-00-0815	\$500.00	\$500.00
9	11-000-100-562-00-0801	11-190-100-106-00-0222	\$400.00	\$400.00
10	11-000-100-562-00-0801	11-215-100-610-00-0815	\$50.00	\$50.00
11	11-000-100-562-00-0801	11-120-100-101-00-0220	\$20.00	\$20.00
<b>Total</b>			<b>\$25,370.00</b>	<b>\$25,370.00</b>

\* Transaction Date For Above Transfers February 29, 2004

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

- Insurance Agent within the N.E.S.B.I.G. Insurance Group – It was moved by Mr. Kramer, seconded by Mr. Gallow, upon the recommendation of the Superintendent, in concert with the Business Administrator, that the Board appoint Fenner & Esler Agency, Inc., as a representative for the Oradell Board of Education’s membership within the N.E.S.B.I.G. Insurance Group, for the period of July 1, 2004 through June 30, 2006. Fees will be billed quarterly based on 6% of the Board’s annual assessment. (No change from the previous two years.)

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

- Schaefer Explorations Program Summer 2004 – It was moved by Mr. Kramer, seconded by Mr. Gallow, upon the recommendation of the Superintendent, in concert with the Business Administrator, that the Board approve the following changes regarding the Schaefer Explorations Program:



- ◆ Increase the Teacher salary rate per course by 4%, from to \$625 to \$650
- ◆ Raise the stipend for the Assistant Director by 4%, from \$3,000 to \$3,120
- ◆ Eliminate the family registration *for this year only*
- ◆ Eliminate the supply fee *for this year only*
- ◆ Maintain the per course rate at \$85

Note: The list of teachers working the program this summer will be on next month's Board agenda.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

#### E. PERSONNEL – Mr. Julis, Chairperson

1. Extension of Child Rearing Leave - It was moved by Mr. Kramer, seconded by Mr. Gallow, upon the recommendation of the Superintendent, that Debra Lane be granted an extension of her unpaid child rearing leave of absence for the 2004-05 school year.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

#### F. POLICY – Mr. Gallow, Chairperson

1. Approval of Policy- It was moved by Mr. Kramer, seconded by Mr. Gallow, upon the recommendation of the Superintendent, that the Board approve the following policy for second reading:

#6154 - Homework/Make-Up Work

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

#### G. PUBLIC RELATIONS – Mr. Walsh, Chairperson.

Mr. Mohre said that the budget newsletter is at the printer, and will be sent out soon. Mr. Walsh will schedule a committee meeting soon.

### **X. OLD BUSINESS**

Mr. Esposito stated that he has asked a vendor to paint the flagpole once weather permits.

Mr. Mohre will write a letter to OKF regarding new bleachers.

The Board reviewed and discussed three potential school calendars for 2004-05. Following this deliberation, the following resolution was drafted:

**MOTION:** It was moved by Mr. Feigenson, seconded by Mr. Walsh, that the Board approve Calendar Option #3 for the 2004-05 school year.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

### **XI. NEW BUSINESS**

Mrs. Norian shared post cards used by River Dell to help pass the school budget.

### **XII. OPEN TO THE PUBLIC**

Mrs. Shinevar, PTA president talked about several issues, including window screens, child safety, and legislative action.

### **XIII. CLOSED SESSION**

It was moved by Mr. Kramer, seconded by Mrs. Norian, that the Board adjourn to Closed Session at 10:00 p.m.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

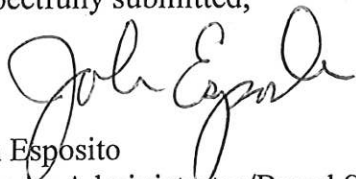
**XIV. ADJOURNMENT**

It was moved by Mrs. Norian, seconded by Mr. Kramer, that the Closed Session of the Meeting be adjourned at 10:20 p.m.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

Respectfully submitted,



John Esposito  
Business Administrator/Board Secretary



**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**CLOSED SESSION OF THE BUDGET HEARING/  
REGULAR PUBLIC BUSINESS MEETING OF  
MARCH 31, 2004**

**MINUTES**

**I. CALL TO ORDER**

The Closed Session of the Budget Hearing/Regular Public Business Meeting of the Oradell Board of Education was called to order at 10:02 p.m. by President Feigenson.

**II. ROLL CALL**

**PRESENT:** Mr. Gallow, Mr. Julis, Mr. Kramer, Mr. O'Connor, Mr. Spadaccini, Mr. Walsh, Mrs. Norian, Mr. Feigenson.

**ABSENT:** Dr. Westlake

**Also present were Mr. Jeffrey S. Mohre, Superintendent, and John Esposito, Business Administrator/Board Secretary.**

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

Mr. Mohre talked about a gifted student in Oradell who would like to attend here 80% of the time, while also attending NYU on-line. It was decided that the Board and administration should consider a policy for these situations.

**III. ADJOURNMENT**

It was moved by Mrs. Norian, seconded by Mr. Kramer, that the Closed Session be adjourned at 10:20 p.m.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

Respectfully submitted,

A handwritten signature in cursive script that reads "John Esposito". The signature is written in black ink and is positioned above the printed name and title.

John Esposito  
Business Administrator/Board Secretary