

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**FIRST CLOSED SESSION  
PUBLIC WORK SESSION MEETING  
MARCH 10, 2004**

**MINUTES**

**I. CALL TO ORDER**

The Closed Public Work Session of the Oradell Board of Education was called to order at 8:41 p.m. by President Feigenson.

**II. ROLL CALL**

**PRESENT:** Mr. Gallow, Mr. Julis, Mr. Kramer, Mr. O'Connor, Mr. Walsh, Dr. Westlake, Mrs. Norian, Mr. Feigenson.

**ABSENT:** Mr. Spadaccini

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

The Board discussed the Superintendent Contract Rescission Clause regarding Mr. Mohre's new agreement, and Mr. Feigenson answered questions on this issue.

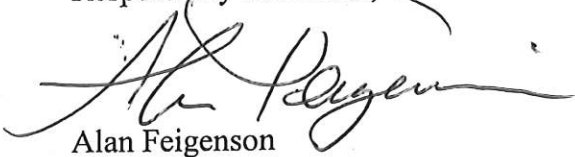
**III. ADJOURNMENT**

It was moved by Mr. Kramer, seconded by Mr. O'Connor, that the Closed session be adjourned, and the Board return to its Work Session, at 8:52 p.m.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Alan Feigenson". The signature is written in black ink and is positioned above the printed name.

Alan Feigenson  
Board President

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK SESSION – MARCH 10, 2004**

**MINUTES**

**I. CALL TO ORDER**

The Public Work Session Meeting of the Oradell Board of Education was called to order at 8:00 p.m. by President Feigenson.

**II. FLAG SALUTE**

The flag salute was led by Mr. Julis.

**III. SUNSHINE LAW STATEMENT**

The Sunshine Law Statement was read by Mr. Feigenson.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News, The Record and all persons requesting such notice on March 5, 2004.

**IV. MISSION STATEMENT**

The mission statement was read by Mr. Walsh.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

**V. ROLL CALL**

PRESENT: Mr. Gallow, Mr. Julis, Mr. Kramer, Mr. O'Connor, Mr. Walsh, Dr. Westlake, Mrs. Norian, Mr. Feigenson  
ABSENT: Mr. Spadaccini

Also present was Mr. Jeffrey S. Mohre, Superintendent, and no members of the community.

**VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

There were no comments from the public at this time.

Mr. Feigenson called for a consent agenda for this meeting.

**VII. MINUTES**

**APPROVAL OF MINUTES**

It was moved by Dr. Westlake, seconded by Mrs. Norian, that the Board of Education approve the Minutes of the Public Work Session of Wednesday, January 14, 2004.

**ROLL CALL**

**Motion carried by roll call vote with one abstention (Mr. O'Connor)**

It was moved by Dr. Westlake, seconded by Mrs. Norian that the Board of Education approve the Closed Minutes of the Public Work Session Meeting of Wednesday, January 14, 2004.

**ROLL CALL**

**Motion carried by roll call vote with one abstention (Mr. O'Connor)**

It was moved by Dr. Westlake, seconded by Mrs. Norian that the Board of Education approve the Minutes of the Public Work Session of Wednesday, February 4, 2004.

**ROLL CALL**

**Motion carried by roll call vote with one abstention (Mr. O'Connor)**

It was moved by Dr. Westlake, seconded by Mrs. Norian that the Board of Education approve the Closed Minutes of the Public Work Session of Wednesday, February 4, 2004.

**ROLL CALL**

**Motion carried by roll call vote with one abstention (Mr. O'Connor)**

It was moved by Dr. Westlake, seconded by Mrs. Norian, that the Board of Education approve the Minutes of the Special Public Work Session of Wednesday, February 18, 2004.

## **ROLL CALL**

**Motion carried by roll call vote with one abstention (Mr. O'Connor)**

## **REVIEW OF MINUTES**

There were no Minutes ready for review at this time.

## **VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS**

Mr. Mohre shared the District's 2002-2003 NJ School Report Card and noted that he had forwarded a letter to OPS parents inviting them to visit the DOE web site to access specific *report card* information for the Oradell Public School. He also noted that hard copies of the report are available in all school offices.

The Superintendent provided the Board and public with an overview of progress made toward this year's strategic planning activities. He highlighted various activities linked to curriculum; school climate, communication, and community; and facilities.

President Feigenson discussed/shared the following items:

- ◆ The process and time line for the annual Superintendent's evaluation.
  - ◆ Information regarding Roberts Rules of Order that he had received during his recent participation in an NJSBA workshop.
  - ◆ The printing of business cards for Board members (it was requested that interested members contact Mr. Esposito).
  - ◆ A thank you note was received from Art Teacher Ellen Heine.
1. Superintendent Contract Rescission Clause – It was moved by Mr. Feigenson, seconded by Mr. Kramer, that the Board, as a result of past and current performance of the Superintendent, provide the Superintendent new and additional terms and conditions of his contract consistent with both his performance and the circumstances for attracting talent for this position; and that as a result of evaluations of the Superintendent's performance the Board desires to enter into a new, written employment contract to enhance administrative stability and continuity for the district, which the Board believes improves the quality of its overall educational programs; and that both parties agree that a written employment contract is necessary to describe their relationship and serve as effective

communication between them as they govern and facilitate the operations of the school and its programs.

Therefore, the Board rescinds the Agreement between the parties dated July 15, 2001 – June 30, 2005, and enters into the new agreement for a term beginning March 11, 2004 and ending June 30, 2008.

Prior to voting on the above resolution, the following was introduced:

**MOTION** It was moved by Mr. Kramer, seconded by Dr. Westlake, at 8:40 pm., that the Board go into closed Executive Session to address any final questions members had regarding the motion.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

Mr. Feigenson called the meeting back to order at 8:53 p.m., and the Board voted on resolution VIII.1.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

## **IX. COMMITTEE REPORTS/ACTION**

### **A. BI-BOROUGH – Dr. Westlake, Chairperson**

Dr. Westlake stated that the next meeting is set for March 11, 7:00 p.m. at River Dell H.S.

### **B. BUILDING & GROUNDS – Mr. O'Connor, Chairperson,**

Mr. O'Connor and Mr. Mohre reported on the recent meeting with the Mayor, Council and Police Dept. regarding traffic flow and safety:

- ◆ Captain Maggio will send a copy of a letter he sent to county officials regarding increasing the 'green' light at the intersection of Prospect and Oradell Avenues to Mr. Mohre, who will then write a similar letter to the appropriate officials.
- ◆ The committee obtained the names of two engineering companies (Boswell and Burgis) that could provide guidance re: traffic flow studies. The district administration will follow up. In addition the name Marlene Casey (Capital Alternatives) was shared with the district as a resource for possible traffic related grants.

- ◆ The Police will install a vehicle counter at the two peak traffic times to ascertain the number of vehicles that travel our surrounding roads.
- ◆ Mr. Mohre will author a letter to the Mayor and Council to propose increasing the one-hour Prospect Avenue parking limit to two hours (in front of OPS) as this requires a change in local ordinance. Captain Maggio of the Oradell PS does not foresee any problem with the request.

C. CURRICULUM – Mrs. Norian, Chairperson

Mrs. Norian requested that the committee meet in the near future, and Mr. Mohre will arrange a meeting date and time.

D. FINANCE – Mr. Spadaccini, Chairperson

1. Approval of Park Academy Second Class – It was moved by Dr. Westlake, seconded by Mrs. Norian, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Oradell Board of Education approve the application to establish a second class for the Park Academy to be housed in the Grace Lutheran Church, River Edge, NJ, in accordance with N.J.A.C. 6A:14, Special Education and N.J.A.C. 6A:26, Educational Facilities effective the 2004-2005 school year.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

**Note: The Park Academy Special Education Program is a special education program created and coordinated by Region V and administered by the Oradell School District. Salary and benefits associated with this program are paid for with tuition moneys collected by the Oradell Business Office from the students' home districts. Such expenses are not part of and in no way impact the Oradell Public School's 2003/04 budget.**

2. Payment of Bills/Invoices – It was moved by Dr. Westlake, seconded by Mrs. Norian, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Board of Education authorize the Business Administrator/Board Secretary to pay bills on March 24, 2004 with retroactive approval at the next scheduled Regular Public Business Meeting of the Oradell Board of Education on March 31, 2004.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

E. PERSONNEL – Mr. Julis, Chairperson

1. Approval of Substitute Teacher(s) for the 2003/04 School Year – It was moved by Mr. Julis, seconded by Mrs. Norian, upon the recommendation of the Superintendent, that the Board approve the following individual(s) as substitute teacher(s) for the 2003/04 school year, at a per diem rate of \$75.00 which increases to \$80.00 per day after the 10<sup>th</sup> day of service during the 2003/04 school year:

Joseph Colon  
Kevin Doell  
Thomas Regan  
Sonja Saranovic

**ROLL CALL**

**Motion carried by roll call vote with one abstention (Mr. Kramer)**

F. POLICY – Mr. Gallow, Chairperson

Prior to being voted on, this resolution was discussed in detail by the Board.

1. Approval of Policy – It was moved by Mr. Gallow, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board approve the following policy for first reading:

#6154 – Homework/Makeup Work

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

G. PUBLIC RELATIONS – Mr. Walsh, Chairperson

Mr. Walsh presented a report from the recent committee meeting as follows:

- ◆ Mr. Mohre has met with PTA Budget Committee (Kathy Halligan and Susan Montone) to discuss plans for promoting voter participation and sharing budget information.
- ◆ The District's budget newsletter will be mailed to homes approximately ten days prior to the election.
- ◆ Mr. Esposito and Mr. Mohre will work toward establishing a referendum campaign that will begin after the school budget election. The creation of a campaign is part of Seyffer and Sklar's pre-referendum services.



**X. OLD BUSINESS**

Mr. Walsh referenced the upcoming Lion's Club Pancake Breakfast and asked if the school would be willing to distribute a flyer announcing the event; Mr. Mohre agreed.

Mr. Mohre presented an update on the window screen project, noting that Seyfer and Sklar had reviewed all the bids and has recommended awarding the project.

**XI. NEW BUSINESS**

Mr. O'Connor asked about finger printing regulations for district employees, including substitute teachers. It was shared by Mrs. Norian and Mr. Mohre that all school employees participate in a criminal history background check, which includes finger printing, in accordance with law.

Discussion ensued regarding the four 2004-05 calendar drafts compiled by Mr. Mohre. It was noted that many school districts will be opening prior to Labor Day as the holiday falls rather late this year. In addition, it was noted that an earlier opening would result in an earlier closing, creating a longer summer vacation. This would be ideal for school construction purposes. Calendars will be a topic of discussion at the March 11, 2004 meeting of the Bi-Boro Committee, as the Oradell and River Dell Districts will work to align their school calendars to the extent possible.

**XII. CLOSED SESSION (IF NECESSARY)**

It was moved by Mr. Kramer, seconded by Mrs. Norian, that the Board adjourn to Closed Session at 9:46 p.m.

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

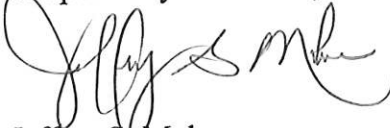
### **XIII. ADJOURNMENT**

It was moved by Mr. Kramer, seconded by Dr. Westlake, that the Closed Session of the meeting be adjourned at 10:12 p.m.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

Respectfully submitted,



Jeffrey S. Mohre  
School Superintendent

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**SECOND CLOSED SESSION  
PUBLIC WORK SESSION MEETING  
MARCH 10, 2004**

**MINUTES**

**I. CALL TO ORDER**

The Closed Public Work Session of the Oradell Board of Education was called to order at 10:00 p.m. by President Feigenson.

**II. ROLL CALL**

**PRESENT:** Mr. Gallow, Mr. Julis, Mr. Kramer, Mr. O'Connor, Mr. Walsh, Dr. Westlake, Mrs. Norian, Mr. Feigenson.

**ABSENT:** Mr. Spadaccini

Also present was Mr. Jeffrey S. Mohre, Superintendent.

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

The Board discussed requests for leaves of absence as made by two district employees.

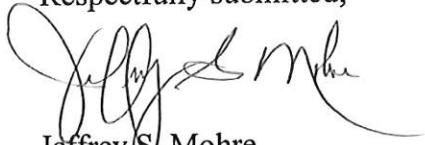
**III. ADJOURNMENT**

It was moved by Mr. Kramer, seconded by Dr. Westlake, that the Closed session be adjourned at 10:12 p.m.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jeffrey S. Mohre". The signature is fluid and cursive, with the first name "Jeffrey" being the most prominent.

Jeffrey S. Mohre  
School Superintendent