# ORADELL BOARD OF EDUCATION ORADELL, NEW JERSEY 07649

# REGULAR PUBLIC BUSINESS MEETING JUNE 23, 2004

# **MINUTES**

## I. CALL TO ORDER

The Regular Public Business Meeting of the Oradell Board of Education was called to order at 8:15 p.m. by President Feigenson.

#### II. FLAG SALUTE

The flag salute was led by Mr. Gallow.

## III. SUNSHINE LAW STATEMENT

The Sunshine Law Statement was read by Mr. Feigenson.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the <u>Town News</u>, <u>The Record</u> and all persons requesting such notice on June 23, 2004.

## IV. MISSION STATEMENT

The Mission Statement was read by Mr. Halligan.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

#### V. ROLL CALL

PRESENT: Mr. Gallow, Mr. Halligan, Mr. O'Connor, Mr. Spadaccini (arrived

8:50 p.m.), Mr. Walsh, Dr. Westlake, Mrs. Norian (arrived 8:50

p.m.), Mr. Feigenson

ABSENT: Mr. Kramer

Also present were Mr. Jeffrey S. Mohre, Superintendent, John Esposito, Business Administrator/Board Secretary and three members of the community.

## VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

There were no comments at this time.

#### VII. MINUTES

#### **REVIEW OF MINUTES**

Review of Minutes – Public Work Session Meeting of Wednesday, June 9, 2004, and the Closed Session following that meeting. There were no comments from the Board on these Minutes.

#### APPROVAL OF MINUTES

It was moved by Dr. Westlake, seconded by Mr. Walsh, that the Board of Education approve the Minutes of the Regular Public Business Meeting of Wednesday, May 26, 2004.

## **ROLL CALL**

Motion carried by a unanimous roll call vote.

## VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

Mr. Mohre gave an update on the search for an Assistant Principal. He said that our of 62 applications, he and Mr. Ryan met with 19; and 7 were then interviewed by the committee. The lead candidates' references are being checked. He thanked the Board and the teachers who served on the committee for their assistance.

The Superintendent noted that the Gifted & Talented curriculum is complete, and a brochure will go out in September. The Math curriculum is also completed, and the committee met with potential book suppliers. Addison was selected as the best to provide the needed supplies and materials for the curriculum. He also said that the District got a large price break from that company in addition to free materials.

Mr. Mohre talked about how spectacular the graduation ceremony was, and he congratulated all of the graduates and thanked the staff, Board members and families who made this special event possible.

Mr. Feigenson thanked everyone for their flowers and cards related to his family loss.

He then talked about the issue of equalization of taxes between Oradell and River Edge towards the River Dell H.S. He emphasized that the Board is in favor of

making taxes fairer for Oradell residents, and will do whatever possible towards this goal.

Mr. Feigenson then called for a consent agenda. Resolutions pulled for further discussion: IX.B.1, IX.B.3 and IX.E.4.

# IX. COMMITTEE REPORTS/ACTION

A. BI-BOROUGH - Dr. Westlake, Chairperson

Mr. Walsh read aloud a summary of the June  $10^{\mathrm{th}}$  meeting. Topics included:

- Language Arts Curriculum Revision
- Instructional Supervisory Model
- Debrief Sixth Grade Parents Night

The next meeting is scheduled for September 21<sup>st</sup> at Oradell. Mr. Mohre talked about some of the issues associated with developing a K-12 Curriculum.

B. BUILDING & GROUNDS - Mr. Gallow, Chairperson

Mr. Feigenson and the Board thanked the PTA for the contribution of the DVD players to the school.

1. Acceptance of Donation – It was moved by Mr. Gallow, seconded by Dr. Westlake, upon the recommendation of the Superintendent, that the Board approve the donation of two (2) DVD players from the Oradell PTA. These players are to be used by the Oradell Public School and are prizes from the PTA Holiday Boutique participation.

## ROLL CALL

Motion carried by a unanimous roll call vote.

- C. CURRICULUM Mrs. Norian, Chairperson No report was given.
- D. FINANCE Mr. Spadaccini, Chairperson No report was given.
- Monthly Certifications It was moved by Dr. Westlake, seconded by Mr.
  Halligan, that the Financial Reports of the Board Secretary and the Treasurer
  of School Moneys for the month end, May, 2004, be accepted as attached and,
  furthermore, that the Board certify that in accordance with N.J.A.C. 6:202A.10(e) that no major account or fund in the 2003/04 Budget has been over-

expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.

## ROLL CALL

# Motion carried by a unanimous roll call vote.

2. Payment of Invoices – It was moved by Dr. Westlake, seconded by Mr. Halligan, that the invoices for the period of May 27, 2004 through June 23, 2004, be approved as follows:

Fund 11 (General Current Expense)	\$5	546,069.87
Fund 12 (Capital Outlay)	\$	.00
Fund 20 (Special Revenue Funds)	\$	54,530.06
Fund 40 (Debt Service Fund)	\$	.00
Fund 50 (Summer School)	\$	.00
Fund 51 (Region V)	\$	16,250.95
Fund 55 (Milk)	\$	577.18
TOTAL	\$6	517,428.06

## **ROLL CALL**

# Motion carried by a unanimous roll call vote.

3. Transfer of Funds – It was moved by Dr. Westlake, seconded by Mr. Halligan, that the Board approve the following transfer of funds as noted:

## Meeting of June 23, 2004 Transfer of Funds\*

ш	From Account (Credit)	To Account (Debit)	Credit	Debit
#	11-000-100-566-00-0801	11-000-261-420-00-0607	\$5,371.00	\$5,371.00
1	11-000-100-566-00-0801	11-000-262-420-00-0609	\$4,854.00	\$4,854.00
3	11-000-100-566-00-0801	11-120-100-101-00-0230	\$4,000.00	\$4,000.00
	11-000-100-566-00-0801	11-000-262-610-00-0607	\$3,343.00	\$3,343.00
4	11-000-100-566-00-0801	11-000-262-420-00-0609	\$1,515.00	\$1,515.00
6	11-000-100-566-00-0801	11-110-100-101-00-0229	\$1,000.00	\$1,000.00
7	11-000-100-566-00-0801	11-000-270-512-00-0501	\$830.00	\$830.00
8	11-000-100-566-00-0801	11-000-262-110-00-0000	\$516.00	\$516.00
9	11-000-100-566-00-0801	11-000-230-610-00-0104	\$472.00	\$472.00
10	11-000-100-566-00-0801	11-000-213-300-00-0224	\$450.00	\$450.00
11	11-000-100-566-00-0801	11-000-240-105-00-0222	\$425.00	\$425.00
12	11-000-100-566-00-0801	11-190-100-106-00-0222	\$400.00	\$400.00
13	11-000-100-566-00-0801	11-213-100-101-00-0222	\$400.00	\$400.00
14	11-000-100-566-00-0801	11-000-219-580-00-0202	\$368.00	\$368.00
15	11-000-100-566-00-0801	11-000-290-610-00-0100	\$271.00	\$271.00
	11-000-100-566-00-0801	11-000-240-580-00-0221	\$197.00	\$197.00
16	11-000-100-566-00-0801	11-000-262-800-00-0607	\$75.00	\$75.00
	11-000-100-566-00-0801	11-000-213-600-00-0223	\$40.00	\$40.00
18	11-000-100-300-00-0001		£04 £07 00	\$24,527.00
		Total	\$24,527.00	ΨZ4,3Z1.00

## ROLL CALL

## Motion carried by a unanimous roll call vote.

4. Acknowledgement of FY'05 Funding Individuals with Disabilities Education Act (IDEA-B) Funds – It was moved by Dr. Westlake, seconded by Mr. Halligan, upon the recommendation of the Superintendent, in concert with the Director of Special Services, that the Board acknowledge its allocations of the following FY'05 funding awards:

> IDEA – Basic \$145,992.00 IDEA – Preschool \$13,675.00

Furthermore, the Board hereby authorizes the Business Administrator/Board Secretary to complete and sign all pertinent documentation for receipt of the aforementioned funding allocations and submit the same to the State Department of Education, Bergen County Office.

#### ROLL CALL

## Motion carried by a unanimous roll call vote.

5. Professional Energy Services Contract – It was moved by Dr. Westlake, seconded by Mr. Halligan, upon the recommendation of the Superintendent, in concert with the Business Administrator, that the Board approve a contract with Energy For America, Inc. covering professional engineering services for the Facilities Management Program to control energy systems in the Oradell Public School by a remotely programmed and monitored building automation system at an annual fee of \$12,552.00 (an increase of 3.3% from the current year.)

#### **ROLL CALL**

## Motion carried by a unanimous roll call vote.

6. Preliminary Eligible Cost (PEC) Figure – It was moved by Dr. Westlake, seconded by Mr. Halligan, upon the recommendation of the Superintendent, in concert with the Business Administrator, that the Board authorize the Superintendent to accept the Preliminary Eligible Cost (PEC) figure from the State of New Jersey for Oradell's Long Range Facility Plan #3870-050-04-1000.

## **ROLL CALL**

Motion carried by a unanimous roll call vote.

7. Special Education School Year Tuition Contracts 2004/05 School Year – It was moved by Dr. Westlake, seconded by Mr. Halligan, that the Board approve in accord with Chapter 46, Title 18A, NJ Statutes, tuition to be paid for the students listed below to attend the schools indicated for the full school year 2004/05 (inclusive of the extended school year, unless otherwise noted,) at the tuition costs indicated:

Student	<u>Placement</u>	<b>Tuition</b>
# 8	The Forum School	\$37,477.44
#17	Harbor Haven Day Camp	\$ 4,750.00*
#18	The Forum School	\$37,477.44
#21	The Forum School	\$37,477.44
#24	The Forum School	\$37,477.44

<sup>\*</sup>Extended year program only.

#### ROLL CALL

## Motion carried by a unanimous roll call vote.

8. Special Education Tuition Contracts for Incoming Students for School Year 2004/05 – It was moved by Dr. Westlake, seconded by Mr. Halligan, that the Board approve in accord with Chapter 46, Title 18A, NJ Statutes, receiving the students listed below, to attend the Oradell Public School Special Education L/LD classes, for the full school year 2004/05 at the tuition costs indicated:

Student	Tuition
RO 1-04(Rochelle Park)	\$26,140.37
RO 2-04(Rochelle Park)	\$26,140.37
RO 3-04(Westwood)	\$26,140.37

#### ROLL CALL

## Motion carried by a unanimous roll call vote.

9. Payment of Summer Bills/Invoices – It was moved by Dr. Westlake, seconded by Mr. Halligan, that the Board of Education authorize the Business Administrator/Board Secretary to pay bills during the summer of 2004 with retroactive approval at the next scheduled Regular Public Business Meeting of the Oradell Board of Education.

10. Renewal of OT/PT Contracts with Rickard Rehabilitation Services, Inc. – It was moved by Dr. Westlake, seconded by Mr. Halligan, upon the recommendation of the Superintendent in concert with the Director of Special Services, that the Board approve the renewal of contracts with Rickard Rehabilitation Services, Inc., for Occupational Therapy and Physical Therapy covering the 2004/05 school year with the following fee schedule:

Initial Evaluation	\$260.00
Single Session	\$ 60.00
Session w/2 or more Students	\$ 58.00
Session held at Clinic	\$ 58.00

#### **ROLL CALL**

## Motion carried by a unanimous roll call vote.

11. Approval of Special Services – It was moved by Dr. Westlake, seconded by Mr. Halligan, upon the recommendation of the Superintendent, that the Board secure the services of Ms. Staci Guthartz to provide six (6) speech therapy sessions, at a rate of \$50.00/hour, commencing July 1, 2004, for the following students:

Student #41 Student #42

#### ROLL CALL

## Motion carried by a unanimous roll call vote.

12. Approval of OT Sessions – It was moved by Dr. Westlake, seconded by Mr. Halligan, upon the recommendation of the Superintendent, that the Board approve OT sessions provided by The CP Center in Fair Lawn, to consist of two (2) thirty-minute occupational therapy sessions, per week, for student #40 and two (2) thirty-minute occupational therapy sessions per week for student #39; one (1) thirty-minute OT session per week for student #37 and one (1) thirty-minute OT session per week for student #28. All sessions commencing July 1, 2004.

#### **ROLL CALL**

Motion carried by a unanimous roll call vote.

13. Implementation of GASB Statement 34's Financial Statement for the 2004 FY Contract – It was moved by Dr. Westlake, seconded by Mr. Halligan, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Board approve a contract with Lerch, Vinci & Higgins, LLP, covering the implementation of GASB Statement 34. This contract is necessary as GASB No. 34 mandates significant changes in accounting and financial reporting that must be complied with in order for a governmental entity's financial statement to be in accordance with accounting principles generally accepted in the United States of America. Under this contract Lerch, Vinci & Higgins will provide the District with financial advisory services to ensure full compliance with this statement. The estimated fee for this service is \$6,000.00.

#### **ROLL CALL**

## Motion carried by a unanimous roll call vote.

14. Implementation of GASB Statement 34's Capital Asset Report for the 2004 FY Contract – It was moved by Dr. Westlake, seconded by Mr. Halligan, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Board approve a contract with American Appraisal Associates covering the implementation of GASB Statement 34. Under this contract American Appraisal Associates will provide the District with capital asset reporting services to ensure full compliance with this statement. The estimated fee for this service is \$3,000.00

#### ROLL CALL

# Motion carried by a unanimous roll call vote.

15. NJ Non-Public School Technology Initiative Program Agreement – It was moved by Dr. Westlake, seconded by Mr. Halligan, that the Board of Education approve the NJ Non-Public School Technology Initiative Program Agreement with St. Joseph School for the 2003/04 school year and furthermore authorize the Business Administrator/Board Secretary to execute an agreement necessary for administering the aforementioned program.

#### ROLL CALL

# Motion carried by a unanimous roll call vote.

16. Schaefer Explorations Summer Program 2004 Stipends – It was moved by Dr. Westlake, seconded by Mr. Halligan, that the Board of Education approve the

following staff and stipends as noted, in relation to the Schaefer Explorations Summer Program:

<b>Employee</b>	# of Courses	Total Stipend
Jennifer Lee, Aide	3	\$975.00

Note: Per course aide stipend \$325.00

#### ROLL CALL

## Motion carried by a unanimous roll call vote.

17. Petty Cash Account – It was moved by Dr. Westlake, seconded by Mr. Halligan, that the Board of Education establish the following petty cash account in accordance with Board Policy #3451 and that the said account is to be replenished monthly by vouchers and is not to exceed any expenditure of \$25.00 per incident:

Account	Amount	Signatory
Park Academy	\$100.00	Director of Region V

Note: Park Academy is a special education program created and coordinated by Region V and administered by the Oradell Public School District. Any expenditures associated with the Academy are collected by the Oradell Business Office from the students' home districts. Such expenses are not part of and in no way impact the Oradell Public School's 2004-2005 budget.

#### ROLL CALL

#### Motion carried by a unanimous roll call vote.

E. PERSONNEL – Mr. O'Connor, Chairperson

A meeting is scheduled for Wednesday, June 30<sup>th</sup> at 7:30 a.m. Mr. Mohre thanked Ms. Zaloom for her hard work and stated that he is searching for a replacement for her. Mr. Feigenson thanked Ms. Mentes for her dedication and wished her luck in her new district.

1. Approval of Short Term Leave of Absence – It was moved by Dr. Westlake, seconded by Mr. Halligan, upon the recommendation of the Superintendent, that the Board approve an unpaid short-term leave of absence for Ms. Roberta Jacobs for the period of November 29, 2004 through December 3, 2004.

2. Approval of Child Rearing Leave – It was moved by Dr. Westlake, seconded by Mr. Halligan, upon the recommendation of the Superintendent, that the Board of Education approve a child rearing leave, without pay and medical/dental benefits for Mrs. Joanne Certo. Said leave will be for the 2004/05 school year.

#### ROLL CALL

## Motion carried by a unanimous roll call vote.

3. Resignation of Classroom Teacher – It was moved by Mr. O'Connor, seconded by Dr. Westlake, upon the recommendation of the Superintendent, that the Board accept with regret, the resignation of Susan Zaloom, effective June 30, 2004.

#### ROLL CALL

## Motion carried by a unanimous roll call vote.

4. Resignation of Classroom Teacher – It was moved by Mr. O'Connor, seconded by Dr. Westlake, upon the recommendation of the Superintendent, that the Board accept with regret, the resignation of Susan Mentes, effective June 30, 2004.

## **ROLL CALL**

## Motion carried by a unanimous roll call vote.

5. Appointment of Special Education Consultant – It was moved by Dr. Westlake, seconded by Mr. Halligan, upon the recommendation of the Superintendent, in concert with the Director of Special Services, that the Board approve the appointment of Dr. Lorraine Schlarman, as Special Education Consultant for the 2004/05 school year. This appointment is for the purpose of providing consultation services to the Oradell Public School District in conjunction with the Department of Education's Special Education Monitoring and Special Education Self-Assessment; a process that the District must undertake in accordance with New Jersey law. Fee not to exceed \$5,000.00.

Note: The Department of Education provides school districts with grant moneys to support the monitoring process. Oradell will receive \$5,000.00 from the Department of Education based upon the expenses incurred.

#### ROLL CALL

## Motion carried by a unanimous roll call vote.

6. Appointment of Part-time School Nurse's Aide – It was moved by Dr. Westlake, seconded by Mr. Halligan, upon the recommendation of the Superintendent, that the Board approve the appointment of Patricia Fakharzadeh as a part-time school nurse's aide for the 2004/05 school year, effective September 1, 2004 through June 30, 2005, at a rate of \$18.50/hr., up to fifteen (15) hours weekly.

#### ROLL CALL

## Motion carried by a unanimous roll call vote.

7. Appointment of Part-time School Nurse's Aide – It was moved by Dr. Westlake, seconded by Mr. Halligan, upon the recommendation of the Superintendent, that the Board approve the appointment of Joan Novak as a part-time school nurse's aide for the 2004/05 school year, effective September 1, 2004 through June 30, 2005, at a rate of \$18.50/hr., up to fifteen (15) hours weekly.

## **ROLL CALL**

## Motion carried by a unanimous roll call vote.

8. Appointment of School Psychologist – It was moved by Dr. Westlake, seconded by Mr. Halligan, upon the recommendation of the Superintendent, that the Board approve the appointment of Susan Confrancisco, as school psychologist, at MA 30/Step 8, effective September 1, 2004 through June 30, 2005, at the annual salary of \$45,780.00, as set forth on the Oradell Education Association's 2004/05 Teacher's Salary Guide, to be paid in 20 equal semimonthly installments.

#### **ROLL CALL**

## Motion carried by a unanimous roll call vote.

9. Appointment of Temporary Part-time Substitute Custodian – It was moved by Dr. Westlake, seconded by Mr. Halligan, upon the recommendation of the Superintendent, that the Board approve the appointment of Morris Longabardi as a temporary part-time substitute custodian, for the 2004/05 school year, to be paid at the rate of \$15./hr.

10. Appointment of Temporary Part-time Substitute Custodian – It was moved by Dr. Westlake, seconded by Mr. Halligan, upon the recommendation of the Superintendent, that the Board approve the appointment of Brian Spano as a temporary part-time substitute custodian, effective Thursday, June 17, 2004 and to continue through the 2004/05 school year, to be paid at the rate of \$15./hr.

#### ROLL CALL

## Motion carried by a unanimous roll call vote.

11. Appointment of Special Education Teacher Assistant – It was moved by Dr. Westlake, seconded by Mr. Halligan, upon the recommendation of the Superintendent, that the Board approve the appointment of Shannon Morris as special education teacher assistant, effective September 1, 2004 through June 30, 2005, at the annual salary of \$16,744.00, to be paid in 20 equal semimonthly installments.

Note: Ms. Morris will serve as a teacher assistant with the Park Academy (location: River Edge, NJ), a special education program created and coordinated by Region V and administered by the Oradell Public School District. Salary and benefits associated with this position are paid for with tuition moneys collected by the Oradell Business Office from the students' home districts. Such expenses are not part of and in no way impact the Oradell Public School's 2004-2005 budget.

#### ROLL CALL

#### Motion carried by a unanimous roll call vote.

12. Appointment of Special Education Teacher Assistant – It was moved by Dr. Westlake, seconded by Mr. Halligan, upon the recommendation of the Superintendent, that the Board approve the appointment of Daniel Lu as special education teacher assistant, effective September 1, 2004 through June 30, 2005, at the annual salary of \$16,744.00, to be paid in 20 equal semimonthly installments.

Note: Mr. Lu will serve as a teacher assistant with the Park Academy (location: River Edge, NJ), a special education program created and coordinated by Region V and administered by the Oradell Public School District. Salary and benefits associated with this position are paid for with tuition moneys collected by the Oradell Business Office from the students' home districts. Such expenses are not part of and in no way impact the Oradell Public School's 2004-2005 budget.

13. Approval of K-12 Regional Language Arts Curriculum Revision Consultants – It was moved by Mr. O'Connor, seconded by Mr. Halligan, upon the recommendation of the Superintendent, that the Board approve educational consultants Dr. Jeannie Ryan and Dr. Patricia Raupers to lead the process of creating a K-12 regional language arts curriculum guide that is aligned with the New Jersey Core Curriculum Content Standards and provides for a coordinated and articulated curriculum for the students of the Oradell, River Edge and River Dell School Districts. The consultant fees associated with this tri-district initiative total \$12,000; one-third (\$4,000) of which will be paid by the Oradell Board of Education.

#### **ROLL CALL**

# Motion carried by a unanimous roll call vote.

14. Approval of Educational Consultant for the Creation of a Regional K-12 Instructional/Supervisory Model – It was moved by Mr. O'Connor, seconded by Mr. Halligan, upon the recommendation of the Superintendent, that the Board appoint Mr. Arthur Firestone, educational consultant, for the purpose of leading the Oradell, River Edge and River Dell School Districts in the development of a new instructional model and observation/evaluation procedures. The fees associated with this initiative are as follows: \$1,400.00 per day (8 full days) plus mileage at the prevailing IRS rate, and the purchase of relevant support materials. All consulting fees will be shared equally by the three school districts.

#### ROLL CALL

## Motion carried by a unanimous roll call vote.

- F. POLICY Mr. Kramer, Chairperson There was no report.
- G. PUBLIC RELATIONS Mr. Halligan, Chairperson Mr. Halligan stated that the committee was working on getting voters out for the September 28<sup>th</sup> referendum.

#### X. OLD BUSINESS

Mr. Walsh handed out a PTA resolution regarding tax reform and wanted the Board to vote on it. Discussion ensued on this issue. Dr. Westlake explained his understanding of the tax formula, and said that bullet point 2 in the PTA

resolution was inaccurate. He noted that any change to the formula would not be through the DOE, but rather through the legislature. Mr. Walsh said that he's talked to both groups already.

Mr. Halligan thought it important to work towards a fairer formula and supports the resolution. Discussion ensued about revising the resolution to show support, but eliminating any wording that may be inaccurate. Mrs. Norian stated that any resolution should be directed at the Legislature, and not the River Dell District. She also asked that the Board get the actual resolution passed by the PTA, not a blank template.

## **MOTION**

It was moved by Mr. Spadaccini, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Oradell Board of Education support the PTA's quest to reapportion the taxation of the residents of Oradell and River Edge for the purpose of equalizing the school tax burden between the two municipalities.

#### **ROLL CALL**

Motion carried by roll call vote with two no's (Dr. Westlake, Mrs. Norian).

Mr. Feigenson inquired about reimbursement for refinishing the gymnasium floor by the Recreation Committee, and Mr. Esposito stated that the District had not received a check.

## XI. NEW BUSINESS

In response to a question, Mr. Mohre said that class size will not increase significantly in the 2004/05 school year.

## XII. OPEN TO THE PUBLIC

Questions involved the Assistant Principal search, the tax funding formula and the proposed K-12 Curriculum.

The next Board Meeting is scheduled for Wednesday, July 14, 2004, at 8:00 p.m. in the IMC.

#### XIII. CLOSED SESSION

There was no Closed Session.

#### XIV. ADJOURNMENT

It was moved by Mr. Spadaccini, seconded by Mr. O'Connor, that the Regular Public Business Meeting be adjourned at 10:07 p.m.

# **ROLL CALL**

Motion carried by a unanimous roll call vote.

Respectfully submitted,

John Esposito

Board Secretary/Business Administrator