

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**REGULAR PUBLIC BUSINESS MEETING
FEBRUARY 25, 2004**

MINUTES

I. CALL TO ORDER

The Regular Public Business Meeting of the Oradell Board of Education was called to order at 8:02 p.m. by President Feigenson.

II. FLAG SALUTE

The flag salute was led by Mr. O'Connor.

III. SUNSHINE LAW STATEMENT

The Sunshine Law Statement was read by Mr. Feigenson.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News, The Record and all persons requesting such notice on February 20, 2004.

IV. MISSION STATEMENT

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

V. ROLL CALL

PRESENT: Mr. Gallow, Mr. Kramer, Mr. O'Connor, Mr. Spadaccini, Mr. Walsh, Dr. Westlake, Mrs. Norian, Mr. Feigenson

ABSENT: Mr. Julis

Also present were Mr. Jeffrey S. Mohre, Superintendent, Mr. John Esposito,

Business Administrator/Board Secretary, Mr. William Scott Ryan, Principal, Dr. John DiGiovachino, Director of Special Services and Curriculum Coordinator, and five members of the community.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

There were no comments from the public at this time.

VII. MINUTES

REVIEW OF MINUTES

Mrs. Norian noted a typographical error in the Minutes of the Public Work Session Meeting of Wednesday, January 14. Mr. Esposito will make the correction.

There were no other comments on the Minutes.

VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

Mr. Mohre, Mr. Ryan, and Dr. DiGiovachino shared with the Board a mid-year progress update regarding this year's three District Goals: Balanced Literacy Instruction; Differentiating Instruction; and Community Outreach. The Board members received folders with the information being discussed.

The Superintendent stated that he is developing next year's school calendar and will have a draft for the Board to review at the March Work Session.

Mr. Mohre invited everyone to the 21st Century Learning Expo, scheduled for Thursday evening, April 1, 2004. This program is part of this year's Community Outreach goal, and will highlight how contemporary technologies are being used to support student learning in the 21st century.

The Superintendent then talked about the Know and Go Program. He had spoken with Mr. Faustini, a resident who educates children, parents and law enforcement officials on how to best safeguard individuals from physical exploitation and abduction. He will work with Mr. Faustini to help bring a program to the school's children so that they can be more safe and aware in today's ever-changing world.

President Feigenson reminded all about the Boardmanship program being offered this Saturday.

He also talked about the Teacher Recognition Program, and that the Oradell teaching staff has declined to participate in this program.

Mr. Feigenson then called for a consent agenda, with Items 9.B.1. and 9.D.8. being pulled out for discussion.

IX. COMMITTEE REPORTS/ACTION

A. BI-BOROUGH - Dr. Westlake, Chairperson

The meeting scheduled for March 11th will be changed, perhaps to March 25th. Mr. Mohre will coordinate this session.

B. BUILDING & GROUNDS - Mr. O'Connor, Chairperson

A meeting is set for Tuesday, March 2nd at 6:30 pm. with the Mayor and Council. The Board would like to explore the possibility for shared services.

1. Use of School Facilities – It was moved by Mr. O'Connor, seconded by Mrs. Norian, that the Board of Education approve the following request for use of school facilities:

- a. **Circus** – to be held on the back lot of the school on Sunday, May 30, 2004, from 9:00 a.m. to 7:00 p.m., requested by Mr. Louis Suarez of Oradell Special Events. It will consist of two performances with an expected number of five hundred people to attend.

Prior to voting, the Board discussed this motion, including why the event was moved from Memorial Field where it has been held in the past. Concerns were raised about damage to the baseball field, as well as clean up following the circus.

ROLL CALL

Motion defeated by a unanimous roll call vote.

C. CURRICULUM - Mrs. Norian, Chairperson

Mrs. Norian thanked Ms. Maklin for her efforts in developing the Professional Development Plan, which has been approved by the State DOE. A meeting of the committee will be held on a to-be-determined date.

D. FINANCE - Mr. Spadaccini, Chairperson. No report was given.

1. Monthly Certifications – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, that the Financial Reports of the Board Secretary and the Treasurer of School Moneys for the month end, January, 2004, be accepted as attached and, furthermore, that the Board certify that in accordance with

N.J.A.C. 6:20-2A.10(e) that no major account or fund in the 2003/04 Budget has been over-expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.

ROLL CALL

Motion carried by roll call vote with one abstention (Dr. Westlake).

2. Payment of Invoices – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, that the Board approve the invoices for the period of January 29, 2004 through February 25, 2004, as follows:

Fund 11 (<i>General Current Expense</i>)	\$646,314.43
Fund 12 (<i>Capital Outlay</i>)	\$.00
Fund 20 (<i>Special Revenue Funds</i>)	\$ 41,474.42
Fund 40 (<i>Debt Service Fund</i>)	\$.00
Fund 50 (<i>Summer School</i>)	\$.00
Fund 51 (<i>Region V</i>)	\$ 15,948.08
Fund 55 (<i>Milk</i>)	\$ 456.91
TOTAL	\$704,193.84

ROLL CALL

Motion carried by roll call vote with one abstention (Dr. Westlake).

3. Transfer of Funds –It was moved was moved by Mr. Kramer, seconded by Mr. Spadaccini, that the Board approve the following transfer of funds as noted:

**Meeting of February 25, 2004
Transfer of Funds***

#	From Account (Credit)	To Account (Debit)	Credit	Debit
1	11-000-100-562-00-0801	11-000-230-610-00-0104	\$774.04	\$774.04
2	11-000-262-100-00-0612	11-000-262-100-00-0614	\$6,900.00	\$6,900.00
3	11-000-100-562-00-0801	11-190-100-890-00-0501	\$1,724.00	\$1,724.00
4	11-000-100-562-00-0801	11-213-100-101-00-0222	\$450.00	\$450.00
5	11-000-100-562-00-0801	11-215-100-610-00-0815	\$82.34	\$82.34
		Total	\$9,930.38	\$9,930.38

* Transaction Date For Above Transfers January 31, 2004

ROLL CALL

Motion carried by roll call vote with one abstention (Dr. Westlake).

4. Acceptance of FY'04 Funding Individuals with Disabilities Education Act (IDEA-B) Funds – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent in concert with the Director of Special Services, that the Board approve the receipt of the following FY'04 funding awards:

IDEA – Basic	\$142,448.00
IDEA – Preschool	\$ 13,265.00

ROLL CALL

Motion carried by roll call vote with one abstention (Dr. Westlake).

5. Resolution to Continue Membership in the Northeast Bergen County School Board Insurance Group (July 1, 2004 to June 30, 2006) – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, in concert with the Business Administrator, that the Oradell Board of Education adopt the following resolution:

WHEREAS, a number of Boards of Education in Bergen County have joined together to form a Joint Insurance Group as permitted by N.J. Title 18A:18B and;

WHEREAS, said Group was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance Group contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Group, and;

WHEREAS, the Board of Education of Oradell has determined that membership in the Northeast Bergen County School Board Insurance Group is in the best interest of the District;

NOW, THEREFORE, be it resolved that the Board of Education of Oradell does hereby agree to renew membership in the Northeast Bergen County School Board Insurance Group and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2004 to June 30, 2006.

BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Group as are required by the Group's Bylaws and to deliver the same to the Executive Director.

ROLL CALL

Motion carried by roll call vote with one abstention (Dr. Westlake).

6. Special Education Extended School Year Tuition Contract 2004/05 School Year – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, that the Board approve that, in accord with Chapter 46, Title 18A, NJ Statutes, tuition to be paid for the student listed below to attend the school indicated for the extended school year 2004/05, at the tuition cost indicated:

Student	Placement	Tuition
#17	Harbor Haven Day Camp (Transportation)	\$3,995.00 <u>\$ 575.00</u> \$4,570.00

ROLL CALL

Motion carried by roll call vote with one abstention (Dr. Westlake).

7. Acceptance of Mini Grant Funds – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve the acceptance of mini grant funds from the Oradell Kids Foundation, Inc. in the amount listed: (This is in addition to mini grant funds listed on the agenda of February 4, 2004)

▪ Grade 1	- Dinosaurs Rock	\$750.00
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ROLL CALL

Motion carried by roll call vote with one abstention (Dr. Westlake).

8. Tentative Budget for the 2004-2005 School Year – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent in concert with the Business Administrator/Board Secretary, that the Oradell Board of Education adopt the following resolution:

BE IT RESOLVED, that the Oradell Board of Education adopt the following tentative budget for the 2004/2005 school year:

General Current Expense	\$7,834,013.00
Debt Service	\$ 806,615.00
State/Federal Special Revenue	<u>\$ 333,739.00</u>
TOTAL	\$8,974,367.00
Tax Levy General Fund	\$7,226,659.00
Tax Levy – Debt Service	<u>\$ 806,615.00</u>

- ◆ Establishing the position of Assistant Administrator. It was agreed that the title of this job would be Assistant Principal. Mr. Mohre will revise the draft of the job descriptions for this position as well as Principal.
 - ◆ Results of Exit Interview
1. Resolution to Rescind Motion – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board rescind the motion made at the December 10, 2003 Public Work Session Meeting under COMMITTEE REPORTS/ACTION, E. PERSONNEL, Number 2 (due to the applicant failing to respond to the State of New Jersey, Department of Education’s request for additional information regarding his criminal history background check).

ROLL CALL

Motion carried by roll call vote with one abstention (Dr. Westlake)

2. Approval of Movement on the Teacher Salary Guide – It was moved by Mr. Kramer, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board of Education approve movement on guide for the 2003/04 school year, for the following staff member, effective February 9, 2004.

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Kerri Gumbel	BA/Step 4	BA 15/Step 4	\$37,000.00

ROLL CALL

Motion carried by roll call vote with one abstention (Dr. Westlake).

F. POLICY – Mr. Gallow, Chairperson

Mr. Gallow reviewed the summary of the meeting held February 3, 2004. Subjects discussed included:

- ◆ Review of Draft Policy #6154 Homework/Makeup Work. It was agreed that Policy #6154 would be presented to the Board for adoption.
- ◆ Policy revision of #6142.10 Student Access to Internet and Information Services

G. PUBLIC RELATIONS - Mr. Walsh, Chairperson

Mr. Walsh wanted to move forward with raising awareness about the 2004-05 school budget. A meeting is scheduled for March 3rd, following the Board meeting.

X. OLD BUSINESS

Mr. Feigenson talked about the interviews conducted with three construction management firms for the projected referendum. Mr. Mohre noted that by consensus, the Board had eliminated Bovis from consideration, and that he and Mr. Esposito had checked references for Turner and EPIC.

Discussion ensued about the pros and cons of each company. Turner has a program that allows students to get involved in safety during the construction period. It was noted that the most important person is the on-site manager during construction.

MOTION It was moved by Mr. O'Connor, seconded by Mr. Kramer, to hire Turner Construction as construction manager for the projected capital project at a not-to-exceed cost of \$350,000; and furthermore authorize the Superintendent and Business Administrator to immediately initiate discussions with Turner and our attorney, Mr. Kenney, to create a contract for their services.

ROLL CALL

Motion carried by roll call vote with one no vote (Mr. Walsh).

Dr. Westlake stated that he had reservations about hiring Turner for this project, and noted that the Board should make sure that Turner's on-site person is able to successfully perform that job.

XI. NEW BUSINESS

Mr. Walsh talked about how the State finances education, and that he would like to be proactive in trying to make funding a priority for the State.

XII. OPEN TO THE PUBLIC

Topics discussed included the PTA meeting next Monday, the ASK test, and district goals.

XIII. CLOSED SESSION

It was moved by Mr. Kramer, seconded by Mrs. Norian, that the Board adjourn to Closed Session at 9:55 pm.

ROLL CALL

Motion carried by a unanimous roll call vote.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

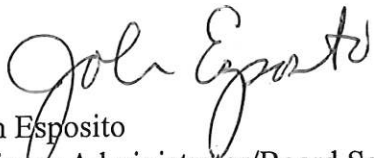
XIV. ADJOURNMENT

It was moved by Mr. Kramer, seconded by Mrs. Norian, that the Closed Session of the meeting be adjourned at 10:42 pm.

ROLL CALL

Motion carried by a unanimous roll call vote.

Respectfully Submitted,



John Esposito
Business Administrator/Board Secretary

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**CLOSED SESSION REGULAR PUBLIC BUSINESS MEETING
FEBRUARY 25, 2004**

MINUTES

I. CALL TO ORDER

The Closed Session of the Regular Public Business Meeting of the Oradell Board of Education was called to order at 10:05 p.m. by President Feigenson.

II. ROLL CALL

PRESENT: Mr. Gallow, Mr. Kramer, Mr. O'Connor, Mr. Spadaccini
Mr. Walsh, Mrs. Norian, Mr. Feigenson.

ABSENT: Mr. Julis

Also present were Mr. Jeffrey S. Mohre, Superintendent and Mr. John Esposito, Business Administrator/Board Secretary.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

The Board discussed a personnel issue.

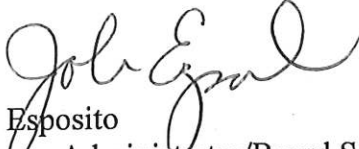
III. ADJOURNMENT

It was moved by Mr. Kramer, seconded by Mrs. Norian, that the Closed Session of the meeting be adjourned at 10:42 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

Respectfully submitted,


John Esposito
Business Administrator/Board Secretary