

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**SPECIAL PUBLIC MEETING
CLOSED SESSION ONLY – PERSONNEL
DECEMBER 8, 2004 (7:45 PM)**

MINUTES

I. CALL TO ORDER

The Special Public Meeting of the Oradell Board of Education was called to order at 7:52 p.m. by President Feigenson.

II. FLAG SALUTE

The flag salute was led by Mr. Feigenson.

III. SUNSHINE LAW STATEMENT

The Sunshine Law Statement was read by Mr. Feigenson.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News and all persons requesting such notice on December 3, 2004.

IV. MISSION STATEMENT

The Mission Statement was read by Mr. Feigenson.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

V. ROLL CALL

PRESENT: Mr. Gallow, Mr. Halligan, Mr. Spadaccini, Mr. Walsh, Mrs. Norian, Mr. Feigenson

ABSENT: Mr. Kramer, Mr. O'Connor, Dr. Westlake

Also present were Mr. Jeffrey S. Mohre, Superintendent and Mr. John Esposito, Business Administrator/Board Secretary.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

There were no members of the public present.

VII. CLOSED SESSION

It was moved by Mr. Spadaccini, seconded by Mr. Walsh, that the Board adjourn to Closed Session at 7:55 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

The Superintendent reviewed a "SIDE AGREEMENT" to the Collective Negotiations Agreement between the Oradell Board of Education and the Oradell Education Association regarding approval of a non-precedent setting, child rearing leave to a non-tenured employee.

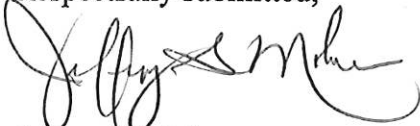
VIII. ADJOURNMENT

It was moved by Mrs. Norian, seconded by Mr. Spadaccini, that the Closed Session of the Special Public Meeting be adjourned at 8:05 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

Respectfully submitted,



Jeffrey S. Mohre
School Superintendent

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

PUBLIC WORK SESSION – DECEMBER 8, 2004

MINUTES

I. CALL TO ORDER

The Public Work Session of the Oradell Board of Education was called to order at 8:08 p.m. by President Feigenson.

II. FLAG SALUTE

The flag salute was led by Mr. Spadaccini.

III. SUNSHINE LAW STATEMENT

The Sunshine Law Statement was read by Mr. Feigenson.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News, The Record and all persons requesting such notice on December 3, 2004.

IV. MISSION STATEMENT

The Mission Statement was read by Mr. Walsh.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

V. ROLL CALL

PRESENT: Mr. Gallow, Mr. Halligan, Mr. Spadaccini, Mr. Walsh, Mrs. Norian, Mr. Feigenson

ABSENT: Mr. Kramer, Mr. O'Connor, Dr. Westlake

Also present were Mr. Jeffrey S. Mohre, Superintendent, Mr. John Esposito, Business Administrator/Board Secretary, Mrs. Nancy Ciavaglia (newly hired School Business Administrator) and a reporter from the Town News.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. MINUTES
REVIEW OF MINUTES

Regular Public Business Meeting of Wednesday, October 27, 2004 and the Closed Session following that meeting.

Special Closed Executive Meeting of Wednesday, November 10, 2004.(7:30 p.m.)

Special Public Business Meeting of Wednesday, November 10, 2004. (8:00 p.m.)

Regular Public Business Meeting of Wednesday, November 17, 2004 and the Closed Session following that meeting.

Mrs. Norian suggested a change to the Minutes of November 17, under "Old Business."

APPROVAL OF MINUTES

It was moved by Mr. Spadaccini, seconded by Mr. Walsh, that the Board of Education approve the Minutes of the Public Work Session Meeting of Wednesday, October 13, 2004.

ROLL CALL

Motion carried by roll call vote with one abstention (Mr. Halligan).

VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

Mr. Mohre introduced and welcomed Mr. Jeff Bliss from the accounting firm of Lerch, Vinci & Higgins, who provided an overview of the District's Comprehensive Annual Financial Report (CAFR) for the year ending, June 30, 2004. He explained the new GASB 34 implementation as a new "reporting model". Mr. Bliss answered questions regarding the audit and S1701.

The Superintendent took the opportunity to recognize and commend Mr. Esposito and his staff for their hard work which resulted in this fine report.

The staff and administration have finalized plans for a Literacy Center Design in-service workshop series scheduled to take place in January. The series will focus on the design and execution of learning centers at the K-3 level as part of our ongoing commitment to the balanced literacy philosophy. Miss Pitingolo, our LA Specialist, will serve as workshop facilitator.

Mr. Mohre welcomed everyone to attend the Oradell Public School chorus performance at Paramus Park Mall on Thursday, December 16th. The 5th graders will be performing at 12:00 and the 6th graders at 1:00 p.m.

Mr. Mohre gave a facilities project update and mentioned the following:

- OPS had a very successful school bond sale earlier in the day. The sale was held in financial support of our school facilities project. Mr. Mohre shared with the Board and public that the bonds were purchased by the brokerage firm of Roosevelt and Cross and that the interest rate will be 4%, which is 6/10 of a percentage lower than what was originally projected. This means lower interest payments, which translates into a lower assessment per the average assessed home here in Oradell.
- He stated that internal design meetings have begun involving specific staff members (e.g. Gym, Music, Art, Media, Tech etc.), administration and Charlie Koch. The meetings are held during the school day on Tuesday afternoons over the next several weeks.
- The next Pre-Construction Meeting will be held on Thursday, December 9th at 4:30 p.m. in the Board Conference Room.

Mr. Feigenson asked the Board to check their e-mails for important information regarding changes to Law S1701.

IX. COMMITTEE REPORTS/ACTION

A. *BI-BOROUGH – Dr. Westlake, Chairperson*

Mr. Walsh read the meeting summary of November 16, 2004. Topics included:

- Regional Initiatives
- S1701
- Shared Services De-briefing
- Grade 6 Parents/Students Night

Mr. Walsh stated that the next meeting is scheduled for January 25, 2005 at 7:00 p.m. in the Oradell Public School.

B. *BUILDING & GROUNDS – Mr. Gallow, Chairperson*

No report given.

1. Use of School Facilities – It was moved by Mr. Gallow, seconded by Mrs. Norian, that the Board of Education approve the following requests for use of school facilities:

- a. *Special Stars Basketball* – To be held in the OPS Multi-purpose Room

on Sundays, January 9, 2005; January 16; January 30; February 6; February 13; March 6; March 13; March 20, 2005 from 1:30 to 3:30 PM. This event is sponsored by the Oradell Junior Basketball Committee.

Prior to voting on this resolution, the Board discussed if the town recreation committee could use the gym on Sundays in the future.

ROLL CALL

Motion carried by a unanimous roll call vote.

C. CURRICULUM – Mrs. Norian, Chairperson

No report given. A meeting is scheduled for December 15, 2004, at 12:30 p.m.

D. FINANCE – Mr. Spadaccini, Chairperson

No report was given. The next meeting is scheduled for December 22, 2004 at 7:15 p.m., prior to the Board's Regular Public Business Meeting.

1. Acceptance of Comprehensive Annual Financial Report (CAFR) – It was moved by Mr. Spadaccini, seconded by Mr. Walsh, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Board approve the CAFR for the fiscal year ended June 30, 2004; and the Corrective Action Plan associated with the audit.

ROLL CALL

Motion carried by a unanimous roll call vote.

2. Monthly Certifications – It was moved by Mr. Spadaccini, seconded by Mr. Walsh, that the Financial Reports of the Board Secretary and the treasurer of School Moneys for the month end, October, 2004, be accepted as attached and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A.10(e) that no major account or fund in the 2004/05 Budget has been over-expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.

ROLL CALL

Motion carried by a unanimous roll call vote.

3. Transfer of Funds – It was moved by Mr. Spadaccini, seconded by Mr. Walsh, that the Board approve the following transfer of funds, as noted:

Meeting of December 8, 2004
Transfer of Funds*

#	From Account (Credit)	To Account (Debit)	Credit	Debit
1	11-000-213-300-00-0224	11-000-213-600-00-0223	\$900.00	\$900.00
2	11-000-213-300-00-0224	11-000-219-890-00-0202	\$53.78	\$53.78
3	11-000-213-300-00-0224	11-000-223-500-00-0217	\$400.00	\$400.00
4	11-000-213-300-00-0224	11-000-223-610-00-0214	\$209.75	\$209.75
5	11-000-213-300-00-0224	11-000-230-895-00-0112	\$59.00	\$59.00
6	11-000-213-300-00-0224	11-000-240-440-00-0105	\$90.00	\$90.00
7	11-000-213-300-00-0224	11-000-240-580-00-0221	\$175.00	\$175.00
8	11-000-251-890-00-0111	11-000-240-800-00-0235	\$1,420.00	\$1,420.00
9	11-000-223-110-00-0214	11-190-100-890-00-0501	\$2,130.00	\$2,130.00
Total			\$5,437.53	\$5,437.53

* Transaction Date For Above Transfers October 31, 2004

ROLL CALL

Motion carried by a unanimous roll call vote.

4. Retroactive Approval of Special Services – It was moved by Mr. Spadaccini, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Board retroactively approve to November 1, 2004, programming/consultation services for Student #42 at \$75.00/hour, payable to Gianna Pentrelli, as follows:

Week of 11/01/04	-	5 hours
Week of 11/08/04	-	4 hours
Week of 11/15/04	-	3 hours
Week of 11/22/04	-	2 hours
Week of 12/03/04	-	2 hours

ROLL CALL

Motion carried by a unanimous roll call vote.

5. Retroactive Approval of Special Services – It was moved by Mr. Spadaccini, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Board approve an agreement with Sunny Days to provide the following Applied Behavior Home Programming Services to Oradell student #42, retroactive to September 30, 2004 through November 30, 2004:

Applied Behavior Specialist	6 hrs./week	\$80/hour
Applied Behavior Paraprofessional	4 hrs./week	\$60/hour
Applied Behavior Programming	1 hr./week	\$90/hour

ROLL CALL

Motion carried by a unanimous roll call vote.

E. PERSONNEL – Mr. O’Connor, Chairperson

1. Approval of Substitute Teacher(s) for the 2004/05 School Year – It was moved by Mr. Spadaccini, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individual(s) as teacher substitute(s) for the 2004/05 school year, at a per diem rate of \$75.00 which increases to \$80.00 per day after the 10th day of service during the 2004/05 school year:

Chelsea Knauer

ROLL CALL

Motion carried by a unanimous roll call vote.

2. Appointment of Part-time (.5) Instructional Aide – It was moved by Mr. Spadaccini, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Board approve the appointment of Cynthia Walsh, as part-time (.5) instructional aide, retroactive to December 6, 2004 through June 30, 2005, at the annual salary of \$7,775.50 as set forth on the Oradell Education Association’s 2004/05 Instructional Aide’s Salary Guide, to be in pro-rated semi-monthly installments.

ROLL CALL

Motion carried by a unanimous roll call vote.

3. Approval of Substitute Teacher(s) for the 2004/05 School Year – It was moved by Mr. Spadaccini, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individual(s) as teacher substitute(s) for the 2004/05 school year, at a per diem rate of \$75.00 which increases to \$80.00 per day after the 10th day of service during the 2004/05 school year:

Catherine Devine
Emily Drew

Joanne Loprieno

ROLL CALL

Motion carried by a unanimous roll call vote.

4. Approval of Non-Precedent Setting, Child Rearing Leave, to a Non-Tenured Employee – It was moved by Mr. Walsh, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve based on a duly executed SIDE AGREEMENT to the collective Negotiations Agreement between the Oradell Board of Education and the Oradell Education Association a non-precedent setting child rearing leave, to non-tenured employee, Staci Guthartz, with medical/dental/prescription benefits, effective January 3, 2005 through April 1, 2005. During said leave, Mrs. Guthartz will utilize all accumulated and remaining sick days for which she will be paid in accordance with her 2004-2005 salary.

ROLL CALL

Motion carried by a unanimous roll call vote.

5. Approval of Long-term Substitute Teacher – It was moved by Mr. Walsh, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve the appointment of Karen Maybery to the position of long-term Speech/Language Substitute Teacher, effective January 3, 2005 through April 1, 2005, at a per diem rate of \$215.00.

ROLL CALL

Motion carried by a unanimous roll call vote.

F. POLICY – Mr. Kramer, Chairperson

1. Approval of Policy – It was moved by Mr. Halligan, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Board approve the following policy for first reading:

#4116	-	Evaluation
#6171.5	-	Surrogate Parents

Prior to voting on this resolution, the Board discussed the policies and Mr. Mohre explained some of the background. He shared how the observation and evaluation process relates to the new Policy #4116. Mr. Walsh asked questions about specific issues within the policy. It was agreed that a mid-

year review of teachers would take place at the January 12, 2005 meeting.

ROLL CALL

Motion carried by a unanimous roll call vote.

G. PUBLIC RELATIONS – Mr. Halligan, Chairperson

No report was given.

X. OLD BUSINESS

Mr. Esposito has not yet received the bleacher catalogue.

A call will be placed to Jeff Bliss of Lerch, Vinci & Higgins, Accountants and to Lisa Gorab, attorney, in connection with the re-financing of the 3.5 million dollars.

Mr. Feigenson expressed his concern regarding the safety of the condition of the sidewalks surrounding the school building. Mr. Braun, head custodian, is in the process of obtaining quotes to repair those sections of the sidewalks needing immediate attention.

XI. NEW BUSINESS

Mr. Walsh provided information and circulated a petition on how taxes are assessed in Oradell and River Edge to pay River Dell Regional School District.

Mr. Walsh also mentioned “snow spray” and gave Mr. Esposito a copy of information to share with the Building and Grounds Committee.

Mr. Mohre talked about a waiver, permitted by the State, to allow substitute teachers to start working prior to being fingerprinted. He noted that most schools in Bergen County had approved the waiver as a means to hire much-needed substitute teachers. A discussion ensued whether the school should use “emergent” hiring. There are pros & cons to both sides. The consensus of the Board was to not sign this waiver.

XII. CLOSED SESSION (IF NECESSARY)

There was no Closed Session.

XIII. ADJOURNMENT

It was moved by Mr. Spadaccini, seconded by Mrs. Norian, that the meeting be adjourned at 9:50 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

Respectfully submitted,



Jeffrey S. Mohre
School Superintendent

