

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**SPECIAL PUBLIC BUSINESS MEETING
AUGUST 11, 2004**

MINUTES

I. CALL TO ORDER

The Special Public Business Meeting of the Oradell Board of Education was called to order at 8:17 p.m. by Vice-president Norian.

II. FLAG SALUTE

The flag salute was led by Mrs. Norian.

III. SUNSHINE LAW STATEMENT

The Sunshine Law Statement was read by Mrs. Norian.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News, The Record and all persons requesting such notice on August 6, 2004.

IV. MISSION STATEMENT

The Mission Statement was read by Mr. O'Connor.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

V. ROLL CALL

PRESENT: Mr. Kramer, Mr. O'Connor, Mr. Spadaccini, Mr. Walsh, Dr. Westlake, Mrs. Norian,

ABSENT: Mr. Gallow, Mr. Halligan, Mr. Feigenson

Also present were Mr. John Esposito, Business Administrator/Board Secretary, Ms. Lisa Gorab and Mr. John Bitar, attorneys from the firm of Wilentz, Goldman & Spitzer, P.A.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

There were no members of the public present.

VII. MINUTES

REVIEW OF MINUTES

Review of Minutes – Regular Public Business Meeting of Wednesday, June 23, 2004.

Review of Minutes – Special Public Business Meeting of Wednesday, July 14, 2004 and the Closed Session following that meeting.

Review of Minutes – Special Public Meeting of Wednesday, August 4, 2004 and the Closed Session during that meeting.

There were no comments from Board Members on these Minutes.

VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

Mr. Esposito introduced John Bitar and Lisa Gorab, attorneys, from the law firm of Wilentz, Goldman and Spitzer, P.A. They are helping the District in planning for the September 28, 2004 referendum vote. They answered questions from the Board on a range of subjects related to the project.

The Board discussed whether or not to also refinance an outstanding debt of \$3.6 million dollars at the same time as its \$9.9 million dollar referendum. There was concern that there may be voter confusion as to the actual amount of the proposed capital project. Following this discussion:

MOTION It was moved by Mr. Spadaccini, seconded by Mr. Kramer, that the ballot question on September 28, 2004 also include a refinancing of the existing debt in order to take advantage of low interest rates and economies of scale to save additional money for the District.

ROLL CALL

Motion defeated by roll call vote with four no's (Mr. O'Connor, Mr. Walsh, Dr. Westlake, Mrs. Norian).

Mr. Walsh made a motion (since we had to get vote approval to re-finance) that we offer a second question explaining that a yes vote also on this question would save \$360,000 over the last 6 years of the original 1989 lease purchase vote. Receiving no second, the motion was withdrawn. Following additional discussion, and comments from each Board member, another resolution was proposed and voted on:

MOTION

It was moved by Mr. Kramer, seconded by Dr. Westlake, that the ballot question on September 28, 2004 consist solely of the \$9.9 million project, including an Explanatory Statement for voters.

ROLL CALL

Motion carried by roll call vote with two no's (Mr. Walsh, Mr. Spadaccini).

Following further discussion, and comments from each Board member, a third resolution was proposed and voted on:

MOTION

It was moved by Mr. Kramer, seconded by Dr. Westlake, that the Oradell Board of Education adopt the following resolution:

RESOLUTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF ORADELL IN THE COUNTY OF BERGEN, NEW JERSEY PROVIDING FOR THE CONDUCT OF A SPECIAL SCHOOL DISTRICT ELECTION TO BE HELD ON TUESDAY, SEPTEMBER 28, 2004 AND RELATED ACTIONS IN CONNECTION THEREWITH

BE IT RESOLVED by The Board of Education of the Borough of Oradell in the County of Bergen, State of New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed thereby) **AS FOLLOWS:**

1. A special School District election (the "Special Election") of the legal voters of the School District shall be held on Tuesday, September 28, 2004, commencing at 7:00 a.m. in the School District for the purposes hereinafter provided. The polls shall remain open until 9:00 p.m. and as much longer as may be necessary to permit all the legal voters then present to vote and cast their ballot.

2. The following Explanatory Statement and proposal (the "Proposal") shall be submitted to the legal voters of the School District at the Special Election:

EXPLANATORY STATEMENT

The Board is seeking to expand, renovate and upgrade the Oradell Public School to provide additional instructional spaces and to undertake various physical facility upgrades to electrical, fire, safety, technology, roof and lighting systems and other facility needs at the school. If the Proposal is approved, the School District will receive a \$2,749,175 grant from the State towards the cost of the project. The receipt of the grant will reduce the taxpayers' local share to \$7,217,524.

PROPOSAL

The Board of Education of the Borough of Oradell in the County of Bergen, New Jersey is authorized to: (A) construct, furnish and equip additions and renovations to the Oradell Public School to provide for additional instructional areas including a new Kindergarten wing, a new gymnasium, a new media center, an expansion of the multi-purpose room, new classrooms and support areas and renovations and upgrades of building systems including electrical, fire, safety, technology, roof and lighting system upgrades and ADA improvements; (B) expend on such project an aggregate amount not to exceed \$9,966,699, which expenditure shall be funded in part with a \$2,749,175 State grant based upon eligible costs of \$6,872,938; and (C) issue bonds in an amount not to exceed \$7,217,524 representing the local share of the project. In addition, the Board is authorized to issue school bonds, on an interim basis, in the amount of the State grant until the State grant is received. The project includes \$100,000 for school facility construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education, or that are not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g).

3. The Board hereby approves and adopts the Proposal including the Explanatory Statement and, subject to the approval of the legal voters of the School District, hereby determines to carry out the same.

4. The Business Administrator/Board Secretary is hereby authorized and directed, in conjunction with Bond Counsel, to deliver a certified copy of this resolution and such other information as shall be necessary to comply with all applicable laws to the New Jersey Department of Education, the Bergen County Superintendent of Schools, the Bergen County Clerk, the Bergen County Superintendent of Elections, the Bergen County Board of Elections and the Oradell Borough Municipal Clerk, and to request such persons to undertake their respective functions under such laws, as applicable, in connection with the Special Election.

5. The Board hereby acknowledges and confirms that, in accordance with N.J.S.A. 18A:24-16 and 18A:24-17, a supplemental debt statement has been prepared as of August 11, 2004 by the chief financial officer of the Borough of Oradell, giving effect to the proposed authorization of bonds of the School District set forth in the Proposal and that the supplemental debt statement has been filed in the office of the Clerk of the Borough of Oradell and in the office of the Business Administrator/Board Secretary of this Board of Education prior to the adoption of this resolution. The Board hereby directs its Business Administrator/Board Secretary to have the supplemental debt statement filed in the office of Director of the Division of Local Government Services in the New Jersey Department of Community Affairs prior to the date of the Special Election.

6. The Board hereby (i) accepts the New Jersey Department of Education's determination of Preliminary Eligible Costs with respect to the projects as set forth in its letter dated August 2, 2004 (ii) elects to receive the aggregate grant in the amount of \$2,749,175 pursuant to the Educational Facilities Construction and Financing Act, (iii) determines to construct the project, (iv) authorizes the execution of the grant agreement in connection with the project and (v) delegates the supervision of the project to the Business Administrator/Board Secretary.

7. The Business Administrator/Board Secretary, the Superintendent, bond counsel, the school board attorney and the architect are hereby authorized and directed to do all things necessary and proper to conduct the Special Election in accordance with the requirements of law.

8. This resolution shall take effect immediately.

ROLL CALL

Motion carried by a unanimous roll call vote.

IX. COMMITTEE REPORTS/ACTION

- A. BI-BOROUGH – Dr. Westlake, Chairperson
- B. BUILDING & GROUNDS – Mr. Gallow, Chairperson
- C. CURRICULUM – Mrs. Norian, Chairperson
- D. FINANCE – Mr. Spadaccini, Chairperson

1. Revised Budget Figures for the 2004/05 School Year – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent in concert with the Business Administrator/Board Secretary, that the Oradell Board of Education adopt the following:

BE IT RESOLVED, That the Oradell Board of Education adopt the following revised budget for the 2004-2005 school year:

General Current Expense	\$7,813,896.00
Debt Service	\$ 806,615.00
Special Revenue Fund	<u>\$ 333,739.00</u>
TOTAL	\$8,954,250.00

Tax Levy General Fund	\$7,066,923.00 (-\$125,469.00)
Tax Levy – Debt Service	\$ 806,580.00
Tax Levy – Grand Total	\$7,873,503.00
Special Revenue Fund	\$ 333,739.00
State/Federal Aid	\$ 487,007.00
Fund Balances	\$ 210,504.00 (+\$125,469.00)
Miscellaneous Revenues	\$ 49,497.00
Budget Total	\$8,954,250.00

The budget includes Spending Growth Limitation Adjustments for:

Special Education	\$ 71,934.00
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AND

BE IT FURTHER RESOLVED, That the Oradell Business Administrator/Board Secretary be authorized to revise the Tax Form A4F and submit same to the Borough Clerk's Office with the revised tax levy of \$7,066,923.00 for the school year 2004-2005.

Note: Budget detail on file in the Office of the Board Secretary

ROLL CALL

Motion carried by a unanimous roll call vote.

2. Monthly Certifications – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, that the Financial Reports of the Board Secretary and the Treasurer of School Moneys for the month end, June, 2004, be accepted as attached and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A.10(e) that no major account or fund in the 2003/04 Budget has been over-expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.

ROLL CALL

Motion carried by a unanimous roll call vote.

3. Payment of Invoices – It was moved by Mr. Spadaccini, seconded by Mr. O'Connor, that the invoices for the period of June 23, 2004 through June 29, 2004, be approved as follows:

Fund 11 (General Current Expense)	\$168,438.60
Fund 12 (Capital Outlay)	\$.00
Fund 20 (Special Revenue Funds)	\$ 33,877.07
Fund 40 (Debt Service Fund)	\$.00
Fund 50 (Summer School)	\$ 510.00
Fund 51 (Region V)	\$ 25,945.29
Fund 55 (Milk)	\$ 274.84
TOTAL	\$229,045.80

ROLL CALL

Motion carried by a unanimous roll call vote.

4. Transfer of Funds – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, that the Board approve the following transfer of funds as noted:

Meeting of August 11, 2004 Transfer of Funds*

#	From Account (Credit)	To Account (Debit)	Credit	Debit
1	11-110-100-101-00-0207	11-130-100-101-00-0228	\$29,300.00	\$29,300.00
2	11-110-100-101-00-0207	11-120-100-101-00-0227	\$24,000.00	\$24,000.00
3	11-110-100-101-00-0207	11-000-262-610-00-0607	\$8,953.00	\$8,953.00
4	11-110-100-101-00-0207	11-000-216-101-00-0814	\$6,700.00	\$6,700.00
5	11-110-100-101-00-0207	11-000-216-320-00-0000	\$6,400.00	\$6,400.00
6	11-000-230-331-00-0103	11-000-230-339-00-0106	\$6,400.00	\$6,400.00
7	11-000-230-331-00-0103	11-230-100-101-00-0815	\$6,000.00	\$6,000.00
8	11-110-100-101-00-0207	11-000-261-420-00-0607	\$5,500.00	\$5,500.00
9	11-000-100-566-00-0801	11-000-216-320-00-0000	\$5,200.00	\$5,200.00
10	11-110-100-101-00-0207	11-000-262-110-00-0000	\$4,360.30	\$4,360.30
11	11-110-100-101-00-0207	11-000-262-420-00-0607	\$4,000.00	\$4,000.00
12	11-000-291-232-00-0803	11-000-291-220-00-0804	\$3,800.00	\$3,800.00
13	11-110-100-101-00-0207	11-120-100-101-00-0230	\$3,700.00	\$3,700.00
14	11-110-100-101-00-0207	11-000-222-100-00-0206	\$3,550.00	\$3,550.00
15	11-110-100-101-00-0207	11-000-262-100-00-0614	\$3,375.42	\$3,375.42
16	11-000-291-232-00-0803	11-000-261-420-00-0607	\$3,000.00	\$3,000.00
17	11-000-261-100-00-0600	11-000-261-420-00-0607	\$2,725.00	\$2,725.00
18	11-110-100-101-00-0207	11-000-223-102-00-0199	\$2,177.00	\$2,177.00
19	11-000-230-331-00-0103	11-401-100-100-00-0200	\$2,000.00	\$2,000.00
20	11-000-262-590-00-0611	11-000-262-610-00-0607	\$2,000.00	\$2,000.00
21	11-110-100-101-00-0207	11-000-230-100-00-0104	\$1,681.00	\$1,681.00
22	11-110-100-101-00-0207	11-000-290-610-00-0100	\$1,663.00	\$1,663.00
23	11-000-100-566-00-0801	11-000-262-110-00-0000	\$1,600.00	\$1,600.00
24	11-000-261-100-00-0600	11-000-262-100-00-0614	\$1,500.00	\$1,500.00
25	11-110-100-101-00-0207	11-000-219-105-00-0202	\$1,202.00	\$1,202.00
26	11-110-100-101-00-0207	11-000-262-340-00-0203	\$1,104.00	\$1,104.00
27	11-110-100-101-00-0207	11-000-240-105-00-0222	\$889.00	\$889.00

28	11-000-230-331-00-0103	11-213-100-101-00-0222	\$800.00	\$800.00
29	11-000-290-340-00-0100	11-000-291-250-00-0809	\$720.00	\$720.00
30	11-110-100-101-00-0207	11-000-222-105-00-0206	\$650.00	\$650.00
31	11-000-230-331-00-0103	11-190-100-106-00-0222	\$600.00	\$600.00
32	11-110-100-101-00-0207	11-000-240-103-00-0105	\$485.24	\$485.24
33	11-110-100-101-00-0207	11-000-270-512-00-0501	\$425.00	\$425.00
34	11-000-100-566-00-0801	11-130-100-101-00-0231	\$400.00	\$400.00
35	11-000-100-566-00-0801	11-213-100-101-00-0222	\$400.00	\$400.00
36	11-000-100-566-00-0801	11-401-100-100-00-0200	\$400.00	\$400.00
37	11-110-100-101-00-0207	11-000-216-320-00-0000	\$400.00	\$400.00
38	11-110-100-101-00-0207	11-000-240-600-00-0236	\$338.73	\$338.73
39	11-110-100-101-00-0207	11-000-230-610-00-0112	\$325.00	\$325.00
40	11-000-230-331-00-0103	11-401-100-100-00-0200	\$308.00	\$308.00
41	11-110-100-101-00-0207	11-110-100-101-00-0229	\$305.00	\$305.00
42	11-000-100-566-00-0801	11-000-230-610-00-0104	\$250.00	\$250.00
43	11-000-290-340-00-0100	11-000-262-340-00-0203	\$250.00	\$250.00
44	11-000-230-331-00-0103	11-000-216-320-00-0000	\$250.00	\$250.00
45	11-110-100-101-00-0207	11-000-217-106-00-0000	\$200.00	\$200.00
46	11-000-100-566-00-0801	11-000-290-580-00-0100	\$200.00	\$200.00
47	11-110-100-101-00-0207	11-000-216-610-00-0815	\$140.00	\$140.00
48	11-110-100-101-00-0207	11-000-213-100-00-0301	\$100.00	\$100.00
49	11-110-100-101-00-0207	11-000-213-600-00-0223	\$100.00	\$100.00
50	11-110-100-101-00-0207	11-000-290-580-00-0100	\$45.00	\$45.00
Total			\$150,871.69	\$150,871.69

ROLL CALL

Motion carried by a unanimous roll call vote.

5. Retroactive Approval of Special Education Extended School Year Tuition Program – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board retroactively approve the sum of \$16,400.00 for the special education extended school year program services provided to student #39, July 6, 2004 through August 31, 2004.

ROLL CALL

Motion carried by a unanimous roll call vote.

6. Special Education School Year Tuition Contracts 2004/05 School Year – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, that the Board approve in accord with Chapter 46, Title 18A, NJ Statutes, tuition to be paid for the student(s) listed below to attend the school(s) indicated for the

full school year 2004/05 (inclusive of the extended school year, unless otherwise noted), at the tuition cost(s) indicated:

Student	Placement	Tuition
#23	Chancellor Academy II	\$41,958.75
#27	Valley Program Harrington Park	\$49,700.00
#28	Fair Lawn School District (Milnes School)	\$54,571.00
#20	Chancellor Academy II	\$41,958.75
#37	Cliffside Pk. Elem. School	
	#4	\$27,000.00*
#41	Alpine Learning Center	\$67,342.44

*This tuition is for 2003/04.

ROLL CALL

Motion carried by a unanimous roll call vote.

7. Professional Support Services/Shared Services Agreement for 2004/05 – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board of Education authorize the Business Administrator/Board Secretary to enter into an agreement with Educational Services Commission of Morris County to provide services/professional support services as required by the District for the 2004/05 school year.

ROLL CALL

Motion carried by a unanimous roll call vote.

8. Acceptance of Donation – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board accept a donation of \$1,000.00 from the Oradell Kids Foundation for the purpose of providing information to the community about the upcoming school bond referendum.

Following discussion, it was moved by Mr. Spadaccini, seconded by Mr. Kramer, that this resolution be tabled for future consideration.

ROLL CALL

Motion carried by a unanimous roll call vote.

9. Approval of Maintenance Contract for Electrical Services – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, that the Board having previously authorized the Business Administrator/Board Secretary to solicit bids for the electrical service maintenance due July 1, 2004, at 2:00 p.m., and received as follows:

	<u>Monte Electric</u>	<u>Valley Electric</u>	<u>GRC Electric</u>
Electrician (Hourly)	\$60.21	\$62.00	No Quote
Helper (Hourly)	\$20.67	\$23.00	
Material Mark-up	0%	0%	
Estimated Materials	\$3,136.00	\$3,136.00	
Estimated Total Charges	\$11,188.00	\$11,496.00	

does now, upon the approval of Mr. Esposito and the recommendation of Energy for America, Inc., Engineer, award the base bid for electrical service maintenance for the Oradell Public School building to Monte Electric, Inc., the lowest responsible bidder.

ROLL CALL

Motion carried by a unanimous roll call vote.

10. Approval of Maintenance Contract for Mechanical Systems Services – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, that the Board having previously authorized the Business Administrator/Board Secretary to solicit bids for the mechanical service maintenance due July 1, 2004, at 2:00 p.m., and received as follows:

	<u>HVAC Temp. Controls</u>	<u>KCG Inc.</u>	<u>TBS Controls, LLC</u>
Mechanic (Hourly)	\$69.00	\$75.00	No Quote
Helper	\$45.00	\$65.00	
Material Mark-up	25%	20%	
Estimated Materials	\$ 3,375.00	\$ 3,240.00	
Estimated Total Charges	\$10,935.00	\$11,940.00	

does now, upon the approval of Mr. Esposito and the recommendation of Energy for America, Inc., Engineer, award the base bid for mechanical service maintenance for the Oradell Public School building to HVAC Temperature Controls, the lowest responsible bidder.

ROLL CALL

Motion carried by a unanimous roll call vote.

E. PERSONNEL – Mr. O'Connor, Chairperson

F. POLICY – Mr. Kramer, Chairperson

G. PUBLIC RELATIONS – Mr. Halligan, Chairperson

X. OLD BUSINESS

There was no old business.

XI. NEW BUSINESS

Mr. Walsh asked for a copy of the questionnaire sent out by N.J.S.B.A. regarding Law S1701 and answered by the district, for upcoming legislative meetings with other Bergen County Districts. Mr. Esposito said he didn't know about the questionnaire but would ask Mr. Mohre for a copy.

XII. OPEN TO THE PUBLIC

There were no members of the public present.

XIII. CLOSED SESSION

There was no Closed Session.

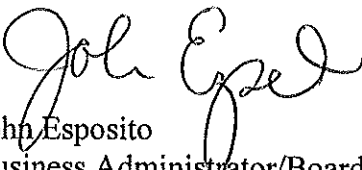
XIV. ADJOURNMENT

It was moved by Mr. Kramer, seconded by Mr. Spadaccini, that the meeting be adjourned at 9:22 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

Respectfully submitted,



John Esposito
Business Administrator/Board Secretary.

