

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**REGULAR PUBLIC BUSINESS MEETING  
APRIL 21, 2004**

**MINUTES**

**I. CALL TO ORDER**

The Regular Public Business Meeting of the Oradell Board of Education was called to order at 8:02 p.m. by President Feigenson.

**II. FLAG SALUTE**

The flag salute was led by Mr. Walsh

**III. SUNSHINE LAW STATEMENT**

The Sunshine Law Statement was read by Mr. Feigenson.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News, The Record and all persons requesting such notice on April 16, 2004.

**IV. MISSION STATEMENT**

The Mission Statement was read by Mr. Kramer.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

**V. ROLL CALL**

PRESENT: Mr. Gallow, Mr. Julis (9:00 pm.), Mr. Kramer, Mr. Spadaccini,  
Mr. Walsh, Dr. Westlake, Mrs. Norian, Mr. Feigenson

ABSENT: Mr. O'Connor

Also present were Mr. Jeffrey S. Mohre, Superintendent, Mr. John Esposito, Business Administrator/Board Secretary, two teachers and six members of the community.

## VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

Mrs. Shinevar, PTA president, asked about the job descriptions for Principal and Vice-Principal, and requested a copy. Mr. Mohre explained that the descriptions were in draft form, and were subject to review and approval by the Board.

Mrs. Greer, Oradell teacher, asked about the motion on custodial night differential.

## VII. MINUTES

### REVIEW OF MINUTES

Review of the Minutes of the Regular Public Business Meeting of February 25, 2004, and the Minutes of the Closed Session for that date:

Mrs. Norian noted a typographical error, and Mr. Walsh asked that more details be provided for his comments under New Business. Mr. Esposito will make these changes.

### APPROVAL OF MINUTES

There were no Minutes to approve at this time.

## VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

Mr. Mohre, Superintendent, talked about the following issues:

- ◆ **Election:** He thanked the entire community for passing the 2004-2005 school budget. This is a wonderful victory for our children. Special thanks to Kathy Halligan and Sue Montone and the entire PTA elections committee for working so diligently to encourage Oradell's parent vote.
- ◆ **21<sup>st</sup> Century Learning Expo:** He thanked the many parents and student who attended last Thursday evening's 4-6 21<sup>st</sup> Century Learning Exposition. He noted that the event provided insight into OPS' educational program, the abilities of its students, and the critical role contemporary technologies play in the delivery of curricula. He commended the teaching staff for an outstanding job in designing and delivering informative presentations and in showcasing the work and talents of the children.
- ◆ **Know and Go Program:** Child Safety Awareness Night is planned for Thursday evening, May 6, 2004, at 7:30 p.m. in the Auditorium. The event, co-sponsored by the Oradell Public School District and the Oradell Parent Teacher Association, will feature renowned personal safety expert Tom Patire

who will share vital information with parents as to how best to keep families safe in a less than certain world.

- ◆ **Technology Plan:** Mr. Mohre recalled that the Board approved OPS' 2004-2007 Technology Plan – a requirement of the DOE to ensure that districts have a vision and a plan of action for achieving the technology literacy goals interest in the NJCCS. He shared that the plan had since met with resounding approval by the County's Review Board.
- ◆ **Job Descriptions:** The Board will be voting on revised job descriptions for the positions of Principal and Vice Principal this evening. He redistributed these descriptions to the Board and pointed out two minor revisions.

Mr. Feigenson, Board president, talked about the following items:

- ◆ Thanked the PTA, especially Kathy Halligan, Sue Montone, and the entire PTA elections committee for their hard work on getting the budget passed.
- ◆ Also thanked the administration for putting the budget together
- ◆ Congratulated Ms. Boccanfuso, Ms. Heine, and all the children for the successful Art show.

Mr. Feigenson then nominated Mrs. Norian for the 2003-2004 Archie F. Hay Award:

**MOTION** It was moved by Mr. Feigenson, seconded by Mr. Spadaccini, that the Board approve the following resolution.

**RESOLVED**, that the President of the Oradell Board of Education, Mr. Alan Feigenson, nominates Mrs. Katherine Norian for the *2003-2004 Archie F. Hay Award* as sponsored by the Bergen County School Boards Association.

**WHEREAS**, Mrs. Norian, a most deserving nominee, has served the Oradell Board of Education in exemplary fashion for the past 11 years; and

**WHEREAS**, Mrs. Norian, throughout her tenure, has demonstrated quality leadership in the field of education and a steadfast commitment to the youth of Bergen County; and

**WHEREAS**, Mrs. Norian has faithfully held the offices of both President and Vice President, in addition to serving as an active member on each of the Board's eight committees;

**WHEREAS**, Mrs. Norian has embodied the spirit of volunteerism via her active membership in a host of organizations throughout Bergen County; and

**WHEREAS**, Mrs. Norian has worked selflessly and passionately to advance the quality of education for the children of Oradell; now, therefore, be it

**RESOLVED**, that the Oradell Board of Education, acknowledge and affirm this nomination on this the 21<sup>st</sup> day of April 2004.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote with one abstention (Mrs. Norian).**

Mr. Feigenson called for a consent agenda. Motions IX.D.4, IX.E.3 and IX.E.4 were pulled for discussion.

### **IX. COMMITTEE REPORTS/ACTION**

A. BI-BOROUGH - Dr. Westlake, Chairperson

No report was given.

B. BUILDING & GROUNDS - Mr. O'Connor, Chairperson

No report was given.

C. CURRICULUM - Mrs. Norian, Chairperson

No report was given.

D. FINANCE - Mr. Spadaccini, Chairperson

1. Monthly Certifications – It was moved by Mr. Kramer, seconded by Dr. Westlake, that the Financial Reports of the Board Secretary and the Treasurer of School Moneys for the month end, March, 2004, be accepted as attached and, furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A.10(e) that no major account or fund in the 2003/04 Budget has been over-expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

2. Payment of Invoices – It was moved by Mr. Kramer, seconded by Dr. Westlake, that the invoices for the period of March 25, 2004 through April 21, 2004, be approved as follows:

Fund 11 ( <i>General Current Expense</i> )	\$695,151.26
Fund 12 ( <i>Capital Outlay</i> )	\$ .00
Fund 20 ( <i>Special Revenue Funds</i> )	\$ 14,126.87
Fund 40 ( <i>Debt Service Fund</i> )	\$ .00
Fund 50 ( <i>Summer School</i> )	\$ .00
Fund 51 ( <i>Region V</i> )	\$ 17,028.83
Fund 55 ( <i>Milk</i> )	<u>\$ 472.59</u>
TOTAL	\$726,779.55

### ROLL CALL

Motion carried by a unanimous roll call vote.

3. Transfer of Funds – It was moved by Mr. Kramer, seconded by Dr. Westlake, that the Board approve the following transfer of funds as noted:

#### Meeting of April 21, 2004 Transfer of Funds\*

#	From Account (Credit)	To Account (Debit)	Credit	Debit
1	11-000-223-110-00-0214	11-000-262-100-00-0614	\$5,500.00	\$5,500.00
2	11-000-223-320-00-0214	11-000-262-320-00-0620	\$2,317.37	\$2,317.37
3	11-000-216-320-00-0000	11-000-230-610-00-0104	\$2,000.00	\$2,000.00
4	11-000-230-590-00-0807	11-000-262-610-00-0607	\$2,000.00	\$2,000.00
5	11-000-100-562-00-0801	11-000-290-890-00-0100	\$1,701.00	\$1,701.00
6	11-000-100-562-00-0801	11-000-290-610-00-0100	\$1,500.00	\$1,500.00
7	11-000-216-320-00-0000	11-000-240-105-00-0222	\$1,200.00	\$1,200.00
8	11-000-100-562-00-0801	11-110-100-101-00-0229	\$1,000.00	\$1,000.00
9	11-000-100-562-00-0801	11-213-100-101-00-0222	\$1,000.00	\$1,000.00
10	11-000-216-320-00-0000	11-190-100-106-00-0222	\$600.00	\$600.00
11	11-000-216-320-00-0000	11-000-223-610-00-0214	\$313.06	\$313.06
12	11-000-216-320-00-0000	11-000-213-600-00-0223	\$144.78	\$144.78
13	11-000-100-562-00-0801	11-120-100-101-00-0220	\$20.00	\$20.00
14	11-000-100-562-00-0801	11-130-100-101-00-0220	\$20.00	\$20.00
		Total	\$19,316.21	\$19,316.21

### ROLL CALL

Motion carried by a unanimous roll call vote.

4. Participation Agreement for Cooperative Purchasing of Telecommunication Services – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, in concert with the Business Administrator, that the Board enter into the following agreement:

The Oradell Board of Education agrees to participate in the Alliance for Competitive Telecommunications (ACT) with the Monmouth-Ocean Educational Services Commission and the New Jersey Association of School Business Officials (NJSBO) for the period July 1, 2004 to June 30, 2006. The Monmouth-Ocean Educational Services Commission shall be the lead Local Educational Agency (LEA) for this program. All New Jersey School districts are invited to participate in the Alliance.

The Board hereby agrees to provide the Commission with the telephone line numbers and estimated call usage for each telephone number to be bid and any other appropriate information necessary for the development of bid specifications.

The Board agrees not to solicit bids to enter into a contract that would jeopardize the award of a contract for cooperative telecommunication services by the Commission. The Board agrees to abide by the award of contract made by the Commission. The Board will not withdraw from ACT prior to June 30, 2006.

The Commission has reevaluated Xtel Communications original bid pricing and has extended the pricing for their services through June 30, 2006. The Commission will also monitor the performance of the vendor during the course of the contract.

All fees for the work of the Commission and the expenses of NJABO will be incorporated into the price for services as provide by the successful vendor(s).

Prior to voting, Mr. Esposito explained how the ACT consortium worked.

## **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

### **E. PERSONNEL - Mr. Julis, Chairperson**

1. Appointment of Head Custodian – It was moved by Mr. Kramer, seconded by Dr. Westlake, upon the recommendation of the Superintendent, in concert with the Business Administrator, that the Board appoint Bill Braun as Head Custodian, retroactive to April 1, 2004, at a salary of \$40,000 annually.

## ROLL CALL

**Motion carried by a unanimous roll call vote.**

2. Resignation of Special Education Teacher – It was moved by Mr. Kramer, seconded by Dr. Westlake, upon the recommendation of the Superintendent, that the Board accept with regret the resignation of Nick Barcadepone, Special Education teacher, effective June 30, 2004.

## ROLL CALL

**Motion carried by a unanimous roll call vote.**

3. Approval of Job Descriptions – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board approve the following job descriptions:
  - ◆ Principal
  - ◆ Assistant Principal

Prior to voting, the Board engaged in a lengthy discussion regarding these two job descriptions. Mr. Walsh asked about the roles of Principal vs. Assistant Principal, including student discipline. Mr. Mohre talked about the rationale for dividing tasks between the two positions. Dr. Westlake noted that item #18 in the description would cover all 'other' responsibilities that could be assigned to individuals holding these jobs.

Mrs. Norian raised concerns about the specificity of the qualifications for one vs. the other, and thought that the Principal should have the more stringent requirements. Discussion ensued regarding revising, adding or subtracting qualifications for the positions. Following this, the Board decided to postpone approving the descriptions until these revisions were made.

**MOTION** It was moved by Mr. Spadaccini, seconded by Mr. Kramer, that the above motion be rescinded and decided at a later date.

## ROLL CALL

**Motion carried by a unanimous roll call vote.**

4. Amendment to the Agreement with the Oradell Education Association (OEA) – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, in concert with the Business Administrator, that the Board approve an amendment to the 2003-06

BOE/OEA negotiated agreement regarding Article III, Section C.3, Grievance Procedure.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

5. Retroactive Night Custodian Differential—It was moved by Mr. Kramer, seconded by Dr. Westlake, upon the recommendation of the Superintendent, in concert with the Business Administrator, that the Board approve a retroactive custodial night differential for the 2001-02 and 2002-03 school years in the amount of \$1,400 to the following individual:

Derrick Gordon

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

6. Resignation of Classroom Teacher – It was moved by Mr. Kramer, seconded by Dr. Westlake, upon the recommendation of the Superintendent, that the Board accept with regret the resignation of Sheri Puppo, classroom teacher, effective June 30, 2004.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

- F. POLICY – Mr. Gallow, Chairperson

No report was given.

- G. PUBLIC RELATIONS - Mr. Walsh, Chairperson

Mr. Walsh stated that he will arrange a committee meeting.

## **X. OLD BUSINESS**

Mr. Esposito gave an update on the window screen project.

## **XI. NEW BUSINESS**

Mr. Walsh asked to be the NJ delegate to NJSBA for next year, and the Board agreed. Mr. Esposito will sign him up for the upcoming dinner for delegates.

Mr. Mohre stated that Mr. Feigenson will be recognized as a certified Board member at a dinner on May 13, 2004. The Board congratulated Mr. Feigenson on his achievement.

Dr. Westlake spoke about Mr. Julis' contributions to the children of Oradell during his terms in office. He praised his hard work, professionalism and honesty while being a Board member. Mr. Julis' last meeting will be the Public Business/Reorganization Meeting scheduled for May 5, 2004.

## **XII. OPEN TO THE PUBLIC**

Mrs. Greer, Oradell teacher, commented on Ms. Puppo's resignation, the school budget, Ms. Heine's work on the Art show and the administrative job descriptions.

Mrs. Masiello, Oradell teacher, asked about the role of the proposed assistant principal.

## **XIII. CLOSED SESSION**

It was moved by Mr. Kramer, seconded by Mrs. Norian, that the Board adjourn to Closed Session at 9:30 p.m.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

## **XIV. ADJOURNMENT**

It was moved by Mr. Kramer, seconded by Dr. Westlake, that the Closed Session of the meeting be adjourned at 9:52 pm.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

Respectfully Submitted,

A handwritten signature in cursive script that reads "John Esposito". The signature is written in black ink and is positioned above the printed name and title.

John Esposito  
Business Administrator/Board Secretary

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**CLOSED SESSION REGULAR PUBLIC BUSINESS MEETING  
APRIL 21, 2004**

**MINUTES**

**I. CALL TO ORDER**

The Closed Session of the Regular Public Business Meeting of the Oradell Board of Education was called to order at 9:40 p.m. by President Feigenson.

**II. ROLL CALL**

**PRESENT:** Mr. Gallow, Mr. Julis, Mr. Kramer, Mr. O'Connor, Mr. Walsh, Dr. Westlake, Mrs. Norian, Mr. Feigenson.

**ABSENT:** Mr. Spadaccini

Mr. Mohre and Mr. Esposito did not attend the meeting, as the Board was to discuss the Superintendent's performance evaluation.

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

The Board talked about Mr. Mohre's performance review.

**III. ADJOURNMENT**

It was moved by Mr. Kramer, seconded by Dr. Westlake, that the Closed Session of the meeting be adjourned at 9:52 p.m.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Alan Feigenson', with a long horizontal flourish extending to the right.

Alan Feigenson  
Board President