

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**REGULAR PUBLIC BUSINESS MEETING
OCTOBER 29, 2003**

MINUTES

I. CALL TO ORDER

The Regular Public Business Meeting of the Oradell Board of Education was called to order at 8:02 p.m. by President Feigenson.

II. FLAG SALUTE

The flag salute was led by Mr. Julis.

III. SUNSHINE LAW STATEMENT

The Sunshine Law Statement was read by Mr. Feigenson.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News, The Record and all persons requesting such notice on October 29, 2003.

IV. MISSION STATEMENT

The Mission Statement was read by Dr. Westlake.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

V. ROLL CALL

PRESENT: Mr. Gallow, Mr. Julis, Mr. Kramer, Mr. Walsh, Dr. Westlake, Mrs. Norian, Mr. Feigenson

ABSENT: Mr. O'Connor, Mr. Spadaccini

Also present were Mr. Jeffrey S. Mohre, Superintendent, Mr. John Esposito, Business Administrator/Board Secretary, Dr. John DiGiovachino, Director of Special Services and twelve (12) members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

There were no questions from the public at this time.

VII. MINUTES

APPROVAL OF MINUTES

It was moved by Mr. Kramer, seconded by Dr. Westlake, that the Board of Education approve the Minutes of the Regular Public Business Meeting of September 24, 2003.

ROLL CALL

Motion carried by a unanimous roll call vote.

It was moved by Mr. Kramer, seconded by Dr. Westlake, that the Board of Education approve the Closed Minutes of the Regular Public Business Meeting of September 24, 2003.

ROLL CALL

Motion carried by a unanimous roll call vote.

REVIEW OF MINUTES

Review of Minutes – Special Public Meeting, October 15, 2003
Review of Minutes – Public Work Session, October 15, 2003

There were no comments from Board members on these Minutes.

VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

Mr. Mohre, Mr. Esposito and Dr. DiGiovachino gave a presentation of the Oradell Public School's 2002/03 Quality Assurance Annual Report (QAAR) as required by the New Jersey Department of Education. In addition, the 2002/03 testing program and the 2002/03 School Violence and Vandalism Report were also shared.

Mr. Feigenson congratulated the teaching staff and administration for the continued rise in test scoring of the children of Oradell. Board members then asked questions about the report, including issues such as the NJASK test, ESL students and the test scoring itself.

The Board president also talked about the following items:

- Thanked the Oradell Beautification Committee for improving the landscaping in the front of the school
- Board members and administrative staff who went to the School Boards convention in Atlantic City the previous week had attended seminars and collected information regarding school issues
- He attended the town Council meeting and will schedule a meeting between the Board of Education and the Borough's Safety Committee and Police Chief.

IX. COMMITTEE REPORTS/ACTION

A. BI-BOROUGH – Dr. Westlake, Chairperson

Dr. Westlake reviewed the minutes of a meeting held October 9 at River Dell. Topics discussed included:

- River Dell's successful referendum
- Sixth Grade Parents Night
- World Language
- Middle School Electives
- Tri-District Articulation

The next meeting is scheduled for January 8, 2004 at 7:00 p.m. in River Dell.

B. BUILDING & GROUNDS - Mr. O'Connor, Chairperson

1. Comprehensive Maintenance Plan 2004/2005 – It was moved by Dr. Westlake, seconded by Mr. Kramer, upon the recommendation of the Superintendent, in concert with the Business Administrator, that the Board approve the District's list of required maintenance activities as reasonable to keep the school open and safe and maintain the validity of existing warranties; and furthermore, authorize the Business Administrator/Board Secretary to submit the Comprehensive Maintenance Plan to the State for approval as part of the QAAR.

ROLL CALL

Motion carried by a unanimous roll call vote.

C. CURRICULUM - Mrs. Norian, Chairperson

Mrs. Norian noted that the curriculum groups are working in the school and a meeting will be scheduled soon.

1. Submission of Quality Assurance Annual Report (QAAR) SY 2002/2003 – It was moved by Dr. Westlake, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board accept and approve the submission of the District's QAAR for the 2002/03 school year to the New Jersey Department of Education, Bergen County Office.

ROLL CALL

Motion carried by a unanimous roll call vote.

2. Approval of School Trip to Sharpe Reservation – It was moved by Dr. Westlake, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board approve a trip for all fifth graders to the Sharpe Reservation, Camp Hidden Valley, Fishkill, NY from Monday, November 3, 2003 to Wednesday, November 5, 2003.

ROLL CALL

Motion carried by a unanimous roll call vote.

D. FINANCE - Mr. Spadaccini, Chairperson

1. Monthly Certifications – It was moved by Dr. Westlake, seconded by Mr. Kramer, that the Financial Reports of the Board Secretary and the Treasurer of School Moneys for the month end, September, 2003, be accepted as attached and, furthermore, that the Board certify in accordance with N.J.A.C. 6:20-2A.10(e) that no major account or fund in the 2003/04 Budget has been over-expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.

ROLL CALL

Motion carried by a unanimous roll call vote.

2. Payment of Invoices – It was moved by Dr. Westlake, seconded by Mr. Kramer, that the invoices for the period September 26, 2003 through October 29, 2003, be approved as follows:

Fund 11 (<i>General Current Expense</i>)	\$752,722.98
Fund 12 (<i>Capital Outlay</i>)	\$.00
Fund 20 (<i>Special Revenue Funds</i>)	\$ 21,633.50
Fund 40 (<i>Debt Service Fund</i>)	\$.00
Fund 50 (<i>Summer School</i>)	\$ 605.95
Fund 51 (<i>Region V</i>)	\$ 17,054.13

Fund 55 (Milk)

TOTAL \$ 606.60
\$792,623.16

ROLL CALL

Motion carried by a unanimous roll call vote.

3. Transfer of Funds – It was moved by Dr. Westlake, seconded by Mr. Kramer, that the Board approve the following transfer of funds as noted:

**Meeting of October 29, 2003
Transfer of Funds***

#	From Account (Credit)	To Account (Debit)	Credit	Debit
1	11-000-100-562-00-0801	11-000-100-566-00-0801	\$14.41	\$14.41
2	11-000-100-562-00-0801	11-000-213-600-00-0223	\$937.87	\$937.87
3	11-000-100-562-00-0801	11-000-219-890-00-0202	\$237.00	\$237.00
4	11-000-100-562-00-0801	11-000-262-340-00-0203	\$8,652.00	\$8,652.00
5	11-000-100-562-00-0801	11-000-262-420-00-0615	\$604.41	\$604.41
6	11-000-100-562-00-0801	11-190-100-106-00-0000	\$2,960.20	\$2,960.20
7	11-000-100-562-00-0801	11-190-100-440-00-0000	\$0.10	\$0.10
Total			\$13,405.99	\$13,405.99

* Transaction Date For Above Transfers September 30, 2003

ROLL CALL

Motion carried by a unanimous roll call vote.

4. Behavioral Consultation Services – It was moved by Dr. Westlake, seconded by Mr. Kramer, upon the recommendation of the Superintendent in concert with the Business Administrator/Board Secretary, that the Board approve a contract between the Oradell Public School and Bergen County Special Services School District, Educational Enterprises Division, for the purpose of providing behavioral consultation services at a rate not to exceed \$1,120.00 and for no more than ten (10) hours for the 2003/04 school year plus travel.

ROLL CALL

Motion carried by a unanimous roll call vote.

5. Special Education School Year Tuition Contract (Incoming Student) 2003/04 School Year – It was moved by Mr. Kramer, seconded by Dr. Westlake, that the Board approve in accord with Chapter 46, Title 18A, NJ Statutes, receiving the student listed below, to attend the Oradell Public School Special

Education L/LD class, for the full school year 2003/04 at the tuition cost indicated:

<u>Student</u>	<u>Tuition</u>
N.G. (Westwood)	\$19,494.00

ROLL CALL

Motion carried by a unanimous roll call vote.

E. PERSONNEL - Mr. Julis, Chairperson

Mr. Julis talked about the goals set for the administration for the 2003/04 school year. He explained the process for discussing, revising and evaluating these goals. Discussion ensued as to whether the goals should be part of the administrator's job descriptions.

1. Approval of Student Teacher – It was moved by Dr. Westlake, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board approve the following individual as a student teacher:
 - Rachel Vernick, a student of Felician College, to perform her student teaching assignment with Mrs. Rona Wosk, cooperating teacher, commencing January 5, 2004 and concluding May 14, 2004. Her student teaching to be preceded by field experience commencing Tuesday, October 21, 2003, continuing every Tuesday thereafter, and terminating at the end of the school day on December 23, 2003.

ROLL CALL

Motion carried by a unanimous roll call vote.

2. Approval of Annual Goal for Director of Special Services – It was moved by Mr. Julis, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board of Education approve an annual goal for Dr. John DiGiovacchino, Director of Special Services, Curriculum and Staff Development, encompassing the topic of *Strategies for Parent Involvement and Effective Parenting* for the 2003/04 school year.

ROLL CALL

Motion carried by roll call vote with one no (Mr. Walsh).

3. Approval of Annual Goal for the Principal – It was moved by Mr. Julis, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board of Education approve an annual goal for Mr. William Scott

Ryan, Principal, entailing a *Meteorology Club for Students* for the 2003/04 school year.

ROLL CALL

Motion carried by roll call vote with one no (Mr. Walsh).

4. Approval of Annual Goal for the Superintendent – It was moved by Mr. Julis, seconded by Mr. Kramer, that the Board of Education approve an annual goal for Mr. Jeffrey S. Mohre, Superintendent, encompassing the concept of *Professional Support for New Teachers* for the 2003/04 school year.

ROLL CALL

Motion carried by roll call vote with one no (Mr. Walsh).

5. Resignation of Part-time (60%) Teacher/Psychologist – It was moved by Mr. Julis, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board accept, with regret, the resignation of Susan Lowenstein, part-time (60%) teacher/psychologist, effective December 23, 2003.

ROLL CALL

Motion carried by a unanimous roll call vote.

F. POLICY – Mr. Gallow, Chairperson

1. Approval of Policy – It was moved by Mr. Gallow, seconded by Dr. Westlake, upon the recommendation of the Superintendent, that the Board approve the following policy for second reading:

#5141.22 – Automatic External Defibrillator

ROLL CALL

Motion carried by a unanimous roll call vote.

G. PUBLIC RELATIONS - Mr. Walsh, Chairperson

Mr. Walsh stated that a committee meeting had been held prior to this Board session. Topics discussed included revising the Key Communicator list, and exploring ways of adding new members from various community groups. The next meeting is scheduled for November 18 at 7:00 p.m.

H. NEGOTIATIONS – Mr. Feigenson, Chairperson

MOTION It was moved by Mr. Feigenson, seconded by Mr. Kramer, that the following motion be amended and revised as follows:

1. Approval of Memorandum of Agreement and Salaries of Administrators – It was moved by Mr. Feigenson, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board approve the October 24, 2003 Memorandum of Agreement between the Oradell Board of Education and the Oradell Administrators' Association (OAA), and authorize the Business Administrator/Board Secretary to execute the agreement and take action on its contents as needed, which includes payment of the following salaries:

<u>Name</u>	<u>Title</u>	<u>Salary</u>
William Scott Ryan	Principal	\$103,500.00*
Dr. John DiGiovachino	Director of Special Services, Curriculum/Staff Development	\$ 90,825.00*

*Exclusive of \$2,500.00 bonus each, approved July 16, 2003 agenda.

ROLL CALL

Motion carried by roll call vote with one no (Mr. Walsh).

X. OLD BUSINESS

Mr. Esposito provided another update on the window screen project. He was asked to finalize the report he created in June regarding the summer school program held in Oradell.

XI. NEW BUSINESS

There was none.

XII. OPEN TO THE PUBLIC

Topics raised by members of the audience included:

- Teacher contract status
- Spending Growth Limitations for the school budget
- Budget process
- Curriculum revision
- Grading standardized testing
- Coordination of Building and Grounds committee with the Oradell Beautification committee

- Window screens
- Differentiated learning – assessing its success
- Turnover in staff
- Assessment coordination between Oradell and River Edge

XIII. CLOSED SESSION

There was no Closed Session.

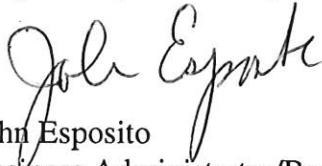
XIV. ADJOURNMENT

It was moved by Mr. Kramer, seconded by Mr. Julis, that the meeting be adjourned at 10:25 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

Respectfully submitted,



John Esposito
Business Administrator/Board Secretary

