

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**REGULAR PUBLIC BUSINESS MEETING  
NOVEMBER 19, 2003**

**MINUTES**

**I. CALL TO ORDER**

The Regular Public Business Meeting of the Oradell Board of Education was called to order at 8:00 p.m. by President Feigenson.

**II. FLAG SALUTE**

The flag salute was led by Mr. Feigenson.

**III. SUNSHINE LAW STATEMENT**

The Sunshine Law Statement was read by Mr. Feigenson.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News, The Record and all persons requesting such notice on November 14, 2003.

**IV. MISSION STATEMENT**

The Mission Statement was read by Mr. Kramer.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

**V. ROLL CALL**

PRESENT: Mr. Gallow, Mr. Julis, Mr. Kramer, Mr. O'Connor, Mr. Walsh, Dr. Westlake, Mr. Feigenson

ABSENT: Mr. Spadaccini, Mrs. Norian

Also present were Mr. Jeffrey S. Mohre, Superintendent, Mr. John Esposito, Business Administrator/Board Secretary and 1 member of the community.

**VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

There were no comments made at this time from the public.

## **VII. MINUTES**

### **APPROVAL OF MINUTES**

It was moved by Mr. Kramer, seconded by Dr. Westlake, that the Board of Education approve the Minutes of the Special Public Meeting of October 15, 2003.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

It was moved by Mr. Kramer, seconded by Dr. Westlake, that the Board of Education approve the Minutes of the Public Work Session Meeting of October 15, 2003.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

### **REVIEW OF MINUTES**

Review of Minutes – Regular Public Business Meeting, October 29, 2003  
Review of Minutes – Special Public Work Session Meeting, November 5, 2003

There were no comments from Board Members on the Minutes of October 29, 2003. It was noted that the Minutes of November 5, 2003 be changed to reflect that Mr. Gallow led the flag salute and Mr. Feigenson arrived at 8:50 p.m..

## **VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS**

The Superintendent talked about the following issues:

- The success of Parents Visitation Day. He thanked the staff for their positive participation in the program.
- Progress Reports which are going home this Friday – November 21<sup>st</sup>
- Two-thirds of all public schools in New Jersey have met NCLB testing standards. Oradell is among that group, which was based on 2003 Fourth Grade assessment results for language arts literacy and math.
- Invited everyone to tomorrow's meeting at 8:00 PM for a presentation being given to the public regarding possible renovations and additions to the Oradell Public School.

The Board President spoke about the following:

- The great time had by all who attended the Sharpe reservation and a thank you was extended to Mrs. McGill and all 5<sup>th</sup> grade teachers who worked on this program
- A one-day conference will be held on December 6<sup>th</sup> concerning school financing – all are encouraged to attend
- A delegates' meeting is scheduled for November 22<sup>nd</sup>
- A Web site carries a list of scores available for the 8<sup>th</sup> grade middle school. He will provide everyone with the Web site address.
- Concerns about backpacks – the administration will investigate.

## IX. COMMITTEE REPORTS/ACTION

### A. BI-BOROUGH – Dr. Westlake, Chairperson

No report was given. A meeting will be held in January.

### B. BUILDING & GROUNDS - Mr. O'Connor, Chairperson

Mr. O'Connor will set up a meeting.

1. Use of School Facilities – It was moved by Mr. Kramer, seconded by Mr. Julis, that the Board of Education approve the following request for use of school facilities:
  - a. *Tri-Community Spelling Bee* – To be held in the OPS Auditorium on Sunday, January 11, 2004, from 12:00 Noon to 4:00 PM. Snow date to be January 18, 2004, same time. This event is sponsored by the Junior Woman's Club of River Edge.

## ROLL CALL

**Motion carried by a unanimous roll call vote.**

### C. CURRICULUM - Mrs. Norian, Chairperson

In the absence of Mrs. Norian, Mr. Mohre stated that a meeting is tentatively scheduled for December 12<sup>th</sup> at 9:00 a.m.

1. Comprehensive Equity Plan 2004 – 2007 – It was moved by Mr. Kramer, seconded by Mr. Julis, upon the recommendation of the Superintendent, that the Board approve the Affirmative Action Team comprised of John DiGiovachino, Affirmative Action Officer, Chairperson; Eileen Choka, Physical Education Teacher; Linda Gonzalez, ESL/Instructional Support Teacher and Mary Hetherington, School Social Worker. Furthermore, the

Board authorizes the Affirmative Action Team to conduct a needs assessment, develop a comprehensive equity plan (covering 2004-2007) and submit an annual progress report in the Quality Assurance Annual Report (QAAR).

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

D. FINANCE - Mr. Spadaccini, Chairperson

In the absence of Mr. Spadaccini no report was given.

1. Monthly Certifications – It was moved by Mr. Kramer, seconded by Mr. Julis, that the Financial Reports of the Board Secretary and the Treasurer of School Moneys for the month end, October, 2003, be accepted as attached and, furthermore, that the Board certify in accordance with N.J.A.C. 6:20-2A.10(e) that no major account or fund in the 2003/04 Budget has been over-expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

2. Payment of Invoices – It was moved by Mr. Kramer, seconded by Mr. Julis, that the invoices for the period October 30, 2003 through November 19, 2003, be approved as follows:

Fund 11 ( <i>General Current Expense</i> )	\$ 664,910.99
Fund 12 ( <i>Capital Outlay</i> )	\$ .00
Fund 20 ( <i>Special Revenue Funds</i> )	\$ 48,710.49
Fund 40 ( <i>Debt Service Fund</i> )	\$ 407,593.13
Fund 50 ( <i>Summer School</i> )	\$ .00
Fund 51 ( <i>Region V</i> )	\$ 17,904.59
Fund 55 ( <i>Milk Program</i> )	<u>\$ 607.78</u>
TOTAL	\$1,139,726.98

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

3. Transfer of Funds – It was moved by Mr. Kramer, seconded by Mr. Julis, that the Board approve the following transfer of funds:

Meeting of November 19, 2003  
Transfer of Funds\*

#	From Account (Credit)	To Account (Debit)	Credit	Debit
1	11-000-100-562-00-0801	11-000-262-100-00-0612	\$15,000.00	\$15,000.00
2	11-000-100-562-00-0801	11-000-262-420-00-0609	\$1,261.08	\$1,261.08
3	11-000-100-562-00-0801	11-190-100-106-00-0000	\$3,185.20	\$3,185.20
4	11-000-100-562-00-0801	11-190-100-610-13-0501	\$335.00	\$335.00
5	11-000-100-562-00-0801	11-213-100-610-00-0815	\$54.88	\$54.88
6	40-701-510-910-00-0812	40-701-510-835-00-0813	\$5,617.00	\$5,617.00
7	12-000-261-420-00-0607	11-000-261-420-00-0607	\$24,250.00	\$24,250.00
<b>Total</b>			<b>\$49,703.16</b>	<b>\$49,703.16</b>

\* Transaction Date For Above Transfers October 31, 2003  
**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

4. Approval of Increase in Fee for Pre-employment Exams – It was moved by Mr. Kramer, seconded by Mr. Julis, upon the recommendation of the Superintendent, that the Board approve the increase for pre-employment exams charged by Dr. Stephen G. Varhol, professional consultant/medical examiner for the school. Said fee to be fifty-five dollars (\$55.00) per exam, effective November 10, 2003.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

5. Approval of Applied Behavior Analysis Provider for the 2003/04 School Year – It was moved by Mr. Kramer, seconded by Dr. Westlake, upon the recommendation of the Superintendent, that the Board approve Linda Donovan as the applied behavior analysis provider for the 2003/04 school year, to be paid at the rate of \$65/hr., effective December 1, 2003.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

6. Approval of Contract for Waste Removal – It was moved by Mr. Kramer, seconded by Mr. Julis, upon the recommendation of the Superintendent, that the Board approve Waste Management for garbage pickup at \$592/month, effective immediately, through June 30, 2005; and furthermore authorize the Business Administrator/Board Secretary to sign the necessary agreement and submit all associated paperwork to Waste Management.

## **ROLL CALL**

### **Motion carried by a unanimous roll call vote.**

7. Acceptance of Insurance Settlement Check – It was moved by Mr. Kramer, seconded by Dr. Westlake, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Board accept an insurance settlement of \$24,000.00 for damage to the gymnasium floor. These funds are to be deposited in the maintenance account and be used for miscellaneous purposes during the 2003/04 school year.

## **ROLL CALL**

### **Motion carried by roll call vote with one no (Mr. Julis).**

- E. PERSONNEL - Mr. Julis, Chairperson

Mr. Julis stated that there would be a closed session after this meeting.

1. Approval of Student Teacher – It was moved by Mr. Kramer, seconded by Mr. Julis, upon the recommendation of the Superintendent, that the Board approve the following individual as a student teacher:
  - Donald J. Friel, a student of Fairleigh Dickinson University, to perform his student teaching assignment with Mrs. Gail Tobey, Grade 3 cooperating teacher, commencing January 26, 2004 and concluding May 13, 2004.

## **ROLL CALL**

### **Motion carried by a unanimous roll call vote.**

2. Resignation of Speech/Language Therapist – It was moved by Mr. Kramer, seconded by Mr. Julis, upon the recommendation of the Superintendent, that the Board accept, with regret, the resignation of Constance Centrella, speech/language therapist, effective at the end of the school day, January 9, 2004.

## **ROLL CALL**

### **Motion carried by a unanimous roll call vote.**

3. Appointment of Temporary Part-time Substitute Custodian – It was moved by Mr. Kramer, seconded by Mr. Julis, upon the recommendation of the Superintendent, that the Board approve the appointment of Morris Longabardi as a temporary part-time substitute custodian, effective immediately, to be paid at the rate of \$15/hr. during the 2003/04 school year.

## **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

### **F. POLICY – Mr. Gallow, Chairperson**

No report was given.

### **G. PUBLIC RELATIONS - Mr. Walsh, Chairperson**

Mr. Walsh briefly reviewed the meeting which took place prior to this Board Meeting. Key communicators were again discussed.

### **H. NEGOTIATIONS – Mr. Feigenson, Chairperson**

Mr. Feigenson stated that final contracts between the OEA and the Oradell Board of Education would be completed for distribution by the end of this week.

## **X. OLD BUSINESS**

Mr. Feigenson will call the Mayor to inquire about the parking signs.

The specifications for the window screens for the school building are almost complete.

## **XI. NEW BUSINESS**

Mr. O'Connor recommended that if the Board moves forward with a referendum, it should consider hiring a construction manager. It was noted that proposals and quotes would have to be obtained from several construction managers as per state contract law. After a brief discussion by the Board the following took place:

**MOTION** It was moved by Mr. O'Connor, seconded by Mr. Kramer, that the Board give John Esposito, Business Administrator/Board Secretary the authorization to create and distribute construction manager specifications to a minimum of three companies.

## **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

## **XII. OPEN TO THE PUBLIC**

Mrs. Landau, the only member of the public present, talked about the insurance payment received by the Board for the gym floor.

Discussion ensued regarding tomorrow evening's presentation and the following issues were brought up:

- Room size
- Playground
- Blacktop
- Storage space

### **XIII. CLOSED SESSION (IF NECESSARY)**

It was moved by Mr. Kramer, seconded by Mr. O'Connor, that the Board adjourn to Closed Session at 8:58 p.m.

#### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.


### **XIV. ADJOURNMENT**

It was moved by Mr. Kramer, seconded by Mr. Gallow, that the Closed Session of the meeting be adjourned at 9:55 p.m.

#### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

Respectfully submitted,

  
John Esposito  
Business Administrator/Board Secretary



**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**CLOSED SESSION REGULAR PUBLIC BUSINESS MEETING  
NOVEMBER 19, 2003**

**MINUTES**

**I. CALL TO ORDER**

The Closed Session of the Regular Public Business Meeting of the Oradell Board of Education was called to order at 9:06 p.m. by President Feigenson.

**II. ROLL CALL**

**PRESENT:** Mr. Gallow, Mr. Julis, Mr. Kramer, Mr. O'Connor,  
Mr. Walsh, Dr. Westlake, Mr. Feigenson

**ABSENT:** Mr. Spadaccini, Mrs. Norian

**Also present was Mr. Jeffrey S. Mohre, Superintendent and Mr. John Esposito, Business Administrator/Board Secretary.**

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

The Superintendent talked about a legal letter received by the Board of Education. Further information to come from the Board attorney's office.

Mr. Esposito was excused at 9:15 p.m. so the Board could discuss with Mr. Mohre his 2002/03 performance review.

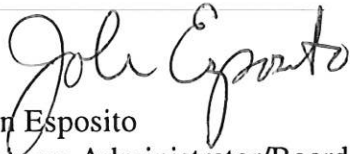
**III. ADJOURNMENT**

It was moved by Mr. Kramer, seconded by Mr. Gallow, that the Closed Session of the meeting be adjourned at 9:55 p.m.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John Esposito". The signature is written in a cursive style with a large initial "J".

John Esposito  
Business Administrator/Board Secretary