

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**SPECIAL PUBLIC MEETING – MAY 28, 2003
6:30 PM**

MINUTES

I. CALL TO ORDER

The Special Public Meeting of the Oradell Board of Education was called to order at 6:46 p.m. by President Feigenson.

II. FLAG SALUTE

The Flag Salute was led by Mr. Walsh.

III. SUNSHINE LAW STATEMENT

The Sunshine Law Statement was read by Mr. Feigenson.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News and all persons requesting such notice on May 23, 2003.

IV. MISSION STATEMENT

The Mission Statement was read by Mr. Gallow.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002.

V. ROLL CALL

PRESENT: Mr. Gallow, Mr. Julis, Mr. Kramer, Mr. O'Connor, Mr. Spadaccini, Mr. Walsh, Dr. Westlake, Mrs. Norian, Mr. Feigenson

Also present were Mr. Jeffrey S. Mohre, Superintendent, Mr. John Esposito, Business Administrator/Board Secretary, Mr. Charles Koch, Architect, and four members of the community (inclusive of 2 OPS teachers).

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

There were no comments from the public at this time.

VII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

Mr. Koch was introduced and provided an overview of the continuation for the process of the Citizen's Advisory Committee for School Facilities.

The Board asked Mr. Koch many questions regarding the recommendations they had heard earlier from the Committee. Topics discussed included:

- Location of possible renovations/additions
- Size and location of special subject areas
- Need for small group instruction
- Expanded lunch/gymnasium
- Expansion of the MPR to meet lunch and gym needs
- Defining what art and music rooms should look like and be capable of
- The basement, now used for classes, would be used for storage
- Possible full day kindergarten, and its pros and cons

Mr. Koch stated that the intent of any facility work was to recapture as much classroom space as possible, as you will be eligible for more funding from the State for this type of construction.

The Board came to an agreement that the information should go back to the committees for solutions.

VIII. CLOSED SESSION

There was no Closed Session.

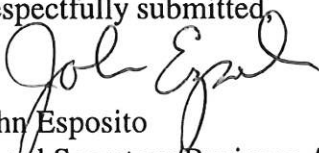
VII. ADJOURNMENT

It was moved by Mr. Kramer, seconded by Mrs. Norian, that the meeting be adjourned at 8:03 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

Respectfully submitted,


John Esposito
Board Secretary/Business Administrator

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**REGULAR PUBLIC BUSINESS MEETING
MAY 28, 2003**

MINUTES

I. CALL TO ORDER

The Regular Public Business Meeting of the Oradell Board of Education was called to order at 8:10 p.m. by President Feigenson.

II. FLAG SALUTE

The flag salute was led by Dr. Westlake.

III. SUNSHINE LAW STATEMENT

The Sunshine Law Statement was read by Mr. Feigenson.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News, The Record and all persons requesting such notice on May 23, 2003.

IV. MISSION STATEMENT

The Mission Statement was read by Mr. Spadaccini.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

V. ROLL CALL

PRESENT: Mr. Gallow, Mr. Julis, Mr. Kramer, Mr. O'Connor, Mr. Spadaccini, Mr. Walsh, Dr. Westlake, Mrs. Norian, Mr. Feigenson

Also present were Mr. Jeffrey S. Mohre, Superintendent, Mr. John Esposito, Business Administrator/Board Secretary and six members of the community.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

There were no comments made at this time from the public.

VII. MINUTES

APPROVAL OF MINUTES

Review of Minutes – April 30, 2003, Special Public Meeting (7:30 PM)

Review of Minutes – April 30, 2003, Closed Session/Special Meeting

Review of Minutes – April 30, 2003, Public Business/Reorganization Meeting

Review of Minutes – April 30, 2003, Closed Session of Reorganization Meeting

There were no comments from Board Members on these Minutes.

VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

The Superintendent talked about the following items:

- Fire drills were conducted April 28 at 2:10 p.m. and April 30 at 8:55 a.m.
- Operation Shadow, a long-time Oradell program that was run by Mrs. Killeen and classroom teachers
- This Friday there is a Torch Run for Special Olympics that Mrs. DiCorcia and Officer Smith are involved in. Our custodian, Tommy Murray, will be representing the U.S. in Ireland at the International Special Olympics.

Mr. Mohre then provided a thorough overview of the progress towards goals in the District's Strategic Plan. He talked about the many activities being carried out in order to meet the objectives outlined in each section of the plan.

Mr. Esposito talked about the new ethics law and what it meant to Board members. Mr. Mohre reminded the Board that Cathie Sousa from NJSBA will be at the June 11, 2003 meeting to review Board ethics.

Mr. Feigenson stated that Mrs. Norian is the new vice-president of the Board. Mr. Spadaccini noted that due to personal and business matters he withdrew his name from consideration.

The Board president commented on the condition of our school grounds and said that he had talked to Mrs. Kelly of the Oradell Beautification Committee. She volunteered to plant flowers and mulch if obtained by the Board.

Mr. Feigenson asked everyone to turn their vacation schedules in to Mr. Esposito as soon as possible. He also asked anyone who hadn't turned in their Board or Superintendent evaluation to do so immediately.

He also stated that he was pleased by the cooperation between the Board and the Mayor and Council during the recent defeated budget negotiations. Finally, he said that he had responded to a letter from Linda Masiello, OEA president.

1. Appointment of Board Vice-President – It was moved by Mr. Feigenson, seconded by Mr. Kramer, that the Board of Education approve the appointment of Katherine Norian as vice-president of the Board. This appointment was made by the County Superintendent, Dr. Aaron S. Graham, following a tie vote for this position at the Public Business/ Reorganization Meeting of April 30, 2003.

ROLL CALL

Motion carried by a unanimous roll call vote.

IX. COMMITTEE REPORTS/ACTION

A. BI-BOROUGH – Dr. Westlake, Chairperson

Dr Westlake told everyone that a meeting is scheduled for June 5, 2003.

B. BUILDING & GROUNDS - Mr. O'Connor, Chairperson

Mr. O'Connor stated that he would schedule a meeting for this committee. Mr. Feigenson thanked the PTA for its additional donation of \$10,000.00 towards screens.

1. Approval of a PTA Donation of Additional Funds for Window Screens – It was moved by Mr. O'Connor, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve an additional \$10,000 donation from the PTA for window screens. This brings the total donation for this project to \$48,500.

ROLL CALL

Motion carried by a unanimous roll call vote.

C. CURRICULUM - Mrs. Norian, Chairperson

A meeting is scheduled for Friday, June 7 at 9:00 a.m.

1. End of Year (2002-03) Calendar Revision – It was moved by Mrs. Norian, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board approve the following revision to the 2002-03 School Year Calendar:

Wednesday, June 18, 2003 To be a single session day for
all students (12:30 dismissal)

This change is being made for the purpose of conducting planning sessions on
June 18 for the 2003-04 school year.

ROLL CALL

Motion carried by a unanimous roll call vote.

D. FINANCE - Mr. Spadaccini, Chairperson

1. Monthly Certifications – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, that the Financial Reports of the Board Secretary and the Treasurer of School Moneys for the month end, May, 2003, be accepted as attached and, furthermore, that the Board certify that in accordance with N.J.A.C. 6A:23-2.11(c)3 that no major account or fund in the 2002/03 Budget has been over-expended in violation of N.J.A.C. 6:A23-2.11(a) and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.

ROLL CALL

Motion carried by a unanimous roll call vote.

2. Payment of Invoices – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, that the invoices for the period of May 1, 2003 through May 28, 2003 be approved as follows:

Fund 11 (<i>General Current Expense</i>)	\$351,271.35
Fund 12 (<i>Capital Outlay</i>)	\$.00
Fund 20 (<i>Special Revenue Funds</i>)	\$ 13,749.66
Fund 40 (<i>Debt Service Fund</i>)	\$.00
Fund 55 (<i>Milk</i>)	\$ 929.66
Fund 50 (<i>Summer School</i>)	\$ <u>381.92</u>
TOTAL	\$366,332.59

ROLL CALL

Motion carried by a unanimous roll call vote.

3. Transfer of Funds – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, that the Board approve the following transfer of funds as noted:

**Meeting of May 28, 2003
Transfer of Funds***

#	From Account (Credit)	To Account (Debit)	Credit	Debit
1	11-000-291-270-00-0000	11-000-262-300-00-0613	\$4,575.50	\$4,575.50
2	11-000-216-320-00-0000	11-120-100-101-00-0320	\$2,590.74	\$2,590.74
3	11-000-270-519-00-0000	11-000-262-100-00-0614	\$1,861.99	\$1,861.99
4	11-000-216-320-00-0000	11-190-100-610-00-0212	\$1,717.03	\$1,717.03
5	11-000-291-232-00-0803	11-190-100-106-00-0000	\$1,520.00	\$1,520.00
6	11-000-291-242-00-0803	11-110-100-101-00-0229	\$1,040.00	\$1,040.00
7	11-000-216-320-00-0000	11-130-100-101-00-0231	\$905.50	\$905.50
8	11-000-262-610-00-0606	11-000-230-610-00-0104	\$772.72	\$772.72
9	11-000-216-320-00-0000	11-190-100-106-00-0222	\$720.00	\$720.00
10	11-000-216-320-00-0000	11-000-240-105-00-0222	\$712.64	\$712.64
11	11-000-216-320-00-0000	11-000-290-610-00-0100	\$698.94	\$698.94
12	11-000-223-320-00-0214	11-000-219-104-00-0222	\$560.00	\$560.00
13	11-000-222-600-01-0201	11-000-290-890-00-0111	\$482.60	\$482.60
14	11-000-222-100-00-0222	11-000-230-890-00-0113	\$292.62	\$292.62
15	11-000-291-242-00-0803	11-213-100-101-00-0222	\$200.00	\$200.00
16	11-000-217-106-00-0222	11-000-223-110-00-0214	\$180.00	\$180.00
17	11-190-100-890-00-0235	11-000-261-420-00-0607	\$169.50	\$169.50
18	11-000-291-290-00-0806	11-190-100-320-00-0223	\$116.67	\$116.67
19	11-213-100-640-00-0815	11-000-230-610-00-0112	\$68.21	\$68.21
20	11-000-262-580-00-0221	11-000-213-100-00-0222	\$45.00	\$45.00
21	11-000-100-566-00-0801	11-000-240-580-00-0221	\$10.33	\$10.33
22	11-000-100-566-00-0801	11-000-230-530-00-0604	\$1.59	\$1.59
Total			\$19,241.58	\$19,241.58

* Transaction Date For Above Transfers April 30, 2003

ROLL CALL

Motion carried by a unanimous roll call vote.

- Acknowledgement of FY'04 Funding Individuals with Disabilities Education Act (IDEA-B) Funds – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, in concert with the Director of Special Services, that the Board acknowledge its allocations of the following FY'04 funding awards:

IDEA – Basic	\$142,338.00
IDEA – Preschool	\$ 13,265.00

Furthermore, the Board hereby authorizes the Business Administrator/Board Secretary to complete and sign all pertinent documentation for receipt of the aforementioned funding allocations and submit the same to the State Department of Education, Bergen County Office.

ROLL CALL

Motion carried by a unanimous roll call vote.

5. Acceptance of FY'03 No Child Left Behind Act (NCLB) Funds – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, in concert with the Director of Special Services, that the Board approve the receipt of the following FY'03 funding awards:

Title II – Part A	\$24,229.00
Title IV	\$ 4,077.00
Title V	\$ 7,191.00

Furthermore, the Board hereby authorizes the Business Administrator/Board Secretary to complete and sign all pertinent documentation for receipt of the aforementioned funding allocations and submit the same to the State Department of Education, Bergen County Office.

ROLL CALL

Motion carried by a unanimous roll call vote.

6. Professional Energy Services Contract – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, in concert with the Business Administrator, that the Board approve a contract with Energy For America, Inc. covering professional engineering services for the Facilities Management Program to control energy systems in the Oradell Public School by a remotely programmed and monitored building automation system at an annual fee of \$12,156 (an increase of 3.3% from the current year.)

ROLL CALL

Motion carried by a unanimous roll call vote.

7. Approval of Member Participation in the Educational Cooperative Pricing System – It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, in concert with the Business Administrator, that the Board authorize the Business Administrator to enter into an agreement with Educational Data Services, Inc. to facilitate the bidding and procurement process for the 2003-04 school year at an annual cost of \$2,240 (an increase of 2.8% over the current year.)

ROLL CALL

Motion carried by a unanimous roll call vote.

E. PERSONNEL - Mr. Julis, Chairperson

1. Approval of Student Teacher Assignment – It was moved by Mr. Julis, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve Stephanie Pace, a student of William Paterson University, to perform her student teaching assignment with Mrs. Gail Tobey, cooperating teacher, commencing September 3, 2003 and terminating December 11, 2003.

ROLL CALL

Motion carried by a unanimous roll call vote.

2. Approval of Student Teacher Assignment – It was moved by Mr. Julis, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve Karen DePol, a student of Caldwell College, to perform her School Nurse Service and Teacher of Health student teaching assignments with Carole Orthmann, commencing September 8, 2003 and terminating November 28, 2003.

ROLL CALL

Motion carried by a unanimous roll call vote.

3. Approval of Substitute Teachers for the 2002/03 School Year – It was moved by Mr. Julis, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve the following individual(s) as substitute teacher(s) for the 2002/03 school year, at a per diem rate of \$75.00 which increases to \$80.00 per day after the 10th day of service during the 2002/03 school year:

Leo Conwell
Lynn O'Connor

ROLL CALL

Motion carried by roll call vote with one abstention (Mr. O'Connor).

4. Approval of Disability and Child Rearing Leaves – It was moved by Mr. Julis, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve a disability leave, utilizing any accumulated sick days for, Gina Giuditta. Said leave is to commence on October 6, 2003 and

conclude on or about November 13, 2003. Mrs. Giuditta will begin an unpaid child rearing/family leave per negotiated agreement (inclusive of the statutory 12 week period provided under Chapter 261, P.L. 1989 – Family Leave Act). Such leave will commence on or about November 14, 2003 and continue through June 30, 2004.

ROLL CALL

Motion carried by roll call vote with one no (Mr. Feigenson).

F. POLICY – Mr. Gallow, Chairperson

1. Adoption of Policy – It was moved by Mr. Gallow, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board adopt the following policy (second reading):

#5141.3 – Health Examinations and Immunizations

ROLL CALL

Motion carried by a unanimous roll call vote.

G. PUBLIC RELATIONS - Mr. Kramer, Chairperson

There was no report given.

X. OLD BUSINESS

Mr. Walsh asked about the Schaefer Explorations Summer Program. Mr. Esposito stated that a report would be available next meeting. Mr. Mohre said that Basic Skills classes are only open to students identified by Dr. DiGiovachino as needing assistance. Discussion ensued about the program.

Mr. O'Connor asked about sprucing up the school grounds, and what it would cost to hire a landscaper to do this work. The District currently has no grounds workers, and uses custodians to do this work. Mr. Julis commented that he thought the grounds were in good shape. It was decided that the Building and Grounds committee would review this issue.

XI. NEW BUSINESS

Mr. Walsh asked about window screens and the timeline for installation. Mr. Esposito noted that the bidding process takes some time, and at best the screens could be in by September. There was discussion about the flooding problem in the basement, and that Mr. Esposito was getting estimates for drain work in that

area.

XII. OPEN TO THE PUBLIC

Mr. Moran suggested contacting the Girl and Boy Scouts to plant flowers around the school.

XIII. CLOSED SESSION

There was no Closed Session.

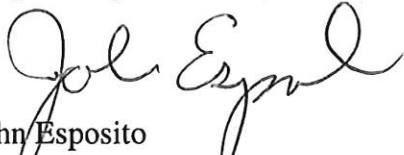
XIV. ADJOURNMENT

It was moved by Mr. Kramer, seconded by Mr. Spadaccini, that the meeting be adjourned at 9:30 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

Respectfully submitted,



John Esposito
Business Administrator/Board Secretary

