

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

SPECIAL PUBLIC MEETING – JULY 16, 2003

MINUTES

I. CALL TO ORDER

The Special Public Meeting of the Oradell Board of Education was called to order at 7:24 p.m. by President Feigenson.

II. FLAG SALUTE

The Flag Salute was led by Mr. O'Connor.

III. SUNSHINE LAW STATEMENT

The Sunshine Law Statement was read by Mr. Feigenson.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News and all persons requesting such notice on July 11, 2003.

IV. MISSION STATEMENT

The Mission Statement was read by Mrs. Norian.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002.

V. ROLL CALL

PRESENT: Mr. Gallow, Mr. Julis, Mr. Kramer, Mr. O'Connor, Mr. Spadaccini, Mr. Walsh, Dr. Westlake, Mrs. Norian, Mr. Feigenson

Also present were Mr. Jeffrey S. Mohre, Superintendent and Mr. John Esposito, Business Administrator/Board Secretary.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

No members of the Public were present.

VII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

The Board moved immediately into Closed Session to discuss personnel.

VIII. CLOSED SESSION

It was moved by Mr. Kramer, seconded by Mr. Gallow, that the Board adjourn to Closed Session at 7:28 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

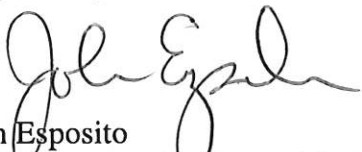
VII. ADJOURNMENT

It was moved by Mrs. Norian, seconded by Mr. Spadaccini, that the Closed Session of the meeting be adjourned at 7:55 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

Respectfully submitted,



John Esposito
Board Secretary/Business Administrator

ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649

CLOSED SESSION SPECIAL BUSINESS MEETING – JULY 16, 2003

MINUTES

I. CALL TO ORDER

The Closed Session of the Special Public Business Meeting of the Oradell Board of Education was called to order at 7:28 p.m. by President Feigenson.

II. ROLL CALL

PRESENT: Mr. Gallow, Mr. Julis, Mr. Kramer, Mr. O'Connor, Mr. Spadaccini, Mr. Walsh, Dr. Westlake, Mrs. Norian, Mr. Feigenson

Also present were **Mr. Jeffrey S. Mohre, Superintendent and Mr. John Esposito, Business Administrator/Board Secretary.**

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

The Board discussed the goals and bonuses for the administration. The Personnel committee recommended to the full Board that the bonuses be awarded to Mr. Mohre, Mr. Ryan and Dr. DiGiovachino.

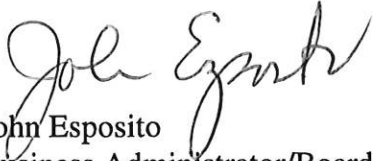
III. ADJOURNMENT

It was moved by Mrs. Norian, seconded by Mr. Spadaccini, that the Closed Session of the meeting be adjourned at 7:55 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John Esposito". The signature is written in a cursive style with a large initial "J" and "E".

John Esposito
Business Administrator/Board Secretary

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**REGULAR PUBLIC BUSINESS MEETING
JULY 16, 2003**

MINUTES

I. CALL TO ORDER

The Regular Public Business Meeting of the Oradell Board of Education was called to order at 8:07 p.m. by President Feigenson.

II. FLAG SALUTE

The flag salute was led by Mr. Gallow.

III. SUNSHINE LAW STATEMENT

The Sunshine Law Statement was read by Mr. Feigenson.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News, The Record and all persons requesting such notice on July 11, 2003.

IV. MISSION STATEMENT

The Mission Statement was read by Mr. Julis.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

V. ROLL CALL

PRESENT: Mr. Gallow, Mr. Julis, Mr. Kramer, Mr. O'Connor, Mr. Spadaccini, Mr. Walsh, Dr. Westlake, Mrs. Norian, Mr. Feigenson

Also present were Mr. Jeffrey S. Mohre, Superintendent and Mr. John Esposito, Business Administrator/Board Secretary.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

There were no members of the public present.

VII. MINUTES

APPROVAL OF MINUTES

It was moved by Mr. Kramer, seconded by Mr. Spadaccini, that the Board of Education approve the Minutes of the Special Public Meeting of May 14, 2003 (7:00 PM).

ROLL CALL

Motion carried by a unanimous roll call vote.

It was moved by Mr. Kramer, seconded by Mr. Spadaccini, that the Board of Education approve the Minutes of the Public Work Session Meeting of May 14, 2003.

ROLL CALL

Motion carried by a unanimous roll call vote.

It was moved by Mr. Kramer, seconded by Mr. Spadaccini, that the Board of Education approve the Minutes of the Special Public Meeting of May 28, 2003 (6:30 PM).

ROLL CALL

Motion carried by roll call vote with one abstention (Mrs. Norian).

It was moved by Mr. Kramer, seconded by Mr. Spadaccini, that the Board of Education approve the Minutes of the Regular Public Business Meeting of May 28, 2003.

ROLL CALL

Motion carried by a unanimous roll call vote.

VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

The Superintendent talked about the following issues:

- A Board retreat is scheduled for August 7, 2003 in the IMC from 7:30 – 10:00 p.m. This day was open on all members' vacation calendars.
- Visual Arts curriculum guide is being reviewed and Dr. DiGiovachino is preparing the final document.

- The PC lab is being moved in order to accommodate an additional class section.
- Mr. Mohre is close to hiring a part-time technician to assist the school. This individual would make \$35 per hour.
- The next Citizen's Advisory Committee for Facilities meeting is Thursday, July 24, 2003 at 7:30 p.m. in the IMC.
- Fire drills were held June 17 and June 19.

Mr. Esposito provided an update on the PTA donation of window screens.

Mr. Feigenson thanked everyone who attended the July 4 parade. He also asked the administration to explore grants that may be available to the school.

IX. COMMITTEE REPORTS/ACTION

A. BI-BOROUGH – Dr. Westlake, Chairperson

No report was given.

B. BUILDING & GROUNDS - Mr. O'Connor, Chairperson

Mr. O'Connor announced that a meeting was held July 14 and a summary of that session will be distributed in the next Board packet.

C. CURRICULUM - Mrs. Norian, Chairperson

Mrs. Norian reported that a Curriculum committee meeting will be held in early August on a date to be determined.

D. FINANCE - Mr. Spadaccini, Chairperson

1. Special Education School Year Tuition Contracts 2003/04 School Year – It was moved by Mr. Spadaccini, seconded by Mr. Walsh, that the Board retroactively approve in accord with Chapter 46, Title 18A, NJ Statutes, tuition to be paid for the students listed below to attend the schools indicated for the full school year 2003/04 (inclusive of the extended school year), unless otherwise noted, at the tuition costs indicated:

<u>Student</u>	<u>Placement</u>	<u>Tuition</u>
#17	The Nature Place Day Camp	\$ 3,150.00*
#25	The Windsor School	\$36,010.80
#26	The Windsor School	\$36,010.80
#27	The Valley Program,	\$45,000.00

*Six week summer program only.

ROLL CALL

Motion carried by a unanimous roll call vote.

2. Elimination of Vision Plan—It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Benecard vision care benefit for all staff members be eliminated retroactively as of July 1, 2003; in accordance with the memorandum of agreement between the Oradell Education Association and the Board of Education.

ROLL CALL

Motion carried by a unanimous roll call vote.

3. Change in Benefits, Prescription Plan—It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the prescription plan currently provided as a health benefit to staff members be changed from the State Health Benefits plan to Bollinger as of August 1, 2003; in accordance with the memorandum of agreement between the Oradell Education Association and the Board of Education.

ROLL CALL

Motion carried by a unanimous roll call vote.

4. Additional Insurance Coverages — It was moved by Mr. Spadaccini, seconded by Mr. Kramer, upon the recommendation of the Superintendent, in concert with the Business Administrator, that the Board approve two additional coverages under its School Board Errors and Omissions policy for the 2003/04 school year: Personal Injury and Back Wages Coverage, at a total cost for both of \$3,914; which represents a rate reduction of 6.7% from last year.

ROLL CALL

Motion carried by a unanimous roll call vote.

E. PERSONNEL - Mr. Julis, Chairperson

1. Resignation of Part-time Custodian – It was moved by Mr. Julis, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board accept, with regret, the resignation of Dean Bigbee, part-time custodian, effective June 20, 2003.

ROLL CALL

Motion carried by a unanimous roll call vote.

2. Retroactive Approval of Part-time Custodial Summer Help – It was moved by Mr. Julis, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve the retroactive hiring of Matt Szucs, as part-time custodial summer help, at a rate of \$8.00/hr., to commence Monday, July 7, 2003, through Friday, August 8, 2003.

ROLL CALL

Motion carried by a unanimous roll call vote.

3. Approval of Part-time Custodial Summer Help – It was moved by Mr. Julis, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve the hiring of David Farrell as part-time custodial summer help, at a rate of \$8.00/hr., to commence Monday, July 21, 2003, through Friday, August 8, 2003.

ROLL CALL

Motion carried by a unanimous roll call vote.

4. Retroactive Approval of Clerical Staff Member for the 2003/04 School Year – It was moved by Mr. Julis, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board authorize the Business Administrator/Board Secretary to approve retroactively, a contract for Sharon Parkins, Main Office Clerk, at an annual salary of \$29,408.00, representing Step 11 as set forth on the Oradell Education Association's 2003/04 Teacher's Salary Guide, to be paid in semi-monthly installments. (Mrs. Parkins resigned effective August 20, 2003. Her resignation was approved at the June 11, 2003 Public Work Session Meeting.)

ROLL CALL

Motion carried by a unanimous roll call vote.

5. Retroactive Approval of Special Services – It was moved by Mr. Julis, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board retroactively secure the services of Mr. Bruce Cohen to provide individualized instruction for students #33 and #34 three (3) times weekly for six weeks, commencing July 1, 2003, at a rate of \$80.00 per hour.

ROLL CALL

Motion carried by a unanimous roll call vote.

6. Retroactive Approval of Special Services – It was moved by Mr. Julis, seconded by Mrs. Norian, upon the recommendation of the Superintendent, that the Board retroactively secure the services of Ms. Joanne Cerelli to provide eight (8) one hour tutoring sessions for student #35, commencing July 1, 2003, at a rate of \$30.00 per hour.

ROLL CALL

Motion carried by a unanimous roll call vote.

7. Retroactive Approval of Special Services – It was moved by Mr. Julis, seconded by Mrs. Norian, upon the recommendation of the Superintendent, that the Board retroactively secure the services of Mrs. Elinor Goeller to provide two (2) one-hour tutoring sessions per week to student #36 for six weeks commencing July 1, 2003, at a rate of \$35.00 per session.

ROLL CALL

Motion carried by a unanimous roll call vote.

8. Retroactive Approval of Special Services – It was moved by Mr. Julis, seconded by Mrs. Norian, upon the recommendation of the Superintendent, that the Board retroactively secure the services of Mrs. Marion Sacaroff to provide individualized instruction for student #38 for a maximum of eleven (11) one-hour tutoring sessions for the period encompassing July 7 – August 7, 2003, at a rate of \$70.00 per session.

ROLL CALL

Motion carried by a unanimous roll call vote.

9. Retroactive Approval of OT Sessions – It was moved by Mr. Julis, seconded by Mrs. Norian, upon the recommendation of the Superintendent, that the Board approve retroactive OT sessions provided by The CP Center in Fair Lawn, to consist of two (2) thirty minute occupational therapy sessions per week for student #37 for eight (8) weeks, commencing July 1, 2003, at a rate of \$62.50 per session.

ROLL CALL

Motion carried by a unanimous roll call vote.

10. Appointment of Special Education Teacher – It was moved by Mr. Julis, seconded by Mrs. Norian, upon the recommendation of the Superintendent, that the Board approve the appointment of Nancy Kelly as special education teacher, at the annual salary of \$40,900 effective September 2, 2003 through June 30, 2004, to be paid in 20 equal monthly installments.

Note: Ms. Kelly will serve as lead teacher of the Park Academy (location: Harrington Park, NJ), a special education program created and coordinated by Region V and administered by the Oradell Public School District. Salary and benefits associated with this position are paid for with tuition moneys collected by the Oradell Business Office from the students' home districts. Such expenses are not part of and in no way impact the Oradell Public School's 2003-2004 budget.

ROLL CALL

Motion carried by a unanimous roll call vote.

11. Appointment of Special Education Teacher Aide – It was moved by Mr. Julis, seconded by Mrs. Norian, upon the recommendation of the Superintendent, that the Board approve the appointment of Laura Joles as special education teacher aide, effective September 2, 2003 through June 30, 2004, at the annual salary of \$19,964, to be paid in 20 equal monthly installments.

Note: Ms. Joles will serve as teacher aide with the Park Academy (location: Harrington Park, NJ), a special education program created and coordinated by Region V and administered by the Oradell Public School District. Salary and benefits associated with this position are paid for with tuition moneys collected by the Oradell Business Office from the students' home districts. Such expenses are not part of and in no way impact the Oradell Public School's 2003-2004 budget.

ROLL CALL

Motion carried by a unanimous roll call vote.

12. Appointment of Special Education Teacher Aide – It was moved by Mr. Julis, seconded by Mrs. Norian, upon the recommendation of the Superintendent, that the Board approve the appointment of Lisa Marie Sgambati as special education teacher aide, effective September 2, 2003 through June 30, 2004, at the annual salary of \$16,100, to be paid in 20 equal monthly installments.

Note: Ms. Sgambati will serve as teacher aide with the Park Academy (location: Harrington Park, NJ), a special education program created and coordinated by Region V and administered by the Oradell Public School District. Salary and benefits associated with this position are paid for with tuition moneys collected by the Oradell Business Office from the students' home districts. Such expenses are not part of and in no way impact the Oradell Public School's 2003-2004 budget.

ROLL CALL

Motion carried by a unanimous roll call vote.

13. Appointment of Special Education Instructional Assistant – It was moved by Mr. Julis, seconded by Mrs. Norian, upon the recommendation of the Superintendent, that the Board approve the appointment of Suzanne Cariddi as special education instructional assistant, effective September 2, 2003 through June 30, 2004, at the annual salary of \$24,798, to be paid in 20 equal monthly installments.

Note: Ms. Cariddi will serve as instructional assistant with the Park Academy (location: Harrington Park, NJ), a special education program created and coordinated by Region V and administered by the Oradell Public School District. Salary and benefits associated with this position are paid for with tuition moneys collected by the Oradell Business Office from the students' home districts. Such expenses are not part of and in no way impact the Oradell Public School's 2003-2004 budget.

ROLL CALL

Motion carried by a unanimous roll call vote.

14. Appointment of Elementary Classroom Teacher – It was moved by Mr. Julis, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve the appointment of Lisa Brynczka as classroom teacher, at BA/Step 1, effective September 2, 2003 through June 30, 2004, at the annual salary of \$35,448 as set forth on the Oradell Education Association's 2003/04 Teacher's salary Guide, to be paid in 20 equal monthly installments.

ROLL CALL

Motion carried by a unanimous roll call vote.

15. Appointment of Elementary Classroom Teacher – It was moved by Mr. Julis, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board approve the appointment of Stacey Gordon as classroom teacher, at BA/Step 1, effective September 2, 2003 through June 30, 2004, at the annual salary of \$35,448 as set forth on the Oradell Education Association's 2003/04 Teacher's salary Guide, to be paid in 20 equal monthly installments.

ROLL CALL

Motion carried by a unanimous roll call vote.

16. Approval of Technology Trainer – It was moved by Mr. Julis, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board

approve Mrs. Nancy Watkins, technology trainer, at a rate of \$40.00 per hour, not to exceed 6 hours (work to be completed by August 31, 2003).

ROLL CALL

Motion carried by a unanimous roll call vote.

17. Retroactive Approval of Part Time Summer Technology Assistant –It was moved by Mr. Julis, seconded by Mr. Kramer, that the Board approve Chris Watkins for summer technology work at the rate of \$12 per hour, not to exceed 50 hours, retroactive to July 1, 2003.

ROLL CALL

Motion carried by a unanimous roll call vote.

18. Retroactive Approval of Summer Technology Work – It was moved by Mr. Julis, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board approve Corinne Lynch for summer technology work at the rate of \$40 per hour, not to exceed 50 hours, retroactive to July 1, 2003.

ROLL CALL

Motion carried by a unanimous roll call vote.

19. Approval of Superintendent's Salary for 2003-04 – It was moved by Mr. Julis, seconded by Mr. Kramer, that the Board approve a salary of \$128,242.40 for the 2003-04 for Jeffrey S. Mohre, Superintendent of schools, as per contract.

ROLL CALL

Motion carried by a unanimous roll call vote.

20. Approval of Administrators' Salary Adjustments for 2003-04 – It was moved by Mr. Julis, seconded by Mr. Spadaccini, that the Board approve salaries for the following administrators:

<u>Name</u>	<u>Title</u>	<u>Salary</u>
William Scott Ryan	Principal	\$98,646**
John DiGiovachino	Director, Special Services, Curriculum/Staff Development	\$86,500**

**This number reflects their salaries for the 2002-2003 school year, and will be amended upon completion of negotiations with the Board of Education.

ROLL CALL

Motion carried by a unanimous roll call vote.

21. Approval of Business Administrator's Salary for 2003/04 – It was moved by Mr. Julis, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve a salary of \$100,529.00, retroactive to July 1, 2003, for the 2003/04 school year for John Esposito, Business Administrator/Board Secretary, as per contract.

ROLL CALL

Motion carried by a unanimous roll call vote.

22. Approval of Bonuses for 2002/03 School Year – It was moved by Mr. Julis, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board approve the following bonuses for the administrators, as per contract, set forth herein:

<u>Name</u>	<u>Title</u>	<u>Bonus</u>
William Scott Ryan	Principal	\$2,500.00
John DiGiovachino	Director of Special Services, Curriculum/Staff Development	\$2,500.00

ROLL CALL

Motion carried by roll call vote with one no (Mr. Walsh).

23. Approval of Superintendent's Bonus for 2002/03 School Year – It was moved by Mr. Julis, seconded by Mr. Kramer, that the Board approve a bonus of \$3,000.00 for the 2002/03 school year for Jeffrey S. Mohre, Superintendent, as per contract.

ROLL CALL

Motion carried by roll call vote with one no (Mr. Walsh).

F. POLICY – Mr. Gallow, Chairperson

1. Approval of Policy - It was moved by Mr. Gallow, seconded by Mr. Kramer, upon the recommendation of the Superintendent, that the Board approve the following policy for first reading:

#5131 – Conduct/Discipline: Harrassment, Intimidation, and Bullying

ROLL CALL

Motion carried by a unanimous roll call vote.

Mr. Gallow reviewed the summary of the meeting held July 8, 2003. Topics discussed included:

- An audit of our policy book by NJSBA for critical policies
- Other policies for review and update
- Adoption timeline for these policies
- Other issues, such as cell phone use liability

Mr. Spadaccini asked about a policy for training people on use of heavy equipment, which is monitored by OSHA.

G. PUBLIC RELATIONS - Mr. Walsh, Chairperson

There was no report given. Mr. Walsh will contact members to set up a meeting.

X. OLD BUSINESS

Topics discussed included:

- Two new teachers will be assigned to sixth grade
- Update of the PTA screen donation
- Front stairs repair – the Building & Grounds committee will look at this

XI. NEW BUSINESS

Mr. Spadaccini raised the issue of children outside of Oradell attending the school illegally. Discussion ensued regarding the possibility of re-registering all students, the cost of such an effort, and whether it would be worthwhile. It was decided that all student files should have a home deed, and all envelopes mailed from the school will be marked 'Do not forward.'

XII. OPEN TO THE PUBLIC

XIII. CLOSED SESSION

There was no Closed Session.

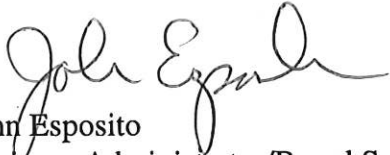
XIV. ADJOURNMENT

It was moved by Mr. Spadaccini, seconded by Mr. Kramer, that the meeting be adjourned at 9:35 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

Respectfully submitted,



John Esposito
Business Administrator/Board Secretary