

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

PUBLIC WORK SESSION – DECEMBER 10, 2003

MINUTES

I. CALL TO ORDER

The Public Work Session Meeting of the Oradell Board of Education was called to order at 8:05 p.m. by President Feigenson.

II. FLAG SALUTE

The flag salute was led by Mr. Gallow.

III. SUNSHINE LAW STATEMENT

The Sunshine Law Statement was read by Mr. Feigenson.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News, The Record and all persons requesting such notice on November 26, 2003.

IV. MISSION STATEMENT

The Mission Statement was read by Mr. Julis.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

V. ROLL CALL

PRESENT: Mr. Gallow, Mr. Julis, Mr. O'Connor, Mr. Walsh, Dr. Westlake,
Mrs. Norian, Mr. Feigenson

ABSENT: Mr. Kramer, Mr. Spadaccini

Also present were Mr. Jeffrey S. Mohre, Superintendent, Mr. John Esposito, Business Administrator/Board Secretary, Mr. Jeffrey Bliss from the auditing firm of Lerch, Vinci & Higgins, Mr. Charles Koch and Jesus, from the architectural firm of Seffer & Sklar and 3 members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

There was one question regarding the inclusion of technology in the proposed referendum.

VII. MINUTES

APPROVAL OF MINUTES

It was moved by Dr. Westlake, seconded by Mr. Julis, that the Board of Education approve the Minutes of the Regular Public Business Meeting of Wednesday, October 29, 2003.

ROLL CALL

Motion carried by roll call vote with two abstentions (Mr. O'Connor, Mr. Gallow).

It was moved by Mrs. Norian, seconded by Mr. O'Connor, that the Board of Education approve the Minutes of the Special Public Work Session Meeting of Wednesday, November 5, 2003.

ROLL CALL

Motion carried by roll call vote with one abstention (Mr. Gallow).

REVIEW OF MINUTES

Review of Minutes – Regular Public Business Meeting of Wednesday, November 19, 2003, and the Closed Session following that meeting.

Review of Minutes – Special Public Business Meeting of Thursday, November 20, 2003.

There were no comments from Board Members on these Minutes.

VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

Mr. Mohre stated that there would be a presentation of the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended, June 30, 2003, given by Mr. Jeffrey Bliss, CPA, of the accounting firm of Lerch, Vinci & Higgins.

Mr. Bliss talked about the financial condition of the district, and noted that all financial statements were 'qualified,' meaning fiscally and legally sound. He discussed the unreserved balance which is at a 'healthy' 5.5%, within the recommended range of 3% -- 6%. He then reviewed the two recommendations found in the audit and synopsis report.

Dr. Westlake complimented the Business office for a job well done in the previous fiscal year.

Following that, Mr. Charles Koch, Architect, answered questions from the Board regarding the preliminary proposal for renovations and additions to OPS. Some of the topics discussed included:

- ◆ Possibility of a 'warming' vs. a 'cooking' kitchen. The Board talked of this perhaps being part of a second question.
- ◆ The need for Music rooms and where they should be located in the building.
- ◆ Mr. Koch will cluster Arts/Music and move the Child Study Team away from the Music, for acoustic reasons.

The Board reached a general consensus to stay with the original facility design, but move the small group and music rooms.

Mr. Mohre talked about the content and structure of a potential Science lab room. He noted that the district spent a great deal of money last year on updating the Science curriculum with new kits, supplies and materials. He said that teachers had widely accepted the newly revised delivery and content of Science instruction. The Superintendent prefers that teachers have all the supplies they need right in their classrooms. The Board reached a general consensus that a Science lab/classroom was not needed at this time.

Discussion then centered on adding another flexible classroom be added to the newly-created second floor of the converted gymnasium.

Mr. Koch will make the changes agreed upon by the Board and re-submit the plans for the Board's review.

IX. COMMITTEE REPORTS/ACTION

A. BI-BOROUGH – Dr. Westlake, Chairperson

A meeting is scheduled for January 8, 2004, 7:00 pm. at River Dell H.S.

B. BUILDING & GROUNDS – Mr. O'Connor, Chairperson

A meeting is scheduled for Wednesday, December 17, at 6:30 p.m.

C. CURRICULUM – Mrs. Norian, Chairperson

A committee meeting is scheduled for Friday, December 12, at 9:00 a.m.

D. FINANCE – Mr. Spadaccini, Chairperson

1. Acceptance of Comprehensive Annual Financial Report (CAFR) – It was moved by Dr. Westlake, seconded by Mr. O'Connor, upon the recommendation of the Superintendent, that the Board approve the CAFR for the fiscal year ended June 30, 2003.

ROLL CALL

Motion carried by a unanimous roll call vote.

2. Approval of I.D.E.A., Part B, Flow-Through Carry-Over FY '03 – It was moved by Dr. Westlake, seconded by Mr. O'Connor, upon the recommendation of the Superintendent, that the Board approve the I.D.E.A., Part B, Flow-Through Carry-Over Application for 2003, in the amount of \$6,494.00.

ROLL CALL

Motion carried by a unanimous roll call vote.

3. Professional Support Services/Shared Services Agreement for 2003-2004 – It was moved by Dr. Westlake, seconded by Mr. O'Connor, upon the recommendation of the Superintendent, that the Board authorize the Business Administrator/Board Secretary to enter into an agreement with Educational Services Commission of Morris County to provide services/professional support services as required by the District for the 2003/04 school year.

ROLL CALL

Motion carried by a unanimous roll call vote.

E. PERSONNEL – Mr. Julis, Chairperson

Mr. Julis noted that an exit interview was held with a teacher who resigned from the district.

1. Approval of Substitute Teacher(s) for the 2003/04 School Year – It was moved by Dr. Westlake, seconded by Mr. O'Connor, upon the recommendation of the Superintendent, that the Board approve the following individual(s) as substitute teacher(s) for the 2003/04 school year, at a per diem rate of \$75.00 which increases to \$80.00 per day after the 10th day of service during the 2003/04 school year:

Zeibour (Susan) Khoroizian
Valerie Longo (nurse substitute)
Anna S. Morgan (nurse substitute)
Kimberly Seidler

ROLL CALL

Motion carried by a unanimous roll call vote.

2. Approval of Part-time Substitute Custodian for the 2003/04 School Year – It was moved by Dr. Westlake, seconded by Mr. O'Connor, that the Board approve James D. Malefyt as a part-time, substitute custodian, for the 2003/04 school year, at the rate of \$15.00/hr., effective immediately on an "as needed" basis.

ROLL CALL

Motion carried by a unanimous roll call vote.

F. POLICY – Mr. Gallow, Chairperson

A meeting is to take place following this Board Meeting.

E. PUBLIC RELATIONS – Mr. Walsh, Chairperson

No report was given.

X. OLD BUSINESS

Mr. Feigenson asked about the parking signs in the municipal lot, which have not been installed yet.

XI. NEW BUSINESS

There was no New Business.

XII. CLOSED SESSION

There was no Closed Session.

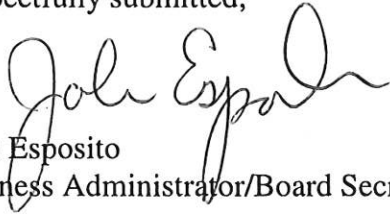
XIII. ADJOURNMENT

It was moved by Mrs. Norian, seconded by Mr. O'Connor, that the meeting be adjourned at 10:40 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

Respectfully submitted,

A handwritten signature in cursive script that reads "John Esposito". The signature is written in black ink and is positioned above the printed name and title.

John Esposito
Business Administrator/Board Secretary

ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649

CLOSED PUBLIC WORK SESSION – DECEMBER 10, 2003
MINUTES

I. CALL TO ORDER

The Closed Public Work Session of the Oradell Board of Education was called to order at 10:44 p.m. by President Feigenson.

II. ROLL CALL

PRESENT: Mr. Gallow, Mr. Julis, Mr. O'Connor, Mr. Walsh, Dr. Westlake, Mrs. Norian, Mr. Feigenson.

ABSENT: Mr. Kramer, Mr. Spadaccini

Also present were Mr. Jeffrey Mohre, Superintendent and Mr. John Esposito, Business Administrator/Board Secretary.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

Mr. Mohre and Mr. Esposito talked in general terms of a personnel/legal issue. More information will be presented at the Closed Session of the next Board Meeting.

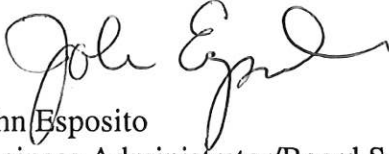
III. ADJOURNMENT

It was moved by Mr. Spadaccini, seconded by Mrs. Norian, that the meeting be adjourned at 10:49 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "John Esposito".

John Esposito
Business Administrator/Board Secretary