

ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649

REGULAR PUBLIC BUSINESS MEETING

MINUTES  
SEPTEMBER 25, 2002

**I. CALL TO ORDER**

The Regular Public Business Meeting of the Oradell Board of Education was called to order at 8:05 p.m. by President Feigenson.

**II. FLAG SALUTE**

The flag salute was led by Mr. Walsh.

**III. SUNSHINE LAW STATEMENT**

The Sunshine Law Statement was read by Mrs. Norian.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News, The Record and all persons requesting such notice on September 20, 2002.

**IV. MISSION STATEMENT**

The Mission Statement was read by Mr. Gallow.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

**V. ROLL CALL**

PRESENT: Mr. Gallow, Mr. Julis (arrived 8:30 pm), Mr. O'Connor, Mr. Spadaccini, Mr. Walsh, Mrs. Norian

ABSENT: Mrs. LaForgia, Mrs. Loram and Mr. Feigenson

Also present were Mr. Jeffrey S. Mohre, Superintendent, Mr. John Esposito, Business Administrator/Board Secretary, Mr. Scott Ryan, Principal, Dr. John DiGiovachino, Director of Special Services, Linda Masiello, OEA President, ten new Oradell teachers, two staff members, and six members of the public.

**VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

There were no comments made at this time from the public.

**VII. MINUTES**

**APPROVAL OF MINUTES**

It was moved by Mr. Spadaccini, seconded by Mr. Walsh, that the Board of Education approve the Minutes of Regular Public Business Meeting of Wednesday, July 17, 2002.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

It was moved by Mr. Spadaccini, seconded by Mr. Walsh, that the Board of Education approve the Minutes of Special Public Meeting of Wednesday, August 7, 2002.

**ROLL CALL**

**Motion carried by roll call vote with one abstention (Mr. O'Connor).**

It was moved by Mr. Spadaccini, seconded by Mr. Walsh, that the Board of Education approve the Minutes of the Special Public Meeting of Thursday, August 8, 2002.

**ROLL CALL**

**Motion carried by roll call vote with one abstention (Mr. O'Connor).**

Review of Minutes – August 29, 2002, Special Closed Executive Meeting  
Review of Minutes – August 29, 2002, Regular Public Business Meeting  
Review of Minutes – September 4, 2002, Public Work Session Meeting

The Board had no comments on the Minutes set forth above.

**VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS**

Board President Mr. Feigenson was absent, so Mrs. Norian, Vice-president, led the Board meeting.

Mrs. Norian and Mr. Mohre welcomed ten new teachers to Oradell for the 2002-2003 school year. The teachers introduced themselves, and the Board then recessed for a short break and reception at 8:20 pm.

Mrs. Norian called the meeting back to order at 8:47 pm.

The Superintendent talked about the following issues:

- Back to School nights are scheduled for October 2, 2002 for Grades 4-6; and October 16, 2002 for Grades K-3.
- The demographer, Dr. Richard Grip, will make a presentation of his findings at the October 9, 2002 Public Work Session. He invited all community members to attend this session.

Mrs. Norian had no remarks at this time.

## **IX. COMMITTEE REPORTS/ACTION**

### **A. BI-BOROUGH - Mrs. LaForgia, Chairperson**

Mrs. LaForgia was absent. It was noted that the next meeting is scheduled for 7 pm., October 3, 2002 at Cherry Hill school. Mr. Walsh volunteered to attend if Mrs. LaForgia could not make that meeting.

### **B. BUILDING & GROUNDS - Mr. Walsh, Chairperson**

Mr. Walsh distributed and reviewed a summary of the meeting held 7:30 pm., September 18, 2002 in the Board Conference room. Topics covered included the Long Range Facility Plan, roof work, railing repair, traffic safety, PTA donations and landscaping. Mr. Mohre added that, during the meeting, screens were discussed and that he and Mr. Esposito would investigate possible contractors during the upcoming NJSBA Convention. Mr. Mohre respectfully requested that Mr. Walsh's report reflect this fact.

### **C. CURRICULUM - Mrs. Norian, Chairperson**

Mrs. Norian and Mr. O'Connor reviewed minutes of the committee meeting held at 8:45 am., September 20, 2002. Topics included the 5 year curriculum revision, curriculum writing projects for the 2002-03 school year, portfolio assessment, a World Language job description, and progress reporting periods.

1. Approval/Adoption of English Language Services Three Year Program Plan (2002-2005) – It was moved by Mr. O'Connor, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Board adopt the 2002-

2005 English Language Services Three Year Program Plan, as approved by the State Department of Education.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

2. Adoption of District Goals for the 2002-2003 School Year – It was moved by Mr. O'Connor, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board adopt the following District goals for the 2002/03 school year:

**Technology:** The professional staff, within the classroom setting, will successfully increase its integration of technology resources across the curriculum for the dual purpose of enhancing the delivery of subject area content to students and promoting the Core Curriculum Content Standards (*workplace readiness*).

**Science:** To constructively engage students in the discovery of the scientific process via the successful implementation of the District's newly adopted science curriculum guide.

**Continuity of Instruction:** To enhance *continuity of instruction* via the implementation of a coordinated and systematic action plan; one that highlights specific educational practices/initiatives across all grade levels.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

3. Approval/Adoption of the 5-Year Plan for Curriculum Revision – It was moved by Mr. O'Connor, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board adopt the 5-Year Plan for Curriculum Revision, effective for the school years 2002/2003 – 2006/2007.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

4. Approval of Uniform Memorandum of Agreement – It was moved by Mr. O'Connor, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve the *Uniform Memorandum of Agreement between Education and Law Enforcement Officials* for the 2002/03 school year.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

**D. FINANCE - Mr. Spadaccini, Chairperson**

1. Monthly Certifications – It was moved by Mr. Spadaccini, seconded by Mr. Walsh, that the Financial Reports of the Board Secretary and the Treasurer of School Moneys for the month end, August, 2002, be accepted as attached and, furthermore, that the Board certify in accordance with N.J.A.C. 6:A:23-2.11 (c) 3 that no major account or fund in the 2002/03 Budget has been over-expended in violation of N.J.A.C. 6:A:23-2.11 (a) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

2. Payment of Invoices – It was moved by Mr. Spadaccini, seconded by Mr. Walsh, that the invoices for the period August 30, 2002 through September 25, 2002 be approved as follows:

Fund 11 ( <i>General Current Expense</i> )	\$464,072.25
Fund 12 ( <i>Capital Outlay</i> )	\$ .00
Fund 20 ( <i>Special Revenue Funds</i> )	\$ 17,766.89
Fund 40 ( <i>Debt Service Fund</i> )	\$ .00
Fund 55 ( <i>Milk</i> )	\$ .00
Fund 50 ( <i>Summer School</i> )	\$ .00
<b>TOTAL</b>	<b>\$481,839.14</b>

3. Transfer of Funds – It was moved by Mr. Spadaccini, seconded by Mr. O’Connor, that the Board approve the following transfer of funds as noted:

**Transfer of Funds\***

#	From Account (Credit)	To Account (Debit)	Credit	Debit
1	Unreserved Balance	11-000-100-562-00-0801	\$32,000.00	\$32,000.00
2	11-000-216-320-00-0000	11-000-100-562-00-0801	\$10,000.00	\$10,000.00
3	11-120-100-101-00-0230	11-000-100-562-00-0801	\$5,648.24	\$5,648.24
4	11-000-100-566-00-0801	11-000-100-562-00-0801	\$5,221.06	\$5,221.06
5	11-000-262-610-00-0607	11-000-100-562-00-0801	\$4,000.00	\$4,000.00
6	11-000-261-420-00-0607	11-000-100-562-00-0801	\$3,306.50	\$3,306.50
7	11-190-100-340-00-0234	11-000-216-610-00-0815	\$873.67	\$873.67

8	11-190-100-340-00-0234	11-000-223-102-00-0199	\$550.00	\$550.00
9	11-190-100-610-00-0207	11-000-240-440-00-0105	\$3,146.00	\$3,146.00
10	11-190-100-610-00-0207	11-000-262-420-00-0607	\$2,615.00	\$2,615.00
11	11-190-100-610-00-0207	11-000-290-340-00-0100	\$2,500.00	\$2,500.00
12	11-190-100-610-00-0204	11-000-291-270-00-0000	\$1,648.20	\$1,648.20
13	11-190-100-610-00-0204	11-215-100-610-00-0815	\$83.68	\$83.68
14	11-190-100-610-00-0204	11-230-100-610-00-0815	\$432.83	\$432.83
15	11-190-100-610-00-0204	11-240-100-610-00-0815	\$189.60	\$189.60
16	12-000-100-730-00-0610	12-000-290-732-00-0000	\$6,888.00	\$6,888.00
17	11-401-100-610-00-0200	11-230-100-610-00-0815	\$350.00	\$350.00
18	11-000-240-600-00-0236	11-000-240-440-00-0105	\$270.00	\$270.00
<b>Total</b>			<b>\$79,722.78</b>	<b>\$79,722.78</b>

\* Transaction Date For Above Transfers August 28, 2002

**ROLL CALL**

Motion carried by a roll call vote of 5 – 1 (no: Mr. Walsh)

- Special Education 2002/03 School Year Tuition Contract(s) – It was moved by Mr. Spadaccini, seconded by Mr. Julis, that the Board approve in accord with Chapter 46, Title 18A, NJ Statutes, tuition to be paid for the student(s) listed below to attend the school(s) indicated for the 2002/03 school year, at the tuition costs indicated:

<u>Student</u>	<u>Placement</u>	<u>Tuition</u>
#32	Valley Program-Villano School	T.B.D.

**ROLL CALL**

Motion carried by a unanimous roll call vote.

- Professional Consultant/Technical Services – It was moved by Mr. Spadaccini, seconded by Mr. Walsh, upon the recommendation of the Superintendent in concert with the Business Administrator/Board Secretary, that the Board approve IBM Global services to provide computer technical services for the AS400 budget/accounting system and furthermore that the Board authorize the Business Administrator/Board Secretary to execute an agreement with IBM to provide these services for the period November 1, 2002 through October 31, 2003, at the annual rate of \$1,130.88, an increase of 3.2% from last year.

**ROLL CALL**

Motion carried by a unanimous roll call vote.

6. Non-Public School Technology Initiative Program Agreement/Grant for the 2001/2002 School Year – It was moved by Mr. Spadaccini, seconded by Mr. Gallow, upon the recommendation of the Superintendent, that the Board approve retroactively the NJ Non-Public School Technology Initiative Program Agreement with St. Joseph Parochial School for the 2001/2002 school year and furthermore authorize the Business Administrator/Board Secretary to execute the agreement necessary for administering the aforementioned program, not to exceed the District's entitlement for the 2001/2002 school year.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

7. Non-Public School Technology Initiative Program Agreement/Grant for the 2002/2003 School Year – It was moved by Mr. Spadaccini, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Board approve the NJ Non-Public School Technology Initiative Program Agreement with St. Joseph Parochial School for the 2002/2003 school year and furthermore authorize the Business Administrator/Board Secretary to execute the agreement necessary for administering the aforementioned program, not to exceed the District's entitlement for the 2002/2003 school year.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

**E. PERSONNEL - Mr. Julis, Chairperson**

1. Approval of Substitute Teachers for the 2002/03 School Year – It was moved by Mr. Julis, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Board approve the following individuals as substitute teachers for the 2002/03 school year, at a per diem rate of \$75.00 per day which increases to \$80.00 per day after the 10<sup>th</sup> day of service during the 2002/03 school year:

Laura Betterbid  
Danielle Cospito  
Lynn Dietzel  
Judith Hoft  
Cheryl A. Lombardo\*

Bernadette Moore  
Kim Orthmann  
Jennifer Pecoraro  
Maryann Travalja

\*After discussion, the Board combined motions E.1 and addendum motion E.4

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

2. Approval of World Language Teacher Job Description – It was moved by Mr. Julis, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Board approve the attached World Language Teacher Job Description.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

3. Approval of Substitute Clerk for the 2002/03 School Year – It was moved by Mr. Julis, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve Dolores Delia as a substitute clerk for the 2002/03 school year at the rate of \$10.88 per hour.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

- F. POLICY – Mr. Gallow, Chairperson

Mr. Gallow stated that he met with Mr. Mohre, and another meeting was scheduled for 7:30 pm., October 15, 2002.

- G. PUBLIC RELATIONS - Mrs. Looram, Chairperson

Mrs. Looram was absent and no report was given.

**X. OLD BUSINESS**

Mr. Mohre and Mr. Esposito provided an overview of the Air Quality reports prepared by the engineering consultant hired by the Board of Education.

There was discussion regarding the policy of allowing vendors to distribute information and make presentations to staff members on retirement plans and long-term health programs.

The Board reviewed the Action Item List, and decided that items number 1 (Ed Date Services) and number 3 (Indoor Air Quality) were completed satisfactorily.

Mr. Esposito was asked to investigate refinancing of the District's outstanding long-term debt obligations, and this issue was added to the list.



## **XI. NEW BUSINESS**

The Board talked about the mentoring fee for teachers, which is no longer funded by the State. The Board discussed the possibility of using grant money from the No Child Left Behind program.

The following resolution was then drafted and voted on:

**MOTION** It was moved by Mr. Spadaccini, seconded by Mr. Julis, that the Oradell Board of Education, both philosophically and financially, fully support the mentoring program for new members of the teaching staff as appropriate.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

## **XII. OPEN TO THE PUBLIC**

Several members of the audience had questions, which covered the following issues:

- The proposed list of PTA donations
- Instructional Aides for Kindergarten
- Curriculum Guides
- Board of Education Goals

## **XIII. CLOSED SESSION**

It was moved by Mr. Spadaccini, seconded by Mr. Gallow, that the Board adjourn to Closed Executive Session at 10:40 pm.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

At the conclusion of the Closed Session, it was moved by Mr. Spadaccini, seconded by Mr. Gallow, that the Board reconvene in Public Session at 11:00 pm.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

The following resolution was then drafted and voted on:

**MOTION** It was moved by Mr. Spadaccini, seconded by Mr. O'Connor, upon the recommendation of the Superintendent, that the Board approve a leave of absence without pay for Dayle Webber, special education teacher. Said leave of absence is to commence October 14, 2002 and conclude June 30, 2003.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

**XIV. ADJOURNMENT**

It was moved by Mr. Spadaccini, seconded by Mr. O'Connor, that the meeting be adjourned at 11:05 pm.

Respectfully submitted,



John Esposito  
Business Administrator/Board Secretary

ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649

CLOSED SESSION OF THE REGULAR PUBLIC BUSINESS MEETING  
SEPTEMBER 25, 2002

MINUTES

**I. CALL TO ORDER**

The Closed Session of the Regular Public Business Meeting of the Oradell Board of Education was called to order at 10:52 p.m. by Vice-president Norian.

**II. ROLL CALL**

**PRESENT:** Mr. Gallow, Mr. Julis, Mr. Walsh, Mr. O'Connor, Mr. Spadaccini,  
Mr. Walsh Mrs. Norian

**ABSENT:** Mrs. LaForgia, Mrs. Loram and Mr. Feigenson

**Also present were Mr. Jeffrey S. Mohre, Superintendent and Mr. John Esposito, Business Administrator/Board Secretary.**

**WHEREAS,** a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS,** public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED,** that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED,** that the Minutes of this meeting be sealed until the matter is resolved.

The Board discussed an emergency request by a teacher for a non-paid Leave of Absence.


**III. ADJOURNMENT**

It was moved by Mr. Spadaccini, seconded by Mr. O'Connor, that the Closed Session of the meeting be adjourned and the Board re-convene in Public Session at 11:00 pm.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

Respectfully submitted,

  
John Esposito  
Business Administrator/Board Secretary