

ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649

BUDGET HEARING/REGULAR PUBLIC BUSINESS MEETING
MARCH 26, 2002

MINUTES

I. CALL TO ORDER

The Budget Hearing/Regular Public Business Meeting was called to order at 8:02 p.m. by President Shinevar.

II. FLAG SALUTE

The flag salute was led by Mr. Walsh.

III. SUNSHINE LAW STATEMENT

The Sunshine Law Statement was read by Mrs. Shinevar.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News, The Record, and all persons requesting such notice on March 8, 2002.

IV. MISSION STATEMENT

The Mission Statement was read by Mrs. Landau.

The Mission of the Oradell School District is to develop in each student strong self-esteem, ethical values, respect and an appreciation of diversity and passion for learning to enable every student to perform at his/her maximum potential through a flexible and inclusive educational system.

To accomplish this, the Board, in active collaboration with parents, staff and administration, and in partnership with the total community, will provide a comprehensive and academically challenging educational program that responds to the unique and changing needs of students and society.

Adopted by the Oradell Board of Education December 20, 1993

V. ROLL CALL

PRESENT: Mrs. LaForgia (arrived 8:40 p.m.), Mrs. Landau, Mrs. Norian, Mr. Spadaccini, Mr. Walsh, Mr. Feigenson, Mrs. Shinevar

ABSENT: Mr. Julis, Mrs. Loram

Also present were Mr. Jeffrey Mohre, Superintendent, John Esposito, Business Administrator/Board Secretary, Dr. John DiGiovachino, Director of Special Services, Ms. Lesley Maklin, OPS teacher, and approximately 10 members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. MINUTES

Review of Minutes – February 13, 2002, Public Work Session
Review of Minutes – February 27, 2002, Regular Public Business Meeting
Review of Minutes – March 13, 2002, Public Work Session

VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

Mr. Mohre stated that the budget presentation would follow his report.

The Superintendent then spoke about several topics, including:

- A strategic planning meeting is scheduled for April 4, 2002 from 1:00 - 3:00 p.m. All co-chairs and internal facilitators will attend; with Mr. Albano and Mrs. Lobsenz facilitating this session and coordinating completion of the plan itself.
- The school calendar may be adjusted by removing three (3) snow days not used, and he will send out notices to parents if this occurs.
- He will give the Board several draft calendars for 2002/03 for review and possible approval at the April 10 meeting.
- The annual school election is April 16, 2002 from 2:00 - 9:00 p.m. and he encouraged all to vote. Student projects will be on display in the auditorium during voting hours.
- He complimented everyone involved in the Science Fair, with thanks to Mrs. Ng, Mrs. Loh and staff members for their efforts.

Following Mr. Mohre's comments, he and Mr. Esposito presented a detailed overview of the school budget for 2002-2003 and answered questions from members of the Board and community regarding same.

1. It was moved by Mr. Walsh, seconded by Mr. Spadaccini, that the Oradell Board of Education adopt the following budget for the 2002-2003 school year:

MOTION An amended motion was made by Mrs. Landau, seconded by Mrs. Norian, to adopt the following budget for the 2002-2003 school year (which reflects a minor change from that set forth on the Agenda, as presented by Mr. Esposito, Business Administrator/Board Secretary):

General Current Expense	\$6,866,764.00
Debt Service	\$ 782,336.00
State/Federal Aid	<u>\$ 287,212.00</u>
TOTAL	\$7,936,312.00

Spending Growth Limitation Adjustment (Enrollment)	\$286,541.00
Spending Growth Limitation Adjustment (Special Ed.)	\$ 43,353.00

Tax Levy General Fund	\$6,323,228.00
Tax Levy - Debt Service	<u>\$ 753,164.00</u>
Tax Levy - Grand Total	\$7,076,392.00

ROLL CALL

Motion carried by a unanimous roll call vote.

2. It was moved by Mr. Walsh, seconded by Mr. Spadaccini, that the Board Secretary/Business Administrator be authorized to place the following question on the ballot for the April 16, 2002 election:

RESOLVED, That there should be raised for General Funds \$6,323,228.00 for the ensuing school year 2002-2003.

Note: Advertised budget detail on file in the Office of the Board Secretary.

ROLL CALL

Motion carried by a unanimous roll call vote.

IX. COMMITTEE ACTION

A. FINANCE – Mr. Walsh, Chairperson

1. Monthly Certifications – It was moved by Mr. Walsh, seconded by Mr. Spadaccini, that the Financial Reports of the Board Secretary and the Treasurer of School Moneys for the month end, February, 2002, be accepted as attached and, furthermore, that the Board certify in accordance with N.J.A.C. 6:20-2A.10 (e) that no major account or fund in the 2001/2002 Budget has been over-expended in violation of 6:20-2A.10 (b) and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

ROLL CALL

Motion carried by a unanimous roll call vote.

2. Payment of Invoices – It was moved by Mr. Walsh, seconded by Mr. Spadaccini, that the invoices for the period February 27, 2002 through March 26, 2002 be approved as follows:

Fund 11 (<i>General Current Expense</i>)	\$572,715.68
Fund 12 (<i>Capital Outlay</i>)	\$ 3,190.00
Fund 20 (<i>Special Revenue</i>)	\$ 27,973.58
Fund 40 (<i>Debt Service Fund</i>)	\$.00
Fund 55 (<i>Milk</i>)	\$ 995.63
Fund 50 (<i>Summer School</i>)	\$.00
TOTAL	\$604,874.89

ROLL CALL

Motion carried by a unanimous roll call vote.

3. Transfer of Funds – It was moved by Mr. Walsh, seconded by Mr. Spadaccini, that the Board approve the following transfer of funds as noted:

**Meeting of March 26, 2002
Transfer of Funds***

#	From Account (Credit)	To Account (Debit)	Credit	Debit
1	11-000-223-110-00-0214	11-000-223-320-00-0214	\$3,000.00	\$3,000.00
2	11-000-230-590-00-0807	11-000-223-320-00-0214	\$3,000.00	\$3,000.00
3	11-000-230-331-00-0103	12-000-219-732-00-0000	\$2,977.00	\$2,977.00
4	11-000-230-331-00-0103	12-000-230-732-00-0000	\$2,369.88	\$2,369.88
5	11-000-230-331-00-0103	11-130-100-101-00-0231	\$2,000.00	\$2,000.00
6	11-190-100-640-00-0204	11-000-262-100-00-0614	\$1,781.81	\$1,781.81
7	11-000-230-331-00-0103	11-000-223-320-00-0214	\$1,500.00	\$1,500.00
8	11-190-100-640-00-0204	11-000-223-500-00-0217	\$1,483.00	\$1,483.00
9	11-190-100-640-00-0204	11-000-290-610-00-0100	\$1,245.83	\$1,245.83
10	11-190-100-640-00-0204	11-213-100-101-00-0222	\$1,200.00	\$1,200.00
11	11-190-100-640-00-0213	11-110-100-101-00-0229	\$1,150.00	\$1,150.00
12	11-000-216-610-00-0815	11-000-213-300-00-0224	\$1,022.00	\$1,022.00
13	11-190-100-640-00-0213	11-000-230-610-00-0104	\$967.95	\$967.95
14	11-000-213-600-00-0223	11-000-219-104-00-0222	\$600.00	\$600.00
15	11-190-100-640-00-0213	11-190-100-890-00-0501	\$514.78	\$514.78
16	11-190-100-640-00-0213	11-000-262-610-00-0607	\$477.25	\$477.25
17	11-000-216-610-00-0815	11-000-217-106-00-0222	\$280.00	\$280.00
18	11-190-100-640-00-0213	11-000-262-100-00-0612	\$212.16	\$212.16
19	11-000-216-610-00-0815	11-000-213-100-00-0222	\$112.50	\$112.50
20	11-000-230-331-00-0103	11-120-100-101-00-1703	\$45.00	\$45.00
Total			\$25,939.16	\$25,939.16

* Transaction Date For Above Transfers 2/28/02

ROLL CALL

Motion carried by a unanimous roll call vote.

4. Resolution to Continue Membership in the Northeast Bergen County School Board Insurance Group (July 1, 2002 to June 30, 2004) – It was moved by Mr. Walsh, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent in concert with the Business Administrator/Board Secretary, that the Oradell Board of Education adopt the following resolution:

WHEREAS, a number of Boards of Education in Bergen County have joined together to form a Joint Insurance Group as permitted by N.J. Title 18A:18B and;

WHEREAS, said Group was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance Group contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Group, and;

WHEREAS, the Board of Education of Oradell has determined that membership in the Northeast Bergen County School Board Insurance Group is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Oradell does hereby agree to renew membership in the Northeast Bergen County School Board Insurance Group and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2002 to June 30, 2004.

BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Group as are required by the Group's Bylaws and to deliver the same to the Executive Director.

ROLL CALL

Motion carried by a unanimous roll call vote.

B. BUILDING & GROUNDS – Mr. Spadaccini, Chairperson

Mr. Spadaccini stated that a meeting was scheduled for Wednesday, April 10 at 7:00 p.m. (prior to the Board meeting).

C. PERSONNEL – Mr. Feigenson, Chairperson

1. Substitute Teacher – It was moved by Mr. Feigenson, seconded by Mrs. LaForgia, upon the recommendation of the Superintendent, that the Board approve the following individual as a substitute teacher for the 2001/02 school year, at a per diem rate of \$75.00 per day which increases to \$80.00 per day after the 10th day of service during the 2001/02 school year:

Karen DePol (Nurse Substitute)

ROLL CALL

Motion carried by a unanimous roll call vote.

2. Approval of Disability Leave – It was moved by Mr. Feigenson, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve a disability leave utilizing accumulated sick days for Gina Giuditta. Said leave to commence on Monday, April 8, 2002 and terminate on or about May 17, 2002. Subsequently, Mrs. Giuditta will begin a Family Leave as provided under Chapter 261, P.L. 1989. Such leave will begin on or about May 20, 2002 and continue through June 21, 2002. Said leave will recommence beginning September 4, 2002 and continue through October 23, 2002.

ROLL CALL

Motion carried by a unanimous roll call vote.

3. Appointment of Grade 4 Leave Replacement Teacher – It was moved by Mr. Feigenson, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board of Education approve the appointment of Nancy Radico as a teacher for the 2001/02 school year, effective Monday, April 1, 2002 through June 30, 2002, on BA/Step 1, at the annual salary of \$33,318.00 (pro-rated), as set forth on the Oradell Education Association's 2001/02 Teacher's Salary Guide, to be paid in semi-monthly installments.

ROLL CALL

Motion carried by a unanimous roll call vote.

4. Resignation of Deborah Gregory-Fink, Music Teacher – It was moved by Mr. Feigenson, seconded by Mrs. LaForgia, upon the recommendation of the Superintendent, that the Board accept with regret, the resignation of Mrs. Deborah Gregory-Fink, effective immediately. (This terminates the leave of absence/maternity leave previously granted to her by the Board of Education.)

ROLL CALL

Motion carried by a unanimous roll call vote.

5. Resignation of Jill Rota, Teacher – It was moved by Mr. Feigenson, seconded by Mrs. LaForgia, upon the recommendation of the Superintendent, that the Board accept with regret, the resignation of Mrs. Jill Rota, effective immediately. (This terminates the leave of absence previously granted to her by the Board of Education.)

ROLL CALL

Motion carried by a unanimous roll call vote.

6. Extension of Child Rearing Leave – It was moved by Mr. Feigenson, seconded by Mrs. LaForgia, upon the recommendation of the Superintendent, that the Board approve the following individual for an extension of child rearing leave through the 2002/03 school year:

Christine Rush

ROLL CALL

Motion carried by a unanimous roll call vote.

D. CURRICULUM – Mrs. Norian, Chairperson

Mrs. Norian provided an update to the Board. She and Mr. Feigenson attended a Saturday conference on curriculum issues hosted by New Jersey School Boards. They will provide more details on that session to the Board at the next meeting.

Mr. Feigenson noted that issues discussed included: Web sites, mission statements, standards and assessments and “hands-on” Science curriculum.

The Board discussed the Professional Development Plan for the 2002/03 school year. Topics included how to measure results, how best to share information with staff and ways of monitoring the applicability of courses. The issue of how to

share outcomes of professional development exercises with the Board was added to the Action Item List for Mr. Mohre to examine.

Mr. Mohre thanked Ms. Maklin and staff members for their work in developing the plan.

1. Approval of Professional Development Plan – 2002/03 School Year – It was moved by Mrs. Norian, seconded by Mrs. LaForgia, upon the recommendation of the Superintendent, that the Board approve the Professional Development Plan for the 2002/03 School Year.

ROLL CALL

Motion carried by a unanimous roll call vote.

E. BI-BOROUGH – Mrs. Landau, Chairperson

Mrs. Landau stated that she and Mr. Mohre sent letters out regarding Sixth-grade Parents' Night. She also noted that the PTA was providing refreshments that night and that a second notice would go out as a reminder to parents.

F. POLICY – Mr. Julis, Chairperson

Mr. Julis was absent. It was noted that NJSBA was making available, for a fee, a CD-ROM containing critical policies.

G. PUBLIC RELATIONS – Mrs. Looram, Chairperson

Mrs. Looram was absent. Mr. Mohre stated that he and Mr. Esposito would be making a budget presentation to the PTA on Tuesday, April 2, 2002.

X. OLD BUSINESS

The Action Item List was reviewed and the issue regarding professional development was added.

The Board also discussed the Technology Committee formerly in place, and the potential for student teachers in the District.

XI. NEW BUSINESS

XII. OPEN TO THE PUBLIC

A community member asked about teacher workshops and how this information may be disseminated to the public.

XIII. CLOSED SESSION

It was moved by Mrs. LaForgia, seconded by Mr. Feigenson, that the Board adjourn to Closed Session at 10:40 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

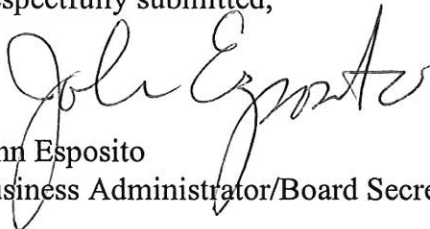
XIV. ADJOURNMENT

It was moved by Mr. Spadaccini, seconded by Mrs. Norian, that the Closed Session of the meeting be adjourned at 11:15 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

Respectfully submitted,



John Esposito
Business Administrator/Board Secretary

ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649

**CLOSED SESSION OF THE BUDGET HEARING/REGULAR PUBLIC
BUSINESS MEETING
MARCH 26, 2002
MINUTES**

I. CALL TO ORDER

The Closed Session of the Regular Public Business Meeting of the Oradell Board of Education was called to order at 10:45 p.m. by President Shinevar.

II. ROLL CALL

PRESENT: Mrs. LaForgia, Mrs. Landau, Mrs. Norian, Mr. Spadaccini, Mr. Walsh, Mr. Feigenson, Mrs. Shinevar

ABSENT: Mr. Julis, Mrs. Looram

Also present were Mr. Jeffrey Mohre, Superintendent and Mr. John Esposito, Business Administrator/Board Secretary

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

An update regarding the status of teacher contract negotiations was provided to Board members by President Shinevar.

The Board's Negotiation Committee will be finalizing its proposal to be shared with the association at its negotiation meeting scheduled for April 4, 2002.

As is customary practice, the Board asked Mr. Esposito and Mr. Mohre to leave the meeting at this time in order to continue its exercise/discussion relating to the Superintendent's annual performance evaluation.

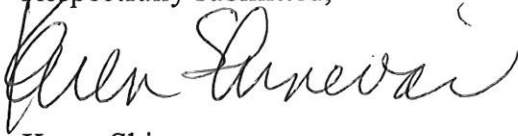
III. ADJOURNMENT

It was moved by Mr. Spadaccini, seconded by Mrs. Norian, that the Closed Session of the meeting be adjourned at 11:15 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

Respectfully submitted,



Karen Shinevar
Board President