

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**CLOSED PUBLIC WORK SESSION – JUNE 12, 2002
MINUTES**

I. CALL TO ORDER

The Closed Public Work Session of the Oradell Board of Education was called to order at 11:45 p.m. by President Feigenson.

II. ROLL CALL

PRESENT: Mr. Gallow, Mr. Julis, Mrs. LaForgia, Mrs. Landau, Mrs. Looram, Mr. Spadaccini, Mr. Walsh, Mrs. Norian, Mr. Feigenson

Also present was Mr. Jeffrey Mohre, Superintendent

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

The Board and Mr. Mohre signed off on Mr. Mohre's 2001/02 performance evaluation report.

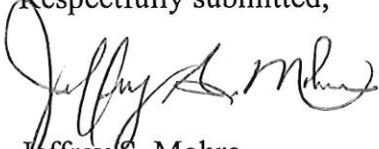
III. ADJOURNMENT

It was moved by Mr. Spadaccini, seconded by Mrs. Norian, that the Closed Session of the meeting be adjourned at 11:50 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

Respectfully submitted,



Jeffrey S. Mohre

Superintendent/Acting Board Secretary

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

PUBLIC WORK SESSION - JUNE 12, 2002

MINUTES

I. CALL TO ORDER

The Public Work Session of the Oradell Board of Education was called to order at 8:05 p.m. by President Feigenson.

II. FLAG SALUTE

The flag salute was led by Mr. Walsh.

III. SUNSHINE LAW STATEMENT

The Sunshine Law Statement was read by Mr. Feigenson.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News, The Record and all persons requesting such notice on June 7, 2002.

IV. MISSION STATEMENT

The Mission Statement was read by Mr. Gallow.

The Mission of the Oradell School District is to develop in each student strong self-esteem, ethical values, respect and an appreciation of diversity and passion for learning to enable every student to perform at his/her maximum potential through a flexible and inclusive educational system.

To accomplish this, the Board, in active collaboration with parents, staff and administration, and in partnership with the total community, will provide a comprehensive and academically challenging educational program that responds to the unique and changing needs of students and society.

Adopted by the Oradell Board of Education December 20, 1993

V. ROLL CALL

PRESENT: Mr. Gallow, Mr. Julis, Mrs. LaForgia, Mrs. Looram, Mr. Spadaccini, Mr. Walsh, Mrs. Norian, Mr. Feigenson

ABSENT: Mrs. Landau

Also present were Mr. Jeffrey S. Mohre, Superintendent, Mr. John Esposito, Business Administrator/Board Secretary, Dr. John DiGiovacchino, Director of Special Services, approximately fifty community members, 10 students of OPS and staff members.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

Before proceeding with the regular Agenda, Mr. Feigenson explained that public discussion and the review of the Minutes would follow the Superintendent's remarks this evening. A presentation of the Governor's Teacher Recognition Award would be made to Joanne Certo first, with a short break for a reception following.

VII. MINUTES

Review of Minutes - May 15, 2002, Regular Public Business Meeting
Review of Minutes - May 15, 2002, Special Public Business Meeting
Review of Minutes - May 30, 2002, Special Public Business Meeting

The Board briefly discussed the minutes and will provide the Board secretary with any suggested changes.

VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

Mr. Mohre presented Certificates of Election to the newly elected Board Members, Katherine Norian, James E. Spadaccini and Arthur Gallow.

The Superintendent then provided a background and history of the Governor's Teacher Recognition Award, and introduced Joanne Certo as this year's recipient.

MOTION It was moved by Mrs. LaForgia, seconded by Mrs. Loram that the Board take a break at 8:10 p.m. for the formal presentation and reception.

ROLL CALL

Motion carried by a unanimous roll call vote.

President Feigenson called the meeting back to order at 8:30 p.m., resuming with the Superintendent and Board President remarks.

Mr. Mohre talked about the following issues:

- Fire drills were held on May 8 and May 29 in accordance with regulations.

- A Building & Grounds meeting is scheduled for Monday, June 17 at 6:30 p.m. with the Mayor and Council to discuss safety and traffic issues around the school.
- Kindergarten enrollment for next September is currently 117 students, and Mr. Mohre recommended to the Board that six sections be established for that grade level. Enrollment numbers for the First Grade were still uncertain, and at this time a decision to create an additional section would come at a later date.
- The demographic study done in 2000 should be updated, as the projection for next year is much lower than what is now anticipated. The previous demographer would be contacted for a cost estimate for this work.
- Administration met with the architect for the District's Long Range Facility Plan to discuss potential future capital projects.
- Mrs. Simmons was congratulated for her years of service in Oradell and wished well in her retirement.
- The teachers and students involved in the Spring Concert were complimented.

Mr. Feigenson explained to the audience how a Work Session of the Board operates and then opened discussion to the public.

Several members of the audience had questions regarding the strategic plan. Discussion included evaluation of curriculum standards, indicators of success, financial implications, professional development and measuring student achievements.

Board members then discussed the plan among themselves. Comments included:

- Mrs. Norian asked about the funding implications of the plan and requested an approximation of the costs of activities beyond the first year.
- Mr. Walsh questioned whether issues raised at the last meeting were incorporated in the plan. He also asked about accountability for activities identified in the document.
- Mrs. LaForgia sought to clarify the indicators of success and how they would be developed. She also talked about curriculum guides for each grade level.
- Mr. Julis was in favor of adopting the plan in its current form.
- Mr. Feigenson also asked about funding issues, and suggested waiting until the next Business Meeting to approve the plan. He thanked everyone involved in creating it, and commented that the plan was an excellent guideline for the District's future.

Mr. Mohre noted that once the plan is approved, specifics would become more clearly defined each year; and that the document is an evolving blueprint that is open to revision. He also thanked everyone who contributed to the creation of the plan.

Mr. Feigenson then continued with his comments on other issues, including:

- Thanking the art teachers for the successful art show
- Asking Board Members to submit vacation schedules to Mr. Esposito
- Requesting committee chairs set up a meeting prior to September
- Asking Board Members if they would attend the July 4 parade
- Thanking Mr. Mohre for expanding the After-school program to accommodate parents on the waiting list. Mr. Julis noted that it was a prompt response to a concern raised by the community.

IX. COMMITTEE REPORTS/ACTION

A. BI-BOROUGH - Mrs. LaForgia, Chairperson

Mrs. LaForgia had no report but noted that the next meeting is in River Edge.

B. BUILDING & GROUNDS - Mr. Walsh, Chairperson

Mr. Walsh reminded all of the meeting with the Borough next Monday.

C. CURRICULUM - Mrs. Norian, Chairperson

Mrs. Norian distributed a summary of a meeting held May 17, 2002, which included:

- Looping recommendation: Research and discussion led to a recommendation that the concept of looping should be discontinued at the Kindergarten and First Grade level.
- IDEAS: Expansion of Student Identification/Program Implementation
- Science Curriculum is nearing completion
- Technology Curriculum update
- Other issues: Curriculum guide accessibility, Fourth grade Math, health/character education, math placement criteria and materials for teachers in September

The Board then discussed proposed changes to the Gifted and Talented program.

1. Approval of Bilingual/ESL Three-Year Plan 2002-2005 – It was moved by Mrs. Norian, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the District's 2002-2005 Bilingual/ESL Three-Year Plan be submitted to the NJ Department of Education, Bergen County Office.

ROLL CALL

Motion carried by a unanimous roll call vote.

D. FINANCE - Mr. Spadaccini, Chairperson

1. Monthly Certifications – It was moved by Mr. Spadaccini, seconded by Mr. Walsh, that the Financial Reports of the Board Secretary and the Treasurer of School Moneys for the month end, April, 2002, be accepted as attached and, furthermore, that the Board certify in accordance with N.J.A.C. 6:20-2A.10 (e) that no major account or fund in the 2001/2002 Budget has been over-expended in violation of 6:20-2A.10 (b) and that sufficient funds are available to meet the district’s financial obligation for the remainder of the fiscal year.

ROLL CALL

Motion carried by a unanimous roll call vote.

2. Payment of Invoices – It was moved by Mr. Spadaccini, seconded by Mr. Walsh, that the invoices for the period April 25, 2002 through May 29, 2002 be approved as follows:

Fund 11 (<i>General Current Expense</i>)	\$ 591,093.34
Fund 12 (<i>Capital Outlay</i>)	\$.00
Fund 20 (<i>Special Revenue</i>)	\$ 25,054.15
Fund 40 (<i>Debt Service Fund</i>)	\$ 388,897.99
Fund 55 (<i>Milk</i>)	\$ 3,437.55
Fund 50 (<i>Summer School</i>)	\$.00
TOTAL	\$1,008,483.03

ROLL CALL

Motion carried by a unanimous roll call vote.

3. Transfer of Funds – It was moved by Mr. Spadaccini, seconded by Mr. Walsh, that the Board approve the following transfer of funds as noted:

**Meeting of June 12, 2002
Transfer of Funds***

#	From Account (Credit)	To Account (Debit)	Credit	Debit
1	11-000-262-620-00-0601	11-000-230-300-00-0613	\$5,650.00	\$5,650.00
2	11-000-230-331-00-0103	11-190-100-106-00-0000	\$3,376.22	\$3,376.22
3	11-000-230-331-00-0103	11-000-262-610-00-0607	\$2,410.30	\$2,410.30
4	11-000-230-331-00-0103	11-000-290-890-00-0100	\$1,240.23	\$1,240.23
5	11-000-230-331-00-0103	11-000-290-610-00-0100	\$1,009.48	\$1,009.48
6	11-000-230-331-00-0103	11-000-262-110-00-0000	\$1,000.00	\$1,000.00
7	11-000-230-331-00-0103	11-213-100-101-00-0222	\$960.00	\$960.00
8	11-000-230-331-00-0103	11-130-100-101-00-0231	\$940.00	\$940.00

9	11-000-262-620-00-0601	11-000-219-104-00-0222	\$800.00	\$800.00
10	11-000-262-620-00-0601	11-000-262-100-00-0614	\$733.41	\$733.41
11	11-000-262-620-00-0601	11-000-230-610-00-0104	\$591.32	\$591.32
12	11-000-262-620-00-0601	11-000-230-890-00-0112	\$470.05	\$470.05
13	11-000-262-620-00-0601	11-000-262-590-00-0611	\$450.00	\$450.00
14	11-000-262-620-00-0601	11-000-223-500-00-0217	\$400.00	\$400.00
15	11-000-230-331-00-0103	11-120-100-101-00-0220	\$350.00	\$350.00
16	11-000-262-620-00-0601	11-000-213-300-00-0224	\$336.00	\$336.00
17	11-000-262-620-00-0601	11-000-100-566-00-0801	\$123.54	\$123.54
18	11-000-230-331-00-0103	11-000-262-800-00-0607	\$100.00	\$100.00
19	11-000-262-620-00-0601	11-000-223-580-00-0221	\$83.90	\$83.90
20	11-000-240-600-00-0236	11-000-291-220-00-0804	\$23.69	\$23.69
Total			\$21,048.14	\$21,048.14

* Transaction Date For Above Transfers 4/30/02

ROLL CALL

Motion carried by a unanimous roll call vote.

4. FY '03 Funding Individuals with Disabilities Education Act (IDEA-B) – It was moved by Mr. Spadaccini, seconded by Mrs. Norian, that the Board accept the following FY '03 funding allocations:

IDEA - Basic	\$119,755.00
IDEA - Preschool	\$ 12,847.00

Furthermore, the Board hereby authorizes the Business Administrator/Board Secretary to complete all pertinent applications and budgets for the aforementioned funding allocations and submit the same to the State Department of Education, Bergen County Office.

ROLL CALL

Motion carried by a unanimous roll call vote.

5. Acceptance of FY'02 Funding Individuals with Disabilities Education Act (IDEA-B) Funds – It was moved by Mr. Spadaccini, seconded by Mr. Walsh, upon the recommendation of the Superintendent, in concert with the Director of Special Services, that the Board approve the receipt of the following FY'02 funding awards:

IDEA - Basic	\$110,041.00
IDEA - Preschool	\$ 13,523.00

Furthermore, the Board hereby authorizes the Business Administrator/Board Secretary to complete and sign all pertinent documentation for receipt of the aforementioned funding allocations and submit the same to the State Department of Education, Bergen County Office.

ROLL CALL

Motion carried by a unanimous roll call vote.

6. Acceptance of IASA Funds (Grant Number 387002) – It was moved by Mr. Spadaccini, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Board accept the following IASA Consolidated FY'02 funds:

Title II	\$ 4,783.00
Title IV	\$ 6,477.00
Title VI	\$ 7,445.00
Class-Size Reduction	\$13,851.00

Note: The aforementioned allocations include funds for St. Joseph School and Bergen Catholic High School.

ROLL CALL

Motion carried by a unanimous roll call vote.

7. Schaefer Explorations Program 2002 Petty Cash Account – It was moved by Mr. Spadaccini, seconded by Mr. Walsh, that the Board of Education establish a petty cash account in accord with Board Policy #3451, in the amount of \$500.00. Furthermore, this account is for the use of miscellaneous purchases not to exceed the sum of \$50.00 per purchase.

MOTION After discussion of the above resolution, it was moved by Mr. Spadaccini, seconded by Mr. Walsh, that the above motion be amended to include after the wording: “Petty Cash Account” the following – “independent of the Board of Education budget”.

ROLL CALL

Motion carried by a unanimous roll call vote.

8. Special Education/Extended School Year Tuition Contracts 2002/03 School Year – It was moved by Mr. Spadaccini, seconded by Mr. Walsh, that the Board approve in accord with Chapter 46, Title 18A, NJ Statutes, tuition

to be paid for the students listed below to attend the schools indicated for the extended school year 2002/03, at the tuition costs indicated:

Student	Placement	Tuition
#7	Institute for Educational Achievement	\$7,840.00
#8	Forum School	\$3,140.28
#10	EPIC	\$7,511.00
#18	Valley Program (River Dell)	\$3,272.00*
#20	Chancellor Academy	\$3,575.20
#21	Forum School	\$3,140.28
#23	Chancellor Academy	\$3,575.20
#24	Forum School	\$3,140.28

*Tuition rate shown is for 2001/02 school year. The 2002/03 tuition rate has not yet been established.

ROLL CALL

Motion carried by a unanimous roll call vote.

E. PERSONNEL - Mr. Julis, Chairperson

1. Approval of Substitute Teacher – It was moved by Mr. Julis, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Board of Education approve the following individuals as substitute teachers for the 2001/02 school year, at a per diem rate of \$75.00 per day which increases to \$80.00 per day after the 10th day of service during the 2001/02 school year:

Kim Orthmann
Patricia Fakharzadeh (Nurse Substitute)

ROLL CALL

Motion carried by a unanimous roll call vote.

2. Schaefer Explorations Stipends/Summer 2002 – It was moved by Mr. Julis, seconded by Mr. Spadaccini, that the Board of Education approve the following staff and stipends as noted, in relation to the 2002 Summer Schaefer Explorations Program:

<u>Employee</u>	<u># of Courses</u>	<u>Total Stipend</u>
Mrs. Certo	Asst. Director	\$ 3,000.00
Mrs. Certo	3	\$ 1,875.00
Mr. McGill	3	\$ 1,875.00
Ms. Pitingolo	3	\$ 1,875.00
Ms. Gonzalez	3	\$ 1,875.00

Ms. Gonzalez	3	\$ 1,875.00
Ms. Jacobs	3	\$ 1,875.00
Mr. Duthie	3	\$ 1,875.00
Ms. Gumbel	3	\$ 1,875.00
Ms. DiCorcia	3	\$ 1,875.00
Mrs. Goeller	3	\$ 1,875.00
Ms. Maklin	3	\$ 1,875.00
Mr. Heinzer	3	\$ 1,875.00
Mrs. Tobey	3	\$ 1,875.00
Ms. Lezette	3	\$ 1,875.00
Mrs. Giacomini	3	\$ 1,875.00
Mrs. Arfsten	3	\$ 1,875.00
Mrs. Malwitz	3	\$ 1,875.00
Mrs. DeRobertis	3	\$ 1,875.00
Mrs. Boccanfuso	2	\$ 1,250.00
Ms. Wright	2	\$ 1,250.00
Mrs. Linsen	2	\$ 1,250.00
Mrs. Giacolone	2	\$ 1,250.00
Ms. Pizza	1	\$ 625.00
Ms. Bull (.25 nurse)	3	\$ 468.75
Ms. Faustini (.75 nurse)	3	\$ 1,406.25
	TOTAL	\$42,375.00

NOTE: Per course stipend -- \$625.00

MOTION

After discussion of the above resolution, it was moved by Mr. Julis, seconded by Mr. Spadaccini, that the above resolution include after the wording "staff and stipends" the following – "independent of the Board of Education budget".

ROLL CALL

Motion carried by a unanimous roll call vote.

3. Appointment of Technology Assistant – It was moved by Mr. Julis, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board approve the retroactive appointment of Chris Watkins as a technology assistant, effective June 5, 2002 through June 30, 2002, at the hourly wage of \$12.00/hr., up to a maximum of 70 hours.

ROLL CALL

Motion carried by a unanimous roll call vote.

4. Teacher Staff List for the 2002/03 School Year – It was moved by Mr. Julis, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board authorize the Business Administrator/Board Secretary to issue employment/salary contracts as set forth on the attached Teaching Staff 2002 - 2003 List.

Note: Until a contract agreement is ratified for the 2002/03 school year by the Oradell Board of Education and the Oradell Education Association, annual salaries shall be the same as the 2001/02 school year with the incremental step based on the 2001/02 salary guide.

ROLL CALL

Motion carried by a unanimous roll call vote.

5. Resignation of Part-time Nurse's Aide – It was moved by Mr. Julis, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board accept, with regret, the resignation of Mrs. Helen Rehm, as part-time nurse's aide, effective June 30, 2002.

ROLL CALL

Motion carried by a unanimous roll call vote.

6. Resignation of Cynthia Linsen, Teacher – It was moved by Mr. Julis, seconded by Mr. Spadaccini, upon the recommendation of the Superintendent, that the Board accept, with regret, the resignation of Ms. Cynthia Linsen, effective June 30, 2002.

ROLL CALL

Motion carried by a unanimous roll call vote.

7. A discussion took place regarding the proposed job description for a Language Arts Specialist.

F. POLICY - Mrs. Landau, Chairperson

Mrs. Landau was absent. Mr. Mohre stated that a meeting is scheduled for Monday, June 17, 2002.

G. PUBLIC RELATIONS - Mrs. Looram, Chairperson

Mrs. Looram will schedule a committee meeting.

X. OLD BUSINESS

The Action Item List was reviewed and revised.

The Board then talked about two potential meeting calendars for the 2002/03 school year. Following discussion:

MOTION It was moved by Mrs. Norian, seconded by Mr. Spadaccini, that the Board approve the two meetings per month calendar for the 2002/03 school year. See attached.

ROLL CALL

Motion carried by a unanimous roll call vote.

Mrs. LaForgia complimented Oradell students for their artwork created on local shopping bags.

XI. NEW BUSINESS

Mrs. Walsh talked about a River Dell Facilities Task Force.

Mrs. LaForgia reminded Board Members of the deadline for submitting resolutions for the November Delegate Assembly.

XII. CLOSED SESSION

It was moved by Mr. Walsh, seconded by Mr. Gallow, that the Board adjourn to Closed Session at 11:40 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

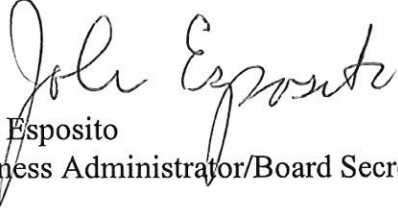
XIII. ADJOURNMENT

It was moved by Mr. Spadaccini, seconded by Mrs. Norian, that the Closed Session of the meeting be adjourned at 11:50 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

Respectfully submitted,



John Esposito
Business Administrator/Board Secretary