

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

REGULAR PUBLIC BUSINESS MEETING

**MINUTES
DECEMBER 18, 2002**

I. CALL TO ORDER

The Regular Public Business Meeting of the Oradell Board of Education was called to order at 8:00 p.m. by President Feigenson.

II. FLAG SALUTE

The flag salute was led by Mrs. Norian.

III. SUNSHINE LAW STATEMENT

The Sunshine Law Statement was read by Mr. Feigenson.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News, The Record and all persons requesting such notice on December 13, 2002.

IV. MISSION STATEMENT

The Mission Statement was read by Mr. Gallow.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education June 26, 2002

V. ROLL CALL

PRESENT: Mr. Gallow, Mr. Julis, Mrs. LaForgia, Mrs. Looram (arrived at 8:15 p.m.), Mr. O'Connor, Mr. Walsh, Mrs. Norian, Mr. Feigenson

ABSENT: Mr. Spadaccini

Also present were Mr. Jeffrey S. Mohre, Superintendent, Mr. John Esposito, Business Administrator/Board Secretary, Mr. Jeffrey C. Bliss of Lerch, Vinci & Higgins, CPA's and approximately 11 Oradell residents.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. MINUTES

APPROVAL OF MINUTES

It was moved by Mrs. LaForgia, seconded by Mrs. Norian, that the Board of Education approve the Minutes of the Regular Public Business Meeting of Wednesday, October 30, 2002.

ROLL CALL

Motion carried by a unanimous roll call vote.

It was moved by Mrs. Norian, seconded by Mr. Gallow, that the Board of Education approve the Minutes of the Public Work Session Meeting of Wednesday, November 6, 2002.

ROLL CALL

Motion carried by a unanimous roll call vote.

Review of Minutes – November 20, 2002, Regular Public Business Meeting

There were no comments from Board Members on these Minutes.

VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

A. PRESENTATION OF CAFR

Mr. Mohre introduced Mr. Jeffrey C. Bliss of Lerch, Vinci & Higgins, CPA's who gave a presentation and overview of the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended, June 30, 2002. He noted that there were no recommendations for improvements or corrections in the audit.

Following discussion of the audit, the Superintendent talked about the following issues:

- Fire drills were held September 24 and 25; October 8 & 9; and twice on November 26
- Congratulated Ms. Richardi, Ms. Tice and members of the chorus for their Holiday performance at the Paramus Mall
- Complimented Mrs. Boccanfuso and Ms. Heine for implementing the holiday gift project whereby over 700 stuffed animals were distributed to children in need

- The school Web site's newest feature: weather related school announcements
- Reinforcement of Mr. Ryan's letter to parents asking them to please leave pets at home and not bring them on school property due to safety reasons
- Reminded everyone of the upcoming Holiday Sing-a-long and invited all to attend
- Noted that dismissal this Friday will be at 12:30 p.m.

The Superintendent then provided an overview and status regarding the implementation of the District's strategic plan. He talked about the activities involved in Curriculum and Instruction, School Climate, Communication and Community, and Facilities. Mr. Mohre noted that progress has been made in exploring and completing many of the activities.

B. STUDENT ENROLLMENT PROJECTIONS/LONG-RANGE FACILITIES

The Board President, Alan Feigenson, led a discussion on the topics of student enrollment projections and long-range facilities planning. Topics discussed included architect selection, the pre-referendum process and the time-line for potential capital projects.

Following this discussion a motion was made:

MOTION A motion was made by Mr. O'Connor, seconded by Mr. Gallow, that the Board of Education enter into a contract with Seyffer & Sklar Architectural Group for a pre-referendum process at a cost not to exceed \$16,000.00.

ROLL CALL

Motion carried by a unanimous roll call vote.

IX. COMMITTEE REPORTS/ACTION

A. BI-BOROUGH - Mrs. LaForgia, Chairperson

Mrs. LaForgia stated that the next meeting is scheduled to be held on Thursday, January 9, 2003.

B. BUILDING & GROUNDS - Mr. Walsh, Chairperson

No report was given.

C. CURRICULUM - Mrs. Norian, Chairperson

1. 2002/03 Calendar Revision – It was moved by Mrs. Norian, seconded by Mr. O'Connor, upon the recommendation of the Superintendent, that the Board retroactively approve a single session school day (12:30 p.m. dismissal) for Friday, December 13, 2002, for the purpose of conducting parent/teacher conferences.

ROLL CALL

Motion carried by a unanimous roll call vote.

2. Approval of School-Level Objectives for the 2002/03 School Year – It was moved by Mrs. Norian, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the following School-Level Objectives for the 2002/03 school year, as developed by the Oradell Public School teaching staff and approved by the NJ Department of Education, be approved as follows:
 - a. Following classroom instruction in the content areas of language arts and social studies, specifically the origin of cultural literacy expressions, students in second grade will demonstrate the ability to interpret historical and present day meanings as evidenced by a group average score of 70% or higher on a locally developed assessment by June 2003.
 - b. Following classroom instruction in the areas of visual arts and technology, using artistic media and technology to introduce four styles of art within a particular unit of study, students in third grade will demonstrate their ability to recognize and create artwork in a variety of artistic styles. Student achievement will be evidenced by a group average score of 70% or higher on a locally developed assessment by June 2003.

ROLL CALL

Motion carried by a unanimous roll call vote.

D. FINANCE - Mr. Spadaccini, Chairperson

1. Monthly Certifications – It was moved by Mr. Julis, seconded by Mrs. LaForgia, that the Financial Reports of the Board Secretary and the Treasurer of School Moneys for the month end, November, 2002, be accepted as attached and, furthermore, that the Board certify that in accordance with N.J.A.C. 6A:23-2.11(c) that no major account or fund in the 2002/03 Budget has been over-expended in violation of N.J.A.C. 6:A:23-211(a) and that

sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.

ROLL CALL

Motion carried by a unanimous roll call vote.

2. Payment of Invoices – It was moved by Mr. Gallow, seconded by Mrs. Norian, that the invoices for the period of November 21, 2002 through December 18, 2002 be approved as follows:

Fund 11 (<i>General Current Expense</i>)	\$620,805.43
Fund 12 (<i>Capital Outlay</i>)	\$.00
Fund 20 (<i>Special Revenue Funds</i>)	\$ 22,577.02
Fund 40 (<i>Debt Service Fund</i>)	\$.00
Fund 55 (<i>Milk</i>)	\$ 538.79
Fund 50 (<i>Summer School</i>)	\$.00
TOTAL	\$643,921.24

ROLL CALL

Motion carried by a unanimous roll call vote.

3. Transfer of Funds – It was moved by Mr. Gallow, seconded by Mr. Walsh, that the Board approve the transfer of funds as set forth below:

**Meeting of December 18, 2002
Transfer of Funds***

#	From Account (Credit)	To Account (Debit)	Credit	Debit
1	11-000-230-331-00-0103	11-000-261-420-00-0607	\$3,148.82	\$3,148.82
2	11-000-230-331-00-0103	11-000-262-100-00-0614	\$2,518.00	\$2,518.00
3	11-000-230-331-00-0103	11-213-100-101-00-0222	\$2,285.00	\$2,285.00
4	11-000-230-331-00-0103	11-000-230-339-00-0110	\$2,275.00	\$2,275.00
5	11-000-230-331-00-0103	11-000-219-104-00-0222	\$1,310.00	\$1,310.00
6	11-000-230-331-00-0103	11-000-262-420-00-0606	\$559.36	\$559.36
7	11-000-230-331-00-0103	11-150-100-101-00-1127	\$240.00	\$240.00
8	11-000-230-331-00-0103	11-000-230-610-00-0112	\$184.67	\$184.67
9	11-000-230-331-00-0103	11-190-100-106-00-0222	\$108.90	\$108.90
10	11-000-230-331-00-0103	11-000-213-600-00-0223	\$60.47	\$60.47
11	11-000-230-331-00-0103	11-000-223-500-00-0217	\$7.00	\$7.00
Total			\$12,697.22	\$12,697.22

* Transaction Date For Above Transfers November 27, 2002

ROLL CALL

Motion carried by a unanimous roll call vote.

4. Acceptance of Comprehensive Annual Financial Report (CAFR) – It was moved by Mr. Gallow, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Board approve the CAFR for the fiscal year ended June 30, 2002; and the Corrective Action Plan associated with the audit.

ROLL CALL

Motion carried by a unanimous roll call vote.

5. Approval of I.D.E.A., Part B, Flow-Through Carry-Over – It was moved by Mr. Gallow, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Board approve the I.D.E.A., Part B, Flow-Through Carry-Over Application for FY'02 in the amount of \$5,148.00.

ROLL CALL

Motion carried by a unanimous roll call vote.

E. PERSONNEL - Mr. Julis, Chairperson

1. Appointment of Part-time World Language Teacher – It was moved by Mr. Julis, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Board approve the appointment of Luiza M. Herbst, as a part-time (.36) World Language Teacher at MA/Step 1, effective January 3, 2003, at the annual salary of \$12,330.36* as set forth on the Oradell Education Association's 2001/02 Teacher's Salary Guide, to be paid in equal semi-monthly installments.

***Until a contract agreement is ratified for the 2002/03 school year by the Oradell Board of Education and the Oradell Education Association, annual salaries shall be the same as the 2001/02 school year, with the increment Step based on the 2001/02 salary guide.**

ROLL CALL

Motion carried by a unanimous roll call vote.

2. Approval of Substitute Teachers – It was moved by Mr. Julis, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Board approve the following individuals as substitute teachers for the 2002/03 school year, at a per diem rate of \$75.00 which increases to \$80.00 per day after the 10th day of service during he 2002/03 school year:

Ellen Treadway
Jeannie Valentino

ROLL CALL

Motion carried by a unanimous roll call vote.

F. POLICY – Mr. Gallow, Chairperson

There was no report given, but Mr. Mohre suggested a committee meeting in January to address new requirements on bullying policies.

G. PUBLIC RELATIONS - Mrs. Loram, Chairperson

Mrs. Loram thanked Mr. Mohre for his assistance and noted that a photo of Mrs. Mele's class was in the Town News. She said that a meeting would be held in January.

X. OLD BUSINESS

Mr. Mohre provided an update on the driveway fence, and suggested that he meet with the Mayor and Council to arrive at a resolution.

XI. NEW BUSINESS

Mr. Gallow asked about school liability in staff car accidents when a cell phone is involved.

Mr. O'Connor noted that dogs were on property near the school.

XII. OPEN TO THE PUBLIC

Topics discussed included:

- Jaywalking
- School policy on animals on property
- Window screens the PTA wants to donate
- Strategic Plan
- Architect for any potential capital projects

XIII. CLOSED SESSION

It was moved by Mrs. LaForgia, seconded by Mr. Gallow, that the Board adjourn to Closed Session at 10:20 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

XIV. ADJOURNMENT

It was moved by Mrs. Norian, seconded by Mr. O'Connor, that the Closed Session of the Meeting be adjourned at 11:00 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

Respectfully submitted,



John Esposito
Business Administrator/Board Secretary

ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649

CLOSED SESSION OF THE REGULAR PUBLIC BUSINESS MEETING
DECEMBER 18, 2002
MINUTES

I. CALL TO ORDER

The Closed Session of the Regular Public Business Meeting of the Oradell Board of Education was called to order at 10:30 p.m. by President Feigenson.

II. ROLL CALL

PRESENT: Mr. Gallow, Mr. Julis, Mrs. LaForgia, Mrs. Landau, Mrs. Looram,
Mr. Walsh, Mrs. Norian, Mr. Feigenson

ABSENT: Mr. Spadaccini

Also present were Mr. Jeffrey S. Mohre, Superintendent and Mr. John Esposito, Business Administrator/Board Secretary.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

Mr. Mohre updated the Board on two legal issues the school is currently dealing with.

Mrs. Looram was then asked to leave the meeting, as negotiations were to be discussed and her spouse is a teacher in River Dell High School.

Mr. Feigenson and the Negotiations committee provided the Board with an update on the status of negotiations with the Oradell Education Association.

III. ADJOURNMENT

It was moved by Mrs. Norian, seconded by Mr. O'Connor, that the Closed Session of the meeting be adjourned at 11:00 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

Respectfully submitted,

John Esposito
Business Administrator/Board Secretary