

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

SPECIAL PUBLIC BUSINESS MEETING – JUNE 27, 2001

MINUTES

I. CALL TO ORDER

The Special Public Business Meeting of the Oradell Board of Education was called to order at 7:08 p.m. by President Shinevar.

II. FLAG SALUTE

The flag salute was led by Mrs. Looram.

III. SUNSHINE LAW STATEMENT

The Sunshine Law Statement was read by Mrs. Shinevar.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News and all persons requesting such notice on June 22, 2001.

IV. MISSION STATEMENT

The Mission Statement was read by Mrs. Shinevar.

The Mission of the Oradell School District is to develop in each student strong self-esteem, ethical values, respect and an appreciation of diversity and passion for learning to enable every student to perform at his/her maximum potential through a flexible and inclusive educational system.

To accomplish this, the Board, in active collaboration with parents, staff and administration, and in partnership with the total community, will provide a comprehensive and academically challenging educational program that responds to the unique and changing needs of students and society.

Adopted by the Oradell Board of Education December 20, 1993

V. ROLL CALL

PRESENT: Mr. Julis, Mrs. LaForgia (arrived 7:30 p.m.), Mrs. Landau, Mrs. Looram, Mrs. Norian (arrived 7:18 p.m.), Mr. Spadaccini, Mr. Walsh (arrived 7:15 p.m.), Mr. Feigenson, Mrs. Shinevar

Also present were Mr. Raymond Albano, Interim Superintendent, and Mr. John Esposito, Business Administrator/Board Secretary

VI. CLOSED SESSION

It was moved by Mrs. Landau, seconded by Mr. Feigenson, that the Board adjourn to Closed Session to discuss a personnel issue at 7:10 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

VII. ADJOURNMENT

It was moved by Mrs. Norian, seconded by Mr. Feigenson, that the Closed Session of the meeting be adjourned at 7:55 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

Respectfully submitted,


John Esposito
Business Administrator/Board Secretary

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

CLOSED SESSION SPECIAL BUSINESS MEETING – JUNE 27, 2001

MINUTES

I. CALL TO ORDER

The Closed Session of the Special Business Meeting of the Oradell Board of Education was called to order at 7:11 p.m. by President Shinevar.

II. ROLL CALL

PRESENT: Mr. Julis, Mrs. LaForgia (arrived at 7:30 p.m.), Mrs. Landau, Mrs. Loram, Mrs. Norian (arrived at 7:18 p.m.), Mr. Spadaccini, Mr. Walsh (arrived at 7:15 p.m.), Mr. Feigenson, Mrs. Shinevar

Also present was Mr. Raymond Albano, Interim Superintendent, John Esposito, Business Administrator/Board Secretary, and Chris Parten, Attorney from the Office of Malachi Kenney (Board Attorney).

The Board reviewed with Mr. Parten the reasons for the meeting and asked him several questions regarding the informal hearing.

At 7:30 p.m. Patrick Francis, a former custodian and Dennis DeLorenzo, a representative from the New Jersey Education Association joined the meeting. They spoke to the Board about several issues. Mr. Francis was provided with another copy of his file, as he said he did not receive the one mailed to him.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

III. ADJOURNMENT

It was moved by Mrs. Norian, seconded by Mr. Feigenson, that the Board adjourn at 7:55 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

Respectfully submitted,



John Esposito
Business Administrator/Board Secretary

ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649

REGULAR PUBLIC BUSINESS MEETING

MINUTES
JUNE 27, 2001

I. CALL TO ORDER

The Regular Public Business Meeting of the Oradell Board of Education was called to order at 8:04 p.m. by President Shinevar.

II. FLAG SALUTE

The flag salute was led by Mrs. LaForgia.

III. SUNSHINE LAW STATEMENT

The Sunshine Law Statement was read by Mrs. Shinevar.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News and all persons requesting such notice on June 22, 2001.

IV. MISSION STATEMENT

The Mission Statement was read by Mr. Julis.

The Mission of the Oradell School District is to develop in each student strong self-esteem, ethical values, respect and an appreciation of diversity and passion for learning to enable every student to perform at his/her maximum potential through a flexible and inclusive educational system.

To accomplish this, the Board, in active collaboration with parents, staff and administration, and in partnership with the total community, will provide a comprehensive and academically challenging educational program that responds to the unique and changing needs of students and society.

Adopted by the Oradell Board of Education December 20, 1993

V. ROLL CALL

PRESENT: Mr. Julis, Mrs. LaForgia, Mrs. Landau, Mrs. Looram, Mrs. Norian,
Mr. Walsh, Mr. Feigenson, Mrs. Shinevar

ABSENT: Mr. Spadaccini

Also present were Mr. Raymond J. Albano, Interim Superintendent, John Esposito, Business Administrator/Board Secretary and 1 member of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

There were no comments made at this time from the public.

VII. MINUTES

APPROVAL OF MINUTES OF THE REGULAR PUBLIC BUSINESS MEETING OF WEDNESDAY, MAY 23, 2001, AND THE PUBLIC WORK SESSION MEETING OF WEDNESDAY, JUNE 13, 2001

It was moved by Mr. Walsh, seconded by Mr. Feigenson, that the Board of Education approve the Minutes of the Regular Public Business/Reorganization Meeting of Wednesday, May 23, 2001, and the Public Work Session Meeting of Wednesday, June 13, 2001.

ROLL CALL

Motion carried by a unanimous roll call vote.

VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

Mr. Albano spoke about the ceremony for the sixth graders leaving the Oradell Public School and noted that the program was a success.

The Superintendent reported to the Board that a meeting had been held with the Oradell Chief of Police regarding traffic flow around the school. Mr. Albano noted that this issue is not a new one and that the police and prior boards have sought solutions in the past.

Mr. Albano gave an overview of the mentoring requirements of a new superintendent. He is going to be the mentor for Mr. Mohre when he joins the District in July.

The summer Schaefer Explorations Program had approximately 290 registered students. Mr. Albano told the Board he would provide a further breakdown of the number of children in each section.

Mr. Albano informed the Board that there would be two meetings in July with the New Jersey School Boards Association (NJSBA), but that this was his last public meeting in Oradell. He spoke of his tenure here, and discussed the accomplishments achieved as well as some of the goals remaining. He will continue to be in contact with Mr. Mohre and has been updating the incoming

superintendent about the on-going and future issues facing the District. Finally, Mr. Albano thanked everyone on the Board and in the community for their support during his time in Oradell.

Mrs. Shinevar thanked Mr. Albano for his hard work and accomplishments over the past five months. She stated that an interim could have just been a "caretaker" in the District, but he moved the District forward through his efforts. Mrs. Shinevar noted several of his accomplishments:

- Budget: successful passage of the school budget
- Staffing: bringing on a part-time nurse
- Strategic Planning: developing an internal assessment component
- Staff Development: affiliating Oradell with the Northern Valley programs

The Board President also complimented Mr. Albano for improving communications in the District through staff meetings, PTA meetings, letters to parents, Town News articles and sessions with the Board. Mrs. Shinevar also praised his professional demeanor and dedication to process. Additionally, she passed along thanks from Mrs. Lessersohn for his leadership in the District and his support of her during her tenure as board president. Finally, Mrs. Shinevar thanked Mr. Albano for providing invaluable assistance with the District's superintendent search.

Mr. Albano was presented with a card and gift from the Board of Education. Each member thanked him individually for his performance as interim superintendent and wished him well in the future.

IX. COMMITTEE ACTION

A. BI-BOROUGH – Mrs. Landau, Chairperson

Mrs. Landau stated there was no action to report at this time.

Mr. Albano noted that the District had begun exploring the possibility for collaboration in the mentoring of novice teachers. He talked about the revised guidelines for mentoring, including the new two-year requirements, as well as standards being set for mentors. The Board discussed the implications of the revised guidelines and how they may affect Oradell.

B. BUILDING & GROUNDS – Mr. Spadaccini, Chairperson

Mr. Spadaccini was absent. The Board discussed the meeting held with the Borough and Chief of Police regarding car traffic around the building. Mr. Albano stated he would follow up with the police on this issue. He also

pointed out that the police had been here the morning after the meeting to survey the traffic situation. There was also discussion regarding possible hiring of crossing guards for summer school.

1. Use of School Facilities – It was moved by Mr. Walsh, seconded by Mrs. Looram, that the Board of Education rescind a prior resolution approved at the May 23, 2001 Board Meeting for the use of the auditorium on May 24, 2001 by the Republican Club of Oradell inasmuch as the applicant should have been set forth as the Water Works Conservancy (a non-profit organization). Thus, this application becomes a Level B instead of Level C which does not require Board approval.

ROLL CALL

Motion carried by a unanimous roll call vote.

C. CURRICULUM – Mrs. Norian, Chairperson

Mrs. Norian distributed and reviewed minutes to a meeting held on June 19, 2001. Some of the highlights discussed included:

- Fifth and sixth grade portfolio assessments
- Identifying the curriculum role for Dr. DiGiovachino
- The upcoming committee meeting with Mr. Mohre when he starts

Mrs. Norian asked the committee for input in order to keep moving forward in the summer months. There was some discussion regarding the approach for the science curriculum for next year and the fifth and sixth grade portfolio assessment. Mrs. Norian noted that the curriculum guide booklets may need some updating over the summer, but were ready to be distributed. The Board then held a general discussion about workbooks, including how they are used and how they are accounted for.

D. FINANCE – Mr. Walsh, Chairperson

Mrs. LaForgia asked that the Board send a note of thanks to Mrs. O'Neill, who is being replaced as school treasurer.

Mr. Albano provided an overview of the proposed security system. He explained that on certain busy days, such as the first day of school, Halloween, PTA events, etc., there would be general access to those areas of the school being used. He stated that the system was more for during the school day when children are here and in classrooms. There would be some technical maintenance of the system, which would be Mr. Esposito's responsibility. He

recognized that the new security would have an effect on staff, parents and students. He also said that the system did not have to be turned on the first day of school, but would be introduced gradually, and after things quieted down in the building.

There was Board discussion on how the school policy regarding security would have to be looked at and revised. Mrs. Landau asked about informing the public of the system prior to it being used. Mrs. Shinevar asked that an action plan be developed to coordinate all activities related to the installation and use of the new system.

1. Monthly Certifications – It was moved by Mr. Walsh, seconded by Mrs. LaForgia, that the Financial Reports of the Board Secretary and the Treasurer of School Moneys for the month end of May, 2001, be accepted as attached and, furthermore, that the Board certify in accordance with N.J.A.C. 6:20-2A.10 (e) that no major account or fund in the 2000/2001 Budget has been over-expended in violation of 6:20-2A.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

ROLL CALL

Motion carried by a unanimous roll call vote.

2. Payment of Invoices – It was moved by Mr. Walsh, seconded by Mrs. LaForgia, that the invoices for the period of May 24, 2001 through June 26, 2001 be approved as follows:

Fund 11 (<i>General Current Expense</i>)	\$528,341.18
Fund 12 (<i>Capital Outlay</i>)	\$.00
Fund 20 (<i>Special Revenue</i>)	\$ 20,935.47
Fund 40 (<i>Debt Service Fund</i>)	\$.00
Fund 55 (<i>Milk</i>)	\$ 539.30
Fund 50 (<i>Summer School</i>)	\$ <u>4,393.09</u>
TOTAL	\$554,209.04

ROLL CALL

Motion carried by a unanimous roll call vote.

3. Transfer of Funds – It was moved by Mr. Walsh, seconded by Mr. Feigenson, that the Board approve the following transfer of funds as noted:

**Meeting of June 27, 2001
Transfer of Funds**

#	From Account (Credit)	To Account (Debit)	Credit	Debit
1	12-000-400-450-00-1702	12-000-400-450-00-1708	\$17,387.00	\$17,387.00
2	12-000-400-450-00-1705	12-000-400-450-00-1708	\$1,776.00	\$1,776.00
3	12-000-400-450-00-1708	12-000-400-450-00-1706	\$14,380.00	\$14,380.00
4	12-000-400-450-00-1707	12-000-400-450-00-1708	\$8,630.00	\$8,630.00
5	11-000-291-260-00-0000	11-000-213-100-00-0222	\$2,961.00	\$2,961.00
6	11-000-222-600-05-0206	11-000-213-300-00-0224	\$2,616.00	\$2,616.00
7	11-000-219-600-00-0202	11-000-213-600-00-0223	\$12.65	\$12.65
8	11-000-219-600-00-0202	11-000-216-610-00-0815	\$2.55	\$2.55
9	11-000-262-110-00-0203	11-000-223-500-00-0217	\$276.05	\$276.05
10	11-215-100-610-00-0815	11-000-230-610-00-0112	\$500.00	\$500.00
11	11-213-100-610-00-0815	11-000-230-610-00-0112	\$134.18	\$134.18
12	11-190-100-610-00-0204	11-000-230-890-00-0113	\$2,873.68	\$2,873.68
13	11-213-100-610-00-0815	11-000-240-105-00-0222	\$276.76	\$276.76
14	11-190-100-610-00-0205	11-000-262-100-00-0614	\$2,231.03	\$2,231.03
15	11-000-223-800-00-0223	11-000-262-420-00-0607	\$519.35	\$519.35
16	11-000-219-600-00-0202	11-000-262-800-00-0607	\$128.95	\$128.95
17	11-000-262-610-00-0607	11-000-270-512-00-0501	\$1,350.00	\$1,350.00
18	11-000-240-440-00-0105	11-000-270-519-00-0000	\$710.00	\$710.00
19	11-000-240-580-00-0221	11-000-290-610-00-0100	\$298.85	\$298.85
20	11-401-100-610-00-0200	11-000-290-890-00-0100	\$292.04	\$292.04
21	11-213-100-640-00-0815	11-190-100-106-00-0000	\$500.00	\$500.00
22	11-213-100-610-00-0815	11-190-100-106-00-0000	\$62.15	\$62.15
23	11-000-262-110-00-0203	11-190-100-320-00-0223	\$446.66	\$446.66
24	11-000-290-340-00-0100	11-213-100-101-00-0222	\$525.00	\$525.00
25	11-000-216-320-00-0000	11-000-213-100-00-0222	\$1.00	\$1.00
26	11-000-216-320-00-0000	11-000-100-566-00-0801	\$700.00	\$700.00
27	11-000-219-104-00-0202	11-000-100-566-00-0801	\$3,463.20	\$3,463.20
28	11-000-219-104-00-0202	11-204-100-106-00-0818	\$3,537.80	\$3,537.80
29	11-000-219-104-00-0202	11-000-230-100-00-0104	\$3,694.06	\$3,694.06
30	11-000-230-331-00-0103	11-110-100-101-00-0229	\$1,125.00	\$1,125.00
Total			\$71,410.96	\$71,410.96

* Transaction Date For Above Transfers 5/31/01

ROLL CALL

Motion carried by a unanimous roll call vote.

4. Payment of Summer Bills/Invoices – It was moved by Mr. Walsh, seconded by Mrs. LaForgia, that the Board of Education authorize the Business

Administrator/Board Secretary to pay bills during the summer of 2001 with retroactive approval at the September 19, 2001 Regular Business Meeting of the Oradell Board of Education.

ROLL CALL

Motion carried by a unanimous roll call vote.

5. Transfer of Funds – It was moved by Mr. Walsh, seconded by Mrs. Norian, that the Board of Education authorize the Business Administrator/Board Secretary to complete transfer of funds during the summer of 2001 with retroactive approval at the September 19, 2001 Regular Business Meeting of the Oradell Board of Education.

ROLL CALL

Motion carried by a unanimous roll call vote.

6. Purchasing Agent Authorization – It was moved by Mr. Walsh, seconded by Mrs. Norian, that the Board of Education approve the following resolution:

WHEREAS, N.J.S.A. 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility, and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids, and to award contracts as permitted by this chapter, and

WHEREAS, N.J.S.A. 18A-18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$17,500), may be awarded by the purchasing agent without advertising for bids when so authorized by Board resolution, and

WHEREAS, N.J.S.A. 18A-18A-37c provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$2,625) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board resolution,

NOW, THEREFORE BE IT RESOLVED, that the Oradell Board of Education, pursuant to the statutes cited above, hereby appoint John Esposito, Business Administrator/Board Secretary, as its duly authorized purchasing agent and is duly assigned the authority, responsibility, and accountability for the purchasing activity of the Oradell School District, and

BE IT FURTHER RESOLVED, that John Esposito is hereby authorized to award contracts on behalf of the Oradell Board of Education that are in the aggregate less than 15% of the Bid threshold (currently \$2,625) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED, that John Esposito is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold (currently \$2,625) but less than the bid threshold of \$17,500.

ROLL CALL

Motion carried by a unanimous roll call vote.

7. Special Education/Tuition Contract 2001/02 School Year – It was moved by Mr. Walsh, seconded by Mrs. Norian, that the Board approve, in accord with Chapter 46, Title 18A, NJ Statutes, tuition to be paid for the student listed below to attend the school indicated, for the period commencing September 2001 through June 2002, at the tuition cost indicated:

<u>Student</u>	<u>Placement</u>	<u>Tuition</u>
#21	The Forum School	\$32,177.98

ROLL CALL

Motion carried by a unanimous roll call vote.

8. Travel Mileage Reimbursement Increase – It was moved by Mr. Walsh, seconded by Mrs. LaForgia, that the Board approve an increase in mileage reimbursement from \$.25/mile to \$.32/mile.

ROLL CALL

Motion carried by a unanimous roll call vote.

9. Non-Public Services/Professional Support Services Shared Services Agreement for 2001-2002 – It was moved by Mr. Walsh, seconded by Mrs. Norian, that the Board authorize the Business Administrator/Board Secretary to enter into an agreement with Educational Services Commission of Morris County to provide non-public services/professional support services as required by the District for the 2001/02 school year.

ROLL CALL

Motion carried by a unanimous roll call vote.

10. Resolution to Rescind Appointment of Treasurer of School Moneys for the 2001/02 School Year – It was moved by Mr. Walsh, seconded by Mrs. LaForgia, upon the recommendation of the Superintendent, that the Board rescind the appointment of Kristie O’Neill as Treasurer of School Moneys for the 2001/02 school year as set forth in the Reorganization Meeting of May 2, 2001.

ROLL CALL

Motion carried by roll call vote with one abstention (Mr. Feigenson).

11. Appointment of Treasurer of School Moneys – It was moved by Mr. Walsh, seconded by Mrs. LaForgia, that the Board appoint J. Terrance McCue, new Chief Financial Officer of the Borough of Oradell, as Treasurer of School Moneys for the 2001/02 school year at an annual rate of \$3,500.00. This appointment is made in accordance with NJSA 18A:17-31.

ROLL CALL

Motion carried by roll call vote with one abstention (Mr. Feigenson).

12. Substitute Teacher Per Diem Rate Increase – It was moved by Mr. Walsh, seconded by Mrs. LaForgia, that the Board approve a substitute teacher per diem rate of \$75.00 for the 2001/02 school year (representing a \$5.00 per diem increase over the 2000/01 school year).

ROLL CALL

Motion carried by a unanimous roll call vote.

13. Renewal of Contract with A & C Plumbing & Heating, Inc. – It was moved by Mr. Walsh, seconded by Mr. Feigenson, that the Oradell Board of Education renew the maintenance contract for mechanical systems service with A & C Plumbing & Heating, Inc., for the 2001/02 school year, in accordance with the bid awarded in July, 2000.

ROLL CALL

Motion carried by a unanimous roll call vote.

14. School Security System – It was moved by Mr. Walsh, seconded by Mr. Feigenson, upon the approval of the Building & Grounds Committee in concert with the Superintendent, that the Board approve the security system work in the Oradell Public School to be performed by Atlas Lock & Key Company, for the sum of \$17,400.00. Said work more specifically set forth in a proposal dated June 21, 2001.

ROLL CALL

Motion carried by roll call vote with one abstention (Mrs. Landau).

15. Approval of Maintenance Contract for Electrical Services – It was moved by Mr. Walsh, seconded by Mr. Feigenson, that the Board having previously authorized the Business Administrator/Board Secretary to solicit bids for the electrical service maintenance due June 19, 2001, at 2:00 p.m., and received as follows:

	<u>Valley Electric, Inc.</u>	<u>Shah Electric Inc.</u>	<u>Vanore Electric Inc.</u>
Electrician (Hourly)	\$50.65	\$55.00	\$86.49
Helper (Hourly)	\$21.00	\$21.00	\$52.64
Material Mark-up	0.00%	20.00%	10.00%
Estimated Materials	\$3,854.00	\$4,624.80	\$11,426.75
Estimated Total Charges	\$11,426.75	\$12,784.80	\$17,579.95

does now, upon the approval of Mr. Esposito and the recommendation of Energy for America, Inc., Engineer, award the base bid for electrical service maintenance for the Oradell Public School building to Valley Electric Inc., the lowest responsible bidder.

ROLL CALL

Motion carried by a unanimous roll call vote.

16. Painting Contract for MPR Doors – It was moved by Mr. Walsh, seconded by Mr. Feigenson, that the Board authorize the Business Administrator/Board Secretary to contract with Painting & Design for stripping door covering, preparing surface and painting lower half (9”) of the multi-purpose room doors, at a total cost of \$3,295.00.

ROLL CALL

Motion carried by a unanimous roll call vote.

E. PERSONNEL – Mr. Feigenson, Chairperson

1. Approval of Substitute Clerks – It was moved by Mr. Feigenson, seconded by Mrs. LaForgia, upon the recommendation of the Superintendent, that the Board approve Debra Quinn and Corinne Walker as substitute clerks for the 2001/02 school year, at a rate of \$10.25/hr.

ROLL CALL

Motion carried by a unanimous roll call vote.

2. Schaefer Explorations/Additional Stipends/Summer 2001 – It was moved by Mr. Feigenson, seconded by Mr. Walsh, upon the recommendation of the

Superintendent, that the Board of Education approve the following, additional staff and stipend in relation to the Summer Schaefer Explorations Program:

<u>Employee</u>	<u># of Courses</u>	<u>Total Stipend</u>
Ms. Cassibba	3	\$1,785.00

NOTE: Per course stipend -- \$595.00

ROLL CALL

Motion carried by a unanimous roll call vote.

- Teacher Staff List for the 2001/02 School Year – It was moved by Mr. Feigenson, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Board authorize the Business Administrator/Board Secretary to issue employment/salary contracts as set forth on the attached Teaching Staff 2001 - 2002 List.

ROLL CALL

Motion carried by a unanimous roll call vote.

- Instructional Aide List for the 2001/02 School Year – It was moved by Mr. Feigenson, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Board authorize the Business Administrator/Board Secretary to issue employment contracts to the instructional aides, as set forth below:

Name	% of Employment	Column/Step
Cassiba, Josephine	100%	n/a
Hammer, Gerry	100%	n/a
Hanley, Irene	50%	n/a
Hansen, Patricia	50%	n/a
Martin, Nancy	100%	n/a
Pena, Aimee	100%	n/a
Pisano, Kathleen	100%	n/a
Powers, Judy	100%	n/a
Salamanca, Rubiela	100%	n/a
Squeglia, Judith	50%	n/a
Stoddart, Donna	50%	n/a
Trifiletti, Lorraine	100%	Off Guide

ROLL CALL

Motion carried by a unanimous roll call vote.

5. Secretarial, Clerical and Support Staff List for the 2001/02 School Year – It was moved by Mr. Feigenson, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Board authorize the Business Administrator/Board Secretary to issue employment contracts to the secretarial, clerical and support staff, as set forth below, in accordance with approved salaries:

Name	% of Employment	Column/Step
Eichler, Darleen	100%	N/A
Georgetti, Virginia	100%	N/A
Kennedy, Cindy	60%	N/A
Menti, Marie	100%	Step 10 secretarial guide
Parkins, Sharon	100%	Step 9 clerical guide
Parkins, Sharon	100%	10 month sub stipend
Riecken, Carolyn	100%	N/A
Simpson, Ruth	100%	Step 7 clerical guide
Stewart, Elyse	100%	Step 13 secretarial guide

ROLL CALL

Motion carried by a unanimous roll call vote.

6. Custodial Staff List for the 2001/02 School Year – It was moved by Mr. Feigenson, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Board authorize the Business Administrator/Board Secretary to issue employment contracts to the following custodians, as set forth below:

Name	% of Employment	Column/Step
Ackerman, Thomas**	100%	Step 10
Lawler, Patrick	38%	Step 7/10 Months
Mallet, Maurice+	100%	Off Guide
Murray, Thomas+	100%	Off Guide
Gordon, Derrick	49%	Step 14/10 Months
Hegarty, Andrew	49%	Step 8/12 Months
Roser, Jim	100%	N/A (Head Custodian)

ROLL CALL

Motion carried by a unanimous roll call vote.

7. Administrative Staff List for the 2001/02 School Year – It was moved by Mr. Feigenson, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Board authorize the Business Administrator/Board Secretary to issue employment contracts to the administrative staff, as set forth below, in accordance with approved salaries:

Name	Title	% of Employment
DiGiovachino, John	Dir. of Spec. Svcs., Curriculum & Staff Dev.	100%
Esposito, John	Business Administrator/Board Secretary	100%
Ryan, Scott	Principal	100%

ROLL CALL

Motion carried by a unanimous roll call vote.

8. Appointment of Part-time Nurse's Aide – It was moved by Mr. Feigenson, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Board approve the appointment of Anne DiScala as part-time nurse's aide for the 2001/02 school year, effective September 1, 2001 through June 30, 2002 at a rate of \$18.00/hr., up to 18 hours weekly.

ROLL CALL

Motion carried by a unanimous roll call vote.

9. Mentor Program for Incoming Superintendent – It was moved by Mr. Feigenson, seconded by Mr. Walsh, upon the recommendation of the Superintendent, that the Board approve the Mentoring Program for Jeffrey Mohre, Incoming Superintendent, (per state requirements) and appoint Raymond J. Albano, as mentor, with stipend as per Mr. Mohre's contract and state guidelines, effective July 16, 2001.

ROLL CALL

Motion carried by a unanimous roll call vote.

F. POLICY – Mr. Julis, Chairperson

Mr. Julis thanked everyone for their concern and support during his son's illness.

He also told the Board that there is a private company that would come in, audit the school's policies and change, add and revise these policies as needed. The cost would be extremely high (approximately \$20,000.00) and Mr. Walsh did not recommend pursuing this effort. Mr. Walsh added that the critical policies identified by New Jersey School Boards should be addressed first and the Board agreed.

G. PUBLIC RELATIONS – Mrs. Loram, Chairperson

Mrs. Loram thanked Mr. Albano for his help in obtaining stories and photos which were printed in the local newspaper. The paper covered Mr. Ryan's ten year anniversary celebration as well as a front page story concerning Mr. Mohre's selection as the new superintendent.

X. OLD BUSINESS

Mrs. LaForgia informed the Board that Dr. DiGiovachino had been recognized by the state as an outstanding administrator earlier this year. He was given a paid trip to Japan to attend educational sessions there as his award.

Mr. Feigenson asked about the District's web site. Mrs. Loram noted that her committee was working on improving the information made available at the site. She noted that in order to make strides, it may become necessary to hire someone, either part-time or full-time, to work on the web site. The Board then discussed some of the other information that would be important to post on the site.

Mrs. Shinevar reminded the Board that a meeting is scheduled for Monday, July 9, at 7:30 p.m. in the Board Conference Room to do a board self-evaluation under the guidance of NJSBA. A second meeting is set for Thursday, July 12, at 7:30 p.m. in the Board Conference Room to discuss Negotiations strategy with an NJSBA representative.

XI. NEW BUSINESS

B. BUILDING & GROUNDS

2. Acceptance of Donation – It was moved by Mrs. Landau, seconded by Mr. Walsh, that the Board accept the donation of two park benches from the

Oradell Kids Foundation (OKF). The benches are to be put adjacent to the Oradell Public School playground and installed by the OKF.

ROLL CALL

Motion carried by a unanimous roll call vote.

XII. OPEN TO THE PUBLIC

There were no comments from the public.

XIII. CLOSED SESSION

It was moved by Mr. Walsh, seconded by Mr. Feigenson, that the Board adjourn to Closed Session at 11:25 p.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

XIV. ADJOURNMENT

It was moved by Mrs. LaForgia, seconded by Mrs. Norian, that the Closed Session of the meeting be adjourned at 12:50 a.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

The Board reconvened in public session at 12:55 a.m. by motion of Mr. Feigenson, seconded by Mrs. LaForgia.

ROLL CALL

Motion carried by a unanimous roll call vote.

E. PERSONNEL – Mr. Feigenson, Chairperson

11. Approval of Salary Adjustments/Bonuses for 2001/02 School Year – It was moved by Mr. Feigenson, seconded by Mr. Julis, upon the recommendation of the Superintendent, that the Board approve the following salaries/bonuses for the administrators set forth herein:

<u>Name</u>	<u>Title</u>	<u>Salary</u>
William Scott Ryan	Principal	\$94,489.00 + \$2,500.00
John DiGiovachino	Director of Special Services, Curriculum/Staff Development	\$83,000.00 + \$2,500.00

ROLL CALL

Motion carried by roll call vote with one abstention (Mrs. Landau) and one no (Mr. Walsh).

12. Approval of Business Administrator's Salary for 2001/02 School Year – It was moved by Mr. Feigenson, seconded by Mrs. Norian, upon the recommendation of the Superintendent, that the Board approve a salary of \$79,125.00 for the 2001/02 school year for John Esposito, Business Administrator/Board Secretary.

ROLL CALL

Motion carried by roll call vote with one no (Mrs. LaForgia).

13. Approval of Salary Adjustments for 2001/02 School Year – It was moved by Mr. Feigenson, seconded by Mrs. Norian, upon the recommendation of the Superintendent, that the Board approve the following salaries for the secretarial, clerical and support staff set forth herein:

<u>Name</u>	<u>Title</u>	<u>Salary</u>
Darleen Mott-Eichler	Secretary to the Business Administrator	\$37,785.00
Carolyn Riecken	Payroll Secretary/ Accounts Receivable	\$34,660.00
Cindy Kennedy	Part-time Bookkeeper Accounts Payable	\$15,578.00

Virginia Georgetti

Secretary to the
Superintendent

\$43,000.00

ROLL CALL

Motion carried by roll call vote with one no (Mrs. LaForgia).

14. Approval of Salary Adjustment for 2001/02 School Year – It was moved by Mr. Feigenson, seconded by Mrs. Norian, upon the recommendation of the Superintendent, that the Board approve a salary of \$40,374.00 for the 2001/02 school year for Jim Roser, Head Custodian.

ROLL CALL

Motion carried by a unanimous roll call vote.

XV. ADJOURNMENT

It was moved by Mrs. Norian, seconded by Mrs. Looram, that the meeting be adjourned at 1:05 a.m.

ROLL CALL

Motion carried by a unanimous roll call vote.

Respectfully submitted,



John Esposito
Business Administrator/Board Secretary

