

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK SESSION - JUNE 13, 2001  
MINUTES**

**I. CALL TO ORDER**

The Public Work Session of the Oradell Board of Education was called to order at 8:07 p.m. by President Shinevar.

**II. FLAG SALUTE**

The flag salute was led by Mr. Spadaccini.

**III. SUNSHINE LAW STATEMENT**

The Sunshine Law Statement was read by Mrs. Shinevar.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Free Public Library, faxed to the Town News, The Record and all persons requesting such notice on June 8, 2001.

**IV. MISSION STATEMENT**

The Mission Statement was read by Mrs. Landau.

The Mission of the Oradell School District is to develop in each student strong self-esteem, ethical values, respect and an appreciation of diversity and passion for learning to enable every student to perform at his/her maximum potential through a flexible and inclusive educational system.

To accomplish this, the Board, in active collaboration with parents, staff and administration, and in partnership with the total community, will provide a comprehensive and academically challenging educational program that responds to the unique and changing needs of students and society.

Adopted by the Oradell Board of Education December 20, 1993

**V. ROLL CALL**

PRESENT: Mrs. LaForgia, Mrs. Landau, Mrs. Looram, Mrs. Norian, Mr. Spadaccini, Mr. Walsh, Mr. Feigenson, Mrs. Shinevar

ABSENT: Mr. Julis

Also present were Mr. Raymond Albano, Interim Superintendent, Mr. John Esposito, Business Administrator/Board Secretary, Mr. Jeffrey Mohre,

Superintendent Elect, and approximately eleven members of the public.

#### **VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

Ms. Maklin spoke to the Strategic Planning process and thanked Mr. Albano for his help and hard work on this issue.

Ms. Gonzalez also thanked Mr. Albano and noted that he met with every committee and held numerous meetings to make the planning move forward.

Mrs. Masiello commented on the many activities going on in the school and complimented Mr. Ryan for all his efforts.

A parent in the audience commented on the number and type of textbooks in the school. This topic was not on the agenda, so discussion was limited.

#### **VII. MINUTES**

There were no Minutes presented for review.

#### **VIII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS**

Mr. Albano told the Board of the award luncheon for Mrs. Goeller as recipient of Governor's Teacher Award.

The Superintendent then talked about the Best Practices Award received by Oradell. He noted that only 50 projects out of 800 submitted throughout the state received this prestigious award.

Mr. Albano congratulated and thanked all those who took part in the original committee that had started this project. He then invited Mrs. Killeen and Mrs. Malwitz to give a presentation of the I.D.E.A.S. Program that won the Best Practices Award. Following the presentation, Board Members were given the opportunity to ask questions of the teachers concerning the program.

It was moved by Mrs. Shinevar, seconded by Mr. Walsh, that the Board recess at 8:55 p.m. for a short reception for the award winners.

#### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

It was moved by Mrs. Shinevar, seconded by Mr. Walsh, that the Board reconvene at 9:08 p.m.

## ROLL CALL

**Motion carried by a unanimous roll call vote.**

Mr. Albano noted that Mr. Jeff Mohre met with administrators from the River Edge and River Dell schools this morning. Mr. Mohre also toured our school and talked to teachers and students.

The Superintendent showed the latest copy of the Town News, which had a front page article on the hiring of Mr. Mohre. He also thanked the OEA, PTA and the Board of Education for their assistance in putting together a successful 10-year anniversary party for Mr. Ryan.

Mr. Albano reminded everyone that the sixth grade commencement is Thursday, June 21 at 10:30 a.m. He further noted that he received a thank you note from Mrs. Goeller as well as a letter from Mrs. DiCorcia's class thanking Mr. Albano and the Board for supporting the Sharpe class trip.

Mrs. Shinevar thanked Ms. Maklin for her efforts on strategic planning. She also commended PTA members for their commitment and hard work throughout the school year. Mrs. Shinevar praised Mrs. Skroce, PTA president, and asked her to pass along the Board's appreciation to the PTA members.

## IX. COMMITTEE REPORTS/ACTION

### ***A. BI-BOROUGH – Mrs. Landau, Chairperson***

Mrs. Landau noted that no meeting had been held recently due to administration changes in each of the districts. The next meeting will be scheduled in the fall.

### ***B. BUILDING & GROUNDS – Mr. Spadaccini, Chairperson***

Mr. Spadaccini reviewed the agenda and minutes of a meeting held the previous Tuesday night. First, he described the security system proposal which the committee was recommending to the full Board. After discussing this issue in detail, the Board asked Mr. Esposito to go back to the chosen vendor and work on getting the most cost-effective system for the school.

Other issues addressed by Mr. Spadaccini included the following:

- Both the Energy Management System and the HVAC projects are in progress, with the latter slated to be installed the week of June 25 (to avoid disruption in the IMC).

- Exterior Doors – The committee recommended to the Board that the low quote, Smitty Door Service, should proceed with the installation.
- The committee also reported to the full Board on the restoration of the multi-purpose room doors. The Board decided to paint the lower half of these doors and asked Mr. Esposito to ask the contractor with the lowest quote to perform this work. (It was estimated that painting these doors would be \$5000 or less.)
- The B & G reported to the full Board on the tile installation project proposed by the PTA. The committee thanked the PTA for its hard work on this effort and recommended the tiles be installed in the art hallway. Mr. Albano was to notify the PTA of the Board’s decision.
- The Board asked Mr. Esposito to look into performing air quality testing in various parts of the building. It was noted that tests might have to be performed at various times of the year. (e.g. Heating season, etc.)
- The committee also recommended that Mr. Esposito obtain quotes on installing window stops on all second story windows.
- Mr. Albano noted that he spoke with the Mayor regarding the traffic issue around the school. A meeting with the Borough and Chief of Police is being set up to address this traffic situation.
- A discussion regarding the policy of school facility usage ensued. A group (the Republican Club) had originally been approved for the use of the auditorium as Level C of Board policy. This requires the entity to pay the school a \$500 fee as well as payment for custodial help. When the group was told this, it changed its application to the Water Works Conservancy, Inc., a not-for-profit organization. The association would then be considered a Level B in Board Policy, with a \$100 fee and no requirement to pay custodial costs. Mr. Feigenson noted that the Board was neutral on the views of this group and that no Oradell Board of Education funds were spent on this issue. Mrs. Looram emphasized that the Board was not taking a position nor promoting the ideals of the Water Works Conservancy.
- Mr. Albano noted that he and Mr. Esposito met with Mr. McCue, the Borough’s new Financial Officer/Treasurer. Mr. McCue requested he be considered for the position of Treasurer of School Moneys, currently held by Mrs. O’Neill. Since New Jersey statutes require a school district to offer this position to the Borough Financial Officer, Oradell will have to rescind its offer to Mrs. O’Neill and offer the job to Mr. McCue.

***C. CURRICULUM – Mrs. Norian, Chairperson***

Mrs. Norian noted that a meeting has not yet been scheduled. Mr. Albano stated that letters regarding “Looping” had been sent to parents of children in the particular class. He also noted that a letter had gone out to all Kindergarten parents indicating that a study would be completed next year regarding the “Looping” program.

**D. FINANCE – Mr. Walsh, Chairperson**

1. Summer School Petty Cash Account – It was moved by Mr. Walsh, seconded by Mr. Feigenson, that the Board of Education establish a petty cash account in accord with Board Policy #3451, in the amount of \$500.00. Furthermore, this account is for the use of miscellaneous purchases not to exceed the sum of \$50.00 per purchase and the sum of \$125.00 for tuition reimbursements/refunds.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

Mr. Walsh remarked that the committee had not met since the Reorganization meeting. He asked about the Basic Skills summer sessions and was told that the classes were open to all.

**E. PERSONNEL – Mr. Feigenson, Chairperson**

1. Schaefer Explorations Stipends/Summer 2001 – It was moved by Mr. Feigenson, seconded by Mr. Spadaccini, that the Board of Education approve the following staff and stipends as noted, in relation to the Summer Schaefer Explorations Program:

<u>Employee</u>	<u># of Courses</u>	<u>Total Stipend</u>
Mrs. Certo	Asst. Director	\$ 2,800.00
Mrs. Certo	3	\$ 1,785.00
Mr. McGill	3	\$ 1,785.00
Mrs. Wosk	2	\$ 1,190.00
Ms. Wright	3	\$ 1,785.00
Ms. Jacobs	3	\$ 1,785.00
Mr. Heinzer	3	\$ 1,785.00
Mrs. McCullough	2	\$ 1,190.00
Mr. Duthie	3	\$ 1,785.00
Mrs. DiCorcia	3	\$ 1,785.00
Mrs. Goeller	3	\$ 1,785.00
Ms. Pitingolo	3	\$ 1,785.00
Ms. Flogaites	3	\$ 1,785.00
Mrs. Giacomini	3	\$ 1,785.00
Ms. Maklin	3	\$ 1,785.00
Ms. Lezette	3	\$ 1,785.00
Ms. Pizza	1	\$ 595.00
Mrs. Malwitz	3	\$ 1,785.00
Mrs. Arfsten	3	\$ 1,785.00
Mrs. DeRobertis	3	\$ 1,785.00
Ms. Pisano	3	\$ 1,785.00
	<b>TOTAL</b>	<b>\$36,120.00</b>

**NOTE:** *Per course stipend -- \$595.00*

## **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

When Mr. Feigenson moved to approve staff for the Schaefer Explorations Summer Program it was noted that the summer program was self-sustaining and no Board of Education funds were used to pay for teacher stipends, supplies or materials for the classes.

### ***F. POLICY – Mr. Julis, Chairperson***

Mr. Albano, in the absence of Mr. Julis, noted that the Board would have to create or revise some policies, including: facility usage, e-mail, donations and security measures.

### ***G. PUBLIC RELATIONS – Mrs. Looram, Chairperson***

Mrs. Looram reviewed the minutes from a meeting held the previous week.

## **X. OLD BUSINESS**

## **XI. NEW BUSINESS**

Mr. Spadaccini thanked Mrs. Richardi for her efforts in putting together the children's musical show.

Mrs. Landau stated that she attended the Kindergarten orientation and parents had raised the issue of traffic surrounding the school.

## **XII. CLOSED SESSION**

It was moved by Mr. Julis, seconded by Mr. Feigenson, that the Board adjourn to Closed Session at 10:35 p.m.

## **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

**XIII. ADJOURNMENT**

It was moved by Mrs. Norian, seconded by Mrs. Landau, that the Closed Session of the meeting be adjourned at 12:10 a.m.

**ROLL CALL**

**Motion carried by a unanimous roll call vote.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'John Esposito', with a long horizontal line extending to the right.

John Esposito  
Business Administer/Board Secretary





**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**CLOSED PUBLIC WORK SESSION - JUNE 13, 2001  
MINUTES**

**I. CALL TO ORDER**

The Closed Public Work Session of the Oradell Board of Education was called to order at 10:50 p.m. by President Shinevar.

**II. ROLL CALL**

**PRESENT:** Mrs. LaForgia, Mrs. Landau, Mrs. Looram, Mrs. Norian, Mr. Spadaccini, Mr. Walsh, Mr. Feigenson, Mrs. Shinevar

**ABSENT:** Mr. Julis

**Also present were Mr. Raymond Albano, Interim Superintendent and Mr. John Esposito, Business Administrator/Board Secretary**

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

The Board discussed a letter received from Patrick Francis, Custodian, requesting copies of his file and an informal hearing before the Board. (Both of these requests are in accordance with the OEA/Board contract). Mr. Francis has been with the District 2 years and his contract ending June 30, 2001 was not renewed. Mr. Esposito was asked to handle this issue and try to set up the informal hearing at 7:15 p.m. on Wednesday, June 27 in the Board Conference Room.

The Board discussed the issue of providing tuition reimbursement for a teacher on a leave of absence, and decided against this request.

The Board reviewed the instructional aide positions and noted that the individuals will be approved at the next Board Meeting.

The Board supported raising the rate for substitute teachers to \$75/day.

A discussion ensued regarding a potential disability/sickness insurance policy for Mr. Mohre. It was decided to create a bank of forty-eight days which would be reduced by 12 each year. Mr. Albano will ask the Board's attorney to create a contract with the appropriate language for this issue. This matter was referred to the Board's Personnel committee.

The Board then talked about the performance evaluations of clerical, secretarial and custodial staff not covered by the OEA/Board contract. Mr. Albano made compensation recommendations for each employee.

### **III. ADJOURNMENT**

It was moved by Mrs. Norian, seconded by Mrs. Landau, that the Closed Session of the meeting be adjourned at 12:10 a.m.

### **ROLL CALL**

**Motion carried by a unanimous roll call vote.**

Respectfully submitted,



John Esposito  
Business Administer/Board Secretary