

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium
June 26, 2024**

TENTATIVE AGENDA

- I. CLOSED SESSION – LEGAL/STUDENT MATTERS - 5:00 p.m.
BOARD WILL CONDUCT ITS REGULAR PUBLIC MEETING AT THE CONCLUSION
OF THE CLOSED SESSION.**

- II. CALL TO ORDER- 7:30 p.m.**

- III. FLAG SALUTE**

- IV. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- V. MISSION STATEMENT**

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

- VI. ROLL CALL**

Mrs. Acosta, Mr. Del Greco, Mrs. Downey, Mr. Nutland, Mrs. Norian, Mrs. Walker, Mr. Walsh, Mr. Derian, and Mrs. Watson-Nichols

- VII. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

- VIII. BOARD PRESIDENT’S REMARKS**

- IX. SUPERINTENDENT’S REPORT**

- X. BUSINESS ADMINISTRATOR’S REPORT**

- XI. MINUTES**

REVIEW OF MEETING MINUTES

- June 12, 2024 Work/Business Section

APPROVAL OF MEETING MINUTES

- May 22, 2024 Work/Business Section

_____ Motion _____ Seconded

ROLL CALL

XII. COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS

- A1. **Approval of the 2024-2027 Language Instruction Educational Program (LIEP) Three-Year Plan** – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the submission of the 2024-2027 Language Instruction Educational Program (LIEP) Three-Year Plan for multilingual learners.

- A2. **Approval of School Security Drill Statement of Assurance for SY 2023-2024** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the 2023-2024 School Security Drill Statement of Assurance for submission to the County Department of Education.

_____ Motion _____ Seconded

ROLL CALL

B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

- B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the **SY 2023-2024** in accordance with **Board Policy #1330**:

#	Organization	Event	Area of Building	Dates	Time	Custodian OT	Facility Charge
1							

_____ Motion _____ Seconded
ROLL CALL

C. **CURRICULUM-** Mrs. Norian, Chairperson

D. **FINANCE/ TECHNOLOGY-** Mrs. Acosta, Chairperson

- D1. **Hand Check Payroll Register for June 15, 2024**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for June 15, 2024 in the amount of **\$490,683.88**
- D2. **Hand Check Payroll Register for June 20, 2024**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for June 20, 2024 in the amount of \$431,408.83
- D3. **Check Register for June 26, 2024** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the June 26, 2024 Check Register in the amount of **\$XXXXXX** check numbers **XXXXXX - XXXXXX**.
- D4. **Approval of the Financial Reports of the Board Secretary and Treasurer** – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of **May 31, 2024**.
- D5. **Transfer of Funds** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of **May 31, 2024**, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
- D6. **Monthly Budgetary Line Item Certification** – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of **May 31, 2024**, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a); and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in

violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.

- D7. **Anticipated Contracts to be Renewed, Awarded or to Expire During the School Year – P.L. 2015, c. 47** – Pursuant to PL 2015, Chapter 47 the Oradell Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et Seq.
- D8. **Approval of Quote - Realtime Information Technology, Inc.**– It is hereby moved, upon recommendation of the Superintendent, that the Board approves Realtime Quote ID: HRS-32769 from July 1, 2024 – June 30, 2025 at an annual cost of \$20,022.
- D9. **Approval of Summary Cost Proposal - LinkIt!** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves LinkIt! summary cost proposal from July 1, 2024 – June 30, 2025 at an annual cost of \$20,268.
- D10. **Approval of Invoice#: 250723 - Zumu Software**– It is hereby moved, upon recommendation of the Superintendent, that the Board approves the website hosting services of Zumu Software from July 1, 2024 – June 30, 2025 at an annual cost of \$3,000.
- D11. **Approval of Depository for SY 2024-2025**– It is hereby moved that the Board approves **Capital One Bank** for the deposit of Oradell Board of Education funds, subject to withdrawal by proper officers, as approved by the Board
- D12. **Approval of Signatories for Capital One for SY 2024-2025** – It is hereby moved, upon recommendation of the Superintendent, in conjunction with the Business Administrator/Board Secretary, that the Board of Education approved the following signatures for the Oradell Public Schools with Capital One for SY 2023-2024.

Dorothy Watson-Nichols	Board President
Gregory Derian	Board Vice President
Angelo DeSimone	Treasurer of School Monies
Megan Bozios	Superintendent
Peter Iappelli	Business Administrator/Board Secretary

- D13. **Authorized Signatures for Bank Accounts** – It is hereby moved, upon recommendation of the Superintendent, that the Board approve the following bank accounts and authorized signatures as required, and furthermore, approves the use of facsimile signature stamp(s) for the Board President, Board Vice President, Board Secretary, Superintendent, and Treasurer of School Moneys as may be required in the event that the individuals are unavailable for personally affixing their signature

<u>Account</u>	<u>Signatories</u>
General Fund (3 required)	Board President or Vice President Board Secretary or Superintendent Treasurer of School Monies
Payroll (1 required)	Treasurer of School Monies or Board Secretary Board President
Payroll Agency (1 required)	Treasurer of School Monies, Board Secretary or Board President

D14. **Approval of Claims Auditor for SY 2024-2025** – It is hereby moved, upon recommendation of the Superintendent, that the Oradell Board of Education approved the Business Administrator/Board Secretary to be designated as Claims Auditor with authority, as provided by 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly for SY 2024-2025.

D15. **Approval of Petty Cash Accounts for SY 2024-2025**– It is hereby moved, upon recommendation of the Superintendent, that the Board establishes the following petty cash accounts from July 1, 2024 to June 30, 2025 in accordance with Board Policy #3451 and that the following accounts are to be replenished by vouchers and reported to the Board on an annual basis.

Account	Amount	Not to Exceed Per incident	Signatories
Superintendent	\$200	\$150	Superintendent
Business Office	\$200	\$150	Business Administrator
Principal	\$400	\$ 50	Principal
Special Services	\$100	\$ 25	Supv. of Special Services

D16. **Approval of Special Education Programs/Services for SY 2024-2025** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Programs/Services for SY 2024-2025.

STUDENT #	DESCRIPTION OF PROGRAM/SERVICES	COST
115	Northern Valley Regional High School-Valley Program (July 2024-June 2025 tuition)	88,889
	1:1 Aide (July 2024-June 2025)	56,301
	Occupational Therapy (ESY) 2x/wk @ \$62 (4 weeks)	496
	Occupational Therapy (Sept 2024-June 2025) 2x/wk @ \$62 (39 weeks)	4,836
	Total \$151,242	ABA-3x/wk (8/1-8/31/24) @ \$60
136	Cresskill Public School – Step- By- Step Program (ESY tuition)	6,985
	Cresskill Public School – Step- By- Step Program (Sept. 2024-June 2025 tuition)	69,845
	Speech Therapy (ESY) 3x/wk @ \$60	720
	Speech Therapy (Sept. 2024-June 2025) 3x/wk @ \$60	7,020
	Total \$89,730	Occupational Therapy (ESY) 2x/wk @ \$60
Occupational Therapy (Sept. 2024-June 2025) 2x/wk @ \$60	4,680	
133	Cresskill Public School-Step- By-Step Program (ESY tuition)	6,985
	Cresskill Public School-Step- By-Step Program (Sept 2024-June 2025 tuition)	69,845
	Speech Therapy (ESY) 2x/wk @ \$60	480
	Speech Therapy (Sept 2024-June 2025) 3x/wk @ \$60	7,020
	Total \$86,910	Occupational Therapy (ESY) 1x/wk @ \$60 (4 weeks)
Occupational Therapy (Sept 2024-June 2025) 1x/wk @ \$60	2,340	
110	CTC Academy (ESY tuition)	11,477
	1:1 Aide (ESY)	5,175
Total \$149,144	CTC Academy (Sept 2024-June 2025 tuition)	91,317
1:1 Aide (Sept 2024-June 2025)	41,175	
117	ECLC (ESY tuition)	7,955
1:1 Aide (ESY)	5,400	

STUDENT #	DESCRIPTION OF PROGRAM/SERVICES	COST
Total \$133,554	ECLC (Sept 2024-June 2025 tuition) 1:1 Aide (Sept 2024-June 2025)	71,599 48,600
141 Total \$85,260	Chapel Hill Academy (ESY tuition) Chapel Hill Academy (Sept 2024-June 2025 tuition)	12,180 73,080
166 Total \$80,739	Sage Day School (ESY tuition) Sage Day School (Sept 2024-June 2025 tuition)	5,860 74,879
175 Total \$133,350	Institute for Educational Achievement (IEA) (ESY tuition) Institute for Educational Achievement (IEA) (Sept 2024-June 2025 tuition)	19,050 114,300
183 Total \$153,188	Northern Valley Regional High School-Valley Program (July 2024-June 2025 tuition) 1:1 Aide (July 2024-June 2025) Occupational Therapy (ESY) 2x/wk @ \$62 (4 weeks) Occupational Therapy (Sept 2024-June 2025) 2x/wk @ \$62 (39 weeks) Physical Therapy (ESY) 1x/wk @ \$62 (4 weeks) Physical Therapy (Sept 2024-June 2025) 1x/wk @ \$62 (39 weeks)	88,889 56,301 496 4,836 248 2,418
192 Total \$90,805	Paramus Public School (Parkway School) ESY (6/24-8/2/24) Tuition Tuition (Sept. 2024-June 2025) ESY Related Services (6/24-8/2/24) (Speech/OT/PT) Sept. 2024-June 2025 Related Services (Speech/OT/PT)	5,530 73,025 1,588 10,663
193	Paramus Public School (Parkway-ESY/Midland-Sept) ESY (6/24-8/2/24) Tuition Tuition (Sept. 2024-June 2025)	6,990 73,025

STUDENT #	DESCRIPTION OF PROGRAM/SERVICES	COST
Total \$89,976	ESY Related Services (6/24-8/2/24) Sept. 2024-June 2025 Related Services (Speech/OT)	1,371 8,590

D17. Approval of Transfer to Capital Reserve Account

RESOLVED, WHEREAS N.J.S.A 18A:21-2 and N.J.S.A 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statues authorize procedures, under the authority the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations in to reserve accounts during the month of June by board resolution, and

WHEREAS, the Oradell Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve and Maintenance Reserve accounts at year end if available, and

WHEREAS the Oradell Board of Education has determined that an amount up to **\$3,000,000** may be available for such purpose of transfer into the Capital Reserve account.

NOW THEREFORE BE IT RESOLVED by the Oradell Board of Education that it hereby authorizes the District’s School Business Administrator to make this transfer consistent with all applicable laws and regulations, having been reviewed and recommended by the Finance Committee.

D18. Approval of Transfer to Maintenance Reserve Account

RESOLVED, WHEREAS N.J.S.A 18A:21-2 and N.J.S.A 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statues authorize procedures, under the authority the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations in to reserve accounts during the month of June by board resolution, and

WHEREAS, the Oradell Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve and Maintenance Reserve accounts at year end if available, and

WHEREAS the Oradell Board of Education has determined that an amount up to **\$300,000** may be available for such purpose of transfer into the Maintenance Reserve account.

NOW THEREFORE BE IT RESOLVED by the Oradell Board of Education that it hereby authorizes the District's School Business Administrator to make this transfer consistent with all applicable laws and regulations, having been reviewed and recommended by the Finance Committee.

D19. Approval of Transfer to Emergency Reserve Account

RESOLVED, WHEREAS N.J.S.A 18A:21-2 and N.J.S.A 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statues authorize procedures, under the authority the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations in to reserve accounts during the month of June by board resolution, and

WHEREAS, the Oradell Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve and Maintenance Reserve accounts at year end if available, and

WHEREAS the Oradell Board of Education has determined that an amount up to **\$45,000** may be available for such purpose of transfer into the Emergency Reserve account.

NOW THEREFORE BE IT RESOLVED by the Oradell Board of Education that it hereby authorizes the District's School Business Administrator to make this transfer consistent with all applicable laws and regulations, having been reviewed and recommended by the Finance Committee.

_____ Motion _____ Seconded

ROLL CALL

E. NJSBA/ BCSBA DELEGATE REPORT- Mr. Walsh, Delegate

F. PERSONNEL- Mrs. Walker, Chairperson

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated **June 26, 2024**.

_____ Motion _____ Seconded

ROLL CALL

G. POLICY- Mr. Del Greco, Chairperson

H. PUBLIC RELATIONS- Mrs. Downey, Chairperson

XIII. OPEN TO THE PUBLIC

XIV. OLD BUSINESS

XV. NEW BUSINESS

XVI. CLOSED SESSION- (IF NECESSARY)

(NOTICE: Public action may be taken after Closed Session concludes.)

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

_____ Motion _____ Seconded

ROLL CALL

XVII. ADJOURNMENT

_____ Motion _____ Seconded

ROLL CALL