

**ORADELL BOARD OF EDUCATION**

**ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING**

**Oradell Public School Auditorium**

**September 23, 2020**

**MINUTES**

**I. *The meeting was called to order at 7:32pm by Mrs. Nichols.***

**II. *The Flag Salute was led by Mrs. Walker.***

**III. *The Sunshine Law Statement was read by Mrs. Nichols.***

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

**IV. *The Mission Statement was read by Mr. Derian.***

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

**V. **ROLL CALL****

***Present: Mrs. Levy, Mrs. Norian, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Mr. Derian and Mrs. Nichols.***

***Absent: Mr. Castro and Mr. Griffin.***

***Also present were Barbara Longo, Interim Superintendent, John M. Marmora, Business Administrator/Board Secretary, 2 members of the administration, and approximately 16 members of the public (0 in person and 18 virtual).***

**VI. **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY - None****

**VII. BOARD PRESIDENT'S REMARKS**

*Mrs. Nichols gave an update on the Superintendent & Director of Special Services search as well as providing a procedure for the Board to review Superintendent candidate resumes and explained the Board's role in the Superintendent search process.*

**VIII. INTERIM SUPERINTENDENT'S REPORT - None**

**IX. BUSINESS ADMINISTRATOR'S REPORT**

*Mr. Marmora reported that he has been in contact with the district auditors to begin the 19/20 school year audit and has started to compile a list of requested documents.*

**X. MINUTES**

*A motion by Mr. Walsh, seconded by Mrs. Walker, the approval of the Meeting Minutes of 8/19/2020 and the review of Meeting Minutes of 9/9/2020 were approved and carried by a roll call vote of 6-0. Mrs. Norian abstained; Mr. Castro and Mr. Griffin were absent.*

REVIEW OF MEETING MINUTES

- September 9, 2020 Work/Business Section

APPROVAL OF MEETING MINUTES

- August 19, 2020 Work/Business Section

**XI. COMMITTEE REPORTS/ACTIONS**

**A. ADMINISTRATIVE ITEMS**

*A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 7-0 the Board approved A1. Mr. Castro and Mr. Griffin were absent.*

- A1. Approval of SY 2020-2021 Statement of Assurance Regarding the Use of Paraprofessional Staff** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves SY 2020-2021 Statement of Assurance Regarding the Use of Paraprofessional Staff.

**B. BUILDING & GROUNDS/ SAFETY-** Mr. Derian, Chairperson

*Mr. Derian reported that proposals were reviewed for the Needlepoint Bipolar Ionization HVAC system upgrade and the recommendation is listed under the Finance/Technology agenda items.*

**C. CURRICULUM-** Mrs. Norian, Chairperson - *None*

D. **FINANCE/ TECHNOLOGY**- Mrs. Shapiro, Chairperson

*Mrs. Shapiro highlighted agenda items D13 & D14 for the Needlepoint Bipolar Ionization HVAC system upgrade that will be funded by the district's Maintenance Reserve account.*

*Mrs. Levy inquired about the district's Maintenance Reserve account and Mrs. Nichols responded.*

*Mrs. Walker inquired about agenda item D12 and Mr. Marmora responded.*

*Mrs. Levy thanked the B&G committee and asked about the difference in amounts listed in D13 & D14 as well as a timeline for the project. Mr. Derian responded. Mrs. Nichols and Mr. Derian went on to thank the B&G Committee, Mrs. Longo and Mr. Marmora for their work on the project. Mrs. Shapiro highlighted this cutting edge technology and the district's efforts in being proactive in making the health and safety of the students' and staff a priority. Mrs. Walker also expressed her thanks.*

*A motion by Mrs. Shapiro, seconded by Mr. Walsh, and carried by a roll call vote of 7-0 the Board approved D1 – D14. Mr. Castro and Mr. Griffin were absent.*

- D1. Hand Check **Payroll Register for September 15, 2020**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for September 15, 2020 in the amount of **\$362,999.84**.
- D2. Check Register for **August 14, 2020** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board retroactively approves the disbursements on the August 14, 2020 Check Register in the amount of **\$160,627.59** check number **990030**.
- D3. Check Register for **September 15, 2020** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board retroactively approves the disbursements on the September 15, 2020 Check Register in the amount of **\$351,791.82** check numbers **990031-990032**.
- D4. Check Register for **September 23, 2020** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the September 23, 2020 Check Register in the amount of **\$242,766.45** check numbers **001534** and **021485 - 021515**.
- D5. Approval of the **Financial Reports** of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of **August 31, 2020**.
- D6. **Transfer of Funds** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the Monthly Transfers Report as of **August 31,**

2020., in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

- D7. **Monthly Budgetary Line Item Certification** – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of **August 31, 2020.**, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a) ; and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

- D8. **Approval to Submit the Long Range Facility Plan Amendment** – WHEREAS, the Oradell Board of Education (hereinafter referred to as the “Board”) has retained the professional services of **LAN Associates, Engineering, Planning, Architecture, Surveying, Inc.** (hereinafter referred to as the “Architect”) for preparing a major amendment to the Long Range Facility Plan for the Oradell Board of Education.

WHEREAS, the Business Administrator/Board Secretary and the Board has reviewed and accepted said amendment and

BE IT FURTHER RESOLVED that the Board hereby approves and authorizes LAN Associates, Engineering, Planning, Architecture, Surveying, Inc. to submit the major amendment to the Long Range Facility Plan for the Board which shall satisfy the New Jersey Department of Education’s major amendment requirements for the Long Range Facility Plan.

- D9. **REVISED 8/19/2020 - Approval of Special Education Programs/Services for SY 2020-21** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following Programs/Services for SY 2020-21.

STUDENT #	DESCRIPTION OF PROGRAM/SERVICES	COST
135	<p>River Edge Public School 2020-21 Tuition 1:1 Aide</p> <p>Karen Willick – ESY OT Services (1x/wk @ \$45.00) Karen Willick - OT Services (2x/wk @ \$45.00)</p>	<p>65,964.00 21,999.32</p> <p>180 3,600</p>

- D10. **Approval of Special Education Programs/Services agreement with Starlight Homecare Agency, Inc. d/b/a/ Star Pediatric Home Care Agency for Daily Onsite Nursing Services for SY 2020-2021**-- It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves a contract with Starlight Homecare Agency, Inc. for a registered nurse to accompany student on bus daily to/from school at a rate of \$57.50 per one hour of RN/LPN services.
- D11. **Approval of Special Education Programs/Services agreement with School Based Therapy Services, LLC for Physical Therapy Services for SY 2020-2021**-- It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves a contract with School Based Therapy, LLC for physical therapy services at a rate of \$47.50 per thirty minute sessions.
- D12. **Approval of an Agreement with New Milford Board of Education for the provision of Non-Public Law 1977 Chapters 192/193 Services for SY 2020-2021**--It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves to enter into an agreement with the New Milford Board of Education for speech correction, examination, correction and annual review services deemed necessary by the Child Study Team to eligible students attending non-public schools within the Oradell School District a rate not to exceed the district's entitlement.
- D13. **Approval of Needlepoint Bipolar Ionization HVAC Upgrade purchase from Neil S. Sullivan Associates**-- It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the purchase from Neil S. Sullivan Associates for the Needlepoint Bipolar Ionization HVAC Upgrade, at a cost of **\$54,370**. The equipment is proprietary and tested, proven by independent laboratory NECLC to kill 99.4% of COVID-19 virus as well as other bacteria.
- D14. **Approval of Withdrawal from Maintenance Reserve** – Be it Resolved that the Board of Education authorize the Business Administrator to withdraw funds in the amount of **\$63,900** from **Maintenance Reserve** for the purchase of Needlepoint Bipolar Ionization HVAC Upgrade at Oradell Public School.

E. **NJSBA/ BCSBA DELEGATE REPORT**- Mr. Walsh, Delegate

*Mr. Walsh attended a legislative meeting last Saturday and will update the Board at the next meeting.*

F. **PERSONNEL**- Mrs. Walker, Chairperson

*Mrs. Walker reported that the committee met this evening to review the Superintendent and Director of Special Services search.*

*A motion by Mrs. Walker, seconded by Mr. Walsh, and carried by a roll call vote of 7-0 the Board approved F1. Mr. Castro and Mr. Griffin were absent.*

F1. It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts and approves the Personnel Committee Report dated **September 23, 2020**.

G. **POLICY-** Mrs. Levy, Chairperson

*Mrs. Levy noted that the committee will be scheduling a meeting soon to discuss changes to policies and review current policies.*

H. **PUBLIC RELATIONS-** Mr. Griffin, Chairperson - *None*

## **XII. OPEN TO THE PUBLIC**

*Mr. Del Greco commented that he appreciates having the Zoom option for Board meetings. Mr. Del Greco also cited S2294 in regards to utilizing electronic equipment for public meetings.*

*Mr. Pepe thanked all involved for the opening of school and asked what the next phase would look like. Mrs. Longo and Mrs. Nichols responded.*

*Mrs. Yu asked about experiencing connectivity issues during the school day for students. Mr. Rami Mardini, OPS IT staff member, responded. Mrs. Levy also expressed experiencing similar issues. Mr. Derian shared his experience with connectivity issues from working from home.*

*Mrs. Bhatia-Nigam requested additional information regarding the Needlepoint Bipolar Ionization System. Mrs. Nichols advised Mrs. Bhatia-Nigam to contact the district's central office so that they could provide the requested information to her.*

*Mr. Graham asked why a representative from the company providing the Needlepoint Bipolar Ionization upgrade has not come to address the full Board at a meeting. Mrs. Nichols & Mr. Derian responded.*

**XIII. OLD BUSINESS - None**

**XIV. NEW BUSINESS**

*Mrs. Walker, Mrs. Levy, Mrs. Shapiro and Mrs. Norian shared kind words for Mr. Scott Duthie who will be retiring in January 2021.*

*Mrs. Walker commented on Mr. Graham's public comment.*

*Mrs. Shapiro noted the positive feedback from parents about the virtual back to school night and how happy and proud she is to see OPS students returning to the building when many*

*districts had to delay their openings. Mrs. Shapiro also would like to see a press release regarding the Needlepoint Bipolar Ionization HVAC system upgrade to share the good news.*

*Mrs. Levy asked if Zoom will be updating their app. Mr. Rami Mardini responded*

**XV. ADJOURNMENT**

*A motion by Mrs. Norian and seconded by Mr. Walsh, and carried a roll call vote of 7-0, the meeting was adjourned at 8:12pm. Mr. Castro and Mr. Griffin were absent.*

*Respectfully Submitted,*



***John M. Marmora***  
***Business Administrator/Board Secretary***