

ORADELL BOARD OF EDUCATION

ORADELL, NEW JERSEY 07649

PUBLIC WORK/BUSINESS SESSION MEETING

Remote/Virtual Meeting

May 13, 2020

MINUTES

- I. *The meeting was called to order at 7:35 pm by Mrs. Nichols.***
- II. *The Flag Salute was waived.***
- III. *The Sunshine Law Statement was read by Mrs. Nichols.***

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- IV. *Mission Statement was read by Mr. Derian.***

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

- V. **ROLL CALL****

Present: Mr. Castro, Mr. Griffin, Mrs. Levy, Mrs. Norian, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Mr. Derian and Mrs. Nichols.

Also present were Barbara Longo, Interim Superintendent, John M. Marmora, Business Administrator/Board Secretary, 3 members of the administration, and approximately 45 members of the public.

- VI. **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY - None****

VII. BOARD PRESIDENT'S REMARKS

A motion by Mrs. Norian, seconded by Mrs. Shapiro, and carried by a roll call vote of 9-0 the Board approved VII-A.

A. Move to Proclaim: Teacher Appreciation Week

Proclamation declaring **May 4-8, 2020** as Teacher Appreciation Week at Oradell Public School:

WHEREAS, teachers are our nation's heroes who motivate and inspire young minds and enable students to achieve extraordinary things; and

WHEREAS, teachers keep American democracy alive by laying the foundation for good citizenship and mold future citizens through guidance and education; and

WHEREAS, teachers fill many roles, as listeners, explorers, role models, motivators, and mentors, and open students' minds to ideas, knowledge, and dreams; and

WHEREAS, teachers continue to influence us long after our school days are over; and

WHEREAS, New Jersey and in particular Oradell boast some of the best teachers in the country who care about each student's education and upbringing, teaching them skills that will help them make our communities better; and

WHEREAS, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students, and performing community service;

NOW, THEREFORE, BE IT RESOLVED that the Oradell Board of Education proclaims **May 4-8, 2020, to be TEACHER APPRECIATION WEEK**; and

BE IT FURTHER RESOLVED that the Oradell Board of Education recognizes and commends all of Oradell's teachers and educators with appreciation for their contributions to the lives of our students; and

BE IT FURTHER RESOLVED that the Oradell Board of Education strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers for their dedication and devotion to their work.

- *Various board members expressed their appreciation to the district's teaching staff for everything they do. The ability for the teachers to rise to the challenges of the current situation and working remotely were commented upon.*

VIII. INTERIM SUPERINTENDENT'S REPORT

Mrs. Longo reported on how impressed she has been with the teachers and how proud she is to be working in the district.

IX. BUSINESS ADMINISTRATOR'S REPORT

No report.

X. MINUTES

A motion by Mr. Walsh, seconded by Mrs. Walker, the approval of the 03/18/2020 Meeting Minutes and the review of Meeting Minutes of 04/29/2020, were approved and carried by a roll call vote of 8-0 (Mr. Walsh abstained).

REVIEW OF MEETING MINUTES

- April 29, 2020 Work/Business Section

APPROVAL OF MEETING MINUTES

- March 18, 2020 Work/Business Section

XI. COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS

A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 9-0 the Board approved A1.

Mr. Griffin asked if we consulted with staff on the revision of the calendar. Mrs. Nichols responded.

- A1. Approval of revised 2019-2020 School Calendar - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the revised 2019-2020 School Calendar.

B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

Mr. Derian reported on the last B&G committee meeting. Some of the updates included the completion of the TAG/Faculty Room basement renovation project, current work being done while students are not in the building, getting a jump-start on summer work and school security. The committee discussed what to expect for September.

C. **CURRICULUM**- Mrs. Norian, Chairperson

No report.

D. **FINANCE/ TECHNOLOGY**- Mrs. Shapiro, Chairperson

A motion by Mrs. Shapiro, seconded by Mr. Walsh, and carried by a roll call vote of 9-0 the Board approved D1-D8 (Mr. Castro abstained from D6).

- D1. Hand Check Payroll Register for April 30, 2020– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for **April 30, 2020** in the amount of **\$361,641.84**.
- D2. Check Register for May 13, 2020 - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the **May 13, 2020** Check Register in the amount of **\$314,194.82** check numbers **001412-001413** and **021197-021217**.
- D3. Authorization to Implement the **2020-2021 School District Budget** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board authorizes the Interim Superintendent and the School Business Administrator to implement the 2020-2021 School District Budget pursuant to local and state policies.
- D4. Approval of **2020-2021 Tuition Rates** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the 2020-2021 Tuition Rates as follows:

Preschool/Kindergarten \$16,853

Grades 1-5	\$15,870
Grade 6	\$15,407
LLD	\$27,117
PreK PT	\$22,949

- D5. Approval of **2020-2021 Tax Revenue Payment Schedule** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the tax revenue payment schedule for the SY 2020-2021 below:

Date	Amount	Date	Amount
August 2020	\$2,099,932.84	January 2021	\$1,049,966.40
September 2020	\$1,049,966.40	February 2021	\$1,049,966.42
October 2020	\$1,049,966.42	March 2021	\$1,049,966.42
November 2020	\$1,049,966.42	April 2021	\$1,049,966.42
December 2020	\$1,049,966.42	May 2021	\$1,049,966.42
		June 2021	\$1,049,966.42
Total 2020	\$6,299,798.50	Total 2021	\$6,299,798.50
TOTAL	\$12,599,597		

- D6. BE IT RESOLVED that the Oradell Board of Education, upon recommendation of the Interim Superintendent, hereby approves that the terms, stipulations and conditions as established in the **Settlement Agreement No.: 14857-2019** between the Board and the Parents of a student whose name is on file in the Interim Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board.

- D7. **A Resolution to Authorize Participation under the SHBP and/or SEHBP as per attached resolution pending sidebar agreements:**

BE IT RESOLVED that the Oradell Board of Education, upon recommendation of the Interim Superintendent, hereby elects to participate in the Health Program provided by the New Jersey State Health Benefits Act of the State of New Jersey (N.J.S.A. 52:14-17.26 and N.J.S.A. 52:14-17.46.2) and to authorize coverage for all the employees

and their dependents thereunder in accordance with the statute and regulations adopted by the State Health Benefits Commission and/or School Employees' Health Benefits Commission.

We elect to participate in the Employee Prescription Drug Plan defined by N.J.S.A. 52:14-17.25 et seq. and authorize coverage for all employees and their dependents in accordance with the statute and regulations adopted by the State Health Benefits Commission and/or School Employees' Health Benefits Commission.

We will not have a stand-alone prescription drug plan and understand that prescription drug coverage will be provided based on the medical plan chosen by the subscriber.

We elect 30 hours per week (average) as the minimum requirement for full-time status in accordance with N.J.A.C. 17:9-4.6.

As a participating employer we will remit to the State Treasury all charges due on account of employee and dependent coverage and periodic charges in accordance with the requirements of the statute and the rules and regulations duly promulgated thereunder.

We hereby appoint John M. Marmora, Business Administrator/Board Secretary, to act as Certifying Officer in the administration of this program.

This resolution shall take effect immediately and coverage shall be effective as of 08/01/2020 or as soon thereafter as it may be effectuated pursuant to the statutes and regulations (can be no less than 75 or 90 days pursuant to the provisions of N.J.S.A. 17:9-1.4).

D8. A Resolution to Authorize Participation under the SHBP and/or SEHBP Dental Plans as per attached resolution pending sidebar agreements:

BE IT RESOLVED that the Oradell Board of Education, upon recommendation of the Interim Superintendent, hereby elects to participate in the Employee Dental Plans defined by N.J.S.A. 52:14-17.25 et seq. and authorize coverage for all employees and their dependents in accordance with the statute and regulations adopted by the State Health

Benefits Commission and/or School Employees' Health Benefits Commission.

We elect 30 hours per week (average) as the minimum requirement for full-time status in accordance with N.J.A.C. 17:9-4.6.

As a participating employer we will remit to the State Treasury all charges due on account of employee and dependent coverage and periodic charges in accordance with the requirements of the statute and the rules and regulations duly promulgated thereunder.

We hereby appoint John M. Marmora, Business Administrator/Board Secretary, to act as Certifying Officer in the administration of this program.

This resolution shall take effect immediately and coverage shall be effective as of 08/01/2020 or as soon thereafter as it may be effectuated pursuant to the statutes and regulations (can be no less than 75 or 90 days pursuant to the provisions of N.J.S.A. 17:9-1.4).

E. NJSBA/ BCSBA DELEGATE REPORT- Mr. Walsh, Delegate

There was a virtual Legislative meeting on Saturday May 9, 2020. The guest speaker was Senator Sweeny who spoke about the speed at which schools will receive funding information, a furlough protection act and the new state health benefit plan.

F. PERSONNEL- Mrs. Walker, Chairperson

Mrs. Walker reported that the committee met to discuss Administrative office staff salaries, a plan for students' to retrieve their belongings safely and how to get the custodial staff back working full time safely.

A motion by Mrs. Walker, seconded by Mr. Walsh, and carried by a roll call vote of 9-0 the Board approved F1-F7.

- F1. Approve the Interim Superintendent's recommendation to implement a reduction in force by reducing the position of Data Coordinator from 12 months full-time position to a 10 month part-time position, effective 7/1/2020, for reasons of economy.

- F2. Reappointment of Central Office Staff for SY 2020-2021 – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board appoints the following Central Office Staff for SY 2020-2021:

	Name	Position	PC#	FTE	Salary
1	Gallagher, Eileen	Admin. Assistant to Superintendent, Human Resources	0120	1	\$67,813
2	Guzman, Stephanie	Admin. Assistant to Business Administrator	0114	1	\$62,100
3	Ramirez, Melissa	Payroll / Benefits Coordinator	9300	1	\$51,750

- F3. Reappointment of Central Office Part-Time Staff for SY 2020-2021 – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board appoints the following Central Office Part-Time Staff for SY 2020-2021:

	Name	Position	PC#	Term	FTE	Salary
	Yablen, Deidre	Data Coordinator	9030	10 Month	.5	\$24,000

- F4. Appointment of Part Time School Nurse Aide(s) for SY 2020 -2021 - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board reappoints the following Part Time School Nurse Aide(s) for SY 2020 - 2021:

	Last Name	First Name	Position	Term	Salary
1	Boss	Louise	Part Time School Nurse Aide	10 month	\$24.00 per hour, up to 24 hours every two weeks
2	Novak	Joan			

- F5. Reappointment of Supervisor of Building & Grounds for SY 2020-2021 – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board appoints the Supervisor of Building & Grounds for SY 2020-2021:

	Name	Position	PC#	FTE	Salary
	Kevin Williamson	Supervisor of Building & Grounds	9400	1	\$85,444

- F6. Reappointment of Business Administrator/Board Secretary for SY 2020-2021 – It is hereby moved, upon recommendation of the Interim

Superintendent, that the Board appoints Business Administrator/Board Secretary for SY 2020-2021:

Name	Position	PC#	FTE	Salary
John M. Marmora	Business Administrator / Board Secretary	0112	1	\$135,200

F7. **REVISE 4/29/2020:** Reappointment of Non Tenured Administrator for SY 2020-2021 – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board appoints the following Non Tenured Administrator for SY 2020-2021:

Name	Position	PC#	FTE	Salary	Date of Tenure
Brancato, Amy	Supervisor of Instruction	0300	.5 .7	\$51,650 \$72,310	9/17/2023

G. **POLICY-** Mrs. Levy, Chairperson

Mrs. Levy ensured all members received a copy of the policies listed and thanked Mrs. Shapiro for making corrections. Mrs. Levy commented that most of these changes are mandated. Mrs. Nichols instructed the members that these policies will be voted on at the next meeting

G1. First reading of the following Policies/Regulations:

	Policy #	Regulation #	Description
1	4111.1/ 4211.1	4111.1/ 4211.1	Nondiscrimination/Affirmative Action Support for Breastfeeding Mothers
2	4111.2/ 4211.2		Domestic Violence
3	5113		Attendance, Absences and Excuses
4	5141		Health

H. **PUBLIC RELATIONS-** Mr. Griffin, Chairperson

Mr. Griffin reported that the committee should be meeting within the next weeks.

Mrs. Nichols wanted to note that when she spoke on the district calendar, the message on the bottom explains in the event we have to add days, not take away.

Mrs. Nichols asked Mrs. Longo about the process in revising the calendar and Mrs. Longo responded.

XII. OPEN TO THE PUBLIC

- *Mrs. Schaum wanted to let all know that Odyssey of the Mind is competing in a virtual competition.*

XIII. OLD BUSINESS

Mrs. Walker thanked Mr. Marmora for setting up the remote meetings and keeping all on task. She also thanked Mrs. Levy for her work on the Teacher Appreciation slideshow.

Mrs. Levy apologized for leaving Mrs. Longo's photo out since it was in her SPAM email folder. Mrs. Levy also commented on the decorations outside of the school building.

XIV. NEW BUSINESS

Mrs. Castro asked if there is any outreach systems or support for teachers and students during this time. Mrs. Longo noted that all the staff are in constant communications with each other and support each other with various meetings. Mrs. Levy commented that Ms. Mason is hosting virtual lunches for the students to attend.

Mr. Griffin asked when we could expect a report to see what has worked for the district during this time. Mrs. Longo commented that after the year is over would be the best time to do an evaluation. Mrs. Norian would like to have involvement in that as part of the Curriculum committee. Mr. Derian agreed. Mrs. Levy commented that it would be helpful to get feedback from the community to get an additional perspective.

Mr. Derian believes the sentiment will be different if we go into the next school year with remote learning. We could require more software and training of staff.

Mrs. Shapiro noted the importance of being flexible during this time and honored the PTA for providing meals to medical workers across the area.

Mrs. Nichols reported our next meeting will be May 27, 2020 and wished all a happy Memorial Day.

XV. ADJOURNMENT

A motion by Mrs. Norian, seconded by Mr. Walsh, and carried by a roll call of 9-0, the meeting was adjourned at 8:15 pm.

Respectfully Submitted,



John M. Marmora

Business Administrator/Board Secretary