

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium
May 12, 2021**

MINUTES

I. *The meeting was called to order at 7:36 p.m. by Mrs. Nichols.*

II. *The Flag Salute was led by Mrs. Levy.*

III. *The Sunshine Law Statement was read by Mrs. Nichols.*

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. *The Mission Statement was read by Mr. Derian.*

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

V. **ROLL CALL**

Present: Mr. Griffin, Mrs. Levy, Mrs. Norian, Mr. Walsh, Mr. Derian and Mrs. Nichols.

Mrs. Bhatia–Nigam, Mrs. Shapiro, and Mrs. Walker were absent.

Also present were John M. Marmora, Business Administrator/Board Secretary, and 1 member of the administration

VI. **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY – None**

VII. **BOARD PRESIDENT’S REMARKS – None**

VIII. **INTERIM SUPERINTENDENT’S REPORT – None**

IX. **BUSINESS ADMINISTRATOR’S REPORT – None**

X. MINUTES

A motion by Mr. Walsh, seconded by Mr. Griffin, the approval of the 4/14/2021 Meeting Minutes and the review of Meeting Minutes of 04/28/2021, were approved and carried by a roll call vote of 6-0. Mrs. Bhatia–Nigam, Mrs. Shapiro, and Mrs. Walker were absent.

REVIEW OF MEETING MINUTES

- April 28, 2021 Work/Business Section

APPROVAL OF MEETING MINUTES

- April 14, 2021 Work/Business Section

XI. COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS

A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 6-0 the Board approved A1-A2. Mrs. Bhatia–Nigam, Mrs. Shapiro, and Mrs. Walker were absent.

- A1. **Approval of 2021-2022 Twelve Month Employee Holiday Schedule(s)** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts and approves the 2021-2022 Twelve Month Employee Holiday Schedule(s).

- A2. **Special Education Week in New Jersey, May 9-15, 2021**

Proclamation declaring May 9, 2021 through May 15, 2021 as Special Education Week:

WHEREAS, more than 250,000 children receive special education instruction are enrolled in New Jersey’s public and private schools; and

WHEREAS, thousands of parents, teachers, parents, child study team members, and school administrators generously give their time and energy to support the learning needs of students who receive special education; and

WHEREAS, since 1985, the New Jersey School Boards Association and “ASAH (Association of Schools and Agencies for the Handicapped)...serving the private special education community since 1974” have sponsored Special Education Week in New Jersey; and

WHEREAS, as a highlight of the week, NJSBA and ASAH recognized six public and private schools for their special education programming through the “Innovations in Special Education” awards and

WHEREAS, the Public School Districts and the Private Schools of New Jersey make a major contribution to the public welfare by preparing thousands of exceptional persons to participate as citizens of this and as members of society; and

THEREFORE, BE IT RESOLVED, that the Oradell Board of Education, does hereby recognize the Week of May 9th through May 15th, 2021 as Special Education Week.

B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

Mr. Derian gave an update on tonight's Building & Grounds Committee Meeting. Topics included paving of the parking lot, drainage issues, and retaining walls.

XII. CURRICULUM- Mrs. Norian, Chairperson – *None*

C. FINANCE/ TECHNOLOGY- Mrs. Shapiro, Chairperson

A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 6-0 the Board approved D1-D8. Mrs. Bhatia–Nigam, Mrs. Shapiro, and Mrs. Walker were absent.

- D1. **Hand Check Payroll Register for April 30, 2021** – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for April 30, 2021 in the amount of **\$349,965.15**.
- D2. Check Register for **May 12, 2021** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the May 12, 2021 Check Register in the amount of **\$122,255.06** check numbers **1540-1541** and **022022 - 022055**.
- D3. Approval of the **Financial Reports** of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of **March 31, 2021**.
- D4. **Transfer of Funds** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the Monthly Transfers Report as of **March 31, 2021**, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
- D5. **Monthly Budgetary Line Item Certification** – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of **March 31, 2021**, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a) ; and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary's Report (A148) and Treasurer's Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in

violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

D6. **Authorization to Implement the 2021-2022 School District Budget** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board authorizes the Interim Superintendent and the School Business Administrator to implement the 2021-2022 School District Budget pursuant to local and state policies.

D7. **Approval of 2021-2022 Tuition Rates** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the 2021-2022 Tuition Rates as follows:

Preschool/Kindergarten	\$16,338
Grades 1-5	\$14,516
Grade 6	\$13,004
LLD	\$33,694
PreK PT	\$17,931

D8. **Approval of 2021-2022 Tax Revenue Payment Schedule** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the tax revenue payment schedule for the SY 2021-2022 below:

Date	Amount	Date	Amount
August 2021	\$2,136,505.80	January 2022	\$1,068,252.92
September 2021	\$1,068,252.92	February 2022	\$1,068,252.92
October 2021	\$1,068,252.92	March 2022	\$1,068,252.92
November 2021	\$1,068,252.92	April 2022	\$1,068,252.92
December 2021	\$1,068,252.92	May 2022	\$1,068,252.92
		June 2022	\$1,068,252.92
Total 2021	\$6,409,517.48	Total 2022	\$6,409,517.52
TOTAL	\$12,819,035		

D. **NJSBA/ BCSBA DELEGATE REPORT-** Mr. Walsh, Delegate – *None*

E. **PERSONNEL-** Mrs. Walker, Chairperson

Mrs. Norian informed the Board that minutes from the last Personnel Committee Meeting we’re in the Board packets.

A motion by Mrs. Norian, seconded by Mr. Walsh, and carried by a roll call vote of 6-0 the Board approved F1-F10. Mrs. Bhatia–Nigam, Mrs. Shapiro, and Mrs. Walker were absent.

F1. It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts and approves the Personnel Committee Report dated **May 12, 2021**.

F2. **Reappointment of Non-Tenured Certified Staff for SY 2021-2022** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board reappoints the following non-tenured certified staff members for SY 2021-2022:

	First Name	Last Name	FTE	PC#	Degree	Step	2021-2022 Salary	Tenure
1	Jean	Cleary	1.	1485	MA+15	5	\$62,230	9/2/2021
2	Mary Anne	Doran	1.	2405	MA	12	\$73,530	9/2/2022
3	Magda	Garcia	1.	1550	BA	4	\$56,480	9/2/2022
4	Rosine	Ghichlian	1.	1004	BA+15	7	\$59,930	9/2/2022
5	Sean	Kelly	1.	1630	BA	5	\$57,230	9/2/2023
6	JeeNa	Krzastek- Kim	1.	3117	MA+15	15	\$84,422	9/2/2021
7	Amanda	Lozano	1.	1001	MA	11	\$71,130	1/2/2025
8	Frederick N.	Mangol, Jr.	1.	3105	MA	10	\$68,830	9/2/2021
9	*Gina	Marana	1.	3115	BA+15	4	\$56,980	10/2/2022
10	Rima	Mason	1.	3101	MA+15	5	\$62,230	9/2/2021
11	Kaitlin	Menhenick	1.	1001	MA	2	\$59,980	1/2/2025
12	Ilene	Miller	1.	3111	MA	18	\$95,980	9/2/2023
13	Christie	Nobre	1.	1001	BA	3	\$55,980	3/17/2024
14	Sheila	Orrico	1.	3116	MA+30	10	\$74,830	9/2/2022
15	Rebecca	Rosen	1.	2405	MA	11	71,130	9/2/2023
16	Kristen	Scanlon	1.	1001	MA+30	5	\$67,730	9/2/2022
17	Victoria	Smith	1.	1001	MA+30	9	\$72,830	9/2/2022
18	Danielle	Westdyk	1.	1001	MA	8	\$65,330	9/2/2022
19	**Christine	Yu	1.	1004	MA	5	\$61,730	2/1/2024

**Pending Certification approval from the County Superintendent*

***No Movement on Guide as per OEA Contract Article VI, L, 3F*

F3. **Reappointment of Tenured Teachers for SY 2021 -2022** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board reappoints the following tenured teachers for SY 2021 – 2022:

	First Name	Last Name	PC#	FTE	Degree	Step	Longevity	Salary	Total Salary
1	Helene	Albrecht	1001	1.	MA+30	18	\$3,000	\$101,980	\$104,980
2	Debra	Bendett	1003	1.	BA	12		\$69,030	\$69,030
3	Jeanne	Black	1001	1.	BA+15	16		\$82,630	\$82,630
4	#Antonietta	Boccanfuso	1200	1.	BA	18	\$1,000	\$91,480	\$92,480
5	James	Butcher	2100	1.	MA+15	13		\$77,286	\$77,286
6	Jamie	Caruana	1004	1.	MA	15		\$83,130	\$83,130
7	Reischell	Castillo	1001	1.	BA	7		\$59,430	\$59,430
8	Rosemarie	Cataldo	1001	1.	MA+30	11		\$77,130	\$77,130
9	**Jillian	Cristofol	1004	1.	MA	14		\$79,730	\$79,730
10	Patricia	Cuddy	1904	1.	MA+30	18		\$101,980	\$101,980
11	Nikki	Dell'Olio	1004	1.	MA	7		\$63,930	\$63,930
12	Debbie	Domingues	1003	1.	BA	13		\$71,930	\$71,930
13	Doug	Durling	1004	1.	BA	18	\$1,000	\$91,480	\$92,480
14	Karen	Heinz-Marron	1004	1.	MA	8		\$65,330	\$65,330
15	Nicole	Hendricks	1001	1.	BA	14		\$75,230	\$75,230
16	Jane	Jeffs	2405	1.	MA	13		\$76,430	\$76,430
17	Michele	Kalotkin	3120	1.	MA	18		\$95,980	\$95,980
18	Hellen	Kapp	1001	1.	MA+15	14		\$80,764	\$80,764
19	Amy	Kennedy	1004	1.	MA+15	15		\$84,422	\$84,422
20	Roberta	Kenyon	1004	1.	MA+30	17		\$96,480	\$96,480
21	Stephanie	Kruczek	2405	1.	MA	10		\$68,830	\$68,830
22	Denise	Kuehner	1017	.57	MA+30	10		\$42,653.10	\$42,653.10
24	Danielle	Lynch	1004	1.	MA+30	8		\$71,330	\$71,330
25	Lisa	Maiella	1630	1.	BA+15	15		\$79,130	\$79,130

26	Paige	Majka	1004	1.	BA+15	10		\$64,830	\$64,830
27	Lesley	Maklin	2405	1.	MA+30	18	\$2,000	\$101,980	\$103,980
28	Sheri	Malenda	1411	1.	MA	17		\$90,480	\$90,480
29	Diane	Malwitz	1003	1.	BA	18	\$3,000	\$91,480	\$94,480
30	Judith	McGavin	2405	1.	MA+15	18		\$98,499	\$98,499
31	Terrence	McGill	1001	1.	MA+30	18	\$2,000	\$101,980	\$103,980
32	**Blair	McGrath	2405	1.	MA	9		\$66,830	\$66,830
33	Eicka	Mohr	1004	1.	BA	16		\$82,130	\$82,130
34	Carole	Natiello	2406	1.	MA+15	12		\$74,288	\$74,288
35	Heide	O'Keeffe	1004	1.	MA+30	18	\$3,000	\$101,980	\$104,980
36	Melissa	Pizza	1004	1.	MA+30	18	\$1,000	\$101,980	\$102,980
37	Jennifer	Powers	1004	1.	BA	13		\$71,930	\$71,930
38	Amy	Rabinowitz	3120	1.	MA	17		\$90,480	\$90,480
39	Nora	Rose	1408	1.	BA+15	11		\$67,130	\$67,130
40	Tracey	Schaum	1001	1.	MA+30	18	\$3,000	\$101,980	\$104,980
41	Kimberly	Sheridan	1003	1.	MA+30	18	\$1,000	\$101,980	\$102,980
42	Kaitlin	Sinclair	1004	1.	MA	7		\$63,930	\$63,930
43	Gina	Stross	1004	1.	MA	7		\$63,930	\$63,930
44	Jennifer	Tashjian	1001	1.	MA	15		\$83,130	\$83,130
45	Jennifer	Telfer	1004	1.	BA+15	8		\$61,330	\$61,330
46	Kristen	Terzano	1411	1.	MA+30	18		\$101,980	\$101,980
47	Adriana	Velardi	1003	1.	MA	10		\$68,830	\$68,830
48	Christine	Wood	2405	1.	BA	16		\$82,130	\$82,130

***No Movement on Guide as per OEA Contract Article VI, L, 3F
Retirement Date: October 1, 2021*

F4. **Appointment of Full Time Instructional Aides SY 2021 -2022** - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board reappoints the following Full Time Instructional Aides for SY 2021 - 2022:

	Last Name	First Name	Position	PC#	Salary
1	Hansen	Patricia	Full Time Instructional Aide	9100	\$26,861
2	Loschiavo	Jennifer	Full Time Instructional Aide	9100	\$26,861
3	Pena	Aimee	Full Time Instructional Aide	9100	\$26,861

F5. **Reappointment of Tenured Secretaries/Clerks for SY 2021-2022** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board appoints the following Tenured Secretaries/Clerks for SY 2021-2022:

	Name	Position	Step	Term	FTE	PC#	Longevity	Salary	Total Salary
1	Marie Menti	Special Services Secretary	OG	12 Month	1.	9300	\$1,000	\$72,590	\$73,590
2	Lisa Santangelo	P/T Library Clerk	10 @ 83%	10 Month	.50	9300	\$0.00	\$21,978	\$21,978
3	Amy Skroce	Main Office Secretary	10 @ 83%	10 Month	1.	9300	\$0.00	\$57,262	\$57,262
4	Warnet, Missy	Main Office Clerk	10	12 Month	1.	9300	\$2,000	\$52,958	\$54,958

F6. **Reappointment of Full Time Custodial Staff for SY 2021-2022** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board reappoints the following Full Time Custodial Staff, PC #9400, for SY 2021-2022:

	Name	Step	Term	FTE	Night Differential	Mtnce Stipend	Black Seal License	Longevity	Salary	Total Salary
1	Ciaccio, Antonino	11	12 Mth	1	\$0.00	2,500	\$400	\$0.00	\$62,902	\$65,802
2	Gomez, Marvin	1	12 Mth	1	\$750	\$0.00	\$0.00	\$0.00	52,942	\$53,692
3	Gomez, Oscar	16	12 Mth	1	\$750	\$0.00	\$400	\$0.00	\$70,396	\$71,546
4	Gordon, Derrick	16	12 Mth	1	\$750	\$0.00	\$400	\$1,000	\$70,396	\$72,546
5	McClean, Samuel	12	12 Mth	1	\$0.00	\$0.00	\$400	\$0.00	\$64,336	\$64,736

F7. **Reappointment of Part Time, 10 Month, Custodial Staff for SY 2021-2022** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board appoints the following Part Time, 10 Month, Custodial Staff for SY 2021-2022:

Name	Step	Term	FTE	Night Differential	Black Seal License	Longevity	Salary	Total Salary

*Baron, David	1	10 Month: 9/1/2021- 6/30/2022	.50	\$375	\$200	\$0.00	\$22,749.50	\$23,324.50
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**Pending receipt of appropriate required documentation*

F8. Reappointment of Tenured Administrators for SY 2021-2022 – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board appoints the following Tenured Administrators for SY 2021-2022:

Name	Position	PC#	FTE	Salary
*Hagopian, Michael	Assistant Principal and Supervisor	0232	1	\$120,040.79

**Until a contract is ratified for the 2021-2022 school year by the Oradell Board of Education and the Oradell Administrators' Association, the 2020-2021 salary guide will remain in effect unless otherwise stated. All adjustments will be made after settlement of the new contract*

F9. Reappointment of Non Tenured Administrators for SY 2021-2022 – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board appoints the following Non Tenured Administrators for SY 2021-2022:

	Name	Position	PC#	FTE	Salary	Date of Tenure
1	Brancato, Amy	Director of Curriculum and Instruction	0300	1	\$112,000	9/17/2023
2	Hawley, Michelle	Principal	0232	1	\$135,000	9/2/2021

F10. Appointment of Part Time School Nurse Aide(s) for SY 2021 -2022 - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board reappoints the following Part Time School Nurse Aide(s) for SY 2021 - 2022:

	Last Name	First Name	Position	Term	Salary
1	Boss	Louise	Part Time School Nurse Aide	10 month	\$25.00 per hour, up to 24 hours every two weeks
2	Novak	Joan			

F. **POLICY-** Mrs. Levy, Chairperson – *None*

G. **PUBLIC RELATIONS-** Mr. Griffin, Chairperson – *None*

H. **COVID-19 TASK FORCE-** Mr. Griffin, Chairperson

Mr. Griffin reported on the last COVID-19 Task Force Committee meeting.

XIII. OPEN TO THE PUBLIC – None

XIV. OLD BUSINESS – None

XV. NEW BUSINESS

Mrs. Levy commended the Oradell Public School staff for having the children in the building 5 days a week

Mr. Derian mentioned using Zoom for future Board of Education meetings.

XVI. ADJOURNMENT

A motion by Mrs. Norian, and seconded by Mr. Derian, and carried a roll call vote of 6-0, the meeting was adjourned at 7:46 pm. Mrs. Bhatia–Nigam, Mrs. Shapiro, and Mrs. Walker were absent.

Respectfully Submitted,



John M. Marmora
Business Administrator/Board Secretary