

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium
March 23, 2022**

MINUTES

I. *The meeting was called to order at 7:33 p.m. by Mrs. Nichols.*

II. *The Flag Salute was led by Mr. Griffin.*

III. *The Sunshine Law Statement was read by Mrs. Nichols.*

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. *The Mission Statement was read by Mr. Derian*

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

V. **ROLL CALL**

Present: Mrs. Acosta, Mrs. Bhatia-Nigam, Mr. Griffin, Mrs. Norian, Mrs. Shapiro, Mrs. Walker, Mr. Derian, and Mrs. Watson-Nichols. Mr. Walsh arrived at 7:59.

Also present were John M. Marmora, Business Administrator/Board Secretary, Megan Bozios, Superintendent.

VI. **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY – None**

VII. **BOARD PRESIDENT’S REMARKS - None**

VIII. **SUPERINTENDENT’S REPORT**

Ms. Bozios reported on upcoming Covid Protocols that will be lifted soon due to decrease in mitigation measures. Ms. Bozios reported students and staff have adjusted well after the changes in the previous protocols. It appears as if it’s business as usual at Oradell Public School. A class had a walking field trip, HoOPS will start soon, there will be a book fair this year, and the 6th graders will participate in the Sharpe field trip.

IX. BUSINESS ADMINISTRATOR’S REPORT

Mr. Marmora explained the annual budget process and presented on the 2022 - 2023 Tentative Budget and fielded questions from the board.

X. MINUTES

A motion by Mrs. Norian, seconded by Mrs. Walker, the approval of the 1/26/2022 Meeting Minutes and the review of Meeting Minutes of 2/16/22 and 3/9/22, carried by a roll call vote of 8-0.

REVIEW OF MEETING MINUTES

- March 9, 2022 Work/Business Section
- February 16, 2022 Work/Business Section

APPROVAL OF MEETING MINUTES

- January 26, 2022 Work/Business Section

XI. COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS - None

B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

Mr. Derian reported on the Building and Grounds Committee Meetings focused on the auditorium. Mr. Derian has drapery samples for the Board to see. Mrs. Acosta and Mr. Griffin asked about the auditorium seating. Mr. Derian responded. Mr. Derian asked for clarification on item B1.1. Mr. Marmora responded.

A motion by Mr. Derian, seconded by Mrs. Norian, and carried by a roll call vote of 8-0 the Board approved B1.

B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the **SY 2021 -2022** in accordance with **Board Policy #1330:**

#	Organization	Event	Area of Building	Dates)	Time	Custodian OT	Facility Charge
1	Oradell Little League (Category B)	Softball Practices & Games	Softball Field	REVISED 3/15/22 – 4/15/22 7/31/22 (Mon.-Sat.)	REVISED 3:30 3:00 P.M.-8:00 P.M Weekdays 9:00 A.M.- 5:00 1:00 P.M. Saturday	-0-	REVISED 214 119 Days @ \$15 per day = \$3,165 \$1,785 *Payment for field maintenance will offset fee
		Pre-Season Workouts	MPR 1 Section	REVISED 3/15/22 – 4/14/22 4/1/22 (Mon.-Fri.)	REVISED 3:30 4:00 P.M.-8:00 P.M Weekdays	REVISED	REVISED 25- 14 Days @ \$15 per day = \$375 \$210

				3/19/22, 3/26/22, 4/2/22, 4/9/22 (Saturday)	8:30 A.M. - 5:30 P.M.	1 hrs. for 4 days= 4 hrs. @ 91.65 per hr. = \$366.60	
						Approx. Total \$741.60 \$210	
2	Oradell Public School 6 th Grade (Category A)	6 th Gr. Sharpe Trip Parent Orientation	Auditorium	4/7/22, Thurs.	6:30 P.M. – 8:00 P.M.	-0-	-0-
3	Oradell Public School Safety Patrol (Category A)	Safety Patrol Meeting	Auditorium	3/24/22, Thurs.	3:00 P.M. – 3:200 P.M.	-0-	-0-

C. **CURRICULUM-** Mrs. Norian, Chairperson

A motion by Mrs. Norian, seconded by Mr. Derian, and carried by a roll call vote of 8-0 the Board approved C1-C2.

- C1. Approval of Field Trip(s) – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following field trip(s) for **SY 2021-2022**:

Destination	Grade	Date	Cost to District	Cost to Parents
Odyssey of the Mind State Finals (Princeton, NJ)	5 & 6	April 2022	\$75 (Tournament Fee) \$150 (Faculty Stipend) \$800 Maximum (Prop Transportation)	\$0

- C2. Approval of Field Trip Destination(s) – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following field trip destination(s) for **SY 2021-2022**:

Destination	Location
Sharpe Reservation	Fishkill, NY

D. **FINANCE/ TECHNOLOGY-** Mrs. Shapiro, Chairperson

Mrs. Shapiro mentioned the budget is now complete after numerous meetings. Mrs. Shapiro thanked the PTA for the donation on item D8. Mrs. Nichols inquired about items D6 and D7. Mr. Marmora responded. Mr. Derian commented items D6 and D7 are for the Center St. parking lot.

A motion by Mrs. Shapiro, seconded by Mrs. Walker, and carried by a roll call vote of 9-0 the Board approved D1-D12. Mr. Walsh arrived at 7:59.

- D1. Hand Check Payroll Register for **March 15, 2022**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board

retroactively approves the disbursements on the Payroll Hand Check Register for March 15, 2022 in the amount of **\$372,104.45**.

- D2. Check Register for **March 15 – 23, 2022** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the March 15 – 23, 2022 Check Register in the amount of **\$310,691.01** check numbers **990068-990070 and 022738 - 022783**.
- D3. Approval of the **Financial Reports** of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of **February 28, 2022**.
- D4. **Transfer of Funds** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of **February 28, 2022**., in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
- D5. **Monthly Budgetary Line Item Certification** – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of **February 28, 2022**., that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a) ; and
- FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.
- D6. **Approval of Withdrawal from Maintenance Reserve** – Be it Resolved that the Board of Education authorize the Business Administrator to withdraw funds in the amount of **\$38,474** from Maintenance Reserve for the purchase of **repaving the District’s parking lot at Oradell Public School**.
- D7. **Approval of Purchase of Macadam (repaving) from Crossroads Pavement Maintenance LLC**. – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the purchase of District parking lot repair in accordance with the **Educational Data Services, Inc. Time & Material awarded bid #10980 to Crossroads Pavement Maintenance LLC. at the purchase price of \$34,976**.
- D8. **Acceptance of Donation** – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts two (2) soccer goals from the Oradell PTA with an approximate value of \$214.00.

D9. **Approve Software License Agreement with Newsela for the SY 2021–2022 and 2022–2023** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the social studies instruction software license agreement with Newsela at a cost of **\$4,098.33**.

D10. **APPROVAL TO CONTINUE IN THE NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP**

WHEREAS, a number of Boards of Education in Bergen County have joined together to form a Joint Insurance GROUP as permitted by N.J. Title 18A-.18B and;

WHEREAS, said GROUP was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance GROUP contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a GROUP, and;

WHEREAS, the Board of Education of Oradell has determined that membership in the **NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP** is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Oradell does hereby agree to renew membership in the **NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP** and hereby accept the Bylaws as approved and adopted. The renewal term is from **July 1, 2022 to June 30, 2025**.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the GROUP as are required by the Group's Bylaws and to deliver the same to the Executive Director.

D11. **Adoption of the Tentative 2022-2023 School District Budget** – It is hereby moved, upon recommendation of the Superintendent, that the Board approved the 2022-2023 school district budget for submission to the Executive County Superintendent of Schools which includes the use of the Banked Cap in the amount of \$168,869 to meet minimum educational standards as follows:.

General Fund	\$13,888,083
Special Revenue Fund	\$ 281,747
Debt Service Fund	\$ 468,100

Total Budget \$14,637,930

AND, BE IT FURTHER RESOLVED that the following General Fund and Debt Service tax levies be approved to support the 2022-2023 budget:

General Fund \$12,628,511

Debt Service Fund \$ 468,100

D12. Approval of a Maximum Travel Expenditure for SY 2022-2023 –

WHEREAS, the Oradell Board of Education policy #6471 and NJAC 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2021-2022 school year.

WHEREAS, the Oradell Board of Education appropriated \$40,000 for travel during the 2021-2022 school year and has spent \$39 as of March 21, 2022.

NOW, THEREFORE BE IT RESOLVED that the Oradell Board of Education hereby establishes the school district travel maximum for the 2022-2023 school year at the sum of \$40,000 and

BE IT RESOLVED that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

E. NJSBA/ BCSBA DELEGATE REPORT- Mr. Walsh, Delegate - *None*

F. PERSONNEL- Mrs. Walker, Chairperson

A motion by Mrs. Walker, seconded by Mr. Walsh, and carried by a roll call vote of 9-0 the Board approved F1.

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated **March 23, 2022**.

G. POLICY- Mrs. Bhatia-Nigam, Chairperson - *None*

H. PUBLIC RELATIONS- Mr. Griffin, Chairperson

Mr. Griffin reported on today's Public Relations Committee Meeting which included topics such as an updated Board of Education brochure, Oradell Public School video series, and an update on the District's website.

I. COVID-19 TASK FORCE- Mr. Griffin, Chairperson

Mr. Griffin reported on the Covid19 Task Force Committee Meeting that happened on March 21st which included pulling back some of the District's current protocols.

XII. OPEN TO THE PUBLIC – None

XIII. OLD BUSINESS

- Virtual Participation

Mr. Griffin would like to continue with zoom but would understand the momentum is to move away from the platform. Mrs. Bhatia- Nigam, as a parent, would like to see zoom continue. Mr. Griffin inquired about the Boards' decision moving forward. Mrs. Walker asked when the change to live stream option will only occur. Mrs. Nichols explained it will take effect next meeting. Mr. Derian clarified the Board process in the decision.

XIV. NEW BUSINESS

Mr. Derian clarified last week's discussion regarding regionalization of schools. Mrs. Walker mentioned her experience in past years. Mr. Walsh expressed his knowledge on the topic. Mrs. Bhatia-Nigam asked about the advantages and disadvantages of such programs. The Board ensued in a discussion about regionalization topic.

Mrs. Bhatia-Nigam thanked the PTA Science Committee for bringing after school activities.

XV. ADJOURNMENT

A motion made by Mrs. Norian, and seconded by Mr. Walsh, and carried a roll call vote of 9 -0, the meeting was adjourned at 8:15 p.m.

Respectfully Submitted,



John M. Marmora
Business Administrator/Board Secretary