

ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Outside Oradell Public School Auditorium

March 18, 2020

Minutes

- I. *The meeting was called to order at 5:42 pm by Mrs. Nichols.***
- II. *The Flag Salute was led by Mrs. Nichols.***
- III. *The Sunshine Law Statement was read by Mrs. Nichols.***

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- IV. *Mission Statement was read by Mr. Derian.***

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

- V. **ROLL CALL****

Present: Mr. Castro, Mr. Derian, Mrs. Levy, Mrs. Nichols and Mrs. Shapiro.

Absent: Mr. Griffin, Mrs. Norian, Mrs. Walker, and Mr. Walsh.

Also present were John M. Marmora, Business Administrator/Board Secretary, 1 member of the staff and 0 members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY - *None*

VII. BOARD PRESIDENT'S REMARKS - *None*

VIII. INTERIM SUPERINTENDENT'S REPORT - *None*

IX. BUSINESS ADMINISTRATOR'S REPORT

- *Mr. Marmora presented on the 2020-2021 Tentative Budget and fielded questions from the board.*

X. MINUTES

A motion by Mrs. Shapiro, seconded by Mr. Derian, the approval of the 02/26/2020 Meeting Minutes and the review of Meeting Minutes of 03/11/2020, were approved and carried by a roll call vote of 5-0.

REVIEW OF MEETING MINUTES

- March 11, 2020 Work/Business Section

APPROVAL OF MEETING MINUTES

- February 26, 2020 Work/Business Section

XI. COMMITTEE REPORTS/ACTIONS

Mrs. Nichols requested that agenda items A-F be approved as a consent agenda. A motion was made by Mrs. Shapiro, seconded by Mr. Derian to approve all said items as a consent agenda and carried a roll call vote of 5-0.

Mrs. Levy & Mr. Castro inquired about fees during the time the school is closed. Mr. Marmora responded.

A. ADMINISTRATIVE ITEMS

- A1. Approval of SY 2019-2020 Cardiac/Respiratory Emergency Action Plan -
It is hereby moved, upon recommendation of the Interim Superintendent,

that the Board approves SY 2019-2020 Cardiac/Respiratory Emergency Action Plan

B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

B1. Use of School Facilities- It is hereby moved, upon recommendation of the Interim Superintendent, that the Board of Education approves the following requests for use of school facilities for the SY ~~2019-2020~~ 2020-2021 in accordance with Board Policy #1330:

Organization	Event	Area of Building	Date(s)	Time	Custodian OT	Facility Charge
Girl Scout Troop Meetings (Category A)	Troop Meetings	Library	Approx 2 times a month	1.5 hours	0	0

C. CURRICULUM- Mrs. Norian, Chairperson

C1. Approval of Field Trip(s) – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following field trip(s) for SY 2019-2020:

	Destination	Grade	Date	Cost to District	Cost to Parents
1	Odyssey of The Mind-State Finals	5,6 & 7	April 2020	\$75 (Tournament Fee) \$150 (Faculty Stipend) \$800 (Prop Transportation / not to exceed \$800)	\$0.00
2	River Dell Middle School	6 th	May / June 2020	\$250.00 (Transportation)	\$0.00

D. FINANCE/ TECHNOLOGY- Mrs. Shapiro, Chairperson

D1. Hand Check Payroll Register for March 13, 2020– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for March 13, 2020 in the amount of \$365,247.42.

- D2. Check Register for March 18, 2020 - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the March 18, 2020 Check Register in the amount of \$100,719.95 check numbers 021107 - 021141.
- D3. Approval of the Financial Reports of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of **February 29, 2020**.
- D4. Transfer of Funds – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the Monthly Transfers Report as of **February 29, 2020**, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
- D5. Monthly Budgetary Line Item Certification – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of **February 29, 2020**, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a) ; and

 FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.
- D6. Adoption of the Tentative 2020-2021 School District Budget – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approved the 2020-2021 school district budget for submission to the Executive County Superintendent of Schools which includes the use of the banked cap in the amount of \$121,671 to meet minimum educational standards as follows:

General Fund	\$13,330,699
Special Revenue Fund	\$ 264,631
Debt Service Fund	\$ 507,700

Total Budget \$14,103,030

AND, BE IT RESOLVED, that the Oradell Borough Board of Education includes in the tentative Budget, a withdrawal from the Maintenance Reserve Account in the amount of \$200,000, for maintenance expenditures;

AND, BE IT FURTHER RESOLVED that the following General Fund and Debt Service tax levies be approved to support the 2020-2021 budget:

General Fund \$12,091,897

Debt Service Fund \$ 507,700

D7. Approval of a Maximum Travel Expenditure for SY 2020-2021 –

WHEREAS, school district policy and N.J.A.C 6A:23a-7.1 et seq. provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the SY 2020-2021; and

WHEREAS, maximum expenditure amount allotted for travel and expense for SY 2019-2020 was \$37,465; and

WHEREAS, travel and expense reimbursement has reached a total amount of \$23,993.50 as of March 18, 2020,

NOW, THEREFORE BE IT RESOLVED, that the Oradell Board of Education, in the County of Bergen, New Jersey, hereby establishes the school district travel maximum for SY 2020-2021 at the sum of \$40,000 and,

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

E. NJSBA/ BCSBA DELEGATE REPORT- Mr. Walsh, Delegate

F. **PERSONNEL-** Mrs. Walker, Chairperson

F1. It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts and approves the Personnel Committee Report dated March 18, 2020.

G. **POLICY-** Mrs. Levy, Chairperson

H. **PUBLIC RELATIONS-** Mr. Griffin, Chairperson

XII. OPEN TO THE PUBLIC - None

XIII. OLD BUSINESS - None

XIV. NEW BUSINESS

- *Mr. Castro opened the discussion related to the Corona virus COVID-19. Mrs. Levy asked about instruction and personnel inside the building. Mr. Marmora & Mrs. Nichols responded.*

XV. ADJOURNMENT

A motion by Mr. Derian, seconded by Mrs. Shapiro, and carried by a roll call of 5-0, the meeting was adjourned at 6:02 pm.

Respectfully Submitted,



John M. Marmora

Business Administrator/Board Secretary