

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium
April 17, 2024**

MINUTES

- I. *The meeting was called to order at 5:56 p.m. by Mrs. Watson-Nichols, Board President. The Board entered into a Closed Session for personnel matters.
Present: Mr. Del Greco, Mrs. Downey, Mr. Nutland, Mrs. Norian, Mr. Derian, and Mrs. Watson-Nichols.
Mrs. Walker arrived at 6:03 p.m.
Mrs. Acosta and Mr. Walsh were absent.***

- II. *The public meeting was called to order at 7:30 p.m. by Mrs. Watson-Nichols, Board President.***

- III. *The Flag Salute was led by Mr. Del Greco.***

- IV. *The Sunshine Law Statement was read by Mrs. Watson-Nichols.***

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- V. *The Mission Statement was read by Mr. Derian.***

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

- VI. **ROLL CALL****

***Present: Mr. Del Greco, Mrs. Downey, Mr. Nutland, Mrs. Norian, Mrs. Walker, Mr. Walsh, Mr. Derian, and Mrs. Watson-Nichols.
Mrs. Acosta arrived at 7:35 p.m.***

Also present were Ms. Bozios, Superintendent, and Mr. Iappelli, Business Administrator/Board Secretary. One member of the public was in attendance.

- VII. **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY****

No members of the public addressed the Board.

VIII. BOARD PRESIDENT’S REMARKS

No remarks at this time.

IX. SUPERINTENDENT’S REPORT

Ms. Bozios gave a presentation on District Goal 1 Update. She attended the Odyssey of the Mind State Finals with Ms. Hawley; congratulated the Oradell teams that qualified for the World Finals.

X. BUSINESS ADMINISTRATOR’S REPORT

Mr. Iappelli spoke about the projects being awarded.

XI. MINUTES

A motion by Mr. Walsh, seconded by Mrs. Walker, and carried by a roll call vote of 9-0, the Board approved the review of the meeting minutes from March 27, 2024 and the approval of the meeting minutes from March 13, 2024.

REVIEW OF MEETING MINUTES

- March 27, 2024 Work/Business Section

APPROVAL OF MEETING MINUTES

- March 13, 2024 Work/Business Section

COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS

A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 9-0, the Board approved A1-A3.

- A1. REVISED 3/13/2024 -Approval of the 2023-2024 School Calendar** – It is hereby moved that the Board approves the revised 2023-2024 School Calendar.
- A2. REVISED 3/13/2024 -Approval of the 12-Month Employee Calendar for 2023-2024** – It is hereby moved that the Board approves the revised 12-Month Employee Calendar for 2023-2024.
- A3. HIB Report for March 2024** – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education accepts HIB incident(s) as reported by the Superintendent to the Board of Education:

1	03.18.2024.6
2	03.21.2024.7
3	03.19.2024.8
4	03.26.2024.9

B. **BUILDING & GROUNDS/ SAFETY**- Mr. Derian, Chairperson, updated the Board on upcoming school facilities projects.

A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 9-0, the Board approved B1.

B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the **SY 2023-2024** in accordance with **Board Policy #1330**:

#	Organization	Event	Area of Building	Dates	Time	Custodian OT	Facility Charge
1	Oradell PTA	STEAM Fair	MPR	5/9/2024	5:30 – 7:30 PM	N/A	N/A
2	Oradell PTA	Toy Drive	MPR (for Storage) & Outside Basketball Court	4/23/2024 – 4/26/2024	8:45 – 9:15 AM 3:00 – 6:00 PM	N/A	N/A

3	Oradell PTA	1 ST Grade Book Club	Library	5/3/2024	3:00pm – 4:15pm	N/A	N/A
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C. **CURRICULUM-** Mrs. Norian, Chairperson

A motion by Mrs. Norian, seconded by Mr. Walsh, and carried by a roll call vote of 9-0, the Board approved C1.

- C1. Approval of Field Trip(s) – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following field trip(s) for SY 2023-2024:

#	Destination	Grade	Date	Cost to District	Cost to Parents
1	Odyssey of the Mind World Finals, Iowa State University Ames, Iowa	4-6	May 2024	Teacher Stipend: \$150 per night x 8 nights = \$1,200 Teacher Travel: \$285.58 Teacher Room/Board Package: \$785 Lodging: \$107 M&IE: \$147.50 Total Estimated Cost: \$2,525.08	Parents are responsible for their own travel arrangements

D. **FINANCE/ TECHNOLOGY-** Mrs. Acosta, Chairperson

A motion by Mrs. Acosta, seconded by Mr. Walker, and carried by a roll call vote of 9-0, the Board approved D1-D13.

- D1. **Hand Check Payroll Register for March 28, 2024**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for March 28, 2024 in the amount of **\$432,182.69**.
- D2. **Hand Check Payroll Register for April 15, 2024**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for April 15, 2024 in the amount of **\$429,478.69**.
- D3. **Check Register for April 17, 2024** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on

the April 17, 2024 Check Register in the amount of **\$295,234.55 from the General Fund** check numbers **024688-024724**, and **\$2,507.00 from Student Activities check numbers 001765-001766**.

- D4. Approval of the **Financial Reports** of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of **March 31, 2024**.
- D5. **Transfer of Funds** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of **March 31, 2024**, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
- D6. **Monthly Budgetary Line Item Certification** – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of **March 31, 2024**, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a); and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

- D7. **Hand Check Journal** – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board approves the Hand Check Journal for Check Numbers 990230-990234 in the amount of \$254,662.46.
- D8. **Approval of the Purchase of (250) Dell Chromebooks 3110** – It is hereby moved, upon recommendation of the Superintendent, that the Oradell Board of Education approves the purchase of (250) Dell Chromebooks 3110 with identified State Contract vendor Dell Technologies through its Dell NASPO Computer Equipment PA – New Jersey, Contract M-0483/24-TELE-71883 in the amount of \$90,165.00.
- D9. **Capital Reserve Withdrawal to fund Oradell Public School State Project No. 3870- 050-24 1000 Description: Roof Exhaust Fans** –
BE IT RESOLVED, that this other capital project is consistent with the District’s long-range facilities plan (“LRFP”) as approved or as amended as of January 25, 2024.

THEREFORE, BE IT RESOLVED, that the Oradell Board of Education is hereby authorizing the withdrawal of \$153,000 from its Capital Reserve Account to fund

Oradell Public School State Project No. 3870-050-24-1000 Description: Rooftop Exhaust Fans.

D10. Capital Reserve Withdrawal to fund Oradell Public School State Project No. 3870- 050-24 2000 Description: Partial Roof Replacement –

BE IT RESOLVED, that this other capital project is consistent with the District’s long-range facilities plan (“LRFP”) as approved or as amended as of January 25, 2024.

THEREFORE, BE IT RESOLVED, that the Oradell Board of Education is hereby authorizing the withdrawal of \$42,000 from its Capital Reserve Account to fund Oradell Public School State Project No. 3870-050-24-2000 Description: Partial Roof Replacements.

D11. Award Rooftop Exhaust Fan Replacement Project to Pattman Plumbing Heating and Air Conditioning Inc. –

WHEREAS, a recommendation was made by the Superintendent to the Oradell Board of Education (“Board”) to seek a single contract for Rooftop Exhaust Fan Replacement at Oradell Public School (hereinafter “Project”); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4 and applicable SDA regulations; and

WHEREAS, on Wednesday, March 27, 2024, the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, *et seq.*; and

Bidder	Total Bid
Hanna’s Mechanical	withdrawn
Pattman Plumbing Heating and AC	\$289,800.00
K&D Contractors	\$355,000.00

WHEREAS, the lowest bid for the Project was submitted by Pattman Plumbing Heating and Air Conditioning, Inc., whose bid has been reviewed and deemed compliant with the bid specifications, SDA regulations, and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 *et seq.*; and

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby awards the Project to Pattman Plumbing Heating and Air Conditioning, Inc., as the lowest responsible bidder at the amount of \$289,800.00, which includes an allowance for unforeseen conditions of \$20,000.00.

D12. Award Partial Roof Replacement Project to Mak Group LLC –

WHEREAS, a recommendation was made by the Superintendent to the Oradell Board of

Education (“Board”) to seek a single contract for Partial Roof Replacement at Oradell Public School (hereinafter “Project”); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4 and applicable SDA regulations; and

WHEREAS, on Wednesday, March 27, 2024, the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq., which includes a \$25,000.00 allowance for unforeseen conditions, Alternate 16B- installing new through wall flashing and masonry work, and Alternate 16C – remove and modify existing abandoned block glass:

Bidder	Total Bid
Galia Construction	defective
Mak Group LLC	\$486,558.00
Laumar Roofing Co., Inc.	\$536,000.00
Patwood Roofing	\$545,650.00
Northeast Roof Maintenance	\$563,500.00

WHEREAS, the lowest bid for the Project was submitted by Mak Group LLC, whose bid has been reviewed and deemed compliant with the bid specifications, SDA regulations, and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.; and

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby awards the Project to Mak Group LLC, as the lowest responsible bidder at the amount of \$486,558.00, which includes an allowance for unforeseen conditions of \$25,000.00.

D13. Patty McGee, LLC – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the agreement with Patty McGee, LLC to provide 5 days of professional study working with teachers on writing and grammar at a total cost of \$10,500 to be paid for with ESSER ARP funds.

E. **NJSBA/ BCSBA DELEGATE REPORT-** Mr. Walsh, Delegate
Nothing to report at this time.

F. **PERSONNEL-** Mrs. Walker, Chairperson
A motion by Mrs. Walker, seconded by Mrs. Norian, and carried by a roll call vote of 9-0, the Board approved F1.

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated **April 17, 2024.**

G. **POLICY-** Mr. Del Greco, Chairperson, there is a tentative meeting scheduled for next week.

H. **PUBLIC RELATIONS-** Mrs. Downey, Chairperson, survey should be going out in May.

XII. OPEN TO THE PUBLIC

No members of the public addressed the Board.

XIII. OLD BUSINESS

None.

XIV. NEW BUSINESS

None.

XV. CLOSED SESSION

The Board did not enter a Closed Session.

XVI. ADJOURNMENT

A motion by Mrs. Norian, seconded by Mrs. Walker, and carried by a roll call vote of 9-0, the Board meeting was adjourned at 8:00 p.m.

Respectfully Submitted,



Business Administrator/Board Secretary