

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium
June 9, 2021**

MINUTES

I. *The meeting was called to order at 7:37 p.m. by Mrs. Nichols.*

II. *The Flag Salute was led by Mrs. Norian.*

III. *The Sunshine Law Statement was read by Mrs. Nichols.*

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. *The Mission Statement was read by Mr. Derian.*

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

V. **ROLL CALL**

Present: Mrs. Bhatia–Nigam, Mr. Griffin, Mrs. Norian, Mr. Walsh, Mr. Derian and Mrs. Nichols. Mrs. Shapiro arrived at 8:10 p.m.

Mrs. Levy and Mrs. Walker were absent.

Also present were John M. Marmora, Business Administrator/Board Secretary, 4 member of the administration, and approximately 55 members of the public (25 in person and 30 via Zoom).

VI. **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY - None**

VII. **BOARD PRESIDENT’S REMARKS**

Ms. Bozios announced that the Odyssey Team placed 10th place at the World’s Competition.

Mrs. Nichols reported on the recent mask mandate announcement from the Government. Mr. Roth was introduced as the District's new Supervisor of Special Services. Dr. Roth thanked the Board.

1. Recognition of Retiring Staff Members:
 - Thomas Ackerman – 25 years of service
 - Antonietta “Toni” Boccanfuso – over 22 years of service
 - Leslie Fishbein – 4 years of service
 - Jane Heede – over 23 years of service
 - John “Jack” McManus – over 15 years of service

Mrs. Nichols read resolutions for each of this year's retirees and presented them each with a gift. Colleagues, student's parents, former students, family members and Board members all spoke on their experiences with these retirees.

Mr. McManus shared his experience at OPS and will miss it. Mrs. Fishbein spoke about her experience at OPS. Ms. Buccanfuso thanked the Administrators, the Board of Education, support staff, teachers, and her daughter, Julia. Mrs. Heede thanked the whole OPS family and looks forward to spending time with her grandchildren.

Mrs. Nichols also recognized Carol Blakeslee for her over 20 years of service to the district and wished her well with her new opportunity at the Oradell Public Library.

Mrs. Nichols announced a short recess.

VIII. INTERIM SUPERINTENDENT'S REPORT - None

IX. BUSINESS ADMINISTRATOR'S REPORT

Mr. Marmora congratulated all the retirees.

X. MINUTES

A motion by Mr. Walsh, seconded by Mr. Derian, the approval of the 5/12/2021 Meeting Minutes and the review of Meeting Minutes of 5/26/2021, were approved and carried by a roll call vote of 7-0. Mrs. Levy and Mrs. Walker were absent.

REVIEW OF MEETING MINUTES

- May 26, 2021 Work/Business Section

APPROVAL OF MEETING MINUTES

- May 12, 2021 Work/Business Section

XI. COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS – None

B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 7-0 the Board approved B1. Mrs. Levy and Mrs. Walker were absent.

B1. Use of School Facilities- It is hereby moved, upon recommendation of the Interim Superintendent, that the Board of Education approves the following requests for use of school facilities for the **SY 2020-2021** in accordance with **Board Policy #1330**:

| # | Organization | Event | Area of Building | Dates) | Time | Custodian OT | Facility Charge |
|---|---|-----------------------------------|---|----------|----------------------------------|--------------|-----------------|
| 1 | Oradell PTA (Category A) | PTA Meeting | Front Lawn | 06/08/21 | 6:30p.m. to 9:00 p.m. | -0- | -0- |
| 2 | Oradell PTA (Category A) | Kindergarten Kit Pick Up | Kindergarten Door Entrance | 06/10/21 | 12:00p.m. to 1:15 p.m. | -0- | -0- |
| 3 | 5 th Grade Class Activities (Category A) | Watch Historical Fiction Movie | Backfield Rain Location: Auditorium | 06/10/21 | 8:00 p.m. to 10:00 p.m. | -0- | -0- |
| 4 | 6 th Grade Class Activities (Category A) | Sixth Grade Spirit Event | Front Lawn | 06/16/21 | 8:00 a.m. to 9:00 a.m. | -0- | -0- |

C. CURRICULUM- Mrs. Norian, Chairperson - *None*

D. FINANCE/ TECHNOLOGY- Mrs. Shapiro, Chairperson

Mrs. Nigam commented on item D21. Mr. Marmora responded

A motion by Mrs. Shapiro, seconded by Mr. Walsh, and carried by a roll call vote of 7-0 the Board approved D1-D22. Mrs. Levy and Mrs. Walker were absent.

D1. Hand Check Payroll Register for **May 27, 2021**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for May 27, 2021 in the amount of **\$353,778.55**.

- D2. Check Register for **June 9, 2021** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the June 9, 2021 Check Register in the amount of **\$180,486.06** check numbers **990050, 001547 - 001552, and 022080 - 022104.**
- D3. **Approval of purchase of Cameras from Monarch Technology Solutions, LLC** – It is hereby moved, upon the recommendation of the Interim Superintendent that the Board approves the purchase of Outdoor and Indoor Security Cameras through the **PEPPM Purchasing Cooperative awarded contract #528897-284 to Monarch Technology Solutions, LLC at the purchase price of \$43,999.99.**
- D4. **Approval of Special Education Program/Services for SY 2020-2021** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following Programs/Services for **SY 2020-2021:**

| Service Provider | Service(s) | Cost |
|------------------------------|------------------------------|--|
| Tutor's Link Learning Center | Private Tutoring & Workshops | 1 hr. sessions @ \$75 & 6 hr. workshops @ \$188 |

- D5. **REVISE 08/19/2020 - Approval of Special Education Programs/Services for SY 2020-21** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following Programs/Services for SY 2020-21.

| STUDENT # | DESCRIPTION OF PROGRAM/SERVICES | COST |
|------------------|--|-------------|
| 143 | Flex School (5/24-6/30/21 tuition) | \$ 6,740.00 |

- D6. **Approval of Extraordinary Unspecifiable Services (EUS):**

WHEREAS, the Public School Contracts Law (N.J.S.A 18A:18A-1 et.seq.) defines Insurance as an Extraordinary Unspecifiable Service (EUS) N.J.S.A 18A:18A-5a (2) requiring that the awarding of contracts without competitive bidding must be approved by resolution of the district; and meeting without advertising for bids;

NOW THEREFORE BE IT RESOLVED, by the ORADELL BOARD OF EDUCATION that the following insurance broker is appointed for the **2021-2022 SY:**

Insurance Broker

Balken Risk Management Services
Morristown, New Jersey

D7. Approval for Professional Services – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following appointment:

WHEREAS, there exists a need for auditing services and,

WHEREAS, Audit Services are to be provided by **Lerch, Vinci and Higgins, LLP** and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award contracts for “Professional Services” with competitive bids must be publicly advertised.

NOW THEREFORE, BE IT RESOLVED the Oradell Board of Education appoints the following professional services:

1. Lerch, Vinci and Higgins, LLP Fair Lawn, New Jersey is appointed for auditing and accounting services from **July 1, 2021 – June 30, 2022** with billing rates as follows:

FY 22 Annual Audit Related Services \$27,700

| Title | Rate |
|---------------------------------------|-----------------------------|
| Partners | \$150-\$175 per hour |
| Managers | \$125-\$140 per hour |
| Senior Accountants/Supervisors | \$90-\$115 per hour |
| Staff Accountants | \$75-\$85 per hour |
| Other Personnel | \$45 per hour |

This appointment is made without competitive biddings as “Professional Services” under provisions of N.J.S.A. 40:11-1 et seq. because such services are recognized professions licensed and regulated by law not allowing for competitive bids.

BE IT FURTHER RESOLVED, that a brief notice of this action shall be printed once in The Record as required by law, within ten (10) days of its passage, starting in nature, duration, service and amount, and that the resolution and contract are on file in the Business Office.

D8. Approval for Professional Services – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following appointment:

WHEREAS, there exists a need for legal services and,

WHEREAS, Legal Services are to be provided by **Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC** and,

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award contracts for “Professional Services” with competitive bids must be publicly advertised.

NOW THEREFORE, BE IT RESOLVED the Oradell Board of Education appoints the following professional service:

Anthony Sciarrillo, of the Firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC as Board Attorney from **July 1, 2021 – June 30, 2022** at the rate of **\$170 per hour**.

This appointment is made without competitive biddings as “Professional Services” under provisions of N.J.S.A. 40:11-1 et seq. because such services are recognized professions licensed and regulated by law not allowing for competitive bids.

BE IT FURTHER RESOLVED, that a brief notices of this action shall be printed once in The Record as required by law, within ten (10) days of its passage, starting in nature, duration, service and amount, and that the resolution and contract are on file in the Business Office.

- D9. **Approval of Renewal Contract - Computer Solutions, Inc.** – it is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves an agreement with Computer Solutions, Inc. for Budgetary, Payroll and Human Resources Software Support from **July 1, 2021 – June 30, 2022** for an annual cost of **\$8,796.48**. A 2% discount is offered for full payment made prior to July 31, 2021.
- D10. **Approval of Renewal Contract - Eastern Datacomm, Inc.** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the maintenance services for the Shoretel Telephone System from **August 13, 2021 – August 12, 2022** in the amount of **\$9,303**.
- D11. **Approval of Renewal Contract - Eastern Datacomm, Inc.** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the maintenance services for the LENS2 System from **August 13, 2021 – August 12, 2022** in the amount of **\$1,800**.
- D12. **Approval of Renewal Contract - Educational Data Services, Inc.** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the renewal with Ed-Data Services, Inc., for Cooperative Bidding Maintenance Program from **July 1, 2021 – June 30, 2022** in the amount of **\$2,510.00** for the licensing and maintenance fee. This reflects no increase from the prior year.
- D13. **Approval of Renewal Contract - Educational Development Software, LLC** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the renewal of **Educational Development Software** for HIBSTER Reporting for the **SY 2021-2022** in the amount of **\$1,200.00**.
- D14. **Approve Software License Agreement with Formative for the SY 2021 - 2022** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the software license agreement with Formative at a cost of **\$3,999.00**. This reflects no increase from the prior year.
- D15. **Approval of Renewal Contract - Frontline Technologies** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the Attendance-Substitute and Employee Evaluation Management Software from **July 1, 2021 – June 30, 2022** at a cost of **\$7,305.22**.

- D16. **Approval of Renewal Contract - Frontline Technologies**– It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the Applicant Tracking, Unlimited Usage for internal employees Software from **July 1, 2021 – June 30, 2022 at a cost of \$6,897.00.**
- D17. **Approval of Renewal Contract - Realtime Information Technology, Inc.**– It is hereby moved, upon recommendation of the Interim Superintendent, that the Professional Consultant/Computer Management Services be approved by the Board to provide student information system software and support **from July 1, 2021 – June 30, 2022 at a cost of \$16,043.51.**
- D18. **Approval of Renewal Contract - Zumu Software**– It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the website hosting services from **July 1, 2021 – June 30, 2022 at a cost of \$2,900.00.**
- D19. Approval of Procurement of Goods – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following:

WHEREAS, Title 18A:18A-10 provides that “A Board of Education without advertising for bids, or having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”, and

WHEREAS, the Oradell School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Oradell School District Board of Education desires to authorize its purchasing agent for the period **July 1, 2021 to June 30, 2022** to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED, that the Oradell School District Board of Education does hereby authorize the district purchasing agent to make purchase of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as indicated on the State of New Jersey website at:

<https://www.state.nj.us/treasury/purchase/>

- D20. Approval to Participate in **Cooperative Pricing Agreements** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the Cooperative Pricing Agreement between the Oradell Board of Education and the following Cooperative Pricing Agreements for the **2021-2022 SY**, at no annual fee.
1. BergenBids – Bergen County Division of Purchasing
 2. Educational Data Services Inc.
 3. Educational Services Commission of New Jersey
 4. Equalis Group Purchasing Program

5. Hunterdon County Educational Services Commission
6. New Jersey Cooperative Purchase Alliance
7. NJSBA Cooperative Pricing System
8. PEPPM Purchasing Cooperative
9. U.S. Communities Government Purchasing Alliance

D21. **Authorization to Submit and Accept a Grant** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board authorizes the Business Administrator to submit and accept the **SY 2021-2022 IDEA Grant Application**.

| Grant | Amount |
|-----------------|-----------|
| IDEA-Basic | \$189,118 |
| IDEA-Pre-School | \$13,581 |

D22. **Authorization to Submit and Accept a Grant** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board authorizes the Business Administrator to submit and accept the **SY 2021-2022 American Rescue Plan ESSER Grant Application**.

| Grant | Amount |
|-------------------------------|----------|
| American Rescue Plan ESSER | \$76,529 |

E. **NJSBA/ BCSBA DELEGATE REPORT**- Mr. Walsh, Delegate - *None*

F. **PERSONNEL**- Mrs. Walker, Chairperson

A motion by Mrs. Norian, seconded by Mr. Walsh, and carried by a roll call vote of 7-0 the Board approved F1-F6. Mrs. Levy and Mrs. Walker were absent.

- F1. It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts and approves the Personnel Committee Report dated **June 9, 2021**.
- F2. Resolution for Mr. Thomas Ackerman on his Retirement - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following resolution for Mr. Thomas Ackerman, on his Retirement:

RESOLUTION

WHEREAS, Thomas Ackerman has tendered his resignation as a Custodian in the Oradell Public School District to become effective February 1, 2021, after 25 years of service, all of which were spent in dedicated and faithful service to the Oradell Public School District, and

WHEREAS, he has influenced the lives of all in the community with the care and hard work he devoted to the building and grounds, with his deep understanding and has earned their love and respect as well as that of their parents and his colleagues, and

WHEREAS, he has given unselfishly of his time and effort in the interest and welfare of the children of our school district,

NOW, THEREFORE, BE IT RESOLVED that the Oradell Board of Education hereby recognizes Mr. Ackerman's contribution to the district and expresses its appreciation of his dedicated services and directs that this resolution be included in the minutes of the Board and that a copy be presented to Mr. Thomas Ackerman as a token of its esteem.

- F3. Resolution for Ms. Antonietta "Toni" Boccanfuso on her Retirement - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following resolution for Ms. Toni Boccanfuso, on her Retirement:

RESOLUTION

WHEREAS, Toni Boccanfuso has tendered her resignation as an Art Teacher in the Oradell Public School District to become effective October 1, 2021, after over 22 years of service, all of which were spent in dedicated and faithful service to the Oradell Public School District, and

WHEREAS, during her years in our school system she has imparted her knowledge and understanding of the educational needs for the students of the Oradell Public School District, and

WHEREAS, she has influenced the lives of many boys and girls with her deep understanding and has earned their love and respect as well as that of their parents and her colleagues, and

WHEREAS, she has given unselfishly of her time and effort in the interest and welfare of the children of our school district,

NOW, THEREFORE, BE IT RESOLVED that the Oradell Board of Education hereby recognizes Ms. Boccanfuso's contribution to the district and expresses its appreciation of her dedicated services and directs that this resolution be included in the minutes of the Board and that a copy be presented to Ms. Toni Boccanfuso as a token of its esteem.

- F4. Resolution for Ms. Leslie Fishbein on her Retirement - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following resolution for Ms. Leslie Fishbein, on her Retirement:

RESOLUTION

WHEREAS, Leslie Fishbein has tendered her resignation as a LDTC in the Oradell Public School District to become effective July 1, 2021, after 4 years of service in the district, 36 years dedicated service to children, and

WHEREAS, during her years in our school system she has imparted her knowledge and understanding of the educational needs for the students of the Oradell Public School District, and

WHEREAS, she has influenced the lives of many boys and girls with her deep understanding and has earned their love and respect as well as that of their parents and her colleagues, and

WHEREAS, she has given unselfishly of her time and effort in the interest and welfare of the children of our school district,

NOW, THEREFORE, BE IT RESOLVED that the Oradell Board of Education hereby recognizes Ms. Fishbein's contribution to the district and expresses its appreciation of her dedicated services and directs that this resolution be included in the minutes of the Board and that a copy be presented to Ms. Leslie Fishbein as a token of its esteem.

- F5. Resolution for Ms. Jane Heede on her Retirement - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following resolution for Ms. Jane Heede on her Retirement:

RESOLUTION

WHEREAS, Jane Heede has tendered her resignation as a Pre-School Teacher in the Oradell Public School District to become effective July 1, 2021, after over 23 years of service, all of which were spent in dedicated and faithful service to the Oradell Public School District, and

WHEREAS, during her many years in our school system she has imparted her knowledge and understanding of the educational needs for the students of the Oradell Public School District, and

WHEREAS, she has influenced the lives of many boys and girls with her deep understanding and has earned their love and respect as well as that of their parents and his colleagues, and

WHEREAS, she has given unselfishly of his time and effort in the interest and welfare of the children of our school district,

NOW, THEREFORE, BE IT RESOLVED that the Oradell Board of Education hereby recognizes Ms. Heede's contribution to the district and expresses its appreciation of her dedicated services and directs that this resolution be included in the minutes of the Board and that a copy be presented to Ms. Jane Heede as a token of its esteem.

- F6. Resolution for Mr. John "Jack" McManus on his Retirement - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following resolution for Mr. Jack McManus, on his Retirement:

RESOLUTION

WHEREAS, Jack McManus has tendered his resignation as a Maintenance/Custodian in the Oradell Public School District to become effective May 1, 2021, after over 15 years of service, all of which were spent in dedicated and faithful service to the Oradell Public School District, and

WHEREAS, he has influenced the lives of all in the community with the care and hard work he devoted to the building and grounds, with his deep understanding and has earned their love and respect as well as that of their parents and her colleagues, and

WHEREAS, he has given unselfishly of his time and effort in the interest and welfare of the children of our school district,

NOW, THEREFORE, BE IT RESOLVED that the Oradell Board of Education hereby recognizes Mr. McManus’s contribution to the district and expresses its appreciation of his dedicated services and directs that this resolution be included in the minutes of the Board and that a copy be presented to Mr. Jack McManus as a token of its esteem.

G. POLICY- Mrs. Levy, Chairperson

G1. First Reading of the following Policies and Regulations:

| Policy # | Description |
|----------|-----------------------|
| 3570.1 | Electronic Signatures |
| 5118 | Nonresidents |

H. PUBLIC RELATIONS- Mr. Griffin, Chairperson - *None*

I. COVID-19 TASK FORCE- Mr. Griffin, Chairperson - *None*

XII. OPEN TO THE PUBLIC - None

XIII. OLD BUSINESS

Mrs. Nichols commented on Zoom option for future board meetings.

XIV. NEW BUSINESS

Mr. Derian reported on yesterday’s storm and flooding in the building. Mr. Derian commented on the Governor’s recent decision on wearing masks.

XV. CLOSED SESSION

A motion by Mrs. Norian, and seconded by Mrs. Walsh, and carried a roll call vote of 7-0, the board entered closed session at 9:11pm. Mrs. Levy and Mrs. Walker were absent.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

A motion by Mrs. Norian and seconded by Mrs. Derian to exit closed session at 9:37pm, and carried a roll call vote of 7-0. Mrs. Levy and Mrs. Walker were absent.

XVI. ADJOURNMENT

A motion made by Mrs. Norian, and seconded by Mr. Derian, and carried a roll call vote of 7-0, the meeting was adjourned at 9:37pm. Mrs. Levy and Mrs. Walker were absent.

Respectfully Submitted,



John M. Marmora
Business Administrator/Board Secretary