

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library
June 27, 2022**

MINUTES

I. *The meeting was called to order at 7:08 p.m. by Mrs. Nichols.*

II. *The Flag Salute was led by Mrs. Norian.*

III. *The Sunshine Law Statement was read by Mrs. Nichols.*

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. *The Mission Statement was read by Mr. Derian.*

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019.

V. **ROLL CALL**

Present: Mrs. Bhatia-Nigam, Mrs. Norian, Mr. Walsh, Mr. Derian, and Mrs. Watson-Nichols

Absent: Mrs. Acosta, Mr. Griffin, Mrs. Shapiro, and Mrs. Walker.

Also present were John M. Marmora, Business Administrator/Board Secretary and Megan Bozios, Superintendent, and approximately 2 members of the public.

VI. **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY - None**

VII. **BOARD PRESIDENT’S REMARKS**

Mrs. Nichols acknowledged the donation on tonight’s agenda. Mrs. Koth, PTA, presented the Board with a donation of \$50,000 and described the steps taken by the PTA to set up the fund for this money. The Board thanked the PTA for their donation.

Mrs. Nichols mentioned the 4th of July Parade.

VIII. SUPERINTENDENT’S REPORT

Ms. Bozios reported in the whirlwind of events that took place at OPS last week and today was the first day of Kindercamp, ESY, Exploration and Summer Recreation.

IX. BUSINESS ADMINISTRATOR’S REPORT

Mr. Marmora reminded the Board of the upcoming meeting dates and locations.

X. MINUTES

A motion by Mrs. Norian, seconded by Mrs. Walsh, the approval of 5/25/22 Meeting Minutes and the review of Meeting Minutes of 6/8/22, carried by a roll call vote of 4-0. Mrs. Nichols abstained.

REVIEW OF MEETING MINUTES

- June 8, 2022 Work/Business Section

APPROVAL OF MEETING MINUTES

- May 25, 2022 Work/Business Section

XI. COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS

Mrs. Bhatia-Nigam asked for clarification on item A2. Ms. Bozios responded.

A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 5-0 the Board approved A1-A2.

- A1. **HIB Report for June 2022** – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts HIB incident(s) as reported by the Superintendent to the Board of Education:

1	06.06.2022
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- A2. **Approval of New Position** - It is hereby moved, upon recommendation of the Superintendent, that the Board approve the job descriptions for Technology Intern effective for the 2022-2023 school year.

B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

Mr. Derian reported on the last committee meeting which included discussion on summer projects. Mrs. Nichols asked about custodial summer help. Mr. Marmora responded.

C. CURRICULUM- Mrs. Norian, Chairperson

Mrs. Norian commented on all curriculum areas needed to be accomplished by the start of the new school year. Mrs. Nichols asked if there will be an update on the five year curriculum cycle. Ms. Bozios responded.

D. **FINANCE/ TECHNOLOGY-** Mrs. Shapiro, Chairperson

Mrs. Bhatia-Nigam and Mrs. Nichols asked for clarification on item D18. Mr. Marmora responded. Mr. Walsh had a question on item D25. Ms. Bozios responded. Mr. Derian and Mrs. Nichols asked questions on items D12 and D13. Mr. Marmora responded.

A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 5-0 the Board approved D1-D25.

- D1. **Hand Check Payroll Register for June 15, 2022**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for June 15, 2022 in the amount of **\$427,256.94**.
- D2. **Hand Check Payroll Register for June 23, 2022**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for June 23, 2022 in the amount of **\$387,830.77**.
- D3. **Check Register for June 9-27, 2022** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the June 8, 2022 Check Register in the amount of **\$468,167.27** check numbers **990085-990085-990089, 001581-001588 and 022949 - 023001**.
- D4. **REVISED 4/6/2022** - WHEREAS, the Board of Education is submitting an application to the New Jersey Department of Education for approval of the following capital improvement project:

Auditorium Upgrades at the Oradell School

NOW, THEREFORE BE IT RESOLVED that the Board of Education approves submitting this project to the New Jersey Department of Education and amending the District's Long Range Facility Plan to include this project, if necessary. The district is not seeking Debt Service from the State of New Jersey.

- D5. **Approval for Professional Services** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves LAN Associates additional design services during the auditorium renovation in the amount \$4,035.
- D6. **Approval of purchase of School Paging System Rewiring from Eastern Datacomm, Inc.** – It is hereby moved, upon the recommendation of the Superintended that the Board approves the purchase of rewiring of paging system through the Educational Service Commission of NJ awarded contract #ESCNJ 18/19-16 to Eastern Datacomm, Inc. at the purchase price of \$32,915.
- D7. **Approval of Purchase of Network Switches and Licenses from Presidio Networked Solution Group, Inc.** – It is hereby moved, upon the recommendation of the Superintended that the Board approves the purchase of network switches and licenses through the through the State of NJ awarded contract #M7000/21TELE01506 to Presidio Networked Solutions Group, LLC at the purchase price of \$102,935.07.

- D8. **Acceptance of a Donation** – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with deep appreciation a donation from ShopRite in the amount of \$100 towards the 6th Grade Field Day BBQ. .
- D9. **Acceptance of a Donation** – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with deep appreciation a donation from the Girl Scout Troop in the amount of \$100 towards the school library.
- D10. **Acceptance of a Donation** – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with deep appreciation a donation in the amount of \$50,000 from the Oradell Public School PTA for the Oradell Public School Auditorium Renovation Project.
- D11. **Acceptance of a Donation** – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with deep appreciation the donation of the following items from the Oradell Public School PTA.

	Donated to	Item	Approximate Value
1	Art Department	3D Printer	\$900
2	Art Department	iPads	\$2,000
3	Music Department	Glockenspiel Instruments	\$2,900
4	Music Department	Wireless Lavalier Microphone Equipment	\$3,800
5	World Language Department	iPads	\$2,000
6	TAG Program	Wonder Workshop: Dash and Dot Robots	\$2,990
7	Library	Library Books	\$1,000

D12. Approval for Transfer to Capital Reserve Account

RESOLVED, WHEREAS N.J.S.A 18A:21-2 and N.J.S.A 18A 7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statues authorize procedures, under the authority the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations in to reserve accounts during the month of June by board resolution, and

WHEREAS, the Oradell Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve and Maintenance Reserve accounts at year end if available, and

WHEREAS the Oradell Board of Education has determined that an amount up to **\$700,000** may be available for such purpose **of transfer into the Capital Reserve account.**

NOW THEREFORE BE IT RESOLVED by the Oradell Board of Education that is hereby authorizes the District's School Business Administrator to make these transfers consistent with all applicable laws and regulations, having been reviewed and recommended by the Finance Committee.

D13. Approval for Transfer to Maintenance Reserve Account

RESOLVED, WHEREAS N.J.S.A 18A:21-2 and N.J.S.A 18A 7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statues authorize procedures, under the authority the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations in to reserve accounts during the month of June by board resolution, and

WHEREAS, the Oradell Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve and Maintenance Reserve accounts at year end if available, and

WHEREAS the Oradell Board of Education has determined that an amount up to **\$200,000** may be available for such purpose **of transfer into the Maintenance Reserve account.**

NOW THEREFORE BE IT RESOLVED by the Oradell Board of Education that is hereby authorizes the District's School Business Administrator to make these transfers consistent with all applicable laws and regulations, having been reviewed and recommended by the Finance Committee.

- D14. **Approval of Renewal Contract - Eastern Datacomm, Inc.** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the maintenance services for the Shoretel Telephone System for the 2022 – 2023 School Year in the amount of \$9,303. This reflects no increase from prior year.
- D15. **Approval of Renewal Contract - Eastern Datacomm, Inc.**– It is hereby moved, upon recommendation of the Superintendent, that the Board approves the maintenance services for the LENS2 System for the 2022 – 2023 School Year in the amount of \$1,800. This reflects no increase from prior year.
- D16. **Approval of Renewal Contract - Zumu Software**– It is hereby moved, upon recommendation of the Superintendent, that the Board approves the website hosting services for the **2022 – 2023 School Year at a cost of \$2,900.00. This reflects no increase from prior year.**

D17. **Approval of Unit Price Awards from Educational Data Services** – It is hereby moved upon the recommendation of the Superintendent that the Board approve the price awards as per bids prepared, advertised, and received by the ESC of Morris County School District for the NJ Cooperative Bid Members in the total amount of **\$30,433.09** for the **SY 2022-2023**.

General Classroom Supplies	\$23,620.42
Fine Art Supplies	\$ 3,129.42
Health and Trainer Supplies	\$ 528.29
Office/Computer Supplies	\$ 134.89
Physical Education Supplies	\$ 1,536.83
Special Needs	\$ 255.42
Teaching Aids	\$ 1,157.78
World Language	<u>\$ 70.04</u>
TOTAL	<u>\$30,433.09</u>

D18. **Acknowledgment of Compliance P.L. 2015, Chapter 47**

RESOLVED, that the Oradell Board of Education intends to renew, award or permit to expire the following contracts in attached list previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR Part 200.317 et. seq. The report was provided to each member of the Board of Education prior to June 30, 2022 as required by law.

D19. **Approval of Depository for SY 2022-2023** – It is hereby moved that the Board approves **Capital One Bank** for the deposit of Oradell Board of Education funds, subject to withdrawal by proper officers, as approved by the Board

D20. **Approval of Signatories for Capital One for SY 2022-2023** – It is hereby moved, upon recommendation of the Superintendent, in conjunction with the Business Administrator/Board Secretary, that the Board of Education approved the following signatures for the Oradell Public Schools with Capital One for SY 2022-23.

Dorothy Watson-Nichols	Board President
Gregory Derian	Board Vice President
Angelo DeSimone	Treasurer of School Monies
Megan Bozios	Superintendent
John M. Marmora	Business Administrator/Board Secretary

D21. **Authorized Signatures for Bank Accounts** – It is hereby moved, upon recommendation of the Superintendent, that the Board approve the following bank accounts and authorized signatures as required, and furthermore, approves the use of facsimile signature stamp(s) for the Board President, Board Vice President, Board Secretary, Superintendent, and Treasurer of School Moneys as may be required in the event that the individuals are unavailable for personally affixing their signature

<u>Account</u>	<u>Signatories</u>
General Fund (3 required)	Board President or Vice President Board Secretary or Superintendent Treasurer of School Monies
Payroll (1 required)	Treasurer of School Monies or Board Secretary Board President
Payroll Agency (1 required)	Treasurer of School Monies, Board Secretary or Board President or

D22. Approval of **Claims Auditor for SY 2022-2023** – It is hereby moved, upon recommendation of the Superintendent, that the Oradell Board of Education approved the **Business Administrator/Board Secretary to be designated as Claims Auditor** with authority, as provided by 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly for **SY 2022-2023**.

D23. Approval of **Petty Cash Accounts for SY 2022-2023** – It is hereby moved, upon recommendation of the Superintendent, that the Board establishes the following petty cash accounts from July 1, 2022 to June 30, 2023 in accordance with Board Policy #3451 and that the following accounts are to be replenished by vouchers and reported to the Board on an annual basis.

Account	Amount	Not to Exceed	Signatories
		Per incident	
Superintendent	\$200	\$150	Superintendent
Business Office	\$200	\$150	Business Administrator
Principal	\$400	\$ 50	Principal
Special Services	\$100	\$ 25	Supv of Special Services

D24. **Authorization to Submit and Accept a Grant** – It is hereby moved, upon recommendation of the Superintendent, that the Board authorizes the Business Administrator to submit and accept the **SY 2022-2023 IDEA Grant Application**.

Grant	Amount
IDEA-Basic	\$215,049
IDEA-Pre-School	\$14,786

D25. **Approval of Special Education Programs/Services for SY 2022-23** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Programs/Services for SY 2022-23.

STUDENT # STUDENT TOTAL	DESCRIPTION OF PROGRAM/SERVICES	COST
134	BF Gibbs School-New Milford (ESY tuition) 1:1 Aide (ESY)	6,195 520
Student Total \$85,515	BF Gibbs School-New Milford (Sept-June tuition) 1:1 Aide (Sept-June)	46,800 32,000
108	BF Gibbs School-New Milford (ESY tuition)	6,195
Student Total \$52,995	BF Gibbs School-New Milford (Sept-June tuition)	46,800
116	BF Gibbs School-New Milford (ESY tuition) 1:1 Aide (ESY)	6,195 520
Student Total \$85,515	BF Gibbs School-New Milford (Sept-June tuition) 1:1 Aide (Sept-June)	46,800 32,000
115	Northern Valley Regional High School-Valley Program (July 2022-June 2023 tuition) 1:1 Aide (July 2022-June 2023)	85,831 49,665
	Speech (ESY) 1x/wk @ \$62 (4 wks)	248
	Occupational Therapy (ESY) 2x/wk @ \$62 (4 wks)	496
	ABA-2x/wk (8/1-8/31/22) @ \$40	360
	Speech-2x/wk (8/1-8/31/22) @ \$80	720
Student Total \$144,574	Speech (Sept-June) 1x/wk @ \$62 (39 wks) Occupational Therapy (Sept-June) 2x/wk @ \$62 (39 wks)	2,418 4,836
136	Northern Valley Regional High School-Valley Program (July 2022-June 2023 tuition)	85,831
	Occupational Therapy (ESY) 2x/wk @ \$62 (4 wks)	496
Student Total \$91,163	Occupational Therapy (Sept-June) 2x/wk @ \$62 (39 wks)	4,836
104	Northern Valley Regional High School-Valley Program (July 2022-June 2023 tuition)	85,831
Student Total \$91,163	Occupational Therapy (ESY) 2x/wk @ \$62 (4 wks) Occupational Therapy (Sept-June) 2x/wk @ \$62 (39 wks)	496 4,836

133	Northern Valley Regional High School-Valley Program (July 2022-June 2023 tuition)	85,831
	Speech Therapy (ESY) 1x/wk @ \$62 (4 wks)	248
	Occupational Therapy (ESY) 2x/wk @ \$62 (4 wks)	496
	Speech Therapy (8/1-8/31/22) 1x/wk @ \$80 (5 sessions)	400
Student Total \$91,811	Speech Therapy (Sept-June) 1x/wk @ \$62 (39 wks) Occupational Therapy 1x/wk @ \$62 (39 wks)	2,418 2,418
110	CTC Academy (ESY tuition) 1:1 Aide (ESY)	11,064 3,408
Student Total \$124,218	CTC Academy (Sept-June tuition) 1:1 Aide (Sept-June)	83,902 25,844
117	ECLC (July 2022-June 2023 tuition) 1:1 Aide (July 2022-June 2023)	47,000 49,000
Student Total \$96,000		
141	Chapel Hill Academy (ESY tuition)	11,520
Student Total \$80,640	Chapel Hill Academy (Sept-June tuition)	69,120
143	Flex School (Sept-June tuition) Aide (Sept-June)	86,000 11,025
Student Total \$97,025		
175	Focus Children's Therapy Center ABA Services 10 hours/wk @ \$60 (5/4/22-8/31/22) BCBA Supervision of Home Program 2 hours/wk @ \$120 (5/4/22-8/31/22) Parent Training 1x/wk @ \$120 (5/4/2022-8/31/22) Speech Therapy 2x/wk @ \$120/half hour (5/4/22-8/31/22) Occupational Therapy 2x/wk @ \$120/half hour (5/4/22-8/31/22)	10,200 4,080 2,040 4,080 4,080
	Northern Valley Regional High School-Valley Program (Sept-June tuition)	85,831
Student Total \$115,147	Occupational Therapy 2x/wk @ \$62 (39 wks)	4,836

E. NJSBA/ BCSBA DELEGATE REPORT- Mr. Walsh, Delegate

F. **PERSONNEL-** Mrs. Walker, Chairperson

Mrs. Nichols asked if the Treasure's salary increased. Mr. Marmora responded.

A motion by Mrs. Norian, seconded by Mr. Walsh, and carried by a roll call vote of 5-0 the Board approved F1.

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated **June 27, 2022**.

G. **POLICY-** Mrs. Bhatia-Nigam, Chairperson – *None*

H. **PUBLIC RELATIONS-** Mr. Griffin, Chairperson - *None*

I. **COVID-19 TASK FORCE-** Mr. Griffin, Chairperson - *None*

XII. OPEN TO THE PUBLIC – None

XIII. OLD BUSINESS - None

XIV. NEW BUSINESS - None

XV. CLOSED SESSION

A motion by Mrs., Norian, and seconded by Mr. Derian, the board entered closed session at 7:42 pm. and carried a roll call vote of 5-0.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

A motion made by Mrs. Norian, seconded by Mr. Walsh, the Board ended closed session at 8:52p.m. and carried a roll call vote of 5-0.

XVI. ADJOURNMENT

A motion made by Mrs. Norian, and seconded by Mr. Walsh, and carried a roll call vote of 5 -0, the meeting was adjourned at 8:52 p.m.

Respectfully Submitted,

A handwritten signature in blue ink that reads "John M. Marmora". The signature is written in a cursive style with a horizontal line at the end.

*John M. Marmora
Business Administrator/Board Secretary*