

ORADELL BOARD OF EDUCATION

ORADELL, NEW JERSEY 07649

PUBLIC WORK/BUSINESS SESSION MEETING

Oradell Public School Auditorium

June 24, 2020

AGENDA

I. CALL TO ORDER- 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. MISSION STATEMENT

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

V. ROLL CALL

Mr. Castro, Mr. Derian, Mr. Griffin, Mrs. Levy, Mrs. Nichols, Mrs. Norian, Mrs. Shapiro, Mrs. Walker, and Mr. Walsh

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. BOARD PRESIDENT’S REMARKS

VIII. INTERIM SUPERINTENDENT’S REPORT

- HIB Grade Report for 2018/2019 Presentation (Megan Bozios)

IX. BUSINESS ADMINISTRATOR’S REPORT

X. MINUTES

REVIEW OF MEETING MINUTES

- June 10, 2020 Work/Business Section

APPROVAL OF MEETING MINUTES

- May 13, 2020 Special Meeting
- May 27, 2020 Work/Business Section

_____ Motion _____ Seconded

ROLL CALL

XI. COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS

B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

C. CURRICULUM- Mrs. Norian, Chairperson

D. FINANCE/ TECHNOLOGY- Mrs. Shapiro, Chairperson

- D1. Hand Check Payroll Register for **June 15, 2020**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that

the Board retroactively approves the disbursements on the Payroll Hand Check Register for June 15, 2020 in the amount of **\$419,716.32**.

_____ Motion _____ Seconded

ROLL CALL

- D2. Hand Check Payroll Register for **June 18, 2020**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for June 18, 2020 in the amount of **\$360,796.84**.

_____ Motion _____ Seconded

ROLL CALL

- D3. Check Register for **June 24, 2020** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the June 24, 2020 Check Register in the amount of **\$313,529.51** check numbers **1423 - 1532** and **021265 - 021306**.

_____ Motion _____ Seconded

ROLL CALL

- D4. Approval of the **Financial Reports** of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of **May 31, 2020**.

_____ Motion _____ Seconded

ROLL CALL

- D5. Transfer of Funds – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the **Monthly Transfers Report** as of **May 31, 2020**, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

_____ Motion _____ Seconded

ROLL CALL

D6. **Monthly Budgetary Line Item Certification** – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of **May 31, 2020**, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a) ; and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

_____ Motion _____ Seconded

ROLL CALL

D7. Acceptance of a **Donation from Stop & Shop** - It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board accepts a donation from Stop & Shop in the amount of **\$1,313.40**.

_____ Motion _____ Seconded

ROLL CALL

D8. **Rescind** - Oradell Public School PTA Mini-Grant Monies for the SY 2019-2020 - It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approves the return of funds as requested by the PTA as per the table below.

	BOE Acceptance Date	Grade	Grant	Amount
1	01/06/2020	Kindergarten	Superstar Character Academy	\$995.00
2	01/06/2020	2 nd	High Touch – High Tech	\$807.50
3	12/11/2019	1 st	Prismatic Laser Light Show	\$999.00
4	10/30/2019	5th	Joe Ryan, Revolutionary War Exhibit	\$1,000.00
			TOTAL	\$3,801.50

_____ Motion _____ Seconded

ROLL CALL

- D9. Approval of **Staff Paid from Grant Funds** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the final salary charged to the **2019-20 Federal Grant** funding as follows:

Last	First	Position	Title III
Cleary	Jean	Teacher	\$7,000

_____ Motion _____ Seconded

ROLL CALL

- D10. Acknowledgment of Compliance P.L. 2015, Chapter 47

RESOLVED, that the Oradell Board of Education intends to renew, award or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR Part 200.317 et. seq. The report was provided to each member of the Board of Education prior to June 30, 2020 as required by law:

VENDOR	DESCRIPTION
Alarm & Communications	Security Alarm
Alliance for Competitive Energy Services	Natural Gas Supplier
Ameriflex	Cobra Administrators
Apple, Inc.	One time Award
Balken Risk Management	Property Insurance Broker And Health Benefit Broker
Bergen County Technical Schools	Technology Support Services
Bergen Pediatric Therapy Center	Related Services
Brainpop.com, LLC	Software
Cablevision Lightpath	Internet
Canon Financial	Copier Leases
Celebrate the Children	Tuition
Computer Solutions, Inc.	Budgetary & Personnel/Payroll Software
CTC Academy	Tuition
Deborah Roberts	Speech Therapy
Delta Dental of NJ	Dental Benefits
Depository Trust Company	Bond Payment
Developmental Center for Children	Tuition

Direct Energy Business Marketing	Utilities
Discovery Education	Streaming Building Subscription
East Cost Combustion	Boiler Maintenance
East Coast Power	Utilities
Eastern DataComm, Inc.	ShoreTel Telephone Maintenance
ECLC of Chatham	Tuition
Educational Data Services, Inc.	Cooperative Pricing
Follett School Solutions	Software
Frontline Technologies	AESOP Attendance Software
Garden State Environmental	Environmental services
Hewlett Packard Financial Services	Copier Lease
HIBster	software
Horizon Blue Cross/Blue Shield	Health Benefits
Horizon Termite & Pest Control	Annual Maintenance
Hunterdon County Ed Services Commission	Cooperative Pricing
IXL Learning	Software
JAMF Software	Software
Journeyed.com	Software
Karen Willick	Occupational Therapy
Kencor, Inc.	Elevator Maintenance
LAN Associates	Architect of Record
Lerch, Vinci & Higgins	Auditor
Linkit!	Software
Middlesex Regional Educational Services Commission	Cooperative Pricing
Miracles in Education	Speech therapy services
My Learning Plan	OASYS with Strong EPES
NESBIG	Pooled Insurance Program
New Milford Board of Education	192/193 services
Newsela	software
Northern Region Educational Services Commission	Financial clerk services
Northern Valley Regional High School	Tuition
Optimum	Utilities
Oxford Consulting	Physical Therapy services
Paramus Board of Education	Professional development
PEPPM National Cooperative	Cooperative Pricing
Phoenix Advisors	Disclosure Agent & Municipal Advisor
Pitney Bowes Global Financial Services	Mail Machine Rental
Primary Care of Oradell	Staff Physicals

Public Service Electric & Gas	Utilities
Realtime Technology	Student Software/Support
River Edge BOE/Region V	Shared Services agreement for evaluation, student therapies
River Edge Board Of Education	Tuition
River Dell Regional Board of Education	Shared Services-Aid in Lieu
Scholastic Library Publishing	Software
Sciarrillo, Cornell, Merlino, McKeever & Osborne	Legal Services
Specrotel	Cell Phone service
St Joseph's Healthcare	Neurological Evaluation
Suez Water New Jersey	Utilities
TD Equipment Finance	Lease Purchase-ESIP
The Forum School	Tuition
The Learning Center for Exceptional Children	Tuition
Tumbleweed Press	Software
United Business Systems	Copiers
US Communities Gov't Purchasing Alliance	Cooperative Pricing
Verizon	Telephone service
Verizon Wireless	Cell phone service
West Bergen Mental Health Care	Student services
Wilson Language Training	Professional development
World Book, Inc.	software
ZUMU	Website Hosting

_____ Motion _____ Seconded

ROLL CALL

D11. Approval of **Unit Price Awards from Educational Data Services** – It is hereby moved upon the recommendation of the Interim Superintendent that the Board approve the price awards as per bids prepared, advertised, and received by the ESC of Morris County School District for the NJ Cooperative Bid Members in the total amount of **\$31,992.76** for the **SY 2020-2021**.

General Classroom Supplies	\$24,701.97
Fine Art Supplies	\$ 3,439.62
Health and Trainer Supplies	\$ 1,418.09
Office/Computer Supplies	\$ 422.00
Physical Education Supplies	\$ 1,373.50
Teaching Aids	\$ 496.96

The Oradell Board of Education further approves the joint bidding and **transportation** agreements for all Oradell students who are transported through Region V; and

The Oradell Board of Education further approves the joint bidding and/or shared services agreement; including but not limited to student **evaluations, student therapies and other student support services**; and

The Oradell Board of Education further approves the joint bidding and/or shared services for **non-public school services**; and

The Oradell Board of Education further approves the joint bidding and/or shared services for **other services as requested** to be provided by Region V component districts on an as needed basis.

_____ Motion _____ Seconded

ROLL CALL

- D16. **Approval of Depository for SY 2020-2021** – It is hereby moved that the Board approves **Capital One Bank** for the deposit of Oradell Board of Education funds, subject to withdrawal by proper officers, as approved by the Board

_____ Motion _____ Seconded

ROLL CALL

- D17. **Approval of Signatories for Capital One for SY 2020-2021** – It is hereby moved, upon recommendation of the Interim Superintendent, in conjunction with the Business Administrator/Board Secretary, that the Board of Education approved the following signatures for the Oradell Public Schools with Capital One for SY 2020-21.

Dorothy Watson-Nichols	Board President
Gregory Derian	Board Vice President
Angelo DeSimone	Treasurer of School Monies
Barbara Longo	Interim Superintendent
John M. Marmora	Business Administrator/Board Secretary

_____ Motion _____ Seconded

ROLL CALL

- D18. **Authorized Signatures for Bank Accounts** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approve the

following bank accounts and authorized signatures as required, and furthermore, approves the use of facsimile signature stamp(s) for the Board President, Board Vice President, Board Secretary, Interim Superintendent, and Treasurer of School Moneys as may be required in the event that the individuals are unavailable for personally affixing their signature

Account	Signatories
General Fund (3 required)	Board President or Vice President Board Secretary or Superintendent Treasurer of School Monies
Payroll (1 required)	Treasurer of School Monies or Board Secretary Board President
Payroll Agency (1 required)	Treasurer of School Monies, Board Secretary or Board President or

_____ Motion _____ Seconded

ROLL CALL

- D19. Approval of **Petty Cash Accounts for SY 2020-2021** – It is hereby moved, upon recommendation of the Superintendent, that the Board establishes the following petty cash accounts from July 1, 2020 to June 30, 2021 in accordance with Board Policy #3451 and that the following accounts are to be replenished by vouchers and reported to the Board on an annual basis.

Account	Amount	Not to Exceed Per incident	Signatories
Superintendent	\$200	\$150	Superintendent
Business Office	\$200	\$150	Business Administrator
Principal	\$400	\$ 50	Principal
Special Services	\$100	\$ 25	Supv of Special Services

_____ Motion _____ Seconded

ROLL CALL

- D20. Acceptance of **Health, Prescription Drug and Dental Renewal Rates for the SY 2020-2021** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts the renewal rates with **Horizon Blue Cross/Blue Shield of New Jersey** effective **July 1, 2020 – July 31, 2020.**

_____ Motion _____ Seconded

ROLL CALL

- D21. Acceptance of **Health, Prescription Drug and Dental Rates for the SY 2020-2021** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts the rates with the **State Employee Health Benefit Plan of New Jersey** effective **August 1, 2020 – December 31, 2020.**

_____ Motion _____ Seconded

ROLL CALL

- D22. Acceptance of **Student Accident Renewal Rates for the SY 2020-2021** – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts the renewal rates with **Monarch Management Corporation** of Cherry Hill, New Jersey, effective August 1, 2020 – August 31, 2021.

_____ Motion _____ Seconded

ROLL CALL

- D23. Approval of **Claims Auditor for SY 2020-2021** – It is hereby moved, upon recommendation of the Superintendent, that the Oradell Board of Education approved the **Business Administrator/Board Secretary to be designated as Claims Auditor** with authority, as provided by 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly for SY 2020-2021.

_____ Motion _____ Seconded

ROLL CALL

- D24. Authorization to Submit and Accept funding of the **ESEA (Elementary and Secondary Education Act) Grant for the 2020-2021 SY** – It hereby moved, upon the recommendation of the Interim Superintendent, that the Board authorizes the submission of the ESEA Grant applications and accepts the funding as follows:

Title IA	\$ 10,727
Title IIA	\$ 8,523
Title III	<u>\$ 9,423</u>

TOTAL \$ 28,673

_____ Motion _____ Seconded

ROLL CALL

D25. Authorization to Submit and Accept funding of the **IDEA Basic and Preschool Grants** for the **2020-2021 SY** – It hereby moved, upon the recommendation of the Interim Superintendent, that the Board authorizes the submission of the IDEA Basic and Preschool grant applications (Individuals with Disabilities Education Act) and accepts the funding as follows:

IDEA Basic	\$ 191,030
IDEA Preschool Grant	\$ 13,459

_____ Motion _____ Seconded

ROLL CALL

D26. **Approval for Transfer to Capital Reserve Account**

RESOLVED, WHEREAS N.J.S.A 18A:21-2 and N.J.S.A 18A 7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statues authorize procedures, under the authority the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations in to reserve accounts during the month of June by board resolution, and

WHEREAS, the Oradell Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve and Maintenance Reserve accounts at year end if available, and

WHEREAS the Oradell Board of Education has determined that an amount up to **\$400,000** may be available for such purpose **of transfer into the Capital Reserve account.**

NOW THEREFORE BE IT RESOLVED by the Oradell Board of Education that is hereby authorizes the District’s School Business Administrator to make these transfers consistent with all applicable laws and regulations, having been reviewed and recommended by the Finance Committee.

_____ Motion _____ Seconded

ROLL CALL

D27. **Approval for Transfer to Maintenance Reserve Account**

RESOLVED, WHEREAS N.J.S.A 18A:21-2 and N.J.S.A 18A 7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statues authorize procedures, under the authority the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations in to reserve accounts during the month of June by board resolution, and

WHEREAS, the Oradell Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve and Maintenance Reserve accounts at year end if available, and

WHEREAS the Oradell Board of Education has determined that an amount up to **\$400,000** may be available for such purpose **of transfer into the Maintenance Reserve account.**

NOW THEREFORE BE IT RESOLVED by the Oradell Board of Education that is hereby authorizes the District’s School Business Administrator to make these transfers consistent with all applicable laws and regulations, having been reviewed and recommended by the Finance Committee.

_____ Motion _____ Seconded

ROLL CALL

D28. Acceptance of a **Donation from the American Heart Association** - It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board accepts a donation from the American Heart Association for Physical Education Equipment in the amount of **\$500.00.**

_____ Motion _____ Seconded

ROLL CALL

E. **NJSBA/ BCSBA DELEGATE REPORT-** Mr. Walsh, Delegate

F. **PERSONNEL-** Mrs. Walker, Chairperson

F1. It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts and approves the Personnel Committee Report dated June 24, 2020.

_____ Motion _____ Seconded

ROLL CALL

F2. That the Board of Education approves the recommendation of the Superintendent that the following certified individual be appointed to the certified position and salary listed for SY 2020-2021: (*Pending review and approval by the County Executive Superintendent*)

Name	Position / Position Code	Salary	Effective Date
Longo, Barbara	Interim Superintendent / #0104	\$650 per day (No benefits)	7/1/2020 - 6/30/2021

_____ Motion _____ Seconded

ROLL CALL

F3. BE IT RESOLVED that the Oradell Public School Board of Education (hereinafter referred to as the "Board") appoints John M. Marmora as the Business Administrator/Board Secretary for the Oradell Public School for the period beginning July 1, 2020 and ending on June 30, 2021; and, BE IT FURTHER RESOLVED that this Employment Agreement has been submitted and approved by the Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7-8(j); and,

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement between the Board and John M. Marmora for the position of Business Administrator/Board Secretary for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof; and,

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and Business Administrator/Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and John M. Marmora.

_____ Motion _____ Seconded

ROLL CALL

- F4. Appointment of Professional Consultant/Medical Examiner for SY 2020-2021 – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board reappoints the following Professional Consultant/Medical Examiner for SY 2020-2021:

Name	Position	Consultant Fee
John Braun, D.O.	Professional Consultant/Medical Examiner	\$100.00 per case

_____ Motion _____ Seconded

ROLL CALL

- F5. Appointment of Treasurer of School Moneys for SY 2020/2021 – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board appoints the following Treasurer of School Moneys for SY 2020/2021:

Name	Position	Annual Salary
Angelo DeSimone	Treasurer of School Moneys	\$3,100

_____ Motion _____ Seconded

ROLL CALL

- F6. Appointment of Professional Consultant/School Physician for SY 2020-2021 – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board reappoints the following Professional Consultant/Medical Examiner for SY 2020-2021:

Name	Position	Annual Salary
Ann DeAngelo, M.D.	Professional Consultant/School Physician	\$4,000

_____ Motion _____ Seconded

ROLL CALL

F7. Approval of Appointments for SY 2020 -2021 – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following appointments for SY 2020–2021, no additional stipends or salary:

1	Environmental Protection / Right to Know / PEOSHA / AHERA / Indoor Air Quality / Asbestos Management Officers	Supervisor of Building & Grounds
2	Integrated Pest Management Coordinator	Supervisor of Building & Grounds
3	Public Agency Compliance Officer / Record Custodian	School Business Administrator
4	Affirmative Action Officer & Title IX Compliance Officer	Interim Superintendent
5	Affirmative Action Officer for Students with Disabilities	Supervisor of Special Services
6	Custodian of Records (OPRA)	School Business Administrator – Business Items / Personnel- Interim Superintendent
7	Custodian of Student Records	Business Administrator
8	504 Compliance Officer(s)	Assistant Principal(s)
9	Chairperson for State and Federal Mandated Programs	Interim Superintendent
10	Blood Borne Pathogens - Contact Person	School Nurse
11	District Anti-Bullying Coordinator	Principal
12	School Anti-Bullying Specialist	School Psychologist, Assistant Principal(s)
13	Liaison for Homeless Children	School Social Worker

_____ Motion _____ Seconded

ROLL CALL

G. **POLICY-** Mrs. Levy, Chairperson

H. **PUBLIC RELATIONS-** Mr. Griffin, Chairperson

XII. OPEN TO THE PUBLIC

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CLOSED SESSION- (IF NECESSARY)

(NOTICE: Public action may be taken after Closed Session concludes.)

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

_____ Motion _____ Seconded

ROLL CALL

XVI. ADJOURNMENT

_____ Motion _____ Seconded

ROLL CALL