

**ORADELL BOARD OF EDUCATION**  
**ORADELL, NEW JERSEY 07649**  
**PUBLIC WORK/BUSINESS SESSION MEETING**  
**Oradell Public School Auditorium**

**July 8, 2020**

**Minutes**

**I.     *The meeting was called to order at 7:31pm by Mr. Derian.***

**II.    *The Flag Salute was led by Mr. Derian & Mrs. Norian.***

**III.   *The Sunshine Law Statement was read by Mr. Derian.***

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

**IV.    *The Mission Statement was read by Mrs. Norian.***

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

**V.     **ROLL CALL****

***Present: Mr. Castro, Mr. Derian, Mrs. Levy, Mrs. Norian, Mrs. Shapiro, and Mr. Walsh. Mr. Griffin arrived at 7:34pm.***

***Absent: Mrs. Nichols and Mrs. Walker***

*Also present were Barbara Longo, Interim Superintendent, John M. Marmora, Business Administrator/Board Secretary, 3 members of the administration, and approximately 1 member of the public.*

**VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY - None**

**VII. BOARD PRESIDENT'S REMARKS - None**

**VIII. INTERIM SUPERINTENDENT'S REPORT**

*Mrs. Longo gave a briefing on the district's progress on the district's plan to reopen schools in September. She mentioned that the district administrators have been working tirelessly on this project and committee meetings have already begun. Some of the major initiatives being discussed are keeping the students & staff safe and healthy, the ordering of supplies, arranging the schedule and figuring out ways to comply with social distancing guidelines.*

**IX. BUSINESS ADMINISTRATOR'S REPORT - None**

**X. MINUTES**

*A motion by Mr. Walsh, seconded by Mrs. Norian, the approval of the Meeting Minutes of 06/10/2020 and the review of Special Meeting Minutes of 06/24/2020 and Meeting Minutes of 6/24/2020 were approved and carried by a roll call vote of 7-0. Mrs. Nichols and Mrs. Walker were absent.*

**REVIEW OF MEETING MINUTES**

- June 24, 2020 Work/Business Section
- June 24, 2020 Special Meeting

**APPROVAL OF MEETING MINUTES**

- June 10, 2020 Work/Business Section

**XI. COMMITTEE REPORTS/ACTIONS**

**A. ADMINISTRATIVE ITEMS**

*A motion by Mrs. Shapiro, seconded by Mr. Walsh, and carried by a roll call vote of 7-0 the Board approved A1. Mrs. Nichols and Mrs. Walker were absent.*

A1. Approval of School Security Drill Statement of Assurance for SY 2019-2020 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the 2019-2020 School Security Drill Statement of Assurance for submission to the County Department of Education:

**B. BUILDING & GROUNDS/ SAFETY-** Mr. Derian, Chairperson - *None*

**C. CURRICULUM-** Mrs. Norian, Chairperson

*A meeting is still trying to be scheduled as soon as the administration and Superintendent have time from working on the district's reopening plan.*

**D. FINANCE/ TECHNOLOGY-** Mrs. Shapiro, Chairperson

*Mrs. Shapiro highlighted agenda resolution item D8, noting that this is a shared service with the River Dell Board of Education in an effort to save money.*

*Mrs. Shapiro asked for additional clarification on the scope of work for resolution item D4. Mr. Marmora reported this work is for the repair and replacement of select sidewalks around and throughout the district's property. Mr. Marmora thanked Mr. Williamson, Supervisor of Buildings & Grounds, for soliciting the quotes from 3 vendors. The projected start date is July 20, 2020. Mr. Marmora also thanked Mr. Bonfiglio for his work on D8. Mrs. Shapiro asked if the sidewalk work will include the area on Center Street and the Kindergarten entrance. Mr. Marmora said it did not include the work along Center Street because it would have caused the quote to go over the bid threshold but the Kindergarten entrance was included in the quote.*

*A motion by Mrs. Shapiro, seconded by Mr. Walsh, and carried by a roll call vote of 7-0 the Board approved D1 - D9. Mrs. Nichols and Mrs. Walker were absent.*

D1. Hand Check **Payroll Register for June 30, 2020** – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for June 30, 2020 in the amount of **\$3,552.00**.

- D2. **Check Register for June 25 - 30, 2020** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the June 25 - 30, 2020 Check Register in the amount of **\$57,522.33** check numbers **001533** and **021307 – 021336 (Void 021337-021340)**.
- D3. **Check Register for July 8, 2020** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the July 8, 2020 Check Register in the amount of **\$199,740.33** check numbers **021341 - 021358**.
- D4. **Approval to Award a Contract to Angel’s Landscape Contractors & Suburban Sidewalks, Inc.** - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the award of a contract to Angel’s Landscape Contractors & Suburban Sidewalks, Inc. of Garfield, New Jersey, for the repair and replacement of sidewalks and walkways in the amount of **\$39,000**.
- D5. **Approval of the Uniform Minimum Chart of Accounts for SY 2020-2021** – It is hereby moved that the Board approve the Uniform Minimum Chart of Accounts for SY 2020-2021, which are on file in the Business Administrator/Board Secretary’s office.
- D6. **Approval of Representatives Requesting State and Federal Funds** – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Oradell Board of Education approves the Interim Superintendent and/or the Business Administrator/Board Secretary to be designated as the Board’s Agents to Request State and Federal Funds for **SY 2020-2021**.
- D7. **Approval of Newsela License for SY 2020-2021** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the renewal of Newsela License for the SY 2020-2021 in the amount of **\$4,900**.
- D8. **Approval of Shared Services Agreement with River Dell Regional School District Board of Education for Scavenger/Recycling Services with Interstate Waste for SY 2020-2021** – It is hereby moved upon the recommendation of the Interim Superintendent, the Board approves the following resolution:

WHEREAS, the Oradell Board of Education (hereinafter referred to as “the Oradell Board”) and the River Dell Regional School District Board of Education (hereinafter referred to as the River Dell Board” are parties to a shared services agreement pursuant to the Uniform Shared Services and

Consolidation Act, N.J.S.A 40A:65-1 et seq., whereby the River Dell Board is authorized to solicit bids for Scavenger/Recycling Services (hereinafter referred to as the “Services”) on behalf of the Oradell Board; and

WHEREAS, the River Dell Regional School District Board of Education (hereinafter referred to as the “Board”) advertised for bids for Scavenger/Recycling Services (hereinafter referred to as the “Services”); and

WHEREAS, on February 14, 2020, the Board received one (1) bid for the Services, submitted by Interstate Waste Services of New Jersey, Inc. (hereinafter referred to as “Interstate Waste”) with a base bid in the amount of \$17,391.24, representing the combined cost per year in the amount of \$5,626.56 for the 2020-2021 school year; \$5,795.40 for the 2021-2022 school year; and \$5,969.28 for the 2022-2023 school year; and

WHEREAS, the bid submitted by Interstate Waste is the lowest responsible bid for the Services and the Board is desirous of awarding the contract for the Services to Interstate Waste.

NOW, THEREFORE, BE IT RESOLVED that the Oradell Board of Education hereby awards the bid for Scavenger/Recycling Services to Interstate Waste Services of New Jersey, Inc. in the amount of \$17,391.24, representing the combined cost per year in the amount of \$5,626.56 for the 2020-2021 school year; \$5,795.40 for the 2021-2022 school year; and \$5,969.28 for the 2022-2023 school year. The Oradell Board of Education reserves the right to extend the contract in its sole discretion for two (2) additional years, in accordance with N.J.S.A. 18A:18A-42.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and performance bond as required in the specifications, together with an executed agreement, as prepared on behalf of the Board, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

- D9. **Approval of LinkIt! Software for SY 2020-2021** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board

approves the renewal of LinkIt! Software for the SY 2020-2021 in the amount of \$11,596.

E. **NJSBA/ BCSBA DELEGATE REPORT-** Mr. Walsh, Delegate

*Mrs. Levy noted that there will be a County meeting held on July 30, 2020.*

F. **PERSONNEL-** Mrs. Walker, Chairperson

*A motion by Mrs. Norian, seconded by Mr. Walsh, and carried by a roll call vote of 7-0 the Board approved F1. Mrs. Nichols and Mrs. Walker were absent.*

F1. It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts and approves the Personnel Committee Report dated **July 8, 2020**.

G. **POLICY-** Mrs. Levy, Chairperson

*Mrs. Levy reported that they are waiting to hear on the Policy Well-Check from NJSBA. The Board received 5 policies for review today and will be reviewed at the next meeting.*

H. **PUBLIC RELATIONS-** Mr. Griffin, Chairperson - *None*

**XII. OPEN TO THE PUBLIC - None**

**XIII. OLD BUSINESS**

*Mr. Griffin asked for the status of the NJSBA Mental Health Task Force Report. Mr. Marmora responded saying that there is nothing new to report, but it would be a good time to bring this up at the Board Retreat since the NJSBA County field representative will be present. The change in date of the Board Retreat has not been confirmed. Mr. Griffin proposed a change in the approach of the Strategic Plan part of the Board Retreat meeting. Mrs. Norian clarified that during the Board Retreat, the Board goes over the Board Self Evaluation and Board Goals. Mr. Derian recommended that the Board complete the Board Self Evaluation as soon as possible. The process of the Board Self Evaluation was discussed.*

*Mr. Griffin asked for the Board's role in reminding potential candidates about the upcoming Board of Education election and deadline for the nominating petition. Discussion ensued amongst the Board members on the topic.*

*Mrs. Levy began the conversation of offering the Zoom option in addition to in-person meetings. If we are legally allowed to still Zoom, Mrs. Levy does not see a downside, especially if not all members of the community feel comfortable attending in-person. Mrs. Norian recalled that it was decided at the last meeting that Zoom was not allowed. Mr. Derian concurred and it was the opinion of the Board Attorney that Zoom should not be allowed and since the Governor relaxed the restrictions we should resume with in-person only meetings. Mrs. Levy went on record that even though the Governor relaxed restrictions, there are many people who are still uncomfortable attending meetings in-person and if we are not prohibited from doing so, we would be excluding a percentage of the community that would normally attend. Mr. Griffin believes it's still clear that we can't have in-person meetings. Looking to the future, Mr. Griffin suggested that if the school is developing back-up plans, the Board should do the same for their meetings. Mrs. Norian said she would be open for hybrid meetings. Mr. Derian said it would be likely if we had to roll back our phases we might have to go back to hybrid meetings. Mrs. Shapiro and Mr. Derian said they are uncomfortable making a decision against the Board Attorney's advice. Mr. Castro asked for clarification of Mr. Griffin's request – to have the Zoom option at the next meeting or to have a policy on the Zoom option. Mr. Griffin responded. Mrs. Levy recommended we consult with our Board Attorney. Mr. Walsh said the Board Attorney said we can no longer have the Zoom option at our Board meetings. The Board continued to discuss having a Zoom option at future Board meetings. It was decided that the issue would be discussed with the Board Attorney and brought up at the Board Retreat.*

#### **XIV. NEW BUSINESS**

*Mrs. Levy commented on the Board's involvement with the task force committees and thought if there was another opportunity for a Board member to participate, it would be good for the Public Relations committee chair or a member of the committee to participate.*

*Mrs. Levy asked when the information from the parent survey would be available. Ms. Bozios responded.*

*Mrs. Longo explained the committee schedule for the district's reopening plan and where the district currently is in the process.*

*Mr. Griffin asked for some guidance from the Superintendent and Administration on what the Board Goals could be. Mrs. Longo responded with some examples. Mrs. Norian noted that NJSBA has some resources available as well.*

*Mrs. Shapiro hoped to see that when the committees meet, that the idea of keeping everything as touchless as possible is kept in mind, everyone practices patience and being mindful of mask breaks. Discussion ensued on the planning.*

*Mr. Castro relayed his appreciation to the administration for working on the reopening plan and offered if any emergency meeting was needed he would approve. Mrs. Longo responded with the timeline for the submission of the plan.*

*Mr. Walsh requested that the Board members see the plan before it is submitted. Mr. Derian agreed and asked if it could be included in the Friday briefing. Mrs. Levy and Shapiro asked for an update by the time of the Board Retreat. Mrs. Levy asked if we are collaborating with River Dell & River Edge. Mrs. Longo responded that we are.*

*Mrs. Shapiro read a message from Mr. Fletcher, Superintendent of River Dell.*

## **XV. CLOSED SESSION**

*A motion by Mrs. Norian and seconded by Mr. Walsh, the board entered closed session at 8:44pm.*

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

*The Board discussed personnel matters regarding the Interim Superintendent's Evaluation and her performance since February of this year. No action was taken.*

*A motion by Mrs. Norian and seconded by Mr. Walsh to exit closed session at 9:00pm, and carried a roll call vote of 7-0. Mrs. Nichols and Mrs. Walker were absent.*



**XVI. ADJOURNMENT**

*A motion by Mrs. Norian and seconded by Mr. Walsh, and carried a roll call vote of 7-0, the meeting was adjourned at 9:00pm. Mrs. Nichols and Mrs. Walker were absent.*

*Respectfully Submitted,*



*John M. Marmora*

*Business Administrator/Board Secretary*