

ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING

Oradell Public School Auditorium

August 19, 2020

Minutes

I. *The meeting was called to order at 7:30pm by Mrs. Nichols.*

II. *The Flag Salute was led by Mrs. Nichols.*

III. *The Sunshine Law Statement was read by Mrs. Nichols.*

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. *The Mission Statement was read by Mr. Derian*

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

V. **ROLL CALL**

Present: Mr. Castro, Mr. Griffin, Mrs. Levy, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Mr. Derian and Mrs. Nichols

Absent: Mrs. Norian

Also present were Barbara Longo, Interim Superintendent, 3 members of the administration, and approximately 117 member of the public (9 in person and 108 virtual).

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY - None

VII. BOARD PRESIDENT'S REMARKS- None

VIII. INTERIM SUPERINTENDENT'S REPORT- None

IX. BUSINESS ADMINISTRATOR'S REPORT – None

X. MINUTES

A motion by Mr. Walsh, seconded by Mrs. Walker, the approval of the Meeting Minutes and Special Meeting Minutes of 06/24/2020 and the review of Meeting Minutes of 07/08/2020 and Board Retreat Meeting Minutes of 7/22/2020 were approved and carried by a roll call vote of 8-0. Mrs. Norian was absent.

REVIEW OF MEETING MINUTES

- July 8, 2020 Work/Business Section
- July 22, 2020 Retreat Special Meeting

APPROVAL OF MEETING MINUTES

- June 24, 2020 Work/Business Section
- June 24, 2020 Special Meeting

XI. COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS

A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 8-0 the Board approved A1-A4. Mrs. Norian was absent.

Mrs. Levy asked for clarification on agenda items A1 and A4. Mr. Merlino said items were redundant and item A4 would have been sufficient.

Mrs. Levy had concerns about the completion of the school reopening plan. Jeff Merlino confirmed that the plan has already been submitted and complies with the current Governor and the Department of Education of the State of New Jersey

checklist. The District's submitted reopening plan is currently awaiting County and State approval.

Mrs. Levy had additional questions about specific items on the State's Checklist. Mr. Merlino reminded the Board that all items on the checklist have been reviewed by appropriate vendors and the District meets the standards on the current State checklist. Mrs. Longo said PPE items have been received. Also, Mr. Merlino and Mrs. Nichols confirmed the District will follow the Department of Health's guidelines and instruction.

Mr. Derain asked if new policies' due to Covid19 need to be approved prior to school opening. Mr. Merlino responded policies second reading is not necessary before school is open.

Mr. Griffin asked about wording on A4. Jeff Merlino commented the Administration and Committees have worked hard on the reopening plan. Also, Mr. Merlino reassured that we have a comprehensive well thought out plan that meets all the current guidelines. Mr. Griffin asked for clarification on A3 and Mr. Longo said the change of the start date is to give staff more professional development days to prepare for the new school year structure.

Mr. Castro thanked everyone for their hard work and expressed his thoughts on the questions that are being asked about the reopening plan.

Mrs. Walker commented teachers are being trained for protocol on contact tracing. Mrs. Nichols also added the Department of Health is involved every step of the way. Mr. Merlino added that guidelines for specific scenario are on the State's website for everyone.

Mrs. Levy asked if teachers that have changes from the prior year in classrooms or grades be provided with professional development to make the transition smooth. Mrs. Longo confirmed there are teachers who will be moved grade levels and there will be professional development offered. Also, asked Ms. Bozios to clarify. Ms. Bozios responded that it has always been important to support the teachers and this year will be no different. This is always in our budget and always in the professional development.

- A1. **Approval to submit the Draft Restart and Recovery Plan** - It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board retroactively approves to submit the Draft Restart and Recovery Plan to the Executive County Superintendent by August 4, 2020.
- A2. **Approval of District Mentoring Plan for SY 2020-2021:** - It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approves the District Mentoring Plan for SY 2020-2021.

A3. **REVISE 07/22/2020** - Approval of 2020-2021 School Calendar – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts and approves the 2020-2021 School Calendar.

A4. RESOLUTION FOR REOPENING OF SCHOOLS

WHEREAS, the plan to reopen schools for the 2020-2021 school year includes, to the extent possible and within the confines as dictated by the District’s buildings and facilities, the health, safety, and “Leadership and Planning” measures identified as “Anticipated Minimum Standards” (minimum standards) in the Department of Education’s *The Road Back, Restart and Recovery Plan for Education*; and

WHEREAS, the District’s plan, to the extent possible will implement those minimum standards as outlined in the District’s reopening plan; and

WHEREAS, the District’s plan, to the extent possible, will adhere to the directives of the Governor and the Department of Education of the State of New Jersey regarding the reopening of schools for 2020-2021; and

NOW, BE IT RESOLVED, that the Board has considered the above and, upon the recommendation of the Superintendent, approves the submission of the District’s plan for reopening schools for the 2020-2021 school year to the Department of Education.

B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

Mr. Derian reported on the 8/12/20 committee meeting which included topics such as updates on the sidewalk repairs around the building, projector screen moved from auditorium to the MPR, removal of trees after tropical storm damage, recommendation to YWCA to use facility, and PPE supplies.

Mr. Griffin asked about safety on disinfectant machines. Mrs. Longo said the details on products used are in the reopening plan. Road back to recovery plan is on the District’s website. Mr. Derian added procedures on when and where the disinfectant sprayers will be used. Mrs. Shapiro commented on the safety and quick drying time of disinfectant procedure.

Mrs. Levy recommended use of automatic hand dispenser in bathrooms.

A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 8-0 the Board approved B1. Mrs. Norian was absent.

B1. Use of School Facilities- It is hereby moved, upon recommendation of the Interim Superintendent, that the Board of Education approves the following requests for use of school facilities for the SY 2020-2021 in accordance with Board Policy #1330:

Organization	Event	Details	Facility Charge
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*YWCA	Before/After School Program	2020-2021 School Year	As Per Contract
Oradell PTA (Category A)	Teacher Appreciation Welcome Breakfast	09/01/20 7:00 a.m. Front Lawn	-\$0-

*Pending receipt of appropriate documents

C. **CURRICULUM-** Mrs. Norian, Chairperson

D. **FINANCE/ TECHNOLOGY-** Mrs. Shapiro, Chairperson

Mrs. Shapiro reported on the 8/12/2020 committee meeting. Also, explained D14 State aid reduction and the decision the District made to manage the reduction. Mr. Derian wanted to clarify that the District did not apply to use emergency reserve. It was an option but not used.

A motion by Mrs. Shapiro, seconded by Mr. Walsh, and carried by a roll call vote of 8-0 the Board approved D1 – D14. Mrs. Norian was absent. Mr. Castro abstained from D10.

- D1. Hand Check Payroll Register for **July 15, 2020**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for **July 15, 2020** in the amount of **\$75,845.69**.
- D2. Hand Check Payroll Register for **July 30, 2020**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for **July 30, 2020** in the amount of **\$80,712.43**.
- D3. Hand Check Payroll Register for **August 14, 2020**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for **August 14, 2020** in the amount of **\$79,197.69**.
- D4. Check Register for **August 12-19, 2020** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the **August 12-19, 2020** Check Register in the amount of **\$202,242.40** check numbers **990028-990029** and **021359 – 021431**.
- D5. Approval of the **Financial Reports** of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of **June 30, 2020**.

- D6. **Transfer of Funds** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the Monthly Transfers Report as of **June 30, 2020**, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
- D7. **Monthly Budgetary Line Item Certification** – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of **June 30, 2020**, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a) ; and
- FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.
- D8. **Approval to renew a Software License Agreement with IXL Learning Software for the SY 2020 - 2021** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the software license agreement with IXL Learning Software from August 31, 2020 – August 31, 2021 at a cost of \$4,463.00.
- D9. **Approve Software License Agreement with Formative for the SY 2020 - 2021** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the software license agreement with Formative at a cost of **\$3,999.00**.
- D10. **Approval of Special Education Programs/Services for SY 2020-21** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following Programs/Services for SY 2020-21.

STUDENT #	DESCRIPTION OF PROGRAM/SERVICES	COST
134	BF Gibbs School-New Milford (ESY tuition & aide)	\$ 3,100.00
	BF Gibbs School-New Milford (Sept-June tuition)	42,525.00
	Aide (Sept-June)	30,000.00
108	BF Gibbs School-New Milford (ESY tuition)	3,100.00
	BF Gibbs School-New Milford (Sept-June tuition)	42,525.00
116	BF Gibbs School-New Milford (ESY tuition & aide)	3,100.00
	BF Gibbs School-New Milford (Sept-June tuition)	42,525.00
	Aide (Sept-June)	30,000.00
135	River Edge Public School (ESY tuition)	(anticipated)_____

	Karen Willick - OT Services (1x/wk. @ \$45.00)	180
	River Edge Public School (Sept-June tuition)	(anticipated)
	Karen Willick - OT Services (2x/wk. @ \$45.00)	3,600
115	Northern Valley Regional High School-Valley Program (ESY tuition)	7,095.36
	Northern Valley Regional High School-Valley Program (Sept-June tuition)	70,953.64
	1:1 Aide (Sept-June)	43,396
	Occupational Therapy (ESY) 2 x \$65	520
	Parent training-1x/wk. (8/3-8/28/2020) @ \$40	160
	ABA-1x/wk. (8/3-8/28/2020) @ \$40	160
	Speech-4x/wk. (8/3-8/28/20) @ \$65	260
	Occupational Therapy 2x/wk. @ \$65 (Sept-June)	5,200
136	Northern Valley Regional High School-Valley Program (ESY tuition)	7,095.36
	Northern Valley Regional High School-Valley Program (Sept-June tuition)	70,953.64
	Occupational Therapy (ESY) 2x/wk. @ \$65	520.00
	Occupational Therapy (Sept-June) 2x/wk. @ \$65	5,200.00
104	Northern Valley Regional High School-Valley Program (ESY tuition)	7,095.36
	Northern Valley Regional High School-Valley Program (Sept-June tuition)	70,953.64
	Occupational Therapy (ESY) 2x/wk. @ \$65	520.00
	Occupational Therapy (Sept-June) 2x/wk. @ \$65	5,200.00
	COR-1 hour/wk. ABA @ \$65 (July 2020-June 2021)	3,185.00
	COR-2 hours/month Program Coordination @ \$110 (July 2020-June 2021)	2,640.00
94	Northern Valley Regional High School-Valley Program (ESY tuition)	7,095.36
	Northern Valley Regional High School-Valley Program (Sept-June tuition)	70,953.64

	Occupational Therapy (ESY) 2x/wk. @ \$65	520.00
	Occupational Therapy (Sept-June) 2x/wk. @ \$65	5,200.00
	Starlight Agency (Nurse Aide on Bus Sept-June)	(anticipated) 52,000
	COR - 2 hours/wk. ABA @ \$65 (July 2020-June 2021)	6,370.00
	COR - 2 hours/month Program Coordination @ \$110 (July 2020-June 2021)	2,640.00
133	Northern Valley Regional High School-Valley Program (Sept-June tuition)	70,954.00
	Aide (Sept-June)	43,396.00
	Occupational Therapy 1x/wk. @ \$65	2,600.00
110	Northern Valley Regional High School-Valley Program (ESY tuition)	7,095
	Aide(ESY)	4,340.00
	Occupational Therapy (ESY) 3x/wk. @ \$65	780.00
	Physical Therapy (ESY) 3x/wk. @ \$65	780.00
	CTC Academy (Sept-June tuition)	83,514.00
80	Northern Valley Regional High School-TIP Program (ESY tuition)	4,350.80
	Northern Valley Regional High School-TIP Program (Sept-June tuition)	43,508.20
117	Deron School (ESY tuition)	10,378.80
	Aide (ESY)	4,650.00
	COR Behavioral-Speech 1x/wk. (7/1-8/28/2020) @ \$140	1,120
	Deron School (Sept-June tuition)	62,272.80
	Aide (Sept-June)	27,900.00
141	Chapel Hill Academy (ESY tuition)	10,560.00
	Chapel Hill Academy (Sept-June tuition)	63,360.00

D11. Approval of Special Education Professional Services for SY 2020-21 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Programs/ Services for SY 2020-21.

Vendor	Service(s)	Rate
The COR Behavioral Group	Discrete Trial & ABA Therapy	\$65.00 per hour

The COR Behavioral Group	Parent Training by BCBA/Coordinator	\$110.00 per hour
The COR Behavioral Group	Speech Therapy	\$140 per hour
Karen Willick	Occupational Therapy	\$90 per hour

D12. **Approval of YWCA of Bergen County Lease Agreement** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the Lease Agreement between the Oradell Board of Education and the YWCA of Bergen County for the use of the Oradell Public School to operate the Before/After-School Program from September 1, 2020 through June 30, 2021.

D13. **Approval of an agreement for Non-Public School Aid Entitlement** for St. Joseph School as follows for SY 2020-2021:

Entitlement Category	Amount
Nursing	TBD
Security	TBD
Technology	TBD
Textbooks	\$3,421.00

D14. **Approval of revised state aid** - Resolved, that the Board of Education, upon recommendation of the Interim Superintendent, approve the revised state aid.

Whereas, on July 10, 2020 the New Jersey Department of Education (NJDOE) posted revised state aid notices for districts which indicated a decrease in state aid compared to the district’s February 27, 2020 state aid notice; and

Whereas, districts may increase the amount of unassigned general fund surplus budgeted in the original budget certified for taxes to provide the resources necessary to address the reduction to 2020-2021 state aid; and

Whereas, NJDOE grants this permission pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6A:23A-13.3 (b) and (c);

NOW THEREFORE BE IT RESOLVED that the Oradell Board of Education appropriate \$56,811 from general fund surplus into the 2020-2021 budget.

E. **NJSBA/ BCSBA DELEGATE REPORT-** Mr. Walsh, Delegate

Mr. Walsh mentioned there is no report as there has not been a meeting, but believes there will be a meeting in September.

F. **PERSONNEL-** Mrs. Walker, Chairperson

A motion by Mrs. Walker, seconded by Mr. Walsh, and carried by a roll call vote of 8-0 the Board approved F1.

Mrs. Walker updated the board on the personnel committee meeting held prior to the Board's meeting. Mrs. Levy asked when the deadline to submit for FFCRA Emergency Child Care Leave is. Mr. Jeff Merlino responded.

A motion by Mrs. Walker, seconded by Mr. Walsh, and carried by a roll call vote of 8-0 the Board approved F1.

F1. It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts and approves the **Personnel Committee Report dated August 19, 2020.**

G. **POLICY-** Mrs. Levy, Chairperson

G1. First Reading of the following Policies and Regulations:

Policy #	Description
1250	Visitors
3510	Operation and Maintenance of Plant
3541.33	Transportation Safety
5141.2	Illness
5141.3	Health Examinations and Immunizations

H. **PUBLIC RELATIONS-** Mr. Griffin, Chairperson

Mr. Griffin congratulated the administration team for their efforts in keeping the community informed on the reopening plan.

XII. OPEN TO THE PUBLIC

Ms. Pizza read a statement on behalf of the OEA, over 110 professionals. Statement covered concerns about reopening of the building touching on topics such as the HVAC system, bathroom ventilation, policy on presumptive cases and water drinking procedures.

Ms. Yu, counsel member and liaison to the Board of Health, clarified on the process for contact tracing.

Ms. Kenyon asked questions on the protocol on presumptive cases and fee responsibility for Covid19 testing. Mr. Merlino responded with the State Department of Health guidelines, appendix I, which can be found on their website.

Ms. Kalotkin thanked the staff, administration, board, and community for their dedication and work in keeping everyone safe. Ms. Kalotkin asked what PPE has been ordered, received, and what we are still waiting for. Mrs. Longo responded. Also, Ms. Bozios responded on plans and back up plans for reopening the building to reassure the District is ready. Ms. Pizza asked about nurse PPE supplies, and presumptive cases. Ms. Bozios responded on nurse supplies, and Mr. Jeff Merlino responded again with the State Department of Health website documentation.

Mr. Del Greco asked about capability of internet connectivity networks to cover remote learning and if the District has alternative plans if circuits go down. Mrs. Longo and Mr. Derian responded with details on updates made to the District's internet capabilities. Ms. Fishbein wants to be informed on cleaning protocols, working exhausts, and windows in restrooms. Mr. Derian addressed concerns. Mr. Derian recommended that these concerns be addressed to the Business Administrator and Building and Grounds Supervisor. Ms. Tarzano thanked everyone for their efforts in keeping everyone safe. Her question was about students having water while in their classrooms. She recommended it should only take place during a break or student should step out of classroom for water drinking. Ms. Bozios explained the concept of a sip break is not currently our biggest problem as it doesn't increase the risk of exposure to the staff members or students. Ms. Bozios said the school physician will be contacted for their recommendation on the no water in classrooms concept. Ms. Bozios expresses her confidence in the board, administration, and the OEA in making everyone feel comfortable to open the school. Ms. Bozios noted we will move forward together and thanked the OEA.

XIII. OLD BUSINESS

Mrs. Shapiro acknowledged and expressed her gratitude to several people and associations for all the hard work everyone has given during these times. Mrs. Levy asked when the OEA is scheduled to do the building walk through. Mrs. Longo responded that it is currently not scheduled. Mrs. Levy asked if there will be a need for an additional meeting prior to the September 9th meeting and will there have to be a motion for an option for a remote component to be added to the future meeting. Mrs. Nichols and Mr. Merlino explained the events that would have to occur in order for there to be a meeting prior to the next scheduled meeting. Mr. Merlino reported that a motion is necessary for remote access to meetings due to the default of the District is to not have Zoom meetings. Board Members discuss the topic of Virtual Board Meetings and having a Virtual component (hybrid model) for the next board meeting.

At this time, a motion was made by Mrs. Levy and seconded by Mr. Griffin, and carried a roll call vote of 8-0, the Board approved that the next Board of Education meeting will be a hybrid of in-person and virtual meeting.

Mrs. Walker expressed that the communication during these times should be for the best interest of the students, faculty, and everyone involved. She stated an old saying "It takes a village to raise one child." It has taken the efforts of everyone being together to get through this.

Mr. Griffin expressed his concern about the childrens' mental health due to the major isolation happening during these times. He asked for an update of the NJSBA Mental Health Report presentation.

XIV. NEW BUSINESS - None

XV. CLOSED SESSION- (IF NECESSARY)

A motion by Mr. Walsh and seconded by Mrs. Walker, and carried a roll call vote of 8-0, Mrs. Norian was absent, the Board entered closed session at 8:58pm.

(NOTICE: Public action may be taken after Closed Session concludes.)

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

The Board discussed personnel and safety matters. No action was taken.

A motion by Mr. Walsh, and seconded by Mr. Griffin, and carried a roll call vote of 8-0, Mrs. Norian was absent, to exit closed session at 9:54pm

XVI. ADJOURNMENT

A motion by Mr. Walsh and seconded by Mrs. Walker, and carried a roll call vote of 8-0, Mrs. Norian was absent, the meeting was adjourned at 9:54pm.

Respectfully Submitted,



John M. Marmora

Business Administrator/Board Secretary