

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649  
PUBLIC WORK/BUSINESS SESSION MEETING  
Oradell Public School Auditorium  
April 27, 2022**

**MINUTES**

**I.     *The meeting was called to order at 7:34 p.m. by Mrs. Nichols.***

**II.    *The Flag Salute was led by Mrs. Norian.***

**III.   *The Sunshine Law Statement was read by Mrs. Nichols.***

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

**IV.    *The Mission Statement was read by Mr. Derian***

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

**V.     **ROLL CALL****

*Present: Mrs. Bhatia-Nigam, Mrs. Norian, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Mr. Derian, and Mrs. Watson-Nichols*

*Absent: Mrs. Acosta and Mr. Griffin*

*Also present were John M. Marmora, Business Administrator/Board Secretary, Megan Bozios, Superintendent and approximately 2 members of the public.*

**VI.    **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY – None****

**VII.   **BOARD PRESIDENT’S REMARKS****

*Mrs. Nichols proposed changes to July’s meetings which includes the Board Retreat Meeting.*

**VIII.   **SUPERINTENDENT’S REPORT****

*Ms. Bozios reported on several activities happening in OPS. Some of the topics were Field Day, NJSLA testing, Spring Musical Moana Jr., 6<sup>th</sup> graders singing God Bless America and a 3<sup>rd</sup> grader will be throwing the first pitch in a Mets game. Also, there was an update on Odyssey of*

*the Mind. They placed 2<sup>nd</sup> in the State Tournament and will be going to the Worlds Final in May.*

**IX. BUSINESS ADMINISTRATOR’S REPORT**

- 2022-2023 Final Budget Presentation

*Mr. Marmora presented the final budget for the 2022-2023 school year. Mr. Marmora opened the meeting to the Board and public for comments and/or questions. Mr. Marmora fielded questions from the Board.*

*Mr. Marmora reminded the Board Financial Disclosures are due April 30<sup>th</sup>.*

**X. MINUTES**

*A motion by Mr. Walsh, seconded by Mrs. Walker, the approval of the 2/16/2022 and 3/9/2022 Meeting Minutes and the review of Meeting Minutes of 3/23/2022 and 4/6/2022, carried by a roll call vote of 6-0. Mrs. Norian abstained from 2/16/22 Meeting Minutes. Mrs. Acosta and Mr. Griffin were absent.*

**REVIEW OF MEETING MINUTES**

- April 6, 2022 Special Meeting
- March 23, 2022 Work/Business Section

**APPROVAL OF MEETING MINUTES**

- March 9, 2022 Work/Business Section
- February 16, 2022 Work/Business Section

**XI. COMMITTEE REPORTS/ACTIONS**

**A. ADMINISTRATIVE ITEMS**

*Mr. Derian recognized all the hard work done by the District and commented on Teacher Appreciation Week coming up in May.*

*A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 7-0 the Board approved A1-A4. Mrs. Acosta and Mr. Griffin were absent.*

**A1. Proclamation declaring April 24-30, 2022 as Administrative Professionals Week:**

**WHEREAS** the Oradell Public School District secretarial, clerical and bookkeeping staff members have successfully served the Oradell Public School District, its administration, faculty and student body in the daily performance of their duties; and

**WHEREAS**, these dedicated employees have faithfully and unselfishly carried out their duties in an exemplary manner to the benefit of our students and the community; and

**WHEREAS**, the Board of Education wishes to formally recognize and honor all secretarial, clerical, and bookkeeping staff members for their personal dedication;

**NOW, THEREFORE, BE IT RESOLVED**, that the week of April 24-30, 2022 is hereby proclaimed Administrative Professionals Week for the purpose of providing public recognition and appreciation for the contributions that secretarial, clerical, and bookkeeping staff members make to the Oradell School District in the performance of their duties.

**A2. Proclamation declaring May 2-6, 2022 as Teacher Appreciation Week:**

**WHEREAS**, teachers are our nation’s heroes who motivate and inspire young minds and enable students to achieve extraordinary things; and

**WHEREAS**, teachers keep American democracy alive by laying the foundation for good citizenship and mold future citizens through guidance and education; and

**WHEREAS**, teachers fill many roles, as listeners, explorers, role models, motivators, and mentors, and open students’ minds to ideas, knowledge, and dreams; and

**WHEREAS**, teachers continue to influence us long after our school days are over; and

**WHEREAS**, New Jersey and in particular Oradell boast some of the best teachers in the country who care about each student’s education and upbringing, teaching them skills that will help them make our communities better; and

**WHEREAS**, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students, and performing community service;

**NOW, THEREFORE, BE IT RESOLVED** that the Oradell Board of Education proclaims **May 2-6, 2022, to be TEACHER APPRECIATION WEEK**; and

**BE IT FURTHER RESOLVED** that the Oradell Board of Education recognizes and commends all of Oradell’s teachers and educators with appreciation for their contributions to the lives of our students; and

**BE IT FURTHER RESOLVED** that the Oradell Board of Education strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers for their dedication and devotion to their work.

**A3. REVISED 12/8/2021: Approval of 2021-2022 School Calendar** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the revised 2021-2022 School Calendar.

**A4. Approval of 12-Month Employee Calendar for 2022-2023** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the 12-Month Employee Calendar for 2022-2023.

**B. BUILDING & GROUNDS/ SAFETY-** Mr. Derian, Chairperson

*Mr. Derian gave an update on the Center Street Parking Lot project and commented within a year both parking lots have been repaved.*

*A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 7-0 the Board approved B1. Mrs. Acosta and Mr. Griffin were absent.*

**B1. Use of School Facilities-** It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the **SY 2021-2022** in accordance with **Board Policy #1330:**

#	Organization	Event	Area of Building	Dates)	Time	Custodian OT	Facility Charge
1	Oradell PTA (Category A)	Kindergarten Book Club Meeting	Classrooms (2)	4/28/22, Thurs.	3:00 P.M. – 4:00 P.M.	-0-	-0-
2	Oradell PTA Community Outreach (Category A)	Collecting Donations for Second Chance Toys	Front Lawn	4/27/2 & 4/28/22, Thurs.-Fri.	8:00A.M. – 12:00P.M.	-0-	-0-
3	Oradell Public School Music Dept. (Category A)	Spring Musical Scenery Painting (ATWAS)	Auditorium Stage	4/28/22 – 5/11/22 Mon. –Fri.	2:30P.M. – 9:00 P.M.  5/2, 5/3, 5/10, 5/11 4:30 P.M. - 9:00 P.M.	-0-	-0-
4	Oradell Public School Music Dept. (Category A)	Spring Musical	Auditorium, Music Rooms, & MPR	5/12/22, 5/13/22, 5/14/22, Thurs.-Sat.	6:00P.M. – 9:30 P.M., Thurs.-Fri. 9:00A.M.–12:00 P.M, Sat.	-0-	-0-
5	Oradell PTA (Category A)	Caldecott Book Club 1st Grade Meeting	Library	5/20/22,Fri.	3:05 P.M. – 4:05 P.M.	-0-	-0-
6	Oradell Public School Music Dept. (Category A)	Spring Choral and Instrumental Concert	Auditorium & Hallway	6/7/22,Tues & 6/9/22, Thurs.	6:00 P.M. – 9:20 P.M.	-0-	-0-

**C. CURRICULUM-** Mrs. Norian, Chairperson - *None*

**D. FINANCE/ TECHNOLOGY-** Mrs. Shapiro, Chairperson

*Mrs. Shapiro is pleased to see auditorium chairs purchase in item D8. Mrs. Bhatia-Nigam asked about item D9.*

*A motion by Mrs. Shapiro, seconded by Mr. Walsh, and carried by a roll call vote of 7-0 the Board approved D1-D12. Mrs. Acosta and Mr. Griffin were absent.*

**D1. Hand Check Payroll Register for March 30, 2022** – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for March 30, 2022 in the amount of **\$374,978.49**.

- D2. **Hand Check Payroll Register for April 8, 2022** – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for April 8, 2022 in the amount of **\$377,319.85**.
- D3. **Check Register for March 30, 2022 – April 27, 2022** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the **March 30, 2022 – April 27, 2022** Check Register in the amount of **\$564,173.70** check numbers **990071-990077, 001571-001572 and 022784 - 022858**.
- D4. **Approval of the Financial Reports** of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of **March 31, 2022**.
- D5. **Transfer of Funds** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of **March 31, 2022**, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
- D6. **Monthly Budgetary Line Item Certification** – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of **March 31, 2022**, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a) ; and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

- D7. **Approval of Capital Reserve Transfer to the Capital Outlay/Major Account/Fund to fund the Auditorium Seating Upgrade Project.**

**WHEREAS**, the Oradell Board of Education (the “Board”) has established a capital reserve account pursuant to N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-31 in accordance with Generally Accepted Accounting Principles, which is subject to an annual audit; and

**WHEREAS**, the Board may use the capital reserve account to implement a capital project in the Oradell School District’s (“District”) Long Range Facility Plan (“LRFP”) as required pursuant to N.J.S.A. 18A:7G-4(a) and N.J.A.C. 6A:26- 2; and

**WHEREAS**, pursuant to N.J.A.C. 6A:23A-14.1, the Board may, by resolution, transfer funds from the capital reserve account to the line items in the capital outlay major account/fund to fund the total costs, less any excess costs, of a school facilities project; and

**WHEREAS**, the Oradell Public School Auditorium Seating Upgrade (“Project”) is a school facilities project included in the District’s LRFP; and

**WHEREAS**, the Board intends to transfer \$149,942.58 from its capital reserve account to its capital outlay/major account to fund the total costs of the Project;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education hereby authorizes the use of capital reserve to fund the Project; and

**BE IT FURTHER RESOLVED**, that the Board hereby approves the total transfer of \$149,942.58 from the capital reserve account to the capital outlay/major account/fund to fund the total costs of the Project; and,

**BE IT FURTHER RESOLVED**, that the Board hereby authorizes the Business Administrator/Board Secretary to generate account transfers to effectuate the terms of this Resolution.

**D8. Approval of Auditorium Chairs Purchase from Longo Associates, Inc. –**

**WHEREAS**, a proposal was received from Longo Associates to upgrade the Oradell Public School auditorium seating at a cost not to exceed \$149,942.58; and

**WHEREAS**, Longo Associates is a state contracted vendor who was awarded the contract under **NJ State Approved Purchasing System 65MCESCCPS through the Educational Service Commission of NJ awarded bid #ESCNJ 20/21-01 to Longo Associates, Inc.;**

**NOW, THEREFORE, BE IT RESOLVED**, that the Oradell Board of Education authorizes the Business Administrator to contract Longo Associates to upgrade the Oradell Public School auditorium seating at a cost **not to exceed \$149,942.58**.

**D9. Approval of Educational Data Services, Inc. for the 2021-2022 SY –** It is hereby moved, upon recommendation of the Superintendent, that the Board approves Ed-Data Services, Inc., for Cooperative Time & Material/Maintenance Bidding Program from April 1, 2022 – March 31, 2023 in the amount of **\$2,000.00** for the licensing and maintenance fee.

**D10. Approval of Legal Service Contract with Flanagan, Barone & O'Brien for the 2021-2022 SY –** It is hereby moved, upon recommendation of the Superintendent, that the Board approves a contract with the law firm Flanagan, Barone & O'Brien to provide legal services to the District, at a rate of \$180 per hour, on an as-needed basis.

D11. **Adoption of the Final 2022-2023 School District Budget** – It is hereby moved, upon recommendation of the Superintendent, that the Board approved the 2022-2023 school district budget for submission to the Executive County Superintendent of Schools which includes the use of the Banked Cap in the amount of \$48,101 to meet minimum educational standards as follows:

General Fund	\$13,888,083
Special Revenue Fund	\$ 281,747
Debt Service Fund	\$ 468,100
Total Budget	<u>\$14,637,930</u>

AND, BE IT FURTHER RESOLVED that the following General Fund and Debt Service tax levies be approved to support the 2022-2023 budget:

General Fund	\$12,628,511
Debt Service Fund	\$ 468,100

D12. **Approval of Shared Services Agreement for 2022-2023** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Shared Services Contract between the Oradell Board of Education and **Bergen County Technical Schools for the services of a site technician and technology support services in the amount of \$95,700**, for the SY 2022-2023.

E. **NJSBA/ BCSBA DELEGATE REPORT**- Mr. Walsh, Delegate  
*Mr. Walsh reported he will attend the Delegate Meeting in May.*

F. **PERSONNEL**- Mrs. Walker, Chairperson  
*Mrs. Walker acknowledged Mr. McGill's retirement.*  
*A motion by Mrs. Walker, seconded by Mr. Walsh, and carried by a roll call vote of 7-0 the Board approved F1.Mrs. Acosta and Mr. Griffin were absent.*

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated **April 27, 2022**.

G. **POLICY**- Mrs. Bhatia-Nigam, Chairperson - *None*

H. **PUBLIC RELATIONS**- Mr. Griffin, Chairperson - *None*

I. **COVID-19 TASK FORCE**- Mr. Griffin, Chairperson - *None*

**XII. OPEN TO THE PUBLIC - None**

**XIII. OLD BUSINESS - None**

**XIV. NEW BUSINESS**

*Mrs. Walker reported the PTA reached out to see if any Board Member would like to volunteer this Saturday at the Tenafly Center.*

*Mrs. Bhatia-Nigam requested clarification on Odyssey of the Mind budget. Ms. Bozios responded. Mrs. Shapiro expressed the positive experience the children have while fundraising. Mrs. Walker and Mr. Walsh asked when the fundraiser lollipops will be sold. Ms. Bozios responded.*

*Mrs. Nichols reminded the Board the May 11<sup>th</sup> meeting will start earlier than usual with an executive session to review non-tenured employees.*

**XV. ADJOURNMENT**

*A motion made by Mrs. Norian, and seconded by Mr. Walsh, and carried a roll call vote of 7 -0, the meeting was adjourned at 8:20 p.m.*

*Respectfully Submitted,*



*John M. Marmora  
Business Administrator/Board Secretary*