

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**REORGANIZATION & PUBLIC
WORK/BUSINESS MEETING
Oradell Public School/Auditorium
January 3, 2018**

MINUTES

- I. *The Meeting was called to order by Mrs. Schoening at 7:30 p.m.***
- II. *The Flag Salute was led by Mrs. Schoening.***
- III. *The Sunshine Law Statement was read by Mrs. Schoening.***

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Public Library, faxed to The Record, and Town News and all persons requesting such notice.

- IV. *The Mission Statement was read by Mrs. Schoening.***

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

REORGANIZATION SESSION:

- V. **OPEN TO THE PUBLIC - REORGANIZATION SESSION ITEMS 7-14
ONLY -- No Comments****

VI. BOARD SECRETARY'S REPORT ON ELECTION RESULTS

Mrs. Schoening served as President Pro-Tem until the new Board Members are sworn in and the Board elects a new President.

Election Results - It is hereby moved that the Board acknowledge the election results from November 7, 2017 as reported herein, by the Business Administrator/Board Secretary.

**Annual School Election Results
Tuesday, November 7, 2017**

**Official Board Candidate Results
(3) Full Three Year Terms**

Candidate	District	District	District	District	District	District	Mail in	Provisional	Total
	1	2	3	4	5	6	Ballots		
Rita Walker	216	139	128	183	187	230	86	5	1174
Jeremy Griffin	134	141	169	170	189	174	69	4	1050
Nancy Shapiro	171	107	119	156	127	192	69	3	944

- Oath was administered by the Board Secretary based on these results to the following newly elected Board Members:

Jeremy Griffin 3-year term
Nancy Shapiro 3-year term
Rita Walker 3-year term

- Roll Call – Mr. Griffin, Mrs. Mr. Oddo, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Dr. Westlake, Mrs. Robertson, Mrs. Watson-Nichols

Absent – Mrs. Norian

Also In Attendance: John C. Anzul, Ed. D. Superintendent
Mrs. Nicole C. Schoening, CPA. SFO
Business Administrator/Board Secretary

3 Administrators and approximately
35 members of the public

- Oradell Board of Education Trustees and Expiration of Terms of Office:

<u>Trustee</u>	<u>Expiration of Term</u>
Jeremy Griffin	2020
Nancy Shapiro	2020

Rita Walker	2020
John Walsh	2019
Dorothy Watson-Nichols	2019
Eugene Westlake	2019
Mary Katherine Norian	2018
Andrew Oddo	2018
Christine Robertson	2018

- Mrs. Schoening asked for nominations for the election of the President of the Board. Mrs. Shapiro nominated Dorothy Watson-Nichols, seconded by Dr. Westlake. Mr. Griffin nominated Mrs. Walker, who declined. Roll call vote of 6 ayes, electing Dorothy Watson-Nichols as President.

Roll Call – Mr. Oddo, Mrs. Robertson, Mrs. Shapiro, Mrs. Walker, Dr. Westlake, Mr. Walsh (Mr. Griffin and Mrs. Watson-Nichols abstained) (Mrs. Norian was absent)

Mrs. Schoening relinquishes the chair to the newly elected president.

- President Watson-Nichols asked for nominations for the election of the Vice-President of the Board. Mrs. Walker nominated Christine Robertson, seconded by Dr. Westlake. There were no other nominations. Roll call vote of 7 ayes electing Christine Robertson as Vice-President.

Roll Call – Mr. Griffin, Mr. Oddo, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Dr. Westlake, Mrs. Watson-Nichols (Mrs. Robertson abstained) (Mrs. Norian was absent)

- Code of Ethics – It is hereby moved, that the Board adopts the following Code of Ethics developed by the New Jersey School Boards Association as the code to which each Oradell Board Member subscribes:

President Watson-Nichols asked that each of the Board Members read aloud a statement from the code of ethics. A motion by Mr. Walsh, seconded by Mr. Griffin and carried a roll call vote of 8-0 (Mrs. Norian was absent) the Board approved the Code of Ethics.

I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

I will confine my board action to policymaking, planning, and appraisal and I will help

to frame policies and plans only after the board has consulted those who will be affected by them.

I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.

I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.

I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.

I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief school administrative officer.

I will support and protect school personnel in proper performance of their duties.

I will refer all complaints to the chief school administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

Roll Call – Mr. Griffin, Mr. Oddo, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Christine Robertson, Mrs. Watson-Nichols (Mrs. Norian was absent)

President Watson-Nichols asked for a motion for a consent vote on agenda items 7-14. A motion by Mr. Griffin, seconded by Mr. Walsh and carried a roll call vote of 8-0 (Mrs. Norian was absent) the Board approved items 7-14.

7. Calendar of Meeting Dates for 2018 – It is hereby moved that the Board approves the below listed schedule of meeting dates for 2018 to be held on the 2nd and 4th Wednesday of the month (unless otherwise stated) beginning at 7:30 p.m. in the OPS-AUDITORIUM:

January 3, 2018
January 24, 2018
February 14, 2018
February 28, 2018
March 7, 2018
March 28, 2018
April 11, 2018
April 25, 2018
May 9, 2018
May 23, 2018
June 13, 2018
June 27, 2018
July 11, 2018
August 8, 2018
August 29, 2018

September 12, 2018
September 26, 2018
October 10, 2018
October 24, 2018
November 14, 2018
November 28, 2018
December 12, 2018

Note: Action is taken at all Public Work/Business Session Meetings. Closed Session meetings may precede and/or follow the work/business session meetings. Meeting location, dates & times subject to change. Notices for all meetings (cancelled or changed) are posted in the Business Office, the hall outside the OPS main office, The Oradell Public Library and the Oradell Town Hall.

8. Designation of Official Board of Education Newspapers - It is hereby moved that the Board designates The Record, and The Town News as the official newspapers of the Oradell Board of Education for bid advertisements, and be it further resolved that the Board Secretary/Business Administrator is authorized to advertise for bids and other legal advertisements.
9. Board Policies, Regulations and Job Descriptions– It is hereby moved that the Board adopts all existing Board Policies, Regulations, and Job Descriptions currently in force for the 2017-2018 school year, subject to revision, adoption, and continuous review by the Board, until the next reorganization meeting in January 2019.
10. Designation of Companies to Provide Voluntary Insurance - It is hereby moved that the Board approve the following companies to provide voluntary insurance plans to the employees of the Oradell Board of Education until the next reorganization meeting in January 2019:

Prudential
AFLAC

11. 403 (B) Agent Authorization- It is hereby moved that the Board approve the following 403 (B) plans until the next reorganization meeting in January 2019:

AXA Equitable Life Insurance Company (formally Equitable)
MetLife Investors (formally Security First Group)
The Variable Annuity Life Insurance Company
The Vanguard Company
Financial Foundations Group (Oppenheimer)
Security Benefit (NEA)

12. Prescribed Mileage Reimbursement – It is hereby moved that the Oradell Board of Education approves the reimbursement rate for auto travel at \$0.31 per mile to conform with the per mile rate established by the OMB Circular for the calendar year 2018.

13. Cash Management – It is hereby moved that the Oradell Board of Education authorizes the Business Administrator/Board Secretary to perform the following:

- Transfer funds among the various bank accounts of the District.
- Transfer line item accounts among the various budgetary accounts.
- Invest school funds as The Investment Officer of the Board, as permitted by statute.
- Make payment on the Bills and Claims, prior to their approval by the Board when it is deemed necessary, and then present them for approval at the next Board Meeting.

14. Appointment of Qualified Purchasing Agent – It is hereby moved that the Oradell Board of Education appoints Nicole C. Schoening the Qualified Purchasing Agent for SY 2017-2018:

WHEREAS, the changes to the Public School Contracts Law gave the Boards of Education the ability to increase their bid threshold up to \$40,000; and

WHEREAS, N.J.S.A 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed, as well as, granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Nicole C. Schoening BA, possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C 5:34-5 et seq.; and

WHEREAS, the Oradell Board of Education desires to increase the bid threshold as provided in N.J.S.A18:A-3, now, therefore be it

RESOLVED, that the governing body of the Oradell Board of Education, in the County of Bergen, in the State of New Jersey, hereby increases its bid threshold to \$40,000.00; and it further

RESOLVED, that the governing body hereby appoints Nicole C. Schoening BA, as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further

RESOLVED, that in accordance with N.J.A.C 5:34-5.2, the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Nicole C. Schoening's certification to the Director of the Division of Local Government Services, as required

PUBLIC WORK/BUSINESS SESSION

VII. ROLL CALL

Present - Mr. Griffin, Mr. Oddo, Mrs. Shapiro, Mrs. Walker,
Mr. Walsh, Dr. Westlake, Mrs. Robertson, Mrs. Watson-Nichols

Absent – Mrs. Norian

VIII. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY - *None*

IX. BOARD PRESIDENT'S REMARKS –

President Watson-Nichols asked Mrs. Robertson to speak on behalf of the sudden passing of Sarafina Bergelt. Mrs. Robertson spoke very highly of Mrs. Bergelt, a former PTA member who gave 100% effort.

President Watson-Nichols opened the Public Hearing.

Dorothea Durand asked for a copy of the addendum to the Superintendent's contract.

President Watson-Nichols called a brief recess at 7:45 p.m. to allow Mrs. Schoening to make copies of the addendum to the contract of employment for the Superintendent of Schools for the public.

The Board reconvened at 8:01 p.m.

Dorothea Durand questioned the process of the approval of the addendum to the Superintendent's contract.

Amy Syracuse questioned the process of the approval of the addendum to the Superintendent's contract.

A motion was made by Mr. Griffin, seconded by Mr. Oddo to table the Public Hearing resolution and FAILED by a roll call vote 7-0 (Mrs. Norian was absent).

A motion by Dr. Westlake, seconded by Mr. Walsh and carried a roll call vote of 7-0 (Mr. Griffin abstained)(Mrs. Norian was absent) the Board approved the Resolution pursuant to N.J.S.A. 18A:11-11

Public Hearing on Resolution pursuant to N.J.S.A. 18A:11-11

Approval of the Addendum to Contract of Employment-Superintendent of Schools – It is hereby moved, that the Board approves the Addendum to the contract of employment between the Board and the Superintendent of Schools, effective July 1, 2017. The Addendum received the prior approval of the Executive County Superintendent of Schools. Public Notice in accordance with N.J.S.A. 18A:11-

11 was provided in accordance with law, and copies of the Addendum and Contract of Employment are available at the Board Meeting of January 3, 2018, as well as in the District Business Office.

X. SUPERINTENDENT'S REPORT

A. Information/Discussion Items:

- *Dr. Anzul welcomed everyone back from break, wished all a Happy New Year, and stated the district is off to a great start.*
- *Dr. Anzul reported on the December student enrollment and provided the following attendance statistics: total Student Attendance 738, student average attendance rate 94.54, and teacher average attendance rate 96.34.*

XI. BUSINESS ADMINISTRATOR'S REPORT – None

XII. MINUTES –

A motion by Dr. Westlake, seconded by Mr. Walsh and carried by a roll call of 6-0 (Mrs. Norian was absent) (Mrs. Shapiro and Mrs. Walker abstained) the Board approved the following minutes.

REVIEW OF MEETING MINUTES

- December 13, 2017 – Work/Business Session

APPROVAL OF MEETING MINUTES

- November 29, 2017 – Work/Business Session

XIII. COMMITTEE REPORTS/ACTION

A. ADMINISTRATIVE ITEMS –

A motion by Dr. Westlake, seconded by Mr. Walsh and carried by a roll vote of 8-0 (Mrs. Norian was absent) the Board approved A1.

- A1. Approval of 2018-2019 School Calendar – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the 2018-2019 School Calendar.

B. BUILDINGS & GROUNDS/SAFETY – Interim Chairperson – Mr. Oddo

A motion by Mr. Oddo, seconded by Dr. Westlake and carried by a roll call vote of 8-0 (Mrs. Norian was absent) the Board approved B1.

B1. Use of School Facilities – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the 2017-2018 SY:

Organization	Event	Area of Building	Date(s)	Time	Custodian OT	Facility Charge
Oradell SEPAC	Feedback Meeting (Category A)	IMC	2/12/18	7:30 – 9:00 PM	-0-	-0-

C. **CURRICULUM** – Interim Chairperson – Mrs. Walker

Mrs. Walker asked that the Board focus on the committee minutes of December 13 for important items discussed.

D. **FINANCE/TECHNOLOGY** - Interim Chairperson – Mrs. Shapiro

A motion by Mrs. Shapiro, seconded by Mr. Walsh and carried by a roll call vote 8-0 (Mrs. Norian was absent) the Board approved D1, D2, D3, D4, D5, D6, D7, D8, D9, D10, D11, D12, D13, D14, D15.

Mrs. Walker commented that the OK Kids Foundation donated over \$5,000 and thanked them for their support. Mrs. Walker asked if other districts have used the Above and Beyond Learning Group vendor before. Mr. Mistretta, the Director of Special Services, responded that other Region V districts use them.

Mrs. Shapiro commented that the 2017-2018 tuition rates relate to students who do not reside in Oradell and want to come to the Oradell Public School.

D1. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves transfers in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

D2. Acceptance of OK Kids Foundation Grade-Level Grant Monies for the 2017-2018 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board accepts with deep appreciation, mini-grant award money from the OK Kids Foundation in support of the following program:

Grade	Grant	Amount
6	Camp Bernie	\$800.00
5	Flocabulary Education Resource	\$576.00

4	Lenape Life Ways	\$750.00
3	Center for Aquatic Science Adventure	\$919.50
2	Liberty Science Traveling Program	\$770.00
1	Unique Creatures Production	\$425.00
Kindergarten	Health Barn U.S.A. Healthy Eating	\$800.00
	Total	\$5,040.50

D3. Contract for services for 2017-2018 SY - It is hereby moved that the Board authorizes the Business Administrator/Board Secretary to enter into an agreement with Above and Beyond Learning Group, LLC, for professional development workshops hosted at Oradell Public School on the topic of Applied Behavior Analysis during the January 15, 2018 professional development day at the following rate:

Staff Training/Professional Development: not to exceed \$650
(\$150 per hour for four hours, plus mileage)

(The presentation will include two overarching topics: the three-term contingency and how it relates to discrete trial teaching, error correction and prompt fading procedures as well as different data collection methods and how to make data-driven decisions about learners' responding. Second, recommendations for using ABA strategies for general classroom management throughout the school day.)

D4. Check Register for January 3, 2018 - It is hereby moved, upon recommendation of the Business Administrator/Board Secretary, that the Board approves the disbursements on the January 3, 2018 Check Register in the amount of \$49,991.87.

D5. Approval of 2017-2018 Tuition Rates - It is hereby moved, upon recommendation of the Business Administrator/Board Secretary, that the Board approve the maximum 2017-2018 tuition rates as calculated through the budget software as follows:

PreSchool/Kindergarten	\$14,751
Grades 1-5	\$14,892
LLD	\$21,158
PreK/PT	\$18,964

- D6. Approval of Contract with Northern Region Educational Services Commission for Part-Time Financial Clerk -It is hereby moved, upon recommendation of the Business Administrator/Board Secretary, that the Board approve an Agreement for Contracted Services with the Northern Region Educational Services Commission for a part-time Financial Clerk to provide payroll services in the Business Office from January 2, 2018 through June 30, 2018, at no cost to the district.
- D7. Approval of Contract with Northern Region Educational Services Commission for Part-Time Financial Trainer - It is hereby moved, upon recommendation of the Business Administrator/Board Secretary, that the Board approve an Agreement for Contracted Services with the Northern Region Educational Services Commission for a part-time financial trainer as needed to assist the financial clerk in the Business Office from January 2, 2018 through June 30, 2018, at a cost of \$45.00 per hour as needed.
- D8. Authorization to Submit an Amendment to the 2017-2018 NCLB Grant Application - It is hereby moved, upon recommendation of the Business Administrator/Board Secretary that the Board authorize the Business Administrator to submit an amendment to the 2017-2018 No Child left Behind (NCLB) grant application to bring in approved carryover funds from the 2016-2017 school year as follows:

	Public	Non-Public	Total
Title I	\$19,930		\$19,930
Title IIA	\$ 4,659	\$2,444	\$ 7,103
Title III	\$11,283	\$ 335	\$11,618

- D9. Acceptance and Approval of 2016-2017 Comprehensive Annual Financial Report - It is hereby moved, upon recommendation of the Business Administrator/Board Secretary, that the Board accept and approve the 2016-2017 Comprehensive Annual Financial report and the Auditor's Management Report on Administrative Findings, containing three audit recommendations to be addressed, as prepared by the firm of Lerch, Vinci, & Higgins, LLP:

Financial Planning, Accounting and Reporting

1. **Finding** – we noted in all instances, purchase orders did not contain a payment approval signature.

Recommendation – Payment approval signatures be obtained on all purchase orders prior to payment of claim.
2. **Finding** – We noted certain encumbrances recorded during the year which were not based on actual or properly estimated commitments resulting in understated available balances in budget appropriation line accounts.

Recommendation – Encumbrances recorded during the year be determined based on actual or reasonably estimated commitments to ensure available balances in budget appropriation line accounts are properly reported.

School Purchasing Programs:

3. **Finding** - We noted certain instances where cooperative purchasing (State, ESCNJ, EdData) contract awards and purchases made in excess of the bid threshold were not approved in the minutes. In addition, there was no documentation on file supporting the cooperative purchasing contracts

Recommendation - With respect to cooperative purchasing: Cooperative purchasing contract awards and purchases in excess of the bid threshold be approved in the minutes and documentation be maintained on file and made available for audit to support contract awards and purchases made through cooperative purchasing agreements.

D10. Acceptance and Approval of 2016-2017 Corrective Action Plan - It is hereby moved, upon recommendation of the Business Administrator/Board Secretary, that the Board accept and approve the Corrective Action Plan prepared by the Business Administrator/Board Secretary in response to the 2016-2017 Comprehensive Annual Financial Report (CAFR) recommendation, for submission to the New Jersey Department of Education.

D11. Appointment of Public Agency Compliance Officer (P.A.C.O.) – It is hereby moved, upon the recommendation of the Superintendent, that the Board appoints Nicole C. Schoening, the Public Agency Compliance Officer (P.A.C.O.), for the 2018 year.

WHEREAS, in accordance with N.J.A.C. 17:27-3.5 a Public Agency must annually designate an officer to serve as its Public Agency Compliance Officer: and

WHEREAS, the Public Agency Compliance Officer is responsible for assuring that no public contract may be awarded nor any monies paid until the contractor has agreed to contract performance which complies with the approved Affirmative Action Plan; and

WHEREAS, it is deemed necessary that the Public Agency (The Oradell Board of Education) shall designate an officer or employee to serve as Public Agency Compliance Officer (P.A.C.O.), whose name, title, business address, telephone number and fax number shall be forwarded to the State Affirmative Action Office by January 10, of every year; and

WHEREAS, the P.A.C.O. is the liaison official for matters concerning P.L. 1975, c. 127 (N.J.A.C. 17:27) and should have the authority to make the appropriate correction(s) to the Borough of Oradell’s contracting procedures if required; and

NOW, THEREFORE, BE IT RESOLVED, that the Oradell Board of Education of the Borough of Oradell hereby appoint Nicole C. Schoening, Business Administrator/Board Secretary, as Public Agency Compliance Officer for the Oradell Board of Education for the year 2018, and is hereby directed to file a copy of this resolution with the Department of the Treasury, Affirmative Action Office, CN-209, Trenton, New Jersey 08625-0209.

- D12. Acceptance of charitable donation for the 2017-2018 SY – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts a donation from Kaleo Pharma of AUVI-Q® (epinephrine injection, USP) Auto-injectors (two 0.3 mg cartons and two 0.15 mg cartons), with an estimated value of \$720.00.
- D13. Acceptance of Oradell Pubic School PTA Gift for the 2017-2018 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with deep appreciation, the following gifts in support of the Lunchtime Activities Program:

Items Donated	Value
16 Digital Cameras	\$1,922.88
20 Memory Cards	
16 Camera Cases	

- D14. Monthly Certifications – It is hereby moved that the Financial Reports of the Board Secretary and Treasurer of School Monies for the month of November 2017, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A (10e) that no major account or fund in the 2017-2018 Budget has been over-expended in violation of 6:20-2A (10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.
- D15. Payments of Invoices – It is hereby moved that the invoices for the month of November 2017 be retroactively approved as follows:

Fund 10 (General Current Expense)	\$ 1,189,989.08
Fund 12 (Capital Outlay)	\$ 0.00
Fund 20 (Special Revenue Fund)	\$ 81,683.48
Fund 30 (Capital Projects Fund)	\$ 0.00
Fund 40 (Debt Service Fund)	\$ 0.00
Fund 50 (Bi-Borough Curriculum)	\$ 0.00
Fund 63 (Summer School)	\$ 0.00
Fund 64 (Milk)	<u>\$ 803.05</u>
Total	\$ 1,272,475.61

E. **PERSONNEL** – Interim Chairperson – Mrs. Robertson

A motion by Mrs. Robertson, seconded by Mr. Walsh and carried by a roll call of 8-0 (Mrs. Norian was absent) the Board approved E1.

E1. It is hereby moved, upon recommendation of the Superintendent, that the Board accept and approve the Report of the Personnel Committee dated January 3, 2018.

F. **POLICY** – Interim Chairperson – Mrs. Shapiro

A motion by Mrs. Shapiro, seconded by Dr. Westlake and carried by a roll call vote 8-0 (Mrs. Norian was absent) the Board approved F1.

F1. Second reading and adoption of Policies - It is hereby moved, upon recommendation of the Superintendent, that the Board adopts the Policies listed:

Policy/Regulation #	Description
Policy #6171.3	At-Risk and Title 1
Regulation #R-1250	Visitors
Policy #3517 & Regulation #R-3517	Security & Surveillance

G. **PUBLIC RELATIONS** - Interim Chairperson – Mrs. Walker

- *Mrs. Walker asked the Board to focus on the minutes of the last meeting.*

H. **NJSBA/BCSBA DELEGATE REPORT** – Interim Delegate – Mr. Walsh - *None*

XIV. OPEN TO THE PUBLIC –

- *Roberta Kenyon, OEA President, spoke on behalf of the OEA regarding the proposed salary guides and welcomed Mr. Griffin to the Board.*
- *James Butcher, OEA Negotiations Representative, and Kelly Castro spoke on the salary guides.*
- *Dorothea Durand and Amy Syracuse spoke on procedure.*

XV. OLD BUSINESS –

- *Mrs. Walker asked if there is a parent advisory committee meeting Friday, January 5.*
-

XVI. NEW BUSINESS –

- *Mr. Oddo welcomed Mr. Griffin to the Board.*
- *President Watson-Nichols polled the Board to see if any Board member wants to go to the Technology conference at the end of January.*
- *Mrs. Walker thanked Dr. Anzul for responding to an Oradell resident regarding the district's tutoring procedure.*

XVII. CLOSED SESSION – None

XVIII. A motion by Dr. Westlake, seconded by Mrs. Walker the meeting was adjourned at 9:03 p.m.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'NCS', is written over a light blue horizontal line.

*Nicole C. Schoening, CPA, SFO
Business Administrator/Board Secretary*

Oradell Board of Education/
Personnel Committee Report Addendum
January 3, 2018

The Superintendent, in consultation with the Personnel Committee, recommends the following:

- I. RETIREMENTS/RESIGNATIONS/TERMINATIONS: NONE
- II. NEW HIRES/APPOINTMENTS: NONE
- III. TRANSFERS/REASSIGNMENTS: NONE
- IV. LEAVES OF ABSENCE: NONE
- V. SALARY ADJUSTMENTS/REIMBRUSEMENTS/PAYOUT OF DAYS/LONGEVITY: NONE
- VI. EMPLOYMENT STATUS CHANGES: NONE
- VII. REVISIONS: NONE
- VIII. SCHOOL ACTIVITIES/PROGRAMS:
Approval of Workshops/Conferences for the 2017-2018 SY - It is hereby moved upon recommendation of the Superintendent that the Board approves the following Workshops/Conference:

Attendee	Conference/ Workshop	Sponsoring Agency	Location	Date(s)	Cost	Travel
Brian Mistretta	TECHSPO '18	NJ School Administrators Education & Research Foundation	Atlantic City, NJ	1/25/2018 - 1/26/2018	\$425.00	\$0.00
Brian Mistretta	Extended School Year Legal Issues	NJPSAFEA	Monroe, NJ	1/30/2018 (9-12pm)	\$0.00	\$0.00
Leslie Fishbein	Extended School Year Legal Issues	NJPSAFEA	Monroe, NJ	1/30/2018 (9-12pm)	\$75.00	\$35.65 + tolls
Jane Heede	Pre-School Moving, Speaking & Learning Together	Region V	Maywood, NJ	2/9/2018	\$0.00	\$0.00

Brian Mistretta	2018 PARCC Mandatory Dist. Test Coord.	NJ DOE	Atlantic City, NJ	3/8/2018	\$0.00	\$0.00
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IX. INTERNS/TUTORS/VOLUNTEERS: NONE

X. SPECIAL ISSUES: NONE